

Lordswood Community Playgroup

Lordswood community centre, Sandpiper Road, Lordswood, Southampton

SO16 8HU

Charity Number 1042614

Trustee's Annual Report for the Period 1st September 2022– 31st August 2023

Names of the Charity's Trustee for the above period:

Karen Morris – Chairperson

Chris Blake – Treasurer

Rebecca Hounsell – Secretary

Emily Bryant – Committee Member

Laura Chalke – Committee Member

Rachel Davis – Committee Member

Kira Taylor – Committee Member

Katie Dickons – Committee Member

Nicola Birchall – Committee Member

Structure, governance and management

Governing body – Pre School Learning Alliance Constitution

Charity is constituted by a Committee

Committee is elected at annual AGM

Additional Information:

Additional members can join in the year. Induction of new members is immediate. When elected at the AGM all new members have an introduction at the next committee meeting where they are given a copy of the constitution, confidentiality forms, DBS information and preschool policies and committee roles are further explained.

Objectives and activities

Lordswood Community Playgroup offer Early Years places to children ages 2 years to primary school age.

If funds allow, we aim to also provide holiday club for up to 7 weeks of the year.

Summary of main activities:

Summary of the main achievements of the charity during the year:

- New booking and MIS System
- Paulton's Park

Financial Review

Reserves are kept in a separate account to the normal daily Current account. This has enough money in to cover in the case of redundancies. Money is regularly transferred to keep the amount needed correct and not to be used for other purposes. The amount held also includes 3 months running costs.

Most income is received from Nursery Education Funding from the local authority. At times we have additional funding to support children with SEN needs. All fundraising is spent on new equipment needed in the setting.

- Funding rates increased April 2022
- More non funded children attending & Funded children attending more than funded hours
- Less fundraising activities achieved
- Less SEN funding received
- More Children receiving EYPP
- Wages increased – pay rises & new staff
- Changed company for photocopier to save the preschool more expenditure
- Redundancy provision added to meet requirements

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature

Karen Morris

Full Name

Karen Morris

Position

Chair

Date

01/5/2024

LORDSWOOD COMMUNITY PRE SCHOOL
YEAR ENDING 31.08.23
CHARITY NUMBER 1042614

INCOME	Unrestricted Funds £	Restricted Funds £	Total Funds £	21-22	Variance
NURSERY EDUCATION FUNDING	£ 213,740.64		£ 213,740.64	£ 174,223.85	-£ 39,516.79
PARENT FEES	£ 39,682.50		£ 39,682.50	£ 59,284.10	£ 19,601.60
HOLIDAY CLUB	£ 4,895.49		£ 4,895.49	£ 5,102.50	£ 207.01
UNIFORM SALES	£ 246.50		£ 246.50	£ 223.50	-£ 23.00
FUNDRAISING		£ 272.85	£ 272.85	£ 1,490.11	£ 1,217.26
DONATION		£ -	£ -	£ -	£ -
GRANTS		£ -	£ -	£ -	£ -
OTHER	£ 3,487.36		£ 3,487.36	£ 2,659.05	-£ 828.31
SEN Funding	£ 5,480.00		£ 5,480.00	£ 8,208.00	£ 2,728.00
EYPP	£ 2,922.00		£ 2,922.00	£ 1,570.92	-£ 1,351.08
	£ 270,454.49	£ 272.85	£ 270,727.34	£ 252,762.03	£ 35,370.55
EXPENSES					
RENT	£ 16,284.86		£ 16,284.86	£ 16,987.59	£ 702.73
INTERNET	£ 735.49		£ 735.49	£ 684.26	-£ 51.23
PHONE BILL	£ 100.74		£ 100.74	£ 252.12	£ 151.38
WAGES	£ 178,686.02		£ 178,686.02	£ 164,908.07	-£ 13,777.95
HMRC	£ 17,910.16		£ 17,910.16	£ 26,841.40	£ 8,931.24
PENSIONS	£ 5,247.86		£ 5,247.86	£ 7,894.00	£ 2,646.14
SNACK	£ 1,260.84		£ 1,260.84	£ 814.01	-£ 446.83
CLEANING	£ 1,149.33		£ 1,149.33	£ 883.69	-£ 265.64
GENERAL RESOURCES	£ 3,238.82		£ 3,238.82	£ 3,013.47	-£ 225.35
EYPP RESOURCES	£ 2,819.27		£ 2,819.27	£ 186.90	-£ 2,632.37
HOLIDAY CLUB RESOURCES	£ 987.42		£ 987.42	£ 977.22	-£ 10.20
STAFF CONSUMABLES	£ 566.93		£ 566.93	£ 204.65	-£ 362.28
STATIONARY	£ 126.23		£ 126.23	£ 538.35	£ 412.12
PHOTOCOPYING	£ 2,097.48		£ 2,097.48	£ 4,686.80	£ 2,589.32
INSURANCE	£ 1,138.50		£ 1,138.50	£ 1,105.75	-£ 32.75
UNIFORM	£ 395.00		£ 395.00	£ 745.15	£ 350.15
SEN	£ -		£ -	£ 486.99	£ 486.99
SUBSCRIPTIONS	£ 4,062.56		£ 4,062.56	£ 1,781.25	-£ 2,281.31
GENERAL EQUIPMENT	£ 2,018.06		£ 2,018.06	£ 4,037.43	£ 2,019.37
EYPP EQUIPMENT			£ -	£ 703.16	£ 703.16
TRAINING	£ 759.00		£ 759.00	£ 2,113.92	£ 1,354.92
FIRST AID	£ -		£ -	£ 132.06	£ 132.06
PPE	£ -		£ -	£ 391.64	£ 391.64
FUNDRAISING		£ 267.64	£ 267.64	£ 967.45	£ 699.81
COMMITTEE EXPENSES	£ 136.19		£ 136.19	£ 84.44	-£ 51.75
TEAM BUILDING	£ 1,971.13		£ 1,971.13	£ 867.67	-£ 1,103.46
POSTAGE			£ -	£ 30.58	£ 30.58
OTHER	£ 4,846.96		£ 4,846.96	£ 5,455.51	£ 608.55
	£ 246,538.85	£ 267.64	£ 246,806.49	£ 247,775.53	-£ 50,700.13
PROFIT / (LOSS)	£ 23,915.64	£ 5.21	£ 23,920.85	£ 4,986.50	-£ 15,329.58

CASH FUNDS	Unrestricted Funds	Restricted Funds	Total
Current Account			
BANK BALANCE AT 30.8.22			£ 25,218.17 ✓
Income	£ 270,727.34		£ 270,727.34
Expenses	£ 246,806.49		£ 246,806.49
Less transfers to reserves account			£ 600.00
BALANCE C/F 23/24		£ -	£ 48,539.02 ✓
Fundraising Account bal 30.8.23			£ 41.01

OTHER MONETARY ASSETS

Reserves account (Provision for redundancy)

Balance of reserves account 01.09.22		£115,261.99
Payments in & Transfers	£ 600.00	
Interest Received	£ 589.32	
Balance of reserves account 31.8.23		<u>£116,451.31</u>

Petty Cash tin - 22-23

Balance c/f from 21/22	£ 12.39	
cash in	£ -	
expenses out	£ -	
Balance end 22/23		<u>£ 12.39</u>

ASSETS FOR CHARITY USE ONLY

FIXTURE & FITTINGS	Unrestricted
EQUIPMENT	both

LIABILITIES

Outstanding Fees from parents 20-21	£ 291.60	
Outstanding Fees from parents 19-20	£ 13.00	
Outstanding Fees from parents 18-19	£ 146.00	
Outstanding Fees from parents 17-18	£ 273.00	
		<u>£ 723.60</u>

Signed by Chairperson

Name of Chairperson

Date



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees

Charity Name
Lordswood Community Playgroup

On accounts for the year
ended

31/08/2023

Charity no
(if any) 1042614

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2023.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Justyna Chivers

Date: 29/06/2024

Name:

Justyna Chivers

Relevant professional
qualification(s) or body
(if any):

AAT Level 4

Address:

11 Quantock Road
Southampton
SO16 4AL