

Elm Tree Community Association

Chairs Report

31st April 2021

The centre showed a profit of £12,000 in the financial year 2020 to 2021 due to our Committee and Managers careful financial planning we have managed to retain a bank balance of £43,000 which means we will continue to be financially viable for the coming year.

We continue to open on only three days a week due to lack of bookings on two days and we have a reduced staffing level having only the manager on 25 hours per week and three part time resource workers. Should it become financially viable we will re-open those days in the future.

We continue to keep the centre in a clean and well-maintained condition. We appreciate the importance of the future of the centre because the vast majority of our users are at retirement age, or elderly and often isolated. Our activities offer them social interaction, exercise and friendships. Our staff and volunteer committee members provide a warm and welcoming atmosphere for them and ensure their time at the centre is a pleasant experience.

As usual I would like to thank the staff and the committee who continue to work hard and are dedicated to the successful future of the centre.

We have been informed by the government that the country is in lock down and that the centre must close for an indefinite period due to the Corona Virus crisis. This information negates any forecast that we might have expected to make for the centre in 2021/2022

We must hope that the crisis is short lived and things will get back to normal soon. However, our staff and committee will continue to keep a close eye on the situation and respond accordingly

Charles (Harry) Huntley Harry C Huntley

Chair

Elm Tree Community Association

Control - Headings Settings**Name** EPIC Teesside**Year End** March 31st 2019

(E.g. 31st March, 2001)

Income Headings

Column	Heading	Notes
1	Grants	
2	Contracts	
3	Donations	
4		
5	7	
6	6	
7	7	
8	8	
9	9	
10	10	
11	11	
12	12	

Opening Balances £

Cash	0.00
Current Account	0.00
Deposit Account	0.00
Deposit Account	0.00

Expenditure Headings

Column	Heading	Notes
1		
2	Clerical Wages	
3	Temporary Wages	
4	Inland Revenue	
5	Water	
6	Electric	
7	Gas	
8	Insurance	
9	Repairs and Maintenance	
10	Equipment	
11	Cleaning Materials	
12	Security	
13	Postage	
14	Tea/Coffee/Milk	
15	Stationery	
16	Phone	
17	Other Costs	
18	Grant - Coaching	
19	Grant Spend	

Accounting Months

Period	Month
9	April
10	May
11	June
12	July
1	August
2	September
3	October
4	November
5	December
6	January
7	February
8	March

Do not change

March - Expenditure

Category Total	Total	0	Clerical Wages	Temporary Wages	Inland Revenue	Cleaning Materials	Repairs and Maintenance	Equipment	Insurance	Water	Electric	Gas	Other Costs	Grant - Coaching	Postage	Tea/Coffee /Milk	Stationery	Phone
Expenditure																		
CASH																		
April	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
May	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
June	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
July	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
August	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
September	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
October	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
November	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
December	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
January	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
February	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
March	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BANK																		
April	4221.69	0.00	2994.71	0.00	326.01	0.00	521.37	379.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
May	3820.27	0.00	2415.96	0.00	244.29	0.00	173.79	279.77	0.00	657.98	0.00	0.00	0.00	0.00	0.00	48.48	0.00	0.00
June	3178.22	0.00	2279.05	0.00	231.60	0.00	184.63	235.14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	43.20	204.60	0.00
July	3511.57	255.06	2376.05	0.00	231.60	0.00	169.83	195.27	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	283.76
August	2700.09	0.00	2278.85	0.00	0.00	0.00	248.65	172.59	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
September	2880.54	0.00	1278.85	0.00	231.60	0.00	294.76	150.13	0.00	0.00	0.00	0.00	625.87	0.00	0.00	0.00	299.33	0.00
October	3716.71	0.00	2928.04	0.00	231.60	0.00	407.73	138.74	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10.60	0.00
November	3732.96	0.00	2374.55	0.00	231.80	0.00	0.00	325.23	0.00	0.00	0.00	47.38	0.00	0.00	0.00	43.20	10.80	700.00
December	3441.19	0.00	2374.75	0.00	231.60	0.00	366.63	391.27	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	76.94	0.00
January	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
February	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
March	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	31203.24	255.06	21300.81	0.00	1960.10	0.00	2367.39	2267.74	0.00	657.98	0.00	47.38	625.87	0.00	0.00	134.88	602.27	983.76
	31203.24	255.06	21300.81	0.00	1960.10	0.00	2367.39	2267.74	0.00	657.98	0.00	47.38	625.87	0.00	0.00	134.88	602.27	983.76

March - Expenditure

Grant Spend	Security
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0.00	0.00
0.00	0.00
0.00	0.00
0.00	0.00
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April - Income

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April - Expenditure

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	A	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z	AA	AB	AC	AD
1	Date	Voucher No.	Cheque No.	Detail	Cash £0	£	Bank £11357.4 £	X Category Total	Cash to Bank	Bank to Cash	0	Clerical Wages	Temporary Wages	Inland Revenue	Water	Electric	Gas	Insurance	Repairs and Maintenanc	Equipment	Cleaning Materials	Security	Postage	Tea/Coffee /Milk	Stationery	Phone	Other Costs		Grant Spend
2	4/14/2020	DD		Gas			379.60	379.60									379.60												
3	4/24/2020	DD		Electric			521.37	521.37								521.37													
4	4/24/2020	OB		A Bowler			107.05	107.05				107.05																	
5	4/24/2020	OB		H Gordon			814.09	814.09				814.09																	
6	5/24/2020	OB		J Harris			507.53	507.53				507.53																	
7	4/24/2020	OB		M Surtees			1539.04	1539.04				1539.04																	
8	3/24/2020	OB		Pay roll			27.00	27.00				27.00																	
9	4/24/2020	OB		HMRC			326.01	326.01						326.01															
10								0.00																					
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35					0.00		4,221.69	4,221.69	0.00	0.00	0.00	2,994.71	0.00	326.01	0.00	521.37	379.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
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May - Income

[illegible]

May - Expenditure

	A	C	D	E	F		G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z	AA	AB	AC	AD
1	Date	Voucher No.	Cheque No.	Detail	Cash £0	£	Bank £7537.13 £	X	Category Total	Cash to Bank	Bank to Cash	0	Clerical Wages	Temporary Wages	Inland Revenue	Water	Electric	Gas	Insurance	Repairs and Maintenanc	Equipment	Cleaning Materials	Security	Postage	Tea/Coffee /Milk	Stationery	Phone	Other Costs		Grant Spend
2	5/18/2020	DD		Gas			279.77		279.77									279.77												
3	5/26/2020	DD		Electric			173.79		173.79								173.79													
4	5/26/2020	OB		A Bowler			173.79		173.79				173.79																	
5	5/26/2020	OB		H Gordon			589.97		589.97				589.97																	
6	5/26/2020	OB		J Harris			502.00		502.00				502.00																	
7	5/26/2020	OB		M Surtees			1098.20		1098.20				1098.20																	
8	5/26/2020	OB		Photo copier			48.48		48.48																48.48					
9	5/26/2020	OB		HMRC			244.29		244.29						244.29															
10	5/26/2020	OB		Pay Roll			52.00		52.00				52.00																	
11	5/26/2020	OB		Moor Floors			657.98		657.98											657.98										
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35					0.00		3,820.27		3,820.27	0.00	0.00	0.00	2,415.96	0.00	244.29	0.00	173.79	279.77	0.00	657.98	0.00	0.00	0.00	0.00	0.00	48.48	0.00	0.00	0.00	0.00
36							3,820.27																							

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July - Expenditure

Date	Voucher No.	Cheque No.	Detail	Cash £0	£	Bank £8379.29	X	Category Total	Cash to Bank	Bank to Cash	0	Clerical Wages	Temporary Wages	Inland Revenue	Water	Electric	Gas	Insurance	Repairs and Maintenan	Equipment	Cleaning Materials	Security	Postage	Tea/Coffee /Milk	Stationery	Phone	Other Costs	Exercise Classes	Grant Spend
7/17/2020	DD		Gas			195.27		195.27									195.27												
7/17/2020	DD		Electric			169.83		169.83								169.83													
7/23/2020	OB		A Bowler			77.18		77.18				77.18																	
7/23/2020	OB		H Gordon			589.07		589.07				589.07																	
7/23/2020	OB		J Harris			502.00		502.00				502.00																	
7/23/2020	OB		M Surtees			1110.80		1110.80				1110.80																	
7/23/2020	OB		HMRC			231.60		231.60						231.60															
7/23/2020	OB		S Duck			255.06		255.06			255.06																		
7/23/2020	OB		M Surtees petty cash			283.76		283.76																		283.76			
7/23/2020	Ob		Pay Roll			97.00		97.00				97.00																	
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September - Income

Date	Detail	Cash £0	£	Bank £6789.91 £	X	Category Total	Bank Interest Ca/c	Grants			Donations	7	6	7	8	9
9/1/2020	furlough repay			2510.65		2510.65		2510.65								
9/1/2020	Apple Tree			1040.00		1040.00		1040.00								
9/1/2020	Green badminton			16.00		16.00		16.00								
9/16/2020	Rebecca SW			87.50		87.50		87.50								
9/19/2020	Green badminton			16.00		16.00		16.00								
9/22/2020	Cash			1,252.10		1252.10		1252.10								
9/29/2020	Green badminton			8.00		8.00		8.00								
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	TOTAL	0.00		4930.25		4930.25	0.00	4930.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
				4930.25												

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October - Income

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October - Expenditure

Date	Voucher No.	Cheque No.	Detail	Cash £0	£	Bank £7115.38 £	X	Category Total	Cash to Bank	Bank to Cash	0	Clerical Wages	Temporary Wages	Inland Revenue	Water	Electric	Gas	Insurance	Repairs and Maintenanc	Equipment	Cleaning Materials	Security	Postage	Tea/Coffee /Milk	Stationery	Phone
10/15/2020	DD		BT Phone			10.60		10.60																		10.60
10/16/2020	DD		Crown gas			138.74		138.74									138.74									
10/19/2020	DD		Electric			407.73		407.73								407.73										
10/23/2020	OB		A Bowler			77.17		77.17				77.17														
10/23/2020	OB		HMRC			231.60		231.60						231.60												
10/23/2020	OB		H Gordon			589.07		589.07				589.07														
10/23/2020	OB		J Harris			502.00		502.00				502.00														
10/23/2020	OB		M Surtees			1110.80		1110.80				1110.80														
10/23/2020	OB		Auditor			649.00		649.00				649.00														
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6243.86

November - Expenditure

Date	Voucher No.	Cheque No.	Detail	Cash £0	£	Bank £9626.28	X	Category Total	Cash to Bank	Bank to Cash	0	Clerical Wages	Temporary Wages	Inland Revenue	Water	Electric	Gas	Insurance	Repairs and Maintenan	Equipment	Cleaning Materials	Security	Postage	Tea/Coffee /Milk	Stationery	Phone
11/16/2020	DD		Crown gas			325.23		325.23									325.23									
11/17/2020	DD		Bt Phone			10.80		10.80																		10.80
11/17/2020	DD		Electric			54 5.50		545.50									545.50									
11/24/2020	OB		A Bowler			77.18		77.18				77.18														
11/24/2020	OB		H Harris			589.07		589.07				589.07														
11/24/2020	OB		J Harris			562.70		562.70				562.70														
11/24/2020	OB		M Surtees			1110.60		1110.60				1110.60														
11/24/2020	OB		HMRC			231.80		231.80						231.80												
11/24/2020	OB		Greenham			47.38		47.38													47.38					
11/24/2020	OB		Pay roll			35.00		35.00				35.00														
11/24/2020	OB		Premier Photo copier			43.20		43.20																	43.20	
11/24/2020	OB		Petty Cash			700.00		700.00																		
								0.00																		
								0.00																		
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								0.00																		
				0.00		3,732.96		4,278.46	0.00	0.00	0.00	2,374.55	0.00	231.80	0.00	545.50	325.23	0.00	0.00	0.00	47.38	0.00	0.00	0.00	43.20	10.80
						3,732.96																				

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5667.88

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0.00

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0.00

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0.00

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EPIC Teesside
Year Ending March 31st 2019

Income

Category	April	May	June	July	August	September	October	November	December	January	February
Current A/c Interest	-	-	-	-	-	-	1,792.25	1,744.00	-	-	-
Grants	5,579.09	-	2,510.65	5,021.30	57.00	4,930.25	2,249.93	1,928.51	2,571.38	-	-
	10,000.00	-	-	-	-	-	-	-	1,801.00	-	-
	-	-	-	-	-	-	-	-	-	-	-
0	-	-	-	-	-	-	-	-	-	-	-
7	-	-	-	-	-	-	-	-	-	-	-
6	-	-	-	-	-	-	-	-	-	-	-
7	-	-	-	-	-	-	-	-	-	-	-
8	-	-	-	-	-	-	-	-	-	-	-
9	-	-	-	-	-	-	-	-	-	-	-
10	-	-	-	-	-	-	-	-	-	-	-
11	-	-	-	-	-	-	-	-	-	-	-
12	-	-	-	-	-	-	-	-	-	-	-
Monthly Total	15,579.09	-	2,510.65	5,021.30	57.00	4,930.25	4,042.18	3,672.51	4,372.38	-	-

Expenditure

Category	April	May	June	July	August	September	October	November	December	January	February
0	-	-	-	255.06	-	-	-	-	-	-	-
Clerical Wages	2,994.71	2,415.96	2,279.05	2,376.05	2,278.85	1,278.85	2,928.04	2,374.55	2,374.75	-	-
Temporary Wages	-	-	-	-	-	-	-	-	-	-	-
Inland Revenue	326.01	244.29	231.60	231.60	-	231.60	231.60	231.80	231.60	-	-
Salary Costs	3,320.72	2,660.25	2,510.65	2,862.71	2,278.85	1,510.45	3,159.64	2,606.35	2,606.35	-	-
Water	-	-	-	-	-	-	-	-	-	-	-
Electric	521.37	173.79	184.63	169.83	248.65	294.76	407.73	545.50	366.63	-	-
Gas	379.60	279.77	235.14	195.27	172.59	150.13	138.74	325.23	391.27	-	-
Insurance	-	-	-	-	-	-	-	-	-	-	-
Utility Costs	900.97	453.56	419.77	365.10	421.24	444.89	546.47	870.73	757.90	-	-
Repairs and Mainte	-	657.98	-	-	-	-	-	-	-	-	-
Equipment	-	-	-	-	-	-	-	-	-	-	-
Cleaning Materials	-	-	-	-	-	-	-	47.38	-	-	-
Security	-	-	-	-	-	625.87	-	-	-	-	-
Postage	-	-	-	-	-	-	-	-	-	-	-
Tea/Coffee/Milk	-	-	-	-	-	-	-	-	-	-	-
Stationery	-	48.48	43.20	-	-	-	-	43.20	-	-	-
Phone	-	-	204.60	-	-	299.33	10.60	10.80	76.94	-	-
Other Costs	-	-	-	283.76	-	-	-	700.00	-	-	-
Running Costs	-	706.46	247.80	283.76	-	925.20	10.60	801.38	76.94	-	-
	-	-	-	-	-	-	-	-	-	-	-
Grant Spend	-	-	-	-	-	-	-	-	-	-	-
Grant Monitoring of	-	-	-	-	-	-	-	-	-	-	-
Monthly Total	4,221.69	3,820.27	3,178.22	3,511.57	2,700.09	2,880.54	3,716.71	4,278.46	3,441.19	-	-

onthly Surplus/Defic	11,357.40	(3,820.27)	(667.57)	1,509.73	(2,643.09)	2,049.71	325.47	(605.95)	931.19	-	-
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March		Total
-		3,536.25
-		24,848.11
-		11,801.00
-		-
-		-
-		-
-		-
-		-
-		-
-		-
-		-
-		-
-		-
-		40,185.36

March		Total
-		255.06
-		21,300.81
-		-
-		1,960.10
-		23,515.97
-		-
-		2,912.89
-		2,267.74
-		-
-		5,180.63
-		657.98
-		-
-		47.38
-		625.87
-		-
-		-
-		134.88
-		602.27
-		983.76
-		3,052.14
-		-
-		-
-		-
-		-
-		31,748.74

-		8,436.62
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EPIC Teesside

WT_RECID

Report to the Management Committee**Summary of Transactions and Account Balances as at: 1/21/2022****Summary of Current Account Transactions**

	£
<u>Income</u>	
Current A/c Interest	3,536.25
Grants	24,848.11
0	11,801.00
0	0.00
0	0.00
7	0.00
6	0.00
7	0.00
8	0.00
9	0.00
10	0.00
11	0.00
12	0.00

40,185.36

<u>Expenditure</u>	£
0	255.06
Clerical Wages	21,300.81
Temporary Wages	0.00
Inland Revenue	1,960.10
repairs ands Renewals	0.00
Gas	2,267.74
Insurance	0.00
Repairs and Maintenance	657.98
Equipment	0.00
Cleaning Materials	47.38
Subsidised Coaching	625.87
Postage	0.00
Tea/Coffee/Milk	0.00
Stationery	134.88
Phone	602.27
Other Costs	983.76
Grant Spend	0.00
Safeguard Security	0.00

28,835.85

Surplus/Deficit 11,349.51

Cash and Bank Balances

	£
Cash Held/Petty Cash	-1,841.88
Current Account	11,852.97
Deposit Account	0.00

Note:

These totals do not include unrecorded income, unpaid invoices or where a service received or purchase made but an invoice has not yet been received.

Deposit Accounts

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Date		Detail	Enter either T=Transfer I =Interest O=Other	X	Current A/c Income (In)	Current A/c Exp (Out)	Deposit A/c Income (In)	Deposit A/c Exp (Out)	Building Soc Income (In)
		Balance B/fwd			N/A		0.00		0.00
		TOTAL			0.00	0.00	0.00	0.00	0.00

Summary

Opening Balance				0.00		0.00
Transfers	0.00	0.00		0.00	0.00	0.00
Interest				0.00		0.00
Other (deposit or withdrawal)					0.00	0.00
Closing Balance				<u>0.00</u>		<u>0.00</u>

Please enter transaction indicators ie T, I or O in column D

T = Transfer between accounts - Income & Expenditure entry on the same line.
I = Interest for the deposit & building society accounts
O = Other transactions - Money paid directly into the deposit or building society accounts or withdrawals

Deposit Accounts

000000This document was classified as: NOT WORK RELATED.

01
02
03
04
05
06
07
08
09
10
11
12

Deposit Accounts

000000This document was classified as: NOT WORK RELATED.

Building Soc Exp (Out)

0.00

0.00

0.00

Elm Tree Community Association
Year ending 31st March 2015

Cash Reconciliation

		£
<u>Balance Brought Forward</u>	Cash	
<u>Add:</u>	Cash Income Received	-
	Cash from Bank	-
		<hr/>
<u>Less:</u>	Cash to Bank (Banking)	-
	Cash Expenditure	1,841.88
		<hr/>

Balance Carried Forward

Actual Cash in Held

Explanation for any amount between these two amounts to be detailed below

Unrecorded expenditure/Income

Elm Tree Community Association
Year ending 31st March 2015

Bank Reconciliation - Current Account

		£
<u>Balance Brought Forward</u>	<u>as at</u>	
<u>Add:</u>	Cash to Bank (Banking)	-
	Transfers from other accounts	-
	Paid direct into bank (Direct Debit/Bank Interest)	44,052.21
		<hr/>
	Transfer to other accounts	-
	Transfer - Bank to Cash	-
<u>Less:</u>	Bank Expenditure	32,199.24
		<hr/>

Balance Carried Forward

<u>Balance per Bank Statement</u>	<u>as at</u>	
<u>Less:</u>	Unpresented Cheques	Cheque No. £

<u>Add:</u>	Uncleared Bankings	Date of Banking £
-------------	--------------------	-------------------

Difference between bank balance and Accounts Book

Elm Tree Community Association
Year ending 31st March 2015

Bank Reconciliation - Deposit Account 754678

	£
<u>Balance Brought Forward</u> <u>as at</u>	
<u>Add:</u> Bankings direct into a/c (Deposit Account - Other)	-
Transfers to other accounts	-
Bank Interest	-
	<hr/>
<u>Less:</u> Expenditure direct out of a/c (Deposit Account - Other)	-
Transfer to other accounts	-
Bank Charges	-
	<hr/>
<u>Balance Brought Forward</u>	
 <u>Balance per Bank Statement or Pass Book</u> <u>as at</u>	

Difference between cash book and bank balance

£

-

-

-

1,841.88

(1,841.88)

£

-

44,052.21

44,052.21

32,199.24

11,852.97

-

-

-

-

11,852.97

£

-

-

-

-

-

-

-

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Page 49

Page 50

Amount in the cash box
Reimbursement from cash income - Date
New Opening Balance

Month	Income	CASH				BANK				Transfer in from Deposit A/c	
		Cash Inc+	Cash Ex-	Banking-	Bank to Cash +	Closing Balance	Bank Direct Inc+	Banking +	Bank Spend -		Bank to Cash -
						0.00					
April		0.00	0.00	0.00	0.00	0.00	15,579.09	0.00	4,221.69	0.00	
May		0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,820.27	0.00	
June		0.00	0.00	0.00	0.00	0.00	2,510.65	0.00	3,178.22	0.00	
July		0.00	0.00	0.00	0.00	0.00	5,021.30	0.00	3,511.57	0.00	
August		0.00	0.00	0.00	0.00	0.00	57.00	0.00	2,700.09	0.00	
September		0.00	0.00	0.00	0.00	0.00	4,930.25	0.00	3,876.54	0.00	
October		0.00	0.00	0.00	0.00	0.00	4,042.18	0.00	3,716.71	0.00	
November		0.00	0.00	0.00	0.00	0.00	6,243.86	0.00	3,732.96	0.00	
December		0.00	0.00	0.00	0.00	0.00	5,667.88	0.00	3,441.19	0.00	
January		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
February		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
March		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
		0.00	0.00	0.00	0.00		44,052.21	0.00	32,199.24	0.00	0.00

Less	
Transfers	
out from	
Deposit	Closing
A/c	Balance
	0.00
	11,357.40
	7,537.13
	6,869.56
	8,379.29
	5,736.20
	6,789.91
	7,115.38
	9,626.28
	11,852.97
	11,852.97
	11,852.97
	11,852.97
0.00	

Elm Tree Community Association
Unaudited Financial Statements
31 March 2021

S J ACCOUNTING SERVICES (NE) LTD

Newtown Community Resource Centre
Durham Road
Stockton on Tees
TS19 0DE

Elm Tree Community Association

Financial Statements

Year ended 31 March 2021

	Page
Trustees' annual report	1
Independent examiner's report to the trustees	3
Statement of financial activities	4
Statement of financial position	5
Notes to the financial statements	6

Elm Tree Community Association

Trustees' Annual Report

Year ended 31 March 2021

The trustees present their report and the unaudited financial statements of the charity for the year ended 31 March 2021.

Reference and administrative details

Registered charity name Elm Tree Community Association

Charity registration number 1042780

Principal office Elm Tree Avenue
Stockton on Tees
TS19 0UW

The trustees

Mr E Kennedy
Mr P Davies
Mr C Huntley
Mrs M Hill
Mrs L Grainge
Mr P Surtees
Mrs J Derbyshire

Independent examiner SJ Accounting Services (NE) Ltd
Newtown Community Resource Centre
Durham Road
Stockton on Tees
TS19 0DE

Structure, governance and management

Elm Tree Community Association is a registered unincorporated Charity, governed by a Board of Trustees. The organisation gained charitable status registering with the Charity Commission for England and Wales on the 12th December 1994.

Objectives and activities

Elm Tree Community Association aim's to promote the benefit of the inhabitants of the neighbourhood without distinction and to maintain and manage the Elm Tree Community Centre for activities provided by the association.

Elm Tree Community Association

Trustees' Annual Report *(continued)*

Year ended 31 March 2021

Achievements and performance

Although the centre has been closed due to COVID restrictions since 19th March 2020 we have managed to stay financially solvent. This is due to the staff being furloughed and regular hirers with their own keys being able to use the Centre when restrictions were eased. Also, the Children's Centre were paying a monthly rent of £1,040.00 a month from September to December. However, this payment ceased due to level four restrictions causing the Children's Centre to close until April when they returned for key workers children however, there was a depleted number hence they are only paying half the normal rent until further notice. It is highly unlikely the Centre will open fully again until all restrictions are lifted. Even then we don't know if our regular hirers will be returning. So, it may open initially on a part time basis as and when hirers return and are using the centre on a regular basis. During these unprecedented times we are unable to forecast our position for 2021 either financially or otherwise. Our staff will continue to be furloughed until September. Therefore, we can predict that the finances for 2020/2021 will show a modest profit. Our committee will keep a close eye on the situation and respond appropriately to developments. As usual I would like to thank the staff and the committee for their hard work and dedication to the future of the centre.

Charles (Harry) Huntley
Chair, Elm Tree Community Association

Financial review

The results for the period are reflected in the Statement of Financial Activities in the accounts. The accounts for the year show a surplus of £9,493. The reserves stand at £43,280, being unrestricted free reserves.

Reserves Policy

The trustees aim is to expend all funds on their charitable objects; however, they recognise the need to maintain a certain level of reserves as a cushion against possible future difficulties. Free reserves at the level of 6 months running costs would allow the charity to continue it's operations while alternative funding sources were sought.

The trustees' annual report was approved on and signed on behalf of the board of trustees by:

Mr C Huntley
Trustee

Elm Tree Community Association

Independent Examiner's Report to the Trustees of Elm Tree Community Association

Year ended 31 March 2021

I report to the trustees on my examination of the financial statements of Elm Tree Community Association ('the charity') for the year ended 31 March 2021.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

SJ Accounting Services (NE) Ltd
Independent Examiner

Newtown Community Resource Centre
Durham Road
Stockton on Tees
TS19 0DE

Elm Tree Community Association

Statement of Financial Activities

Year ended 31 March 2021

		2021		2020
		Unrestricted	Total funds	Total funds
	Note	funds	£	£
		£	£	£
Income and endowments				
Donations and legacies	4	50,319	50,319	7,746
Charitable activities	5	5,199	5,199	33,315
Total income		<u>55,518</u>	<u>55,518</u>	<u>41,061</u>
Expenditure				
Expenditure on charitable activities	6,7	46,025	46,025	60,174
Total expenditure		<u>46,025</u>	<u>46,025</u>	<u>60,174</u>
Net income/(expenditure) and net movement in funds		<u>9,493</u>	<u>9,493</u>	<u>(19,113)</u>
Reconciliation of funds				
Total funds brought forward		33,787	33,787	52,900
Total funds carried forward		<u>43,280</u>	<u>43,280</u>	<u>33,787</u>

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

The notes on pages 6 to 10 form part of these financial statements.

Elm Tree Community Association

Statement of Financial Position

31 March 2021

	Note	2021 £	2020 £
Current assets			
Debtors	11	2,509	4,635
Cash at bank and in hand		<u>41,337</u>	<u>29,718</u>
		43,846	34,353
 Creditors: amounts falling due within one year	 12	 <u>566</u>	 <u>566</u>
Net current assets		<u>43,280</u>	<u>33,787</u>
Total assets less current liabilities		<u>43,280</u>	<u>33,787</u>
Net assets		<u><u>43,280</u></u>	<u><u>33,787</u></u>
 Funds of the charity			
Unrestricted funds		<u>43,280</u>	<u>33,787</u>
Total charity funds	13	<u><u>43,280</u></u>	<u><u>33,787</u></u>

These financial statements were approved by the board of trustees and authorised for issue on, and are signed on behalf of the board by:

Mr C Huntley
Trustee

The notes on pages 6 to 10 form part of these financial statements.

Elm Tree Community Association

Notes to the Financial Statements

Year ended 31 March 2021

1. General information

The charity is a public benefit entity and a registered charity in England and Wales and is unincorporated. The address of the principal office is Elm Tree Avenue, Stockton on Tees, TS19 0UW.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

There are no material uncertainties about the charity's ability to continue.

Disclosure exemptions

The entity satisfies the criteria of being a qualifying entity as defined in FRS 102. As such, advantage has been taken of the following disclosure exemptions available under paragraph 1.12 of FRS 102: (a) No cash flow statement has been presented for the company.

(b) Disclosures in respect of financial instruments have not been presented.

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

Elm Tree Community Association

Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

3. Accounting policies *(continued)*

Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

Financial instruments

A financial asset or a financial liability is recognised only when the charity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs.

Elm Tree Community Association

Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

3. Accounting policies *(continued)*

Financial instruments *(continued)*

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Debt instruments are subsequently measured at amortised cost.

Where investments in shares are publicly traded or their fair value can otherwise be measured reliably, the investment is subsequently measured at fair value with changes in fair value recognised in income and expenditure. All other such investments are subsequently measured at cost less impairment.

Other financial instruments, including derivatives, are initially recognised at fair value, unless payment for an asset is deferred beyond normal business terms or financed at a rate of interest that is not a market rate, in which case the asset is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Other financial instruments are subsequently measured at fair value, with any changes recognised in the statement of financial activities, with the exception of hedging instruments in a designated hedging relationship.

Financial assets that are measured at cost or amortised cost are reviewed for objective evidence of impairment at the end of each reporting date. If there is objective evidence of impairment, an impairment loss is recognised under the appropriate heading in the statement of financial activities in which the initial gain was recognised.

For all equity instruments regardless of significance, and other financial assets that are individually significant, these are assessed individually for impairment. Other financial assets are either assessed individually or grouped on the basis of similar credit risk characteristics.

Any reversals of impairment are recognised immediately, to the extent that the reversal does not result in a carrying amount of the financial asset that exceeds what the carrying amount would have been had the impairment not previously been recognised.

4. Donations and legacies

	Unrestricted Funds £	Total Funds 2021 £	Unrestricted Funds £	Total Funds 2020 £
Grants				
Stockton Borough Council	20,136	20,136	7,746	7,746
Job Retention Scheme	30,183	30,183	—	—
	<u>50,319</u>	<u>50,319</u>	<u>7,746</u>	<u>7,746</u>

5. Charitable activities

	Unrestricted Funds £	Total Funds 2021 £	Unrestricted Funds £	Total Funds 2020 £
Other income from charitable activities type 1	<u>5,199</u>	<u>5,199</u>	<u>33,315</u>	<u>33,315</u>

Elm Tree Community Association

Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

6. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Total Funds 2021 £	Unrestricted Funds £	Total Funds 2020 £
Activity type 1	46,025	46,025	59,311	59,311
Support costs	—	—	863	863
	<u>46,025</u>	<u>46,025</u>	<u>60,174</u>	<u>60,174</u>

7. Expenditure on charitable activities by activity type

	Activities undertaken directly £	Total funds 2021 £	Total fund 2020 £
Activity type 1	46,025	46,025	59,311
Governance costs	—	—	863
	<u>46,025</u>	<u>46,025</u>	<u>60,174</u>

8. Independent examination fees

	2021 £	2020 £
Fees payable to the independent examiner for: Independent examination of the financial statements	<u>500</u>	<u>500</u>

9. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2021 £	2020 £
Wages and salaries	<u>32,191</u>	<u>40,384</u>

The average head count of employees during the year was Nil (2020: 6).

No employee received employee benefits of more than £60,000 during the year (2020: Nil).

10. Trustee remuneration and expenses

- no remuneration or other benefits from employment with the charity or a related entity were received by the trustees; or

Elm Tree Community Association

Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

11. Debtors

	2021 £	2020 £
Trade debtors	—	4,495
Prepayments and accrued income	2,509	—
Other debtors	—	140
	<u>2,509</u>	<u>4,635</u>

12. Creditors: amounts falling due within one year

	2021 £	2020 £
Accruals and deferred income	<u>566</u>	<u>566</u>

13. Analysis of charitable funds

Unrestricted funds

	At 1 April 2020 £	Income £	Expenditure £	At 31 March 2021 £
General funds	<u>33,787</u>	<u>55,518</u>	<u>(46,025)</u>	<u>43,280</u>

	At 1 April 2019 £	Income £	Expenditure £	At 31 March 2020 £
General funds	<u>52,900</u>	<u>41,061</u>	<u>(60,174)</u>	<u>33,787</u>

14. Analysis of net assets between funds

	Unrestricted Funds £	Total Funds 2021 £
Current assets	<u>43,280</u>	<u>43,280</u>

	Unrestricted Funds £	Total Funds 2020 £
Current assets	<u>33,787</u>	<u>33,787</u>