

Broomhill Junior School

Trustee Annual Report

For the year ended 31 March 2025
Broomhill Junior School, Hucknall, Nottingham NG15 6AJ

Introduction

The Trustees of Broomhill Junior School, Hucknall, present their annual report for the year ending 31 March 2025. This report outlines the school's purpose, activities, achievements, governance, financial performance and future plans.

Objectives and Activities

The charitable purpose of Broomhill Junior School is to raise funds that broaden and enrich the opportunities available to pupils, including the provision of enhanced extracurricular activities and additional learning resources.

Main Activities

Activities include the collection and payment of monies for residential and day trips, fundraising to support the purchase of additional resources or reward experiences for pupils, and the sale of book bags and swimming badges.

Financial Review

Opening balance: £15,404.45

Closing balance: £20,048.46

Total receipts: £28,594.97

Total payments: £19,950.96

Income included camps (£22,419.67), day trips (£603.22), book bags (£15.00), miscellaneous (£2,097.06 including bank interest £728.12), and fundraising (£3,475.02).

Expenditure included camps (£15,942.00), day trips (£330.00), book bags (£0.00), miscellaneous (£2,906.18), fundraising costs (£772.78), and photography (£1,395.00).

Structure, Governance and Management

Governance provided oversight of standards, safeguarding, staffing, finance and strategy. Trustees appointed per Instrument of Government. School Business Manager manages daily operations.

Risk Management

Risks assessed: financial pressures, safeguarding risks, operational capacity, compliance risks. Mitigations include strong policies, audits, and governor monitoring.

Plans for the Future

The trustees plan to continue raising funds to broaden the opportunities available to pupils, including the provision of additional extracurricular activities and learning resources.

Trustees (Governors)

Sue-Ellen Dabell

Sarah Plaskitt

Andrew Beckinsale-Yates

Statement of Trustees' Responsibilities

Trustees confirm compliance with accounting and reporting duties and maintenance of accurate financial records.

Approval

Approved by the Board of Trustees on 13.01.2026




Nottinghamshire
County Council
Education

BROOMHILL JUNIOR SCHOOL

Certified Summary of School Fund Transactions relating to the year ended 31st March 2025

Receipts	£	P	Payments	£	P
Total Receipts (As Overleaf)	28,594	97	Total Payments (As Overleaf)	19,950	96
Balance As At Beginning Of The Year	15,404	45	Balance As At End Of The Year 31.03.2025	20,048	46
Total	43,999	42	Total	43,999	42


Certificate Of Head Teacher	Statement Of Balances	£	P
I certify that the above is a complete summary of the transactions incorporated in the school fund and that no activities which should properly be dealt with through the fund are excluded. Head Teacher	Current Account at Barclays Bank		
	Postage Float		
	Petty Cash Imprest Account		
	Total at 31/03/2025		

*These two amounts should agree

Stock of Goods for Resale	£	p
Book bags 7 @ £5.00	35	00
Swimming badges 156 @ £2.25	351	00

For County Treasurers Use

Notes.....

Audit Certificate
I certify that the above summary of receipts and payments relating to the year are in accordance with the books and vouchers presented to me and with information and explanations given by the head teacher. The statement of year end balances has been verified. County Treasurer/Honorary Auditor (delete as necessary)

Schedule of receipts and payments in respect of this year ending 31st March 2025

(N.B. Brought forward balances should be ignored)

Receipts	£	Payments	£
Swim Badges	£0.00	Swim Badges	£0.00
Book Bags	£15.00	Book Bags	£0.00
Book Bags (3)	£15.00		
Day Trips	£603.22	Day Trips	£330.00
Holocaust Day Trip 2024	£391.23	ARC Cinema Trip Year 6 Leavers	£330.00
Science Trip 2025	£211.99		
Camps	£22,419.67	Camps	£15,942.00
Hathersage Trip February 2024	£1,055.67	Hathersage Trip 2024	£4014.14
Hathersage Trip February 2025	£4,073.79	Kingswood Trip 2024	£800.00
Kingswood Trip February 2024	£4,300.74	Kingswood Trip February 2025 (refunds)	£4,127.86
Kingswood Trip February 2025	£12,974.48	Kingswood Trip July 2025	£7,000.00
Photographs - Commission		Photographs	£0.00
Miscellaneous	£2,097.06	Miscellaneous	£2,906.18
Bank interest	£728.12	Year 6 Leavers Hoodies Year 2024	£1,012.00
Year 6 Hoodies Year 2024	£1368.94	SF Purchases	£499.18
		Star Vision Photography	£1,395.00
Fund Raising	£3,475.02	Fund Raising	£772.78
Summer Fayre 2024	£2,066.34	Summer Fayre (BH contribution)	£772.78
Christmas Fayre 2024	£1,068.36		
Children in Need November 2024	£190.32		
Red Nose Day March 2025	£150.00		
Sports		Sports	
Book Fairs		Book Fairs	
Total c/fwd (overleaf)	£28,594.97	Total c/fwd (overleaf)	£19,950.96



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Broomhill Junior School

On accounts for the year
ended

31.03.2025

Charity no
(if any)

1042351

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 03 / 2025**.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

S Adamson

Date:

13.01.2026

Name:

Sally Adamson

Relevant professional
qualification(s) or body
(if any):

School Business Manager
Certificate in School Business Management (CSBM)

Address:

60 The Fairways

Mansfield Woodhouse, Mansfield

NG19 9EW

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.