

Trustees' Annual Report for the period						
From	Period start date			To	Period end date	
	01	July	2021		30	June

Section A Reference and administration details

Charity name	Cheltenham Junior Hockey Association
Other names charity is known by	Cheltenham Junior Hockey Club
Registered charity number (if any)	1042419
Charity's principal address	
Postcode	

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr Peter Marsden			
2	Mr Nick Parker			
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution adopted 20 September 1994
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Appointed by Chair

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To advance the physical education of children and young persons in full time education in Cheltenham and the surrounding areas in particular in the provision of facilities for playing hockey.

The trustees have had regard to the guidance issued by the Charity Commission on public benefit when providing coaching and development for junior hockey players in Cheltenham and the surrounding areas.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

The charity provides children, in the local community, with the opportunity to keep fit and active, learning to play hockey in an environment in which they can play socially as well as stretch themselves to achieve at a competitive level, if desired. The charity also promotes communication and teamwork skills amongst the children along with sports education by introducing them to the game of hockey. In support of these objectives, the charity:

- Organised weekly training sessions on Wednesday or Friday evenings for children of all abilities between the ages of 7-14.
- Provided qualified hockey coaches to run the training sessions alongside volunteers.
- Provided up-to-date coaching equipment including specialised goal keeping kit.
- Scheduled regular matches and festivals.
- Provided more indoor hockey training.

A full fixture schedule was prepared at the start of the season incorporating matches and festivals open to all abilities, thus providing all children with frequent opportunities to participate in matches. The charity's volunteer parents and committee members were instrumental in enabling this schedule to work, with parent managers communicating regularly to parents and umpires, parents managing teams at matches, volunteer umpires supporting fixtures. A local business sponsored match an interclub tournament for all the club members in the under 12 and below age groups.

In addition to friendly matches the charity entered teams into several competitive fixtures; In2hockey County Cup and National League.

The charity has continued to nominate players to attend the U13, U14 & U15 Gloucestershire Junior Development Centre, where players receive additional training and the opportunity to compete in more competitive matches. In addition, players have been nominated for the new England Hockey Talent Academy system for players aged 15-18. This is the first year of this system and we have nominated a number of U15 players prior to them moving to U16 squads in other clubs.

The charity is also looking to provide more indoor hockey opportunities for the children and entered both under 12 and under 14 teams into the Copper Box indoor competition in December 2021.

To provide more opportunities for state school players to play 11-a-side hockey we have introduced a Vixen's program on Saturday mornings for girls aged 12+. Offering an additional weekly hour-long fixture.

The charity has continued to run England Hockey's Hockey Heroes program for 5-6 year olds. The sessions are run by qualified coaching staff and are supported by Young Leaders aged 14-18, all of whom have previously played for the club and volunteer their time.

In addition, the charity has introduced a Saturday Squad program for 7-8 year olds, to provide an opportunity for children to continue playing hockey prior to joining a club. The sessions are run by qualified coaching staff and are supported by Young Leaders. Sponsorship from a local business provides each player with a CJHC starter kit.

The charity has secured a new online kit supplier, this addressed ongoing concerns from parents regarding poor availability and communication from the previous supplier. In addition, a second-hand kit Facebook group was established for parents to sell on or donate old kit to new and existing members.

Professional Administration

In 2021 the club invested in an hourly paid administrator to ensure consistent communication and continuity in the day to running of the club. This continued in 2021/22 and is likely to increase as a cost to the club as it expands further.

Section E

Financial review

Brief statement of the charity's policy on reserves

It is the policy of the charity to hold reserves sufficient to mitigate against financial risks to the charity in running its operations, thereby ensuring that the charity's core activities could continue during a period of difficulty e.g. a loss of access to its usual hockey pitches, equipment theft etc. Additionally, reserves may be required to mitigate the impact of a particular revenue risk such as a downturn in membership numbers and income.

Any surplus reserves, above those required to safeguard against the above, are used to increase and improve the opportunities to the children and invest in one off items such as the goal keeping equipment.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Sharon Peacey

Treasurer

30/04/23

UNAUDITED FINANCIAL STATEMENTS
FOR THE PERIOD 1 JULY 2021 TO 30 JUNE 2022
FOR
CHELTENHAM JUNIOR HOCKEY CLUB

CHELTENHAM JUNIOR HOCKEY CLUB

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FOR THE PERIOD 1 JULY 2021 TO 30 JUNE 2022**

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CHELTENHAM JUNIOR HOCKEY CLUB

**GENERAL INFORMATION
FOR THE PERIOD 1 JULY 2021 TO 30 JUNE 2022**

TRUSTEES

N Parker
P Marsden

TREASURER:

S Peacey

REGISTERED CHARITY NO: 1042419

FINANCIAL STATEMENTS

FOR THE YEAR 1 JULY 2021 TO 30 JUNE 2022

INDEPENDENT EXAMINER'S REPORT

Independent examiner's report to the trustees of Cheltenham Junior Hockey Association

I report on the accounts of Cheltenham Junior Hockey Association for the year ended 30 June 2022, which are set out within these financial statements.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the general Directions given by the commission under section 145(5)(b) of the 2011 Act
- to state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached



Name: Philip Colmer ACA

Qualification: Chartered Accountant

Address: Milton Park Innovation Centre, 99 Park Drive, Abingdon, OX14 4RY

Date: 20 April 2023

CHELTENHAM JUNIOR HOCKEY CLUB

PROFIT AND LOSS ACCOUNT FOR THE YEAR 1 JULY 2021 TO 30 JUNE 2022

	Year Ended 30.06.22		Year Ended 30.06.21	
	£	£	£	£
Income				
Subscription and memberships	43,669		42,992	
CJHA match fees	11,974		4,333	
Summer camp	3,060		-	
Donation	5		5	
Gift Aid	16,573		8,721	
Tuck Shop	82		-	
Sponsorship	3,256		480	
Hockey Heroes	983		621	
Saturday Squad	1,160		-	
Miscellaneous income	-		-	
Sale of bobble hats	<u>135</u>		<u>765</u>	
		80,897		57,917
Expenditure				
Pitch hire	14,169		9,355	
Coaching	16,134		11,776	
Umpiring	1,330		761	
Equipment	738		557	
Subs refund/senior subs	860		449	
Tour fees	3,725		913	
Sweatshirts/bibs/tops	2,826		264	
Charitable Donations	120		-	
Insurance	532		474	
Purchase of bobble hats	-		600	
Affiliation fee	50		60	
Training courses	10		158	
Flowers, cards, prizes, trophies	923		330	
Miscellaneous	353		15	
Refreshments & Tuck shop supplies	888		88	
Sportplan	-		192	
Stationary Photocopy Post	118		28	
DBS & first aid	236		378	
Coach Exp's	811		360	
Independent Examiners fee	240		240	
Storage	1,380		1,380	
Clubmark	-		1,118	
Club administration	2,036		282	
Hockey heroes launch costs	498		959	
Hockey camps	1,080		324	
Saturday Squad launch costs	1,797		-	
Stix Awards and presentation evening	522		-	
Website implementation	<u>1,445</u>		<u>578</u>	
		<u>52,821</u>		<u>31,639</u>
NET SURPLUS / (DEFICIT)		<u>28,076</u>		<u>26,278</u>

CHELTENHAM JUNIOR HOCKEY CLUB**BALANCE SHEET
30 JUNE 2022**

	Year Ended 30.06.22		Year Ended 30.06.21	
	£	£	£	£
CURRENT ASSETS				
Bank current account	101,790		79,348	
Bank deposit account	1		1	
Cash	60		37	
Paypal account	9,584		-	
Prepayments	<u>608</u>		<u>2,815</u>	
		<u>112,043</u>		<u>82,201</u>
CURRENT LIABILITIES				
Accrued expenses	12,547		10,690	
		<u>12,547</u>		<u>10,690</u>
NET ASSETS		<u>99,587</u>		<u>71,511</u>
FINANCED BY				
GENERAL FUND				
Cumulative surplus previous years		71,511		45,233
Gain/(Loss) from current year		28,076		26,278
Carried Forward Surplus		<u>99,587</u>		<u>71,511</u>

UNAUDITED FINANCIAL STATEMENTS
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