



Suffolk East Federation of Women's Institutes

LEISTON

WI

Annual Financial Statement

for the year ending

30th

SEPTEMBER

2022

(date)

(month)

(year)

Charity registration No 1042716 (if registered)

Objects of the WI

The main purposes of the Women's Institute organisation are:

- (a) to advance the education of women and girls for the public benefit in all areas including (without limitation):
 - (i) local, national and international issues of political and social importance;
 - (ii) music, drama and other cultural subjects; and
 - (iii) all branches of agriculture, crafts, home economics, science, health and social welfare;
- (b) to promote sustainable development for the public benefit by:
 - (i) educating people in the preservation, conservation and protection of the environment and the prudent use of natural resources; and
 - (ii) promoting sustainable means of achieving economic growth and regeneration;
- (c) to advance health for the public benefit; and
- (d) to advance citizenship for the public benefit by the promotion of civic responsibility and volunteering.

RECEIPTS			
Before completing please read accompanying notes		THIS YEAR	LAST YEAR
1. RECEIPTS AT MEETINGS a) Raffles		30 65	8 00
b) Refreshments			
c) Sales table/Speaker commission			
d) Other			
2. SUBS New members pro rata WI share			
Oct - Dec 2021 @ £ Jan - Mar 2022 @ £			
FULL YEAR: (number) Renewing full members (22-23)			2 59 20
WI Share (if any) plus dual members all @ £			
Apr - June 2022 @ £ Jul - Sept 2022 @ £			
3. WI ACTIVITIES (Your WI & Group)			
River Trip			249 95
4. FUNDRAISING (Your WI)			
Transferred from hall account		102348 26	
Transferred from Hall A/C		708 05	
5. OTHER ITEMS a) Calendars and Diaries			19 20
b) Interest			
c) Donations			20 00
d) Gift Aid			
e) Grants			
f) Miscellaneous (eg prize winnings)			
g) ACWW (coins for friendship)			
h) Other			
TOTAL (RECEIPTS)		£ 103086.96	55635

TOTAL RECEIPTS (WI) 103086.96
 LESS TOTAL PAYMENTS (WI) - 1034.63
 = 102052.33 (Surplus/Deficit for the year) [A]

BALANCE at start of financial year

a) Current Account 447.20
 b) In hand (Petty Cash) 0.00
 c) Deposit Account _____
 d) Other investments, at cost _____
 Total [B] 447.20

RECONCILED BALANCE at end of financial year

a) Current Account 102468.88
 b) In hand (Petty Cash) 30.71
 c) Deposit Account _____
 d) Other investments, at cost _____
 Total [C] 102499.59

[C should equal B plus or minus A minus any outstanding payments as agent]

PAYMENTS					
Before completing please read accompanying notes			THIS YEAR		LAST YEAR
6. EXPENSES OF MEETINGS					
a) Hire of hall, heat, light, caretaker			270	00	420 00
b) Speakers / demonstrations / donations in lieu of speakers fees			188	00	75 00
c) Raffle expenses					5 00
d) Refreshments					
e) Small gifts / prizes / flowers etc					
f) Printing / stationery / postage					5 09
g) Committee expenses not covered above					
7. FEDERATION EVENTS paid for from WI funds (eg Quiz)					
	Officer Reception		19	00	
8. WI ACTIVITIES (Your WI and Group)					
	afternoon tea at Lifford Park		230	00	
	Bessingham Gardens		159	83	
	River Trip				238 15
9. FUNDRAISING (Your WI)					
10. DONATIONS					
a) ACWW (coins for friendship)					6 21
b) Others within aims and objects of WI					
11. OTHER ITEMS					
a) Calendars and Diaries					19 20
b) Delegates Expenses (NF AGM)			85	00	
c) Delegates Expenses (Fed Annual Meeting)					
d) Bursaries					
e) Independent Examiner fee			30	00	30 00
f) Any other	Keys Cut		12	80	12 00
TOTAL (PAYMENTS)			£	1034 63	810 65

List of un-cleared cheques at year end: £93 On-lisL Layon
£60 00

12. MONIES RECEIVED & PASSED ON AS AGENT			IN		OUT		LAST YEAR
Before completing please read accompanying notes							
NFWI / SEFWI Affiliation fees							
a) Pro rata new members	Oct - Dec 2021	@ £11.20					
b) Pro rata new members	Jan - Mar 2022	@ £5.60					
c) Full year renewals / new members	Apr 2022	13 @ £22.40	291	20	291	20	268 80
d) Pro rata new members	Jul - Sept 2022	@ £16.80					
e) Bulb orders							
f) NFWI Raffle							
g) 200 Club							
h) Federation Annual Meeting			30	00	30	00	
i) Other Federation Activities attended by members (please list)							
Total receipts/payments as agent			£	321 20	321 20		268 80

**LIST OF AMOUNTS OWED TO THE WI
(DEBTORS)**

**At end of
Financial Year**

**At beginning of
Financial Year**

£ _____

£ _____

**LIST OF MONEY OWED BY THE WI
(CREDITORS)**

£ _____

£ _____

LIST OF MONEY OWED BY THE WI AS AGENT

**At end of
financial year**

**At beginning of
financial year**

£ _____

£ _____

Approved by the Trustees (committee members) and signed on their behalf:

Signed _____ Treasurer

Name SILVIA DAVIES

Date 12.10.22

Signed _____ President

Name MRS. JUDITH GEATER

Date 12.10.22

INDEPENDENT EXAMINER'S REPORT TO

THE MANAGEMENT COMMITTEE OF LEISTON **WI FOR THE YEAR ENDED** 30.9.22

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of examiner's statement

My examination was carried out in accordance with the General Directions given by the Charity Commissioner. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement.

Independent examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply:

Signed: J. Keenan Full Name: Jenny Keenan Date: 2/11/22

Address: Hathedy, The Street, Ashfield, Nottingham NP14 6LX

Leiston WI Hall

Receipts		2022	2021	Expenditure		2022	2021
Balance at start of year				Water & Sewerage Rates		147.41	146.06
Current Account	925.45	1422.69		Electricity		147.00	311.00
				Insurance			397.63
Donation from Leiston WI in lieu of hall hire		420.00		Firepower Inspection			176.40
Maintenance Refund	60.00			Donation to WI			60.00
Electricity Refund	17.01	181.85		Paid in error wrong account			20.00
Miscellaneous		12.00					
Cheque banked in error to wrong account		8.00		Transfer to Main WI Account		708.05	
		</					