

**Lordswood Community Playgroup**

**Lordswood community centre, Sandpiper Road, Lordswood, Southampton**

**SO16 8HU**

**Charity Number 1042614**

**Trustee's Annual Report for the Period 1st September 2023– 31st August 2024**

**Names of the Charity's Trustee for the above period:**

Karen Morris - Chairperson

Samantha Petrie - Secretary

Laura Chalke- Treasurer

Chris Blake - Committee Member

Rebecca Hounsell - Committee Member

Rachel Davis – Committee Member

Emily Bryant – COMMITTEE Member

Rosemarie Coates- Committee Member

Kate Stala – Committee Member

**Structure, governance and management**

Governing body – Pre School-Learning Alliance Constitution

Charity is constituted by a committee

Committee is elected at annual AGM

**Additional Information:**

Additional members can join in the year. Induction of new members is immediate. When elected at the AGM all new members have an introduction at the next committee meeting where they are given a copy of the constitution, confidentiality forms, DBS information and preschool policies and committee roles are further explained.

**Objectives and activities**

Lordswood Community Playgroup offer Early Years places to children ages 2 years to primary school age.

If funds allow, we aim to also provide holiday club for up to 7 weeks of the year.

### **Summary of main activities:**

### **Summary of the main achievements of the charity during the year:**

- Ipal – children's booking, payments and registration system
- Paulton's Park
- Good Ofsted Report

### **Financial Review**

Reserves are kept in a separate account to the normal daily Current account. This has enough money in to cover in the case of redundancies. Money is regularly transferred to keep the amount needed correct and not to be used for other purposes. The amount held also includes 3 months running costs.

Most income is received from Nursery Education Funding from the local authority. At times we have additional funding to support children with SEN needs. All fundraising is spent on new equipment needed in the setting.

- Funding rates increased April 2023 & April 2024
- Non-Funding rates increased
- More children attending holiday club
- More fundraising activities achieved
- Reduction in rent due to works completed on site
- Wages increased – pay rises & new staff
- Overpayment in error to HMRC
- More resources and new equipment purchased
- Redundancy provision added to meet requirements

### **Declaration**

The trustees declare that they have approved the trustees' report above.

### **Signed on behalf of the charity's trustees**

Signature Karen Morris  
Full Name Karen Morris  
Position Chair Person  
Date 8 - 7 - 2025

**LORDSWOOD COMMUNITY PRE SCHOOL**  
**YEAR ENDING 31.08.24**  
**CHARITY NUMBER 1042614**

INCOME	Unrestricted	Restricted Funds	Total Funds	22-23	Variance
	Funds £				
NURSERY EDUCATION FUNDING	£262,335		£262,335	£213,741	£48,595
PARENT FEES	£40,860		£40,860	£39,683	£1,177
HOLIDAY CLUB	£6,169		£6,169	£4,895	£1,274
UNIFORM SALES	£332		£332	£247	£85
FUNDRAISING	£1,235		£1,235	£273	£962
DONATION			£0		£0
GRANTS			£0		£0
OTHER	£4,179		£4,179	£3,487	£692
SEN Funding	£5,660		£5,660	£5,480	£180
EYPP	£3,420		£3,420	£2,922	£498
	<b>£324,190</b>	<b>£0</b>	<b>£324,190</b>	<b>£270,727</b>	<b>£53,462</b>
<b>EXPENSES</b>					
RENT	£14,355		£14,355	£16,285	£1,929
INTERNET	£687		£687	£735	£49
PHONE BILL	£161		£161	£101	-£60
WAGES	£189,184		£189,184	£178,686	-£10,498
HMRC	£33,044		£33,044	£17,910	-£15,134
PENSIONS	£10,102		£10,102	£5,248	-£4,854
SNACK	£1,566		£1,566	£1,261	-£305
CLEANING	£1,148		£1,148	£1,149	£2
GENERAL RESOURCES	£5,267		£5,267	£3,239	-£2,028
EYPP RESOURCES	£2,161		£2,161	£2,819.27	£658
HOLIDAY CLUB RESOURCES	£610		£610	£987.42	£378
STAFF CONSUMABLES	£724		£724	£567	-£157
STATIONARY	£807		£807	£126	-£680
PHOTOCOPYING	£1,118		£1,118	£2,097	£979
INSURANCE	£1,194		£1,194	£1,139	-£55
UNIFORM	£1,190		£1,190	£395	-£795
SEN	£244		£244		-£244
SUBSCRIPTIONS	£1,076		£1,076	£4,063	£2,986
GENERAL EQUIPMENT	£6,695		£6,695	£2,018	-£4,677
EYPP EQUIPMENT	£1,437		£1,437		-£1,437
TRAINING	£290		£290	£759	£469
FIRST AID	£32		£32		-£32
PPE	£0		£0		£0
FUNDRAISING	£38		£38	£268	£230
COMMITTEE EXPENSES	£82		£82	£136	£54
TEAM BUILDING	£788		£788	£1,971	£1,183
POSTAGE	£0		£0		£0
OTHER	£6,409		£6,409	£4,847	-£1,562
			£0		£0
	<b>£280,407</b>	<b>£0</b>	<b>£280,407</b>	<b>£246,806</b>	<b>-£33,600</b>
<b>PROFIT / (LOSS)</b>	<b>£43,783</b>	<b>£0</b>	<b>£43,783</b>	<b>£23,921</b>	<b>£19,862</b>

W.Morris - Karen Morris - Chair Person



CASH FUNDS	Unrestricted Funds	Restricted Funds	Total
Fundraising Account bal 30.8.24			£ -

#### OTHER MONETARY ASSETS

##### Reserves account (Provision for redundancy)

Balance of reserves account 01.09.23		£116,451.31	
Payments in & Transfers	£ 13,840.79		
Interest Received	£ 1,521.64		
Balance of reserves account 31.8.24		<u>£131,813.74</u>	

##### Petty Cash tin - 23/24

Balance b/f from 22/23	£ 12.39		
cash in	£ -		
expenses out	£ -		
Balance c/f from 23/24		<u>£ 12.39</u>	

#### ASSETS FOR CHARITY USE ONLY

FIXTURE & FITTINGS EQUIPMENT	Unrestricted both
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#### LIABILITIES

Outstanding Fees from parents 21-22			
Outstanding Fees from parents 20-21	£ 291.60		
Outstanding Fees from parents 19-20	£ 13.00		
Outstanding Fees from parents 18-19	£ 146.00		
Outstanding Fees from parents 17-18	£ 273.00		
		<u>£ 723.60</u>	

Ummami - Karen Morris - Chair person



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

#### Report to the trustees

Lordswood Community Playgroup

#### On accounts for the year ended

31/08/2024

Charity no

1042614

#### Set out on pages

(DELETED: TO REFLECT THE PAGE NUMBERS OF ACCOUNTS STATEMENTS)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/08/2024**

#### Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of AAT

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

06/07/2025

Name:

Katie Swift

Relevant professional  
qualification(s) or body  
(if any):

MAAT

<b>Address:</b>	26 Culford Avenue. Totton
	Southampton
	SO40 9BY

**Section B****Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.