

# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	09	2019		31	08	2020

## Section A Reference and administration details

Charity name

Fernhurst Pre-school

Other names charity is known by

Registered charity number (if any) 1042154

Charity's principal address

Fernhurst Pre-school

Haslemere Road

Fernhurst

Postcode

GU27 3EA

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Amy Penfold	Treasurer	01/11/16 – present day	Trustees and Members
2	Rachel Dixon	Chair	01/11/19 – present day	Trustees and Members
3	Alice Sandeman-Allen	Secretary	01/11/19 – present day	Trustees and Members
4	Elizabeth Vigar	Lead Practitioner	01/09/16 – present day	Trustees
5	Elizabeth Koffman	Deputy Lead	01/09/16 – present day	Trustees and LP
6	Kelly Keeley	Deputy Lead	01/09/16 – present day	Trustees and LP
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### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	By the Members

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

To enhance the development and education of children primarily under statutory school age by offering play, education and care facilities and encouraging the study of the needs of such children and their families.

Providing high quality affordable and stimulating childcare for children under the age of five in a safe and supportive environment in partnership with parents.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

The latter half of this year was dominated by the COVID 19 pandemic and therefore many of the planned activities did not manage to go ahead, including our main fundraiser of the year, our annual quiz, which was a huge loss in income.

However, before the pandemic struck, we negotiated another small land grab from the primary school of some waste land that they weren't using and therefore we were able to enlarge our outdoor area and install a covered area, initially to replicate indoor activities outdoors, but in the end, this became the hub of the pre-school during the whole of the pandemic, being able to stay outdoors with the children whatever the weather threw at us.

All trips and visits were cancelled, and the rent increased by £1500 for the year.

We remained open for Key Worker and Vulnerable children throughout the COVID19 pandemic and spent money on new resources to support the outdoor provision that we were now offering.

At the end of the year, we said farewell to 2 long standing members of the team, both having worked at Fernhurst Pre-school for over 20 years.

Again, this year we also had a lot of support from parent volunteers on the Management Committee. The time, effort, energy and support that they have given voluntarily over the year has been invaluable to the Pre-school and the Lead Practitioner.

The Pre-school always encourage their staff to further their own learning and during this year we subscribed to the Local Authority training service and attended several courses.

As always, our staff deserve to be mentioned for the effort and energy they put into the Pre-School, providing a supportive and stimulating environment for the children, especially during the very difficult period of time through the COVID 19 Pandemic, constantly coming up with new and imaginative activities. A huge thank you has to go to the Lead Practitioner Elizabeth Vigar, who has led and continues to lead the pre-school forward in striving to keep the OFSTED Outstanding grading awarded in November 2016.

## Section E Financial review

### Brief statement of the charity's policy on reserves

Reserves are kept to fund upcoming capital projects, cover costs in case our income exceeds our outgoings in a particular year. Additionally, funds would be needed to cover any redundancy pay if the Pre-School should ever shut down, or if an extraordinary event ever happened, such as another pandemic like COVID19.

### Details of any funds materially in deficit

N/A

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The majority of our income from Local Government funding for 2, 3 and 4-year-olds and parent/carer payment for those children not yet entitled to their 15 hours a week of free childcare.

The majority of our income like most educational establishments is spent on paying the staff that do so much to make the Pre-school an amazing facility for local families. This year we also spent a significant amount of money on installing an outdoor shelter for all year outdoor learning.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

AMY PENFOLD

Position (eg Secretary, Chair, etc)

TREASURER

Date

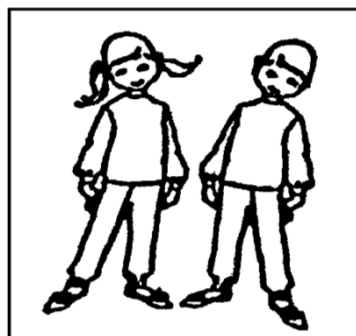
28.06.2021

# FERNHURST PRE-SCHOOL

Charity Number: 1042154

## RECEIPTS AND PAYMENTS REPORT YEAR ENDED 31 AUGUST 2020

CHARITY NUMBER:1042154



RECEIPTS	£	PAYMENTS	£
		EQUIPMENT & MATERIALS	£ 2,600.78
		FUND RAISING	£ 90.00
		EXCURSIONS & PARTIES	£ 191.00
FLEDGLINGS	£ -	FRUIT	£ 72.71
FUND RAISING	£ 915.10	PRINT,POST & STATIONERY	£ 495.59
UNIFORM	£ 200.00	CONSUMABLES	£ 236.87
FEES	£ 94,650.31	SUBSCRIPTIONS	£ 238.40
INTEREST (DEPOSIT ACCOUNT)	£ 19.99	UNIFORM	£ 190.81
PARISH COUNCIL GRANT	£ -	SALARIES	£ 76,147.01
		ADVERTISING	£ 170.00
		INSURANCE & INSPECTION	£ 725.61
		RENT	£ 7,500.00
		COMMITTEE EXPENSES	£ 59.49
		STAFF TRAINING & BENEFITS	£ 318.77
		TELEPHONE	£ 74.12
		NEW GARDEN WORKS	£ 7,173.47
		UTILITIES	£ 768.27
		CLEANING	£ 488.20
		INDEPENDANT EXAMINERS FEE	£ 70.00
		GIFTS	£ 18.00
		PENSION SCHEME ADMIN COSTS	£ 1,062.00
		IT COSTS	£ 308.94
		REPAIRS & MAINTENANCE	£ 501.69
		DBS CHECKS	£ 72.10
RECEIPTS	£ 95,785.40	PAYMENTS	£ 99,573.83
DEPOSIT ACCOUNT AT 31.08.19	£ 3,325.47	DEPOSIT ACCOUNT AT 31.08.20	£ 3,345.46
CURRENT ACCOUNT AT 31.08.19	£ 87,395.58	CURRENT ACCOUNT AT 31.08.20	£ 83,589.16
CASH IN HAND AT 31.08.19	£ 4.62	CASH IN HAND AT 31.08.20	£ 2.62
	£ 186,511.07		£ 186,511.07

## **Independent Examiner's Report to the Trustees of Fernhurst Pre-School**

I report to the Trustees on my examination of the accounts of Fernhurst Pre-School for the year ended 31 August 2020.

### **Responsibilities and basis of report**

As the charity trustees of Fernhurst Pre-School you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Charities Act').

I report in respect of my examination of Fernhurst Pre-School's accounts carried out under section 145 of the Charities Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Charities Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of Fernhurst Pre-School as required by section 130 of the Charities Act; or
- the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Mrs. Anne Alderman ACA  
13 Millvale Meadows  
Milland  
Liphook  
Hants

21 June 2021