

Lordswood Community Playgroup

Lordswood community centre, Sandpiper Road, Lordswood, Southampton

SO16 8HU

Charity Number 1042614

Trustee's Annual Report for the Period 1st September 2020– 31st August 2021

Names of the Charity's Trustee for the above period:

Karen Morris – Chairperson

Chris Blake – Secretary

Rebecca Hounsell – Treasurer

Amie Dickson – Committee Member

Emma Jewell – Committee Member

Emily Bryant – Committee Member

Laura Apicella – Committee Member

Natasha Liddle – Committee Member

Structure, governance and management

Governing body – Pre School Learning Alliance Constitution

Charity is constituted by a Committee

Committee is elected at annual AGM

Additional Information:

Additional members can join in the year. Induction of new members is immediate. When elected at the AGM all new members have an introduction at the next committee meeting where they are given a copy of the constitution, confidentiality forms, DBS information and preschool policies and committee roles are further explained.

Objectives and activities

Lordswood Community Playgroup offer Early Years places to children ages 2 years to primary school age.

If funds allow, we aim to also provide holiday club for up to 7 weeks of the year.

Summary of main activities:

Summary of the main achievements of the charity during the year:

- Our Deputy celebrated her 20 years employment
- Continued our COVID-19 provisions
- Employed two apprentices

Financial Review

Reserves are kept in a separate account to the normal daily Current account. This has enough money in to cover in the case of redundancies. Money is regularly transferred to keep the amount needed correct and not to be used for other purposes. The amount held also includes 3 months running costs.

Most income is received from Nursery Education Funding from the local authority. At times we have additional funding to support children with SEN needs. All fundraising is spent on new equipment needed in the setting.

- Funding rates increased April 2021
- More non funded children attending & Funded children attending more than funded hours
- More children attending holiday clubs
- More SEN funding received
- More Children receiving EYPP
- Rent increased April 2021
- Stopped paying for two phones
- Wages increased – pay rises & new staff
- Insurance level increased, increase of payment paid in 21-22 accounts
- Redundancy provision added to meet requirements

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature

U. Mains

Full Name

Heven Mains

Position

Chair

Date

21/6/2022

LORDSWOOD COMMUNITY PRE SCHOOL
YEAR ENDING 31.08.21
CHARITY NUMBER 1042614

INCOME	Unrestricted Funds £	Restricted Funds £	Total Funds £	19-20	Variance
NURSERY EDUCATION FUNDING	£174,575		£174,575	£165,457	£9,118
PARENT FEES	£27,627		£27,627	£15,734	£11,893
HOLIDAY CLUB	£2,129		£2,129	£590	£1,539
UNIFORM SALES	£427		£427	£30	£397
FUNDRAISING		953.63	£954	£10	£944
DONATION	£0		£0	£2,000	-£2,000
GRANTS	£0		£0	£0	£0
OTHER	£30		£30	£291	-£261
SEN Funding	£9,078		£9,078	£1,680	£7,398
EYPP	£2,573		£2,573	£1,744	£828
	£216,438	£954	£217,391	£187,537	£29,855
EXPENSES					
RENT	£12,776		£12,776	£12,204	-£572
INTERNET	£653		£653	£554	-£100
PHONE BILL	£89		£89	£206	£117
WAGES	£140,798		£140,798	£114,040	-£26,758
HMRC	£17,416		£17,416	£14,137	-£3,279
PENSIONS	£5,583		£5,583	£3,877	-£1,706
SNACK	£303		£303	£226	-£78
CLEANING	£20		£20	£351	£331
RESOURCES	£1,965		£1,965	£1,330	-£636
STAFF CONSUMABLES	£332		£332	£68	-£263
STATIONARY	£455		£455	£1,055	£600
PHOTOCOPYING	£1,488		£1,488	£1,262	-£226
INSURANCE	£1,081		£1,081	£1,080	-£1
UNIFORM	£1,842		£1,842	£1,245	-£598
SEN	£1,275		£1,275	£85	-£1,191
SUBSCRIPTIONS	£1,864		£1,864	£1,516	-£348
EQUIPMENT	£2,953	£1,145	£4,099	£26,852	£22,754
TRAINING	£247		£247	£195	-£52
FIRST AID	£136		£136	£322	£186
PPE	£519		£519		
FUNDRAISING	£64		£64	£0	-£64
COMMITTEE EXPENSES	£304		£304	£122	-£182
TEAM BUILDING	£708		£708	£416	-£292
ADVERTISING	£0		£0	£0	£0
POSTAGE	£106		£106	£19	-£87
OTHER	£1,083		£1,083	£1,227	£144
EYPP	£1,868		£1,868	£1,285	-£583
TRANSFER TO RESERVES ACCOUNT (Provision for Redundancy)	£9,165		£9,165	£0	-£9,165
	£205,096	£1,145	£206,241	£183,671	-£22,570
PROFIT / (LOSS)	£11,342	-£192	£11,151	£3,865	£7,285

CASH FUNDS	Unrestricted Funds	Restricted Funds	Total
<u>Current Account</u>			
BANK BALANCE AT 30.8.20			£24,668.47
PROFIT/ (LOSS)			£11,150.67
BALANCE C/F 21/22	£36,010.78	-£191.64	<u>£35,819.14</u>

Fundraising Account bal 30.8.21 £30.17

OTHER MONETARY ASSETS

Reserves account (Provision for redundancy)

Balance of reserves account 01.09.20		£88,478.26	
Payments in & Transfers	£9,165.41		
Interest Received	£9.30		
Balance of reserves account 31.8.21		<u>£97,652.97</u>	

Petty Cash tin - 20-21

Balance c/f from 19-20	£89.89		
cash in	£0.00		
expenses out	£77.50		
Balance end 20-21		<u>£12.39</u>	

ASSETS FOR CHARITY USE ONLY

FIXTURE & FITTINGS	Unrestricted
EQUIPMENT	both

LIABILITIES

Outstanding Fees from parents 20-21	£291.60		
Outstanding Fees from parents 19-20	£13.00		
Outstanding Fees from parents 18-19	£146.00		
Outstanding Fees from parents 17-18	£273.00		
		<u>£723.60</u>	

U Main 21/6/2022



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name **LORDSWOOD COMMUNITY
PRE SCHOOL**

On accounts for the year
ended

31st AUGUST 2021

Charity no
(if any)

1042614

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 8 / 2021**

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

J V Thew

Date:

26/5/22

Name:

JONATHAN VINCENT THEW

Relevant professional
qualification(s) or body
(if any):

FORMER FCCA NOW RETIRED

Address:

**13 MERCURY CLOSE, LORDSHILL, SOUTHAMPTON
SO16 8BH**