

REGISTERED COMPANY NUMBER: 02930561 (ENGLAND & WALES)
REGISTERED CHARITY NUMBER: 1042403

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 March 2023
for
Hillingdon Aids Response Trust Limited

Hillingdon Aids Response Trust Limited

Contents of the Financial Statements
for the Year Ended 31 March 2023

	Page
Report of the Trustees	1 to 4
Independent Examiner's Report	5
Statement of Financial Activities	6
Balance Sheet	7
Notes to the Financial Statements	8 to 13
Detailed Statement of Financial Activities	14 to 15

Hillingdon Aids Response Trust Limited

Report of the Trustees **for the Year Ended 31 March 2023**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

HART is established for charitable purposes only. In particular HART is established to promote the health and well being of people affected directly by HIV and their significant others.

HART aims to provide a safe environment for positive people, their families and others affected by the virus. Services are delivered to its membership in a supportive, responsive and flexible manner and always in accordance with identified need.

Significant activities

These are covered in the Charitable Activities Section..

Volunteers

HART currently has a total of 7 volunteers.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Following the phasing out of social distancing HART has resumed face to face services at the Organisations Centre. HART also continues to provide online and telephone support to its members as well as liaison with other Central Government and Local Government bodies in an advocacy role for its members.

Below are the services HART usually provides. Because of Covid 19 some were suspended:

- * Drop in facilities
- * Social care support
- * Peer support
- * Emotional support
- * Benefits support
- * Hardship funding
- * Advocacy
- * Food Bank
- * Food Chain
- * Access to grant making charities for individuals
- * Partnership work with Health and local councils
- * Educational resources
- * Free Baby Milk
- * Free condoms
- * Laundry facilities
- * Referral and support on legal issues
- * Housing support and advocacy
- * Access to counselling

During 2022-2023 partnership between HART and Terrence Higgins Trust has been retained. This has been limited to Case Management only. Face to face Counselling and Peer Support, provided direct by the Terrence Higgins Trust has been postponed, however they are providing these services online.

Internal and external factors

HART has continued to deliver on it's Service Level Agreement with Terrence Higgins Trust to deliver non-clinical HIV support services to Hillingdon residents.

The agreement with Terrence Higgins Trust for the use of parts of the building for which an income is received has been retained.

HART continues to service a rental agreement with Hillingdon MIND for office space and car parking.

Hillingdon Aids Response Trust Limited

Report of the Trustees **for the Year Ended 31 March 2023**

FINANCIAL REVIEW

Principal funding sources

HART operates two main funds. The general fund for its running costs, the special fund for the direct benefit of its members.

The general fund benefits from a number of income streams, namely:

Income from the rental of the building.

Income from Terrence Higgins Trust for Case Management.

Case Management funding is restricted for that purpose only and cannot be used for other purposes. HART reports to Terrence Higgins Trust on a monthly and quarterly basis.

Reserves policy

For HART to meet its stated aims and objectives it continues to seek grants as well as donations and fundraising events/activities. Grants and rental income received will in turn dictate the level of service that HART can provide to its service members.

HART has established a policy whereby the unrestricted funds not committed or invested in the tangible fixed assets (the free reserves) are at a level to carry forward a significant level of reserves to cover any short term funding requirements and longer-term financial commitments.

FUTURE PLANS

HART will continue to seek collaborative and complementary work opportunities with agencies that complement its service development and delivery.

HART will continue to look for income generation through building rental.

HART needs to continue to address the fabric of the building at 40 New Windsor Street, Uxbridge.

HART need to constantly monitor its service development and delivery. This should be in response to the needs of its members, in consultation with its funders and within the resources it has.

HART needs to continue to seek greater diversity in its funding streams by identifying projects for which it can seek specific grant funding. HART needs to develop a funding strategy for this purpose.

HART will continue to encourage Service Member involvement, particularly in relation to peer support.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Recruitment and appointment of new trustees

Trustees are selected through a democratic election process each year at the AGM. Firstly new trustees are nominated prior to the AGM and seconded at the meeting; if more nominations are received than vacant posts then an election is conducted.

Each year one third of existing trustees, in rotation, are required to 'stand down' and may offer themselves for re-election at the AGM.

Hillingdon Aids Response Trust Limited

Report of the Trustees **for the Year Ended 31 March 2023**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Organisational structure

Trustees

The Trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act of 2006. Trustees are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Finally Trustees take responsibility for ensuring HART operates constitutionally and within the published policies of the organisation.

HART operates within an Equal Opportunities framework through the implementation of the Equal Opportunities Policy.

Members

In April 2023 HART's registered Hillingdon membership totalled 72 HART also provides services for those affected by HIV, who are not registered, currently we support 6 children through support provided to their parents. The total number of new service members registered with HART during 2022-2023 was 6.

Staff

Part time staff at year end consist of a Manager and a Finance Administrator. In addition HART relies heavily on the contribution of a volunteer workforce to deliver its services.

Induction and training of new trustees

HART provides all new trustees with copies of the governing document and all HART policies. In addition trustees are familiarised with their responsibilities, as laid down by the Charity Commission through the provision of the publication 'The Essential Trustee'.

Wider network & Related Parties

As a local service provider HART consults with and works alongside other service providers in the health and social care sector. This includes hospitals, clinics, social services, housing departments, benefits agency, and other voluntary agencies.

Where HART is unable to directly provide a service or work alongside other service providers to support service delivery it will refer to appropriate, unrelated agencies.

Related parties

HART was fortunate to have the continued financial support from a Service Member Family

Risk management

The Trustees regularly review the risks to which the charity is exposed.

The trustees have considered the major financial risk to the charity is the significant reduction in income and have put in place plans to mitigate this risk.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

02930561 (England and Wales)

Registered Charity number

1042403

Registered office

40 New Windsor Street
Uxbridge
Middlesex
UB8 2TU

Trustees

Ms S Nunn
P A Curling
B J Chambers (resigned 23.9.22)
Mrs A E Preston
Ms E L Abe

Company Secretary

Ms S Nunn

Hillingdon Aids Response Trust Limited

Report of the Trustees
for the Year Ended 31 March 2023

Approved by order of the board of trustees on and signed on its behalf by:

.....
Ms S Nunn - Secretary

**Independent Examiner's Report to the Trustees of
Hillingdon Aids Response Trust Limited**

Independent examiner's report to the trustees of Hillingdon Aids Response Trust Limited ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2023.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Peter Upton

Date:

Hillingdon Aids Response Trust Limited

Statement of Financial Activities
for the Year Ended 31 March 2023

	Notes	Unrestricted funds £	Restricted funds £	31.3.23 Total funds £	31.3.22 Total funds £
INCOME AND ENDOWMENTS FROM					
Charitable activities					
THT Case Management Support Grant		8,650	-	8,650	8,650
Other trading activities	2	-	1	1	1
Investment income	3	124	-	124	20
Other income		<u>32,331</u>	<u>-</u>	<u>32,331</u>	<u>28,541</u>
Total		<u>41,105</u>	<u>1</u>	<u>41,106</u>	<u>37,212</u>
EXPENDITURE ON					
Charitable activities					
Drop In Centre Services		65	-	65	5
Service Member Support		14	604	618	200
Other		<u>45,529</u>	<u>-</u>	<u>45,529</u>	<u>44,629</u>
Total		<u>45,608</u>	<u>604</u>	<u>46,212</u>	<u>44,834</u>
NET INCOME/(EXPENDITURE)		(4,503)	(603)	(5,106)	(7,622)
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>57,385</u>	<u>283,780</u>	<u>341,165</u>	<u>348,787</u>
TOTAL FUNDS CARRIED FORWARD		<u><u>52,882</u></u>	<u><u>283,177</u></u>	<u><u>336,059</u></u>	<u><u>341,165</u></u>

The notes form part of these financial statements

Hillingdon Aids Response Trust Limited

Balance Sheet
31 March 2023

	Notes	Unrestricted funds £	Restricted funds £	31.3.23 Total funds £	31.3.22 Total funds £
FIXED ASSETS					
Tangible assets	8	6,972	275,225	282,197	283,487
CURRENT ASSETS					
Debtors	9	329	-	329	664
Cash at bank and in hand		<u>49,110</u>	<u>7,952</u>	<u>57,062</u>	<u>62,144</u>
		49,439	7,952	57,391	62,808
CREDITORS					
Amounts falling due within one year	10	(3,529)	-	(3,529)	(5,130)
NET CURRENT ASSETS		<u>45,910</u>	<u>7,952</u>	<u>53,862</u>	<u>57,678</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>52,882</u>	<u>283,177</u>	<u>336,059</u>	<u>341,165</u>
NET ASSETS		<u>52,882</u>	<u>283,177</u>	<u>336,059</u>	<u>341,165</u>
FUNDS	11				
Unrestricted funds				52,882	57,385
Restricted funds				<u>283,177</u>	<u>283,780</u>
TOTAL FUNDS				<u>336,059</u>	<u>341,165</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2023.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2023 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on and were signed on its behalf by:

.....
S Nunn - Trustee

The notes form part of these financial statements