

Charity Registration No. 1042537

Company Registration No. 02504990 (England and Wales)

ISLAMIC PRESENTATION CENTRE INTERNATIONAL LIMITED

TRUSTEES REPORT AND UNAUDITED ACCOUNTS

FOR THE YEAR ENDED 30 APRIL 2022

ISLAMIC PRESENTATION CENTRE INTERNATIONAL LIMITED

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mr Shamshad Mohammed Khan Mr Asad Ali Khan Mr Mark Andrew Bonham Mr Sheikh Iqbal Ahmad Ms Sima Yacoob Ms Amna Gazge Mr Qiam Ud Din
Charity number	1042537
Company number	02504990
Registered office	434 Coventry Road Small Heath Birmingham West Midlands B10 0UG
Independent examiner	Bashir & Co Ltd Hagley House 95 Hagley Road Birmingham B16 8LA

ISLAMIC PRESENTATION CENTRE INTERNATIONAL LIMITED

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Introduction

The trustees present their annual report and accounts for the year ended **30th April 2022**.

The board of trustees are satisfied with the performance of the charity during the year and the position at 30th April 2022 and consider that the charity is in a position to continue its activities during the coming year, and that the charity's assets are adequate to fulfil its obligations.

Name, registered office and constitution of the charity

The full name of the charity is ISLAMIC PRESENTATION CENTRE INTERNATIONAL LIMITED.

The charity is also known by the abbreviated name **IPCI**.

The legal registration details are:-

Date of incorporation	23 May, 1990
Company Registration Number	2504990
The Registered Office is	434 Coventry Road, Small Heath, Birmingham, B10 0UG.
Charity Registration Number	1042537
The Telephone Number is	0121 773 0137

Objectives and Activities of the Charity

A summary of the objects of the charity as set out in its governing document.

The objects of the charity are set out in the Memorandum and Article of Association.

To promote true and balance teachings of Islam, to eradicate extremism and violence, to promote inclusive and cohesive society where ignorance is replaced by understanding and mutual respect.

This is primarily achieved by organising lectures and conferences, productions and distribution of scholarly publications. UK's First Permanent Islamic Exhibition inaugurated in oct.2003 and opened by the chief education officer, Birmingham. It is visited by groups from schools, colleges and universities.

Islamic workshops for professionals teachers, lecturers, police etc., Mobile Islamic Exhibition, visits to the Mosque are also organised.

The charity also provides place of worship (a mosque,) for the members of the community.

The Charity's grant making policies

In the IPCI mail shot during Ramadhan sent to IPCI participants appeal is made for Zakah and donations required for running IPCI dawah activities as well as for poor and the needy.

The Zakah funds sent to us specifically for dawah and the deserving are then distributed, according to the instructions of donors.

The contribution of volunteers

Volunteers are involved in IPCI and the Islamic Exhibition section, all volunteers as well as the trustees give their time freely.

Summary of main activities of the charity in relation to its objects

- Public lectures and symposiums personal dialogue and discussions;
- Printing and distribution of free informative material;
- Free guided tours for visitors to Mosques and Exhibition;
- The provision of refreshments and food for such visitors
- The printing and free distribution of booklets, brochures, dvd's etc.
- The printing and distribution of translations of the Quran;
- Distribution either gratuitously or otherwise of the Holy Quran with English translation and commentary to schools, public libraries and in response to requisitions.
- The distribution of recorded material to promote awareness of the Islamic Faith.
- To provide place of worship to members of the community
- Donation to other charities.
- The UK's First Permanent Islamic Exhibition
- Mobile Islamic Exhibition
- Help new Muslims
- Welfare
- National Dawah Programme
- Dawah Training courses

Achievements and Performance of the Charity

Fundraising activities

The main fundraising activity for the charity is through mail shots which are made with the help of Database which holds the particulars of subscribers from various backgrounds and are regular donors to the charity.

Appeal is made annually during Ramadan requesting Zakah and donations.

Appeal is also made for zakah for the poor, the needy, etc. these funds are donated to established charities in Pakistan, Kashmir etc. engaged in helping the deserving and most in need, depending on the funds available for this purpose.

Appeal is also made for donations after Friday prayers at IPCI Masjid.

Summary of the main achievements of the charity during the year

- Provide place of worship (mosque) to members of the community
- ISLAMIC Experience Exhibition (Permanent)
- ISLAMIC Experience Exhibition (Mobile)
- Distribution of Quran & other Islamic books.
- Conduct and guided tours for visitors to the Mosque.
- Translate various Islamic books into English.
- Distribution of audio and video material to promote the Islamic Faith.
- Dawah training courses are arranged for interested individuals to educate them to present true, balance and non-sectarian Islam.
- Information on Islam is provided/sent, upon request / to those interested.
- Islamic workshop are organised for the teachers, lecturers, members of the police, fire officers etc, by prior arrangement.

Nature of the Governing Document and constitution of the charity

Islamic Presentation Centre International is constituted as a charitable trust, registered with the Charities Commission, under charity number 1042537.

It is governed by a Memorandum and Article of Association.

The methods adopted for the recruitment and appointment of new trustees

The existing trustees are responsible for the recruitment of new trustees.

In selecting new trustees, we seek to identify people who regularly attend events and functions organised by the charity and willing to volunteer to help in our broader community work and have been actively engaged with charity work. Potential trustees are invited to attend trustees meeting as observers are given more details of the charity's aims and activities and, if all agree, they are then proposed as new trustees at the subsequent trustees meeting. This process allows due consideration on the person's eligibility personal competence, specialist knowledge and skills.

The policies and procedures adopted for the induction & training of trustees

Following appointment, new trustees are introduced to their new role and given copies of the memorandum and article of association and a guide to the policies and procedures adopted by our charity. A number of publications from the charities commission are also provided including the guidance on charities and public benefit and on the advancement of religion for public benefit. This ensures that new trustees are aware of the scope of their responsibilities under the Charities Act. Initially, new trustees work with an existing trustee assisting on particular activities and projects run by charity. After satisfactory feedback, they are then given the task of leading a particular activity or project reporting progress at trustee meeting.

The organisational structure of the charity and how decisions are made.

The charity trustees are responsible for the general control and management of the charity. The trustees' give their time freely and receive no remuneration or other financial benefits. The trustees meet together as a body quarterly and are responsible for all the decisions taken in relation to running the centre facilities and the activities provided by the charity. Centre activities and community facilities and projects are delegated to staff.

The Major Risk to which charity is exposed and reviews

The trustees have assessed the risks the charity faces and have drawn up a risk matrix which identifies the major risks by area of activity, the nature of those risks, the likelihood of the risks happening and the measures taken to manage them. The trustees review this risk matrix regularly at their meeting, the trustees are satisfied that the system are in place or arrangements are in hand, to manage the risks that have been identified. In particular,

insurance cover is in place and the finances of the centre are kept under review. Appropriate Criminal Records Bureau (CRB) Checks are made where required.

Financial Review

Policies on reserves

The policy of the trustees is to hold enough funds to meet four months operating costs of the centre. The trustees have established upon demand that three additional segments were required to be added to the exhibition. These have now been completed. However, additional displays are being prepared to enhance these sections. Three editions of the Holy Quran have also been printed. The Trust is now providing a venue for worship. The trust intends to add facilities for Masjid e.g. purpose made ablution room etc..

Transactions and Financial position

The financial statements are set out on **pages 1** (Statement of financial activities)

The financial statements have been prepared implementing the 2005 Revision of the Statement of Recommended Practice for Accounting and Reporting by Charities issued by the Charity Commission for England and Wales (**revised in June 2008**) and in accordance with the Financial Reporting Standard for Smaller Entities (**effective April 2008**). As stated in the introduction to this report, the trustees consider the financial performance by the charity during the year to have been satisfactory.

The Statement of Financial Activities show net **outgoing/incoming** resources for the year of a revenue nature of **£17,352** and net realised **outgoing/incoming** resources of a capital nature of **£58,354**. making net overall realised **incoming/outgoing** resources of **£17,352**.

The total reserves at the yearend after accounting for unrealised **losses /after revaluing investments** of **£ 0** stand at **£919,893**.

A majority of the expenditure is spent on overheads of the building and staff wages.

Specific changes in fixed assets

All changes in fixed assets are shown in detail in the notes to the accounts.

A Plot of land, Plot 8 Peterbrook Road, Solihull, has been donated to IPCI.

Share Capital

The company is limited by guarantee and therefore has no share capital.

Plans for Future Periods

As the amount of donations received is reduced alternative measures have been taken to generate income. The Exhibition has been moved to the first floor and the ground floor where the Exhibition was based has been rented out. This has helped the charity meet its liabilities and expenses.

A loan of £100,000 was acquired from Yorkshire Bank to refurbish the first floor. The first floor was refurbished and The Permanent Exhibition transferred to the first floor. The tenants now occupy the ground floor having secured the lease agreement for 25 years. The second floor of the building is now designated as place of worship, a Masjid, facilities are provided to the participants attending prayers.

We endeavour to maintain our existing range of community activities working in partnership with community at large, the Birmingham city Council interfaith groups as well as churches, synagogues, schools, colleges, universities and other organisations etc It is IPCI aim to develop greater understanding between the followers of other faiths. Therefore efforts are being made to publicise the permanent exhibition as well as the mobile exhibition, these provide a platform for interaction with people of all faiths.

The name of the Chief Executive Officer and other senior staff member(s) to whom day to day management of the charity is delegated by the charity trustees.

Mr Shamshad M Khan – Chairman (President)

Mr Mohsin Mirza - Manager

The members of the Board of Trustees of the Charity during the year ended 30th April 2022 were:-

1-Mr Shamshad M Khan

2-Mr Asad Ali Khan

3-Mr Mark Andrew Bonham

4-Mr Sheikh Iqbal Ahmad

5-Mrs Sima Yacoob

6-Mrs Amna Gazge

7-Mr Qiam Ud Din (appointed as Trustee + Director on the 27th March 2022)

(19 Adam Mosque , Unit 5 – 7 Brunswick Road, B12 8NP)

All the directors of the company are also trustees of the charity and their responsibilities include all the responsibilities of director under the company acts and trustees under the charity acts.

The members of the Board of Trustees of the Charity at the date the report and accounts were approved were:-

1-Mr Shamshad M Khan

2-Mr Asad Ali Khan

3-Mr Mark Andrew Bonham

4-Mr Sheikh Iqbal Ahmad

5-Mrs Sima Yacoob

6-Mrs Amna Gazge

7-Mr Qiam Ud Din

Bankers

Barclays Bank

Yorkshire Bank

Independent Examiner

Bashir & Co. Accountant

Hagley House, 95 Hagley Road

Birmingham

B16 8LA

Statement of Directors' and Trustees' Responsibilities

The charity trustees are responsible for preparing an annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom) Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of the affairs of the charity and of the incoming resources and application of resources of the charity for that period.

In preparing the financial statements, the trustees are required to :-

- select suitable accounting policies and then apply them consistently;
 - observe the methods and principle in the charities SORP,
 - make judgements and estimates that are reasonable and prudent;
 - state whether applicable accounting standards and statements of recommended practice have been followed , subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are also responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which are sufficient to show and explain the charity's transactions and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also

responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are also responsible for the contents of the trustees' report, and the responsibility of the auditors in relation to the trustees' report is limited to examining the report and ensuring that, on the face of the report, there are no inconsistencies with the figures disclosed in the financial statements.

Method of preparation of accounts

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Mr Shamshad M Khan



Chairman and Trustee

ISLAMIC PRESENTATION CENTRE INTERNATIONAL LIMITED

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF ISLAMIC PRESENTATION CENTRE INTERNATIONAL LIMITED

I report on the accounts of the IPCI for the year ended 30 April 2022, which are set out on pages 6 to 11.

Respective responsibilities of trustees and examiner

The who are also the directors of Islamic Presentation Centre International Limited for the purposes of company law, are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011, and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- (i) examine the accounts under section 145 of the 2011 Act;
- (ii) to follow the procedures laid down in the general Directions given by the Charity Commission under section 145 (5) (b) of the 2011 Act;
- (iii) to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

(a) which gives me reasonable cause to believe that in any material respect the requirements:

- (i) to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- (ii) to prepare accounts which accord with the accounting records, comply with the accounting requirements 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities;

(b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Bashir & Co Ltd
Accountants
Hagley House
95 Hagley Road
Birmingham
B16 8LA

ISLAMIC PRESENTATION CENTRE INTERNATIONAL LIMITED

STATEMENTS OF FINANCIAL ACTIVITIES **INCLUDING INCOME AND EXPENDITURE ACCOUNT**

FOR THE YEAR ENDED 30 APRIL 2022

	Notes	2022 £	2021 £
<u>Incoming resources from generated funds</u>			
Donations and legacies	2	216,378	149,640
Investment income	3	50,000	50,000
Grant receivable	4	14,912	38,135
Total incoming resources		281,290	237,775
<u>Resources expended</u>	4		
<u>Costs of generating funds</u>			
Costs of generating donations and legacies		800	1,110
Net Incoming resources available		280,490	236,665
<u>Charitable activities</u>			
Depreciation		1,707	2,009
Staff Costs		47,129	45,869
Islamic Books		60,323	20,204
		109,159	68,082
Governance costs		153,979	110,229
Total resources expended		263,938	179,421
Net income for the year/ Net movement in funds		17,352	58,354
Funds balances at 1 May 2021		895,996	837,642
Fund balances at 30 April 2022		913,348	895,996

The statement of financial activities also complies with the requirements for an income and expenditure accounts under the Companies Act 2006.

ISLAMIC PRESENTATION CENTRE INTERNATIONAL LIMITED

BALANCE SHEET

FOR THE YEAR ENDED 30 APRIL 2022

	Notes	£	2022	£	£	2021	£
FIXED ASSETS							
Tangible assets	7			919,893			921,600
CURRENT ASSETS							
Debtors and prepayments	8	-			12,500		
Cash at bank and in hand		155,331			122,506		
		155,331			135,006		
CREDITORS							
Amounts falling due within one year	9	161,875			160,610		
NET CURRENT LIABILITIES			-	6,544		-	25,604
TOTAL ASSETS LESS CURRENT LIABILITIES				913,349			895,996
NET ASSETS				913,349			895,996
Income funds							
Unrestricted funds				913,349			895,996
				913,349			895,996

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 30th April 2020.

The members have not required the company to obtain an audit of its accounts for the year ended 30th April 2021 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledges his responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the companies Act 2006 relating to financial statements, so far as applicable to the company.

The accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The accounts were approved by the board on 11th August 2022 and were signed by:



Company registration No. 02504990

ISLAMIC PRESENTATION CENTRE INTERNATIONAL LIMITED

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 30 APRIL 2022

1 Accounting policies

1.1 Basis of preparation

The accounts have been prepared under the historical cost convention and in accordance with FRS 102. The Financial Reporting Standard applicable in the UK and Republic of Ireland.

1.2 Fixed assets and depreciation

Fixed assets other than freehold land are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

2 Donations and legacies

	2022 £	2021 £
Donations and gifts	216,378	149,640
	<hr/>	<hr/>

3 Investment income

	2022 £	2021 £
Rental income	50,000	50,000
	<hr/>	<hr/>

4 Grant receivable

	£	£
	£	£
Hmrc grant	11,915	28,135
Council grant	2,997	10,000
	<hr/>	<hr/>
	14,912	38,135
	<hr/>	<hr/>

ISLAMIC PRESENTATION CENTRE INTERNATIONAL LIMITED

NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 30 APRIL 2022

5 Total resources expended

	2022	2021
	£	£
Costs of generating funds		
Costs of generating donations and legacies	800	1,110
	<hr/>	<hr/>
Charitable activities		
<u>Depreciation</u>		
Support costs	1,707	2,009
<u>Staff Costs</u>		
Support costs	47,129	45,869
Islamic Books	60,323	20,204
Support costs		
	<hr/>	<hr/>
	109,159	68,082
	<hr/>	<hr/>
Governance costs	153,979	110,229
	<hr/>	<hr/>
	263,938	179,421
	<hr/>	<hr/>

Governance costs includes payments to the auditors of £2,875 (2021: £1,610) for audit fees.

6 Support costs

	Depreciation	Staff costs	Islamic Books	Total 2020
	£	£	£	£
Tableware	-	86	-	300
Islamic Books	-	-	60,323	20,204
Staff costs	-	47,129	-	45,569
Depreciation	1,707	-	-	2,009
	<hr/>	<hr/>	<hr/>	<hr/>
	1,707	47,215	60,323	68,082
	<hr/>	<hr/>	<hr/>	<hr/>

ISLAMIC PRESENTATION CENTRE INTERNATIONAL LIMITED

NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE YEAR ENDED 30 APRIL 2022

7 Fixed assets			
	Land and buildings £	Fixture & fittings & equipment £	Total £
Cost			
At 1 May 2021	910,218	92,325	1,002,543
Additions	-	-	-
	<hr/>	<hr/>	<hr/>
At 30 April 2022	<u>910,218</u>	<u>92,325</u>	<u>1,002,543</u>
Depreciation			
At 1 May 2021	-	80,943	80,943
Charge for the year	-	1,707	1,707
	<hr/>	<hr/>	<hr/>
At 30 April 2022	<u>-</u>	<u>82,650</u>	<u>82,650</u>
Net book value			
At 30 April 2022	<u>910,218</u>	<u>9,675</u>	<u>919,893</u>
At 30 April 2021	<u>910,218</u>	<u>11,382</u>	<u>921,600</u>
8 Debtors		2022 £	2021 £
Debtors and Prepayments		-	12,500
		<hr/>	<hr/>
		-	12,500
		<hr/>	<hr/>
9 Creditors: amount falling due within one year		2022 £	2021 £
Bank loan		150,000	150,000
Other creditors		9,000	9,000
Accruals		2,875	1,610
		<hr/>	<hr/>
		<u>161,875</u>	<u>160,610</u>