

Sunshine Preschool AGM meeting Monday 29th September 2025

7.15pm Preschool -

1. Members Present: Kerry Prince, Zoe Isaacson, Hayley Matthews, Cathy Bethell, Hannah Powers, Sally Goss, Olivia Finch – Zoe Price by MS Teams
2. Apologies for Absence: Amy Hill, Lucy Cordey
3. AGM minutes from 2024 discussed, agreed and signed off.
4. Kerry explained committee roles. We need 5 members.

Chairperson role – to contact Ofsted with changes, conduct annual appraisal, act as spokesperson, annual report.

Treasurer – pays invoices, pays wages, logging of transactions in spreadsheet, work with the committee to keep financial stability.

Secretary – takes minutes for meetings, agendas, assist chairperson, letters/posters for fundraising.

Committee members standing down:

Chairperson Zoe Isaacson

Treasurer – Zoe Price

Secretary – Amy Hill

Committee Member – Lucy Cordey

Committee members remaining:

Kerry Prince

Hayley Matthews

Committee members stepping up:

Chairperson and nominated individual - Cathy Bethell, Hannah Powers to assist

Nominated by Zoe Isaacson, seconded by Hayley Matthews

Treasurer – Olivia Finch, Sally Goss to assist

Nominated by Kerry Prince, seconded by Zoe Isaacson

Secretary – Sally Goss

Nominated by Kerry Prince, seconded Hayley Matthews

Committee member – Hannah Powers

Nominated by Zoe Isaacson, seconded by Kerry Prince

Zoe I to contact Ofsted to inform them who is stepping down from our committee within 7 days of the AGM. Please list names and dates of birth of new members along with the positions they will be taking. It's probably worth including existing members and their roles too, just to make it absolutely clear who will form our new committee.

Hayley, Cathy, Hannah, Olivia and Sally to complete DBS application within 7 days
Kerry to update the Charities commission with new member details as soon as their DBS letters are received. Zoe P and Kerry to explain the treasurer's role with view to hand over as soon as DBS is received. Kerry to continue filing and completing spreadsheet,

Santander bank change of details form to be completed by all committee members, removing Zoe Isaacson and Zoe Price as bank operators/signatories.

Olivia Finch and Sally Goss are to be new account operators and signatories.

Hannah Powers and Cathy Bethell are to complete the form as new committee members, Lucy Cordey and Amy Hill will be removed as committee members. Kerry Prince and Hayley Matthews to remain as committee members.

5. Minutes from previous committee meeting were discussed and agreed as accurate
6. Kerry has obtained a change of signatory form from Santander. Kerry to ensure all relevant parties complete their part with correct forms of ID. Kerry to send off the form once a satisfactory DBS check has been received for Sally and Olivia.
7. Chairperson's Report: Wished everyone well, thanked us for everything we have done for her girls. Sorry to be leaving as they both loved it at Sunshine but need to keep children together as Lowenna has moved from Bomere Primary School to Baschurch Primary School.
8. Secretary's Report: None to report
9. Treasurer's Report:

Accounts for year ending March 2025 have been check by Amanda Hartley-Newton at Purple Plus Bookkeeping.

The financial year started 1/4/2024 with net assets £11546.72

The financial year ended 31/3/2025 with net assets £12297.91

Bank balance as of 29th Sept 2025 £15749.63

Uncleared items

Wages Sept - £4965.40

£10784.23

10. Manager's Report

Manager's Report Sep 2025

Occupancy

We currently have 13 children registered and 1 child on the waiting list.

Autumn term

No of children	Mon	Tues	Wed	Thur	Fri
am	10	8	11	10	10
pm	10	7	10	9	9
ratios	13	12	16	14	14
Staff	2/3	2	3	3	2

Training

Kerry and Josephine will attend updates from LA network meetings, safeguarding termly update meeting and SEN update. Kerry and Josephine attended Ofsted and the Curriculum training last term and met in the summer holiday, updating our curriculum to show the steps to reaching what we want our children to achieve. At team meetings we have reviewed the changes to the EYFS which has been updated Sept 2025. Most changes are concerning safeguarding and child health and safety around food. We have ensured that we are meeting the latest requirements. All staff will be train on food allergy in addition to food hygiene.

Special Dates and Events for adult guided learning

September

3rd-5th Welcome to a new year at Sunshine Preschool. What did we do in the holidays?

8th-12th Making friends, learning rules at preschool. Make rule posters.

18th National fitness day

19th Talk like a pirate day.

22nd Autumn Equinox

22nd – 24th Rosh Hashanah

23rd-30th Recycling week

October

1st National Poetry Day

4th World Animal Day (Theme this year: Save animals, Save the planet)

5th Grandparents Day

Harvest festival

4th-10th world space week

15th Global hand washing Day

20th Diwali

27th - 31st Half Term holiday

SEN

1 child is being seen by the Child Development Centre to assess needs and devise a plan. We will be providing input to this process. 1 child is waiting for a

Schedule of Growing Skills assessment at the CDC. We have 1 child waiting to be seen by the Speech and Language Team, we have identified likely areas for intervention and will use resources previously sent by SALT while waiting for individual advice. We will be running Talk Boost again in this term. Person-centred-plans will be written for these children with their parents to identify their next steps of support.

Child Protection

We have no children on child protection plans. We are supporting one family at an Early Help level.

Accident/Incidents Reports

There has been no incidents or serious accidents to report. Julie Ball, Executive Head of Bomere Heath Primary School has asked for us to notify them of any serious accidents or injuries (annonymised). **Kerry will update our policy accordingly.**

Data Protection Issues

Nothing to report

Health and Safety

Items for Reporting to School

- Hot water temperature at taps and in the boiler is tested termly by local authority. Water temperature at exit of boiler reported as too low July 25. The water temperature at the boiler cannot be increased otherwise water can reach temperatures that are too high at the tap. A plumber has advised us that the TMV valves sited below the basin which is under the boiler need to be replaced. **Preschool to request a plumber.**
- A linear ridge has appeared across the floor in main classroom area. It is underneath the flooring. Approx 0.5cm depth and visible in toilets and across onto yellow flooring. **Julie has viewed, monitor any changes. Doesn't appear to have changed, we will continue to monitor.**
- Several large dead branches in an Ash tree are hanging over preschool play area. Grid reference SJ47390 19372, What3words trailing.remission.enveloped **Email sent asking for assessment and for the tree to be made safe 4/3/25. Email reply received, saying tree has been added to their list for checks. Ref: 4700859. An update has been requested Sept 25. enquiry Ref: 4700859. Children cannot use grass area in high winds.**
- Canopy guttering is dripping from end nearest the ramp. **Check roof and guttering is clear, reseal joint. Risk of ice patch at bottom of ramp used as main access to demountable.**

Items to be dealt with by preschool

Items requiring action

- Stack of pallets with long rusty nails at end of KS1 playground. Reported, Nick has moved them to less obvious spot behind the trees, awaiting removal to bonfire at Cricket club. Preschool staff to be aware.
- Lower hinge on small shed next to bike shed, and the mud kitchen gate have broken, need replacing. Staff only to open door to shed with care. Staff to monitor gate hinge
- Small wooden bench needs repair. Removed from play area temporarily
- Felt on 1 small shed needs replacing. Kerry to have a go!
- Flooring of wooden seating area slippery when wet. Staff to monitor, currently low risk
- Water arch sealing has split Kerry to replace silicone after dry weather to prolong it's life
- Sealant on joints in flooring has lifted out, clear silicone

Items to be observed by staff for safe practice

- Radiator guards are now free standing to enable cleaning. Staff to use furniture to hold guards in place and supervise children.
- Heavy or large items are not to be placed on top of cupboards. Staff to take care throughout the day, CD player to remain on kitchen worktop.
- Electric sockets to be covered by furniture wherever possible. All staff reminded that last person present to turn off sockets (except fridge). Nothing to be left on charge.
- Combustible items must not be stored within 1 metre of lights. All staff reminded.
- Some trees contain dead branches that could fall. All staff reminded not to allow children to play under the trees in high winds.
- Standing water in basins of mud kitchen, water play or sensory trays. All staff reminded that outside area should be checked daily, any standing water should be tipped away before use of outdoor areas
- Water is holding in the tyres, needs checking daily, germs and drowning hazard Holes have been drilled in walls of tyres. All staff reminded that outside area should be checked daily, if holes become blocked any standing water can be scooped away.
- Stepping stone slabs slippery when wet – Staff to monitor, point out to children in wet conditions, brush if necessary.

Fundraising

School Summer fair Saturday 5th July. We raised a fantastic £154.85, thank you to Josephine, Ashley, Maddy and Zoe who helped on our stall. At the village fete 13th September, we raised a further fantastic £74.17, thank you to Josephine, Nita and Zoe Price who helped on our stall. Thank you to all the parents/carers/villagers who came along and supported these events.

Parental Partnership

Learning journeys are communicating childrens' progress and next steps. The team are continuing to work on the parent survey to accumulate parent feedback on our service. Following discussions around improvements to the learning journey last meeting, they are now being produced as a Word document rather than hand written.

Any other business

- Need to recruit another part time member of staff level 3 preferable.

[illegible]

Opening Balance		£0.00	£0.00	£0.00	£0.00	£0.00	
Income minus Expenditure	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Closing Balance	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	

Actual Cashflow							
Half Term:	Q1 East-Whit	Q2 Whit-Sum	Q3 Sum-Oct	Q4 Oct-Xmas	Q5 Xmas-Feb	Q6 Feb-East	Actual Total
INCOME/receipts							
Fees from parents	£2,063.75	£1,999.25	£1,249.00	£703.50	£150.00	£210.00	£6,375.50
Nursery Education Funding	£7,590.39	£10,430.54	£2,217.15	£14,028.57	£3,527.55	£11,044.37	£48,838.57
Hot meals	£0.00	£0.00	£0.00	£169.00	£217.75	£182.00	£568.75
Fundraising	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Grants for Canopy	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Donations	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Bank Interest	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Canopy Fundraising	£0.00	£190.00	£0.00	£15.00	£0.00	£0.00	£205.00
Easy Fundraising	£0.00	£16.78	£0.00	£0.00	£0.00	£0.00	£16.78
	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
TOTAL RECEIPTS(a)	£9,654.14	£12,636.57	£3,466.15	£14,916.07	£3,895.30	£11,436.37	£56,004.60
EXPENDITURE/payments							
Staff wages incl. hol pay, N.I.etc	£7,212.59	£13,554.83	£3,918.74	£9,886.95	£3,838.92	£7,383.88	£45,795.91
Payroll costs	£1,142.67	£1,152.44	£696.31	£812.31	£324.91	£210.44	£4,339.08
Rent	£687.39	£0.00	£0.00	£687.39	£0.00	£0.00	£1,374.78
Hot meal costs	£0.00	£0.00	£0.00	£0.00	£97.20	£248.40	£345.60
Insurance	£642.99	£0.00	£0.00	£0.00	£0.00	£0.00	£642.99
Stationery/Art / Craft	£130.45	£0.00	£0.00	£123.87	£44.26	£0.00	£298.58
Consumables / Supplies	£15.99	£93.31	£0.00	£73.47	£0.00	£73.98	£256.75
Refreshments / Milk	£22.31	£0.00	£0.00	£8.35	£0.00	£0.00	£30.66
Stamps	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Outings / Activities	£48.00	£339.00	£0.00	£0.00	£0.00	£0.00	£387.00
Training costs	£0.00	£11.36	£107.36	£0.00	£0.00	£0.00	£118.72
Telephone	£0.00	£79.99	£0.00	£0.00	£0.00	£0.00	£79.99
Advertising	£0.00	£0.00	£0.00	£0.00	£0.00	£60.00	£60.00
Volunteer expenses	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Ofsted Registration fee	£35.00	£0.00	£0.00	£0.00	£50.00	£0.00	£85.00
Membership fees	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Capital Equipment	£2.88	£34.58	£88.85	£85.97	£0.00	£259.00	£471.28
Petty Cash	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Miscellaneous	£315.00	£180.00	£0.00	£45.00	£0.00	£0.00	£540.00
	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
TOTAL PAYMENTS(b)	£10,255.27	£15,445.51	£4,811.26	£11,723.31	£4,355.29	£8,235.70	£54,826.34
Opening Balance	£12,129.50	£11,528.37	£8,719.43	£7,374.32	£10,567.08	£10,107.09	
Income minus Expenditure	-£601.13	-£2,808.94	-£1,345.11	£3,192.76	-£459.99	£3,200.67	£1,178.26
Closing Balance	£11,528.37	£8,719.43	£7,374.32	£10,567.08	£10,107.09	£13,307.76	

Half Termly Budget Monitoring								
				Q1 Easter - Whitsun		Variance	Q2 - Whitsun - Summer	
	Budget Total	Actual Total	Total Variance	Budget	Actual	(Actual-budget)	Budget	Actual
INCOME/receipts								
Fees from parents	£0.00	£6,375.50	£6,375.50	£0.00	£2,063.75	£2,063.75	£0.00	£1,999.25
Nursery Education Funding	£0.00	£48,838.57	£48,838.57	£0.00	£7,590.39	£7,590.39	£0.00	£10,430.54
Milk fund	£0.00	£568.75	£568.75	£0.00	£0.00	£0.00	£0.00	£0.00
Fundraising	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Grants	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Donations	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Bank Interest	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Other	£0.00	£205.00	£205.00	£0.00	£0.00	£0.00	£0.00	£190.00
	£0.00	£16.78	£16.78	£0.00	£0.00	£0.00	£0.00	£16.78
	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
TOTAL RECEIPTS(a)	£0.00	£56,004.60	£56,004.60	£0.00	£9,654.14	£9,654.14	£0.00	£12,636.57
EXPENDITURE/payments								
Staff wages incl. hol pay, N.I.etc	£0.00	£45,795.91	-£45,795.91	£0.00	£7,212.59	£7,212.59	£0.00	£13,554.83
Payroll costs	£0.00	£4,339.08	-£4,339.08	£0.00	£1,142.67	£1,142.67	£0.00	£1,152.44
Rent	£0.00	£1,374.78	-£1,374.78	£0.00	£687.39	£687.39	£0.00	£0.00
Utilities	£0.00	£345.60	-£345.60	£0.00	£0.00	£0.00	£0.00	£0.00
Insurance	£0.00	£642.99	-£642.99	£0.00	£642.99	£642.99	£0.00	£0.00
Stationery/Art / Craft	£0.00	£298.58	-£298.58	£0.00	£130.45	£130.45	£0.00	£0.00
Consumables / Supplies	£0.00	£256.75	-£256.75	£0.00	£15.99	£15.99	£0.00	£93.31
Refreshments / Milk	£0.00	£30.66	-£30.66	£0.00	£22.31	£22.31	£0.00	£0.00
Stamps	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Outings / Activities	£0.00	£387.00	-£387.00	£0.00	£48.00	£48.00	£0.00	£339.00
Training costs	£0.00	£118.72	-£118.72	£0.00	£0.00	£0.00	£0.00	£11.36
Telephone	£0.00	£79.99	-£79.99	£0.00	£0.00	£0.00	£0.00	£79.99
Advertising	£0.00	£60.00	-£60.00	£0.00	£0.00	£0.00	£0.00	£0.00
Volunteer expenses	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Ofsted Registration fee	£0.00	£85.00	-£85.00	£0.00	£35.00	£35.00	£0.00	£0.00
Membership fees	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Capital Equipment	£0.00	£471.28	-£471.28	£0.00	£2.88	£2.88	£0.00	£34.58

Petty Cash	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Miscellaneous	£0.00	£540.00	-£540.00	£0.00	£315.00	£315.00	£0.00	£180.00
	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
TOTAL PAYMENTS(b)	£0.00	£54,826.34	-£54,826.34	£0.00	£10,255.27	£10,255.27	£0.00	£15,445.51
Opening Balance		£0.00		£32,141.14			£32,141.14	-£601.13
Surplus (a - b)	£0.00	£1,178.26		£0.00	-£601.13		£0.00	-£2,808.94
Closing Balance	£0.00	£1,178.26		£32,141.14	-£601.13		£32,141.14	-£3,410.07

Half Termly Budget								
Monitoring	Variance	Q3 Summer - October		Variance	Q4 October - Christmas		Variance	Q5 Christmas - February
	(Actual-budget)	Budget	Actual	(Actual - budget)	Budget	Actual	(Actual - budget)	Budget
INCOME/receipts								
Fees from parents	£1,999.25	£0.00	£1,249.00	£1,249.00	£0.00	£703.50	£703.50	£0.00
Nursery Education Funding	£10,430.54	£0.00	£2,217.15	£2,217.15	£0.00	£14,028.57	£14,028.57	£0.00
Milk fund	£0.00	£0.00	£0.00	£0.00	£0.00	£169.00	£169.00	£0.00
Fundraising	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Grants	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Donations	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Bank Interest	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Other	£190.00	£0.00	£0.00	£0.00	£0.00	£15.00	£15.00	£0.00
	£16.78	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
TOTAL RECEIPTS(a)	£12,636.57	£0.00	£3,466.15	£3,466.15	£0.00	£14,916.07	£14,916.07	£0.00
EXPENDITURE/payments								
Staff wages incl. hol pay, N.I.etc	£13,554.83	£0.00	£3,918.74	£3,918.74	£0.00	£9,886.95	£9,886.95	£0.00
Payroll costs	£1,152.44	£0.00	£696.31	£696.31	£0.00	£812.31	£812.31	£0.00
Rent	£0.00	£0.00	£0.00	£0.00	£0.00	£687.39	£687.39	£0.00
Utilities	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Insurance	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Stationery/Art / Craft	£0.00	£0.00	£0.00	£0.00	£0.00	£123.87	£123.87	£0.00
Consumables / Supplies	£93.31	£0.00	£0.00	£0.00	£0.00	£73.47	£73.47	£0.00
Refreshments / Milk	£0.00	£0.00	£0.00	£0.00	£0.00	£8.35	£8.35	£0.00
Stamps	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Outings / Activities	£339.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Training costs	£11.36	£0.00	£107.36	£107.36	£0.00	£0.00	£0.00	£0.00
Telephone	£79.99	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Advertising	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Volunteer expenses	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Ofsted Registration fee	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Membership fees	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Capital Equipment	£34.58	£0.00	£88.85	£88.85	£0.00	£85.97	£85.97	£0.00

Petty Cash	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Miscellaneous	£180.00	£0.00	£0.00	£0.00	£0.00	£45.00	£45.00	£0.00
	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
TOTAL PAYMENTS(b)	£15,445.51	£0.00	£4,811.26	£4,811.26	£0.00	£11,723.31	£11,723.31	£0.00
Opening Balance		£32,141.14	-£3,410.07		£32,141.14	-£4,755.18		£32,141.14
Surplus (a - b)		£0.00	-£1,345.11		£0.00	£3,192.76		£0.00
Closing Balance		£32,141.14	-£4,755.18		£32,141.14	-£1,562.42		£32,141.14

Half Termly Budget					
Monitoring	uary	Variance	Q6 February - Easter		Variance
	Actual	(Actual - budget)	Budget	Actual	(Actual - budget)
<u>INCOME/receipts</u>					
Fees from parents	£150.00	£150.00	£0.00	£210.00	£210.00
Nursery Education Funding	£3,527.55	£3,527.55	£0.00	£11,044.37	£11,044.37
Milk fund	£217.75	£217.75	£0.00	£182.00	£182.00
Fundraising	£0.00	£0.00	£0.00	£0.00	£0.00
Grants	£0.00	£0.00	£0.00	£0.00	£0.00
Donations	£0.00	£0.00	£0.00	£0.00	£0.00
Bank Interest	£0.00	£0.00	£0.00	£0.00	£0.00
Other	£0.00	£0.00	£0.00	£0.00	£0.00
	£0.00	£0.00	£0.00	£0.00	£0.00
	£0.00	£0.00	£0.00	£0.00	£0.00
TOTAL RECEIPTS(a)	£3,895.30	£3,895.30	£0.00	£11,436.37	£11,436.37
<u>EXPENDITURE/payments</u>					
Staff wages incl. hol pay, N.I.etc	£3,838.92	£3,838.92	£0.00	£7,383.88	£7,383.88
Payroll costs	£324.91	£324.91	£0.00	£210.44	£210.44
Rent	£0.00	£0.00	£0.00	£0.00	£0.00
Utilities	£97.20	£97.20	£0.00	£248.40	£248.40
Insurance	£0.00	£0.00	£0.00	£0.00	£0.00
Stationery/Art / Craft	£44.26	£44.26	£0.00	£0.00	£0.00
Consumables / Supplies	£0.00	£0.00	£0.00	£73.98	£73.98
Refreshments / Milk	£0.00	£0.00	£0.00	£0.00	£0.00
Stamps	£0.00	£0.00	£0.00	£0.00	£0.00
Outings / Activities	£0.00	£0.00	£0.00	£0.00	£0.00
Training costs	£0.00	£0.00	£0.00	£0.00	£0.00
Telephone	£0.00	£0.00	£0.00	£0.00	£0.00
Advertising	£0.00	£0.00	£0.00	£60.00	£60.00
Volunteer expenses	£0.00	£0.00	£0.00	£0.00	£0.00
Ofsted Registration fee	£50.00	£50.00	£0.00	£0.00	£0.00
Membership fees	£0.00	£0.00	£0.00	£0.00	£0.00
Capital Equipment	£0.00	£0.00	£0.00	£259.00	£259.00

Petty Cash	£0.00	£0.00	£0.00	£0.00	£0.00
Miscellaneous	£0.00	£0.00	£0.00	£0.00	£0.00
	£0.00	£0.00	£0.00	£0.00	£0.00
	£0.00	£0.00	£0.00	£0.00	£0.00
	£0.00	£0.00	£0.00	£0.00	£0.00
TOTAL PAYMENTS(b)	£4,355.29	£4,355.29	£0.00	£8,235.70	£8,235.70
Opening Balance	-£1,562.42		£32,141.14	-£2,022.41	
Surplus (a - b)	-£459.99		£0.00	£3,200.67	
Closing Balance	-£2,022.41		£32,141.14	£1,178.26	

Daily Accounts
Half Termly Totals

Income/ Receipts

Half Term	Total	Parent Fees	Nursery Edn Funding	Hot meals	Fund - raising	Grants	Donations	Bank Interest	Canopy Fund	Easy Fundraising
Q1	£9,654.14	£2,063.75	£7,590.39	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Q2	£12,636.57	£1,999.25	£10,430.54	£0.00	£0.00	£0.00	£0.00	£0.00	£190.00	£16.78
Q3	£3,466.15	£1,249.00	£2,217.15	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Q4	£14,916.07	£703.50	£14,028.57	£169.00	£0.00	£0.00	£0.00	£0.00	£15.00	£0.00
Q5	£3,895.30	£150.00	£3,527.55	£217.75	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Q6	£11,436.37	£210.00	£11,044.37	£182.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
	£56,004.60	£6,375.50	£48,838.57	£568.75	£0.00	£0.00	£0.00	£0.00	£205.00	£16.78

Expenditure/ Payments

Half Term	Total	Salaries	Payroll Costs	Rent	Hot meal costs	Ins	Stationery Art / Craft	Consumables / Supplies	Refreshment / Milk	Stamps	Outings / Activities	Training	Tele - phone	Advert - ising	Volunteer Expenses	Ofsted Reg. Fee	Membershi p Fees/ Periodicals	Capital Eq'ment	Petty Cash	Misc
Q1	£10,255.27	£7,212.59	£1,142.67	£687.39	£0.00	£642.99	£130.45	£15.99	£22.31	£0.00	£48.00	£0.00	£0.00	£0.00	£0.00	£35.00	£0.00	£2.88	£0.00	£315.00
Q2	£15,445.51	£13,554.83	£1,152.44	£0.00	£0.00	£0.00	£0.00	£93.31	£0.00	£0.00	£339.00	£11.36	£79.99	£0.00	£0.00	£0.00	£0.00	£34.58	£0.00	£180.00
Q3	£4,811.26	£3,918.74	£696.31	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£107.36	£0.00	£0.00	£0.00	£0.00	£0.00	£88.85	£0.00	£0.00
Q4	£11,723.31	£9,886.95	£812.31	£687.39	£0.00	£0.00	£123.87	£73.47	£8.35	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£85.97	£0.00	£45.00
Q5	£4,355.29	£3,838.92	£324.91	£0.00	£97.20	£0.00	£44.26	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£50.00	£0.00	£0.00	£0.00	£0.00
Q6	£8,235.70	£7,383.88	£210.44	£0.00	£248.40	£0.00	£0.00	£73.98	£0.00	£0.00	£0.00	£0.00	£0.00	£60.00	£0.00	£0.00	£0.00	£259.00	£0.00	£0.00
	£54,826.34	£45,795.91	£4,339.08	£1,374.78	£345.60	£642.99	£298.58	£256.75	£30.66	£0.00	£387.00	£118.72	£79.99	£60.00	£0.00	£85.00	£0.00	£471.28	£0.00	£540.00

Income/ Receipts			£9,654.14	£2,063.75	£7,590.39	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00												
Date	Description	Date Banked	Total	Parent Fees	Nursery Edn Funding	Hot meals	Fund Raising	Grants	Donations	Bank Interest	Canopy Funds	Easy Fundraising												
03/04/24	maya nursery fees	bacs	£25.00	£25.00																				
10/04/24	shropshire council	bacs	£3,795.19		£3,795.19																			
12/04/24	maya nursery fees	bacs	£100.00	£100.00																				
16/04/24	a france nursery fees	bacs	£35.00	£35.00																				
16/04/24	lydia nursery fees	bacs	£110.25	£110.25																				
19/04/24	margo nursery fees	bacs	£104.50	£104.50																				
20/04/24	harry nursery fees	bacs	£90.00	£90.00																				
22/04/24	llowenna and verity fees	bacs	£456.00	£456.00																				
30/04/24	maya nursery fees	bacs	£97.50	£97.50																				
30/04/24	reuben nursery fees	bacs	£545.50	£545.50																				
03/05/24	eliza nursery fees	bacs	£20.00	£20.00																				
07/05/23	shropshire council	bacs	£3,795.20		£3,795.20																			
21/05/24	harry nursery fees	bacs	£90.00	£90.00																				
22/05/24	lowen and verity fees	bacs	£315.00	£315.00																				
30/05/24	maya nursery fees	bacs	£75.00	£75.00																				
			£0.00																					
			£0.00																					
Expenditure/ Payments			£10,255.27	£7,212.59	£1,142.67	£687.39	£0.00	£642.99	£130.45	£15.99	£22.31	£0.00	£48.00	£0.00	£0.00	£0.00	£0.00	£35.00	£0.00	£2.88	£0.00	£315.00		
Date	Description	Transaction	Total	Salaries	Payroll Costs	Rent	Hot meal costs	Ins	Stationery Art /Craft	Consumables / Supplies	Refreshments / Milk	Stamp	Outings Activities	Training	Telephone	Advertising	Volunteer Expenses	Ofsted Reg. Fee	Membership Fees/ Periodicals	Capital Eq't	Petty Cash	Misc		
03/04/24	early year insurance	bacs	£642.99					642.99																
12/04/24	k prince reimburse fsm voucher	bacs	£135.00																				135	
15/04/24	k prince reimburse fsm voucher	bacs	£45.00																				45	
15/04/24	k prince reimburse fsm voucher	bacs	£135.00																				135	
15/04/24	k prince reimburse	bacs	£15.99							£15.99														
15/04/24	k prince reimburse	bacs	£9.87								£9.87													
22/04/24	nest payment april	bacs	£118.83		£118.83																			
30/04/24	k prince wages april	bacs	£1,521.00	£1,521.00																				
30/04/24	d florian wages april	bacs	£827.92	£827.92																				
30/04/24	j driscoll wages april	bacs	£1,355.74	£1,355.74																				
30/04/24	early years alliance	bacs	£244.94		£244.94																			
30/04/24	k prince reimburse	bacs	£12.44								£12.44													
30/04/24	k prince reimburse	bacs	£7.34						£7.34															
02/05/24	nest payment may	bacs	£181.06		£181.06																			
09/05/24	hmrc april	bacs	£338.38		£338.38																			
14/05/24	reimburse katie playsand	bacs	£17.94						£17.94															
14/05/25	school rent	cheque	£687.39			£687.39																		
15/05/24	reimburse katie playsand	bacs	£17.94						£17.94															
26/05/24	forward supplies	bacs	£87.23						£87.23															
26/05/24	k prince reimburse	bacs	£50.00		£50.00																			
26/05/24	diddi dance	bacs	£48.00										£48.00											
26/05/24	k prince reimburse	bacs	£2.88																	£2.88				
30/05/24	ico	DD	£35.00															£35.00						
31/05/24	k prince wages may	bacs	£1,368.68	£1,368.68																				
31/05/24	josephine wages may	bacs	£1,193.94	£1,193.94																				
31/05/24	denise wages may	bacs	£663.66	£663.66																				
31/05/24	ashley wages may	bacs	£281.65	£281.65																				
31/05/24	hmrc may	bacs	£209.46		£209.46																			
			£0.00																					

Half Term: in to Summer 2024

[illegible]

Half Term: Q3 Summer - October 2024

[illegible]

[illegible]

[illegible]

Half Term:ary to Easter 2025

[illegible]

BOMERE HEATH SUNSHINE PRE-SCHOOL
Registered Charity number: 1041689
Accounts for year ending 31st March 2025

Prepared by Amanda Hartley-Newton
Member of ICB
Practice Licence number: 16520





Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Bomere Heath Sunshine Pre-school

**On accounts for the year
ended**

31st March 2025

**Charity no
(if any)**

1041689

Set out on pages

1-6

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2023.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Cathryn Amanda Hartley-Newton

Date:

26/09/2025

Name:

Cathryn Amanda Hartley-Newton

**Relevant professional
qualification(s) or body
(if any):**

Member of Institute of Certified Bookkeepers – Licence number 16520
ICB Level 3 Diploma in Bookkeeping – October 2015
AAT Level 3 Certificate in Bookkeeping – July 2024

Address:

Holly Coppice, Upton Magna

SHREWSBURY, Shropshire

SY4 4TZ

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

BOMERE HEATH SUNSHINE PRE-SCHOOL

Registered Charity Number: 1041689

STATEMENT OF ASSETS & LIABILITIES AS AT 1ST APRIL 2024

2023-2024

CURRENT ASSETS

£

Current Account	£	12,129.50
Petty Cash	£	112.19
Debtors	£	947.96

CURRENT LIABILITIES

£

Nest contribution for March 2024	£	(118.83)
Unspent Co-op funding	£	(1,524.10)

NET ASSETS (CURRENT ASSETS-CURRENT LIABILITIES)

£	11,546.72
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FINANCED BY:

Accumulated Fund brought forward from 31/03/2024	£	11,546.72
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£	11,546.72
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ACCUMULATED FUND C/F

£	11,546.72
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BOMERE HEATH SUNSHINE PRE-SCHOOL

Registered Charity Number: 1041689

CURRENT ACCOUNT YEAR ENDING 31ST MARCH 2025

	2024-25		2023-24	
Opening Balance on 1st April 2024	£	12,129.50	£	8,159.61
INCOME		£		£
Early Years Entitlement Funding for 2,3 & 4 yr olds	£	48,838.57	£	44,759.76
Fees from parents	£	6,375.50	£	7,372.64
Hot meals	£	568.75	£	-
Fundraising	£	205.00	£	1,578.48
Grants	£	-	£	-
Donations	£	-	£	570.57
Outings	£	-	£	73.00
Miscellaneous	£	-	£	-
Easy Fundraising	£	16.78	£	16.13
	£	56,004.60	£	54,370.58
EXPENDITURE				
Wages including HMRC, PAYE & NIC	£	45,795.91	£	41,387.43
Payroll costs including Nest	£	4,179.08	£	3,653.32
Rent & utilities	£	1,374.78	£	2,569.50
Insurance	£	642.99	£	614.18
Stationery, postage, art & craft	£	298.58	£	199.41
Hot meals	£	345.60	£	-
Refreshments	£	30.66	£	42.29
Consumables	£	256.75	£	623.28
Outings	£	387.00	£	140.00
Training costs	£	118.72	£	385.00
Advertising	£	60.00	£	60.00
Telephone	£	79.99	£	-
Registration fees - Ofsted & ICO	£	85.00	£	50.00
Membership fees	£	-	£	114.99
Accounts	£	160.00	£	150.00
Capital Equipment	£	471.28	£	88.14
Volunteer Expenses	£	-	£	8.15
Miscellaneous	£	540.00	£	315.00
	£	54,826.34	£	50,400.69
Profit / (Loss) for the year	£	1,178.26	£	3,969.89
Closing Balance c/ on 31st March 2025	£	13,307.76	£	12,129.50

BOMERE HEATH SUNSHINE PRE-SCHOOL

Registered Charity Number: 1041689

STATEMENT OF FINANCIAL POSITION AS AT 31ST MARCH 2025

2024-25

	£	
FIXED ASSETS		
None recorded	£	-
	£	-
CURRENT ASSETS		
Current Account	£	13,307.76
Petty Cash	£	147.37
Debtors	£	65.75
CURRENT LIABILITIES		
School meals to be paid	£	(134.40)
Spring term rent	£	(692.27)
Nest contribution for March 2025	£	(152.09)
HMRC Tax payable for March 2025	£	(244.21)
NET ASSETS (CURRENT ASSETS-CURRENT LIABILITIES)	£	12,297.91
FINANCED BY:		
Accumulated Fund brought forward from 31/03/2024	£	11,546.72
Operating Profit	£	751.19
ACCUMULATED FUND c/f	£	12,297.91

These accounts were approved on:

Signed by:

Chairperson:

Treasurer:



Independently examined by Amanda Hartley-Newton

Purple Plus Bookkeeping

ICB Licence no. 16520 on 26th September 2025

BOMERE HEATH SUNSHINE PRE-SCHOOL

Registered Charity Number: 1041689

PETTY CASH ACCOUNT YEAR ENDING 31ST MARCH 2025

Opening Balance on 1st April 2024 INCOME	£	112.19	£	53.28
INCOME		£		£
Trips & parties payments	£	13.00	£	85.00
Donations	£	-	£	-
Fundraising	£	243.15	£	185.35
Fees	£	196.30	£	35.00
TOTAL INCOME	£	452.45	£	305.35
EXPENDITURE				
Refreshments	£	80.16	£	35.83
Consumables	£	121.86	£	75.87
Equipment	£	93.70	£	60.08
Stationery	£	40.00	£	29.66
Miscellaneous	£	81.55	£	45.00
TOTAL EXPENDITURE	£	417.27	£	246.44
Profit/(Loss) on Petty Cash	£	35.18	£	58.91
Closing Balance c/f on 31st March 2025	£	147.37	£	112.19

BOMERE HEATH SUNSHINE PRE-SCHOOL

Registered Charity Number: 1041689

PETTY CASH DETAIL YEAR ENDING 31ST MARCH 2025

INCOME						
Month		Trips	Fundraising	Fees	Meals	TOTAL
Opening balance	£ 112.19					£ 112.19
April 2024				£ 30.00		£ 30.00
May						£ -
June						£ -
July			£ 120.00			£ 120.00
August/September						£ -
October						£ -
November				£ 25.00		£ 25.00
December			£ 123.15	£ 5.00	£ 17.25	£ 145.40
January 2025		£ 25.00			£ 6.50	£ 31.50
February				£ 37.50	£ 13.00	£ 50.50
March				£ 43.55	£ 6.50	£ 50.05
TOTAL		£ 25.00	£ 243.15	£141.05	£ 43.25	£ 452.45
EXPENDITURE						
Month	Refreshments	Consumables	Equipment	Admin	Misc	
April 2024	£ 1.50	£ 7.00	£ -	£ 4.60	£ -	£ 13.10
May	£ 6.05	£ 18.71	£ -	£ -	£ -	£ 24.76
June	£ 15.26	£ 9.99	£ 4.00	£ -	£ 3.50	£ 32.75
July	£ 17.12	£ 12.06	£ -	£ 33.30	£ -	£ 62.48
August/September	£ 7.77	£ 5.78	£ -	£ -	£ -	£ 13.55
October	£ -	£ 0.99	£ 34.30	£ -	£ 32.50	£ 67.79
November	£ 5.18	£ 2.99	£ 10.41	£ -	£ 45.55	£ 64.13
December	£ 5.40	£ 5.17	£ -	£ -	£ -	£ 10.57
January 2025	£ 9.03	£ 7.16	£ 44.99	£ -	£ -	£ 61.18
February	£ 12.85	£ 27.30	£ -	£ 2.10	£ -	£ 42.25
March	£ -	£ 24.71	£ -	£ -	£ -	£ 24.71
TOTAL	£ 80.16	£ 121.86	£ 93.70	£ 40.00	£ 81.55	£ 417.27
					C/F	£147.37