

Cotonfields Allotments Chair's Report January 2024

Overall, we have had a successful year.

We managed to keep the site open during the year and increased the number of tenants to achieve full tenancy and a waiting list. We have had good communication with all gardeners via emails, web site, newsletter and Facebook. One of the more onerous tasks of the Trustees is to adjudicate in disputes between Tenants, which on the whole has been successful.

We have made site improvements by clearing some plots ready for letting and installing new water standpipes. 5 mph signs have been placed down the roadway. We have had a wheelchair ramp added to the community building to give access to some of our visitors. The site behind the workshop has been cleared up. I would like to record the Trustees thanks to all the volunteers who help with this work. The major work for coming year will be installation of a new water system for the whole site.

In addition our Site Administrator conducts regular inspections of plots to ensure they are not neglected, which the trustees can follow up with the tenants.

We have had a couple of social events which were organised by Sue and Alan Dowell, these have proved very popular and helped to create a community atmosphere. Our firework night was rather a washout, so we had an event 16th December, which was quite well attended and a lot dryer.

The Store is proving very popular among gardeners, as most of what they need can be made available onsite. This is efficiently operated by Sue.

I would like to give special thanks to Sue and Alan Dowell for their contribution to the successful operating of the Allotment.

Before I close, I would like to make an appeal on behalf of all our current Trustees. Most trustees have been in office for a number of years and now it is time for new blood to take on the task of running the Allotments from 2025. I would ask all Burgesses, who feel they can contribute something to this task to come forward as future Trustees. This would give them some

insight into how the Trust operates and therefore be in a better position to take on additional responsibilities in 2025.

Thank you.

Derek Luker, (Chairman)

					Receipts and	Payments Comparison – 2016/17 to 2021/22		
	Freemen's Capital Fund (PUG0125090STA)	£7,226.10						
	Co-op Current Account (65724619)	£8,205.81						
	Cash	£0.00			Period		2016/17	2017/18
						Store income		
	TOTAL			£15,431.91	Receipts	Miscellaneous/Insurance claim	£3,479.37	£2,602.30
Summary of Receipts	Store income	£5,221.40				Rent	£4,904.00	£6,079.50
	Miscellaneous income (Insurance claim)	£9,111.81				Interest	£0.00	£169.20
	Rent	£10,811.36				Gift Aid	£0.00	£0.00
	Interest	£26.28				TOTAL	£8,383.37	£8,851.00
	Gift Aid	£0.00			Payments			
	TOTAL		£25,170.85			Water Rates	£141.28	£0.00
						Water upgrade	£0.00	£0.00
Summary of Payments						Repairs/renewals	£337.56	£102.07
	Regeneration/Electric/Water Upgrade	£883.48				Regeneration/Electric installation	£13,163.17	£1,386.39
	Stationery & Legal fee's	£635.11				Fuel/oil	£623.20	£424.01
	Water rates	£1,672.20				Electric bill	£0.00	£0.00
	Insurance	£693.52				Machinery hire/welding etc.	£2,107.20	£159.65
	NSALG subscription	£510.00				Field Steward	£1,534.92	£1,180.01
	New Tools/Miscellaneous/Digger	£5,550.64				Insurance/NSALG	£828.10	£857.52
	Store expenditure	£5,179.40				Stationery & printing etc.	£120.50	£85.45
	Field Steward	£1,200.00				Skip hire	£864.00	£0.00
	Skip hire	£601.00				Store expenditures	£0.00	£2,202.86
	Fuel	£1,151.80				Social costs	£0.00	£0.00
	Electric bill	£145.72				Hardware/Tools/Digger	£1,161.05	£5,592.55
	TOTAL		£18,222.87			Legal costs		£2,000.00
						TOTAL	£20,880.98	£13,990.51
At end of period								
	Freemen's Capital Fund (PUG0125090STA)	£7,252.38						
	Co-op Current Account (65724619)	£15,145.51				Store accounts		
	Cash	£0.00						
	TOTAL			£22,397.89				
						Store income		
						Store expenditures		
						Profit/loss		

2018/19	2019/20	2020/21	2021/22
£2,194.40	£4,973.08	£6,068.62	£5,221.40
£9,500.00	£423.00	£58.99	£9,111.81
£5,910.18	£8,158.08	£9,206.77	£10,811.36
£134.35	£0.00	£51.60	£26.28
£0.00	£3,751.26	£0.00	£0.00
£17,738.93	£17,305.42	£15,385.98	£25,170.85
£2,507.84	£1,977.91	£807.52	£1,672.20
£0.00	£248.98	£100.00	£46.15
£0.00	£468.87	£192.30	£754.01
£8,868.71	£2,452.69	£6,233.52	£684.32
£660.00	£1,346.78	£345.06	£1,151.80
£0.00	£0.00	£15.26	£145.72
£245.88	£1,860.00	£0.00	£412.00
£1,230.00	£1,200.00	£1,200.00	£1,200.00
£957.52	£1,153.71	£1,203.52	£1,458.52
£128.14	£639.54	£258.52	£285.11
£242.40	£0.00	£0.00	£189.00
£3,251.66	£5,039.92	£4,298.81	£5,179.40
£0.00	£0.00	£0.00	£419.96
£666.59	£8,877.00	£709.87	£4,274.68
£1,100.00	£0.00	£0.00	£350.00
£19,867.74	£25,265.40	£15,364.38	£18,222.87
	This is for information only, to show the shop a/c is healthy.		
£5,221.40	All monies are held in the		
£5,179.40	Co-op current a/c.		
£42.00	Store stock value of £768		

**STAFFORD BURGESSES:
COTON FIELDS ALLOTMENTS**

**RECEIPTS AND PAYMENTS ACCOUNT
FOR YEAR ENDING 31 OCTOBER 2022**

OPENING BALANCES at 1 November 2021

Bank Current Account	£8,205.81	
Bank/Building Soc/Interest bearing A/c	£7,226.10	
Cash	£0.00	
Other (give details)	£0.00	
	£15,431.91	(a) Total Opening Balances

AMOUNTS RECEIVED IN THE YEAR

PCC Grant	£ -	
Donations	£ 1,185.24	
Store income	£ 5,221.40	
Rent Income	£ 10,811.36	
Sale of Goods.	£ -	
Bank Interest.	£ -	
Social Functions.	£ 45.22	
Insurance claim	£ 7,899.35	
Stafford Railway Building Society	£ 26.28	
Gift Aid	£ -	
	£ 25,188.85	(b) Total Received
	£ 40,620.76	(a) + (b)


AMOUNTS PAID IN THE YEAR

Electric Bill	£ 145.72	
Water Rates	£ 1,672.20	
Petrol and Diesel	£ 1,151.80	
Site services	£ 1,200.00	
New Building	£ 684.32	
Insurance claim	£ 4,274.68	
Purchase of Goods	£ 800.16	
Insurance & NSALG	£ 1,458.52	
Plant Hire	£ 601.00	
Printing, Postage and Stationary	£ 635.11	
Shop expenditure	£ 5,179.40	
Social Functions.	£ 419.96	
	£ 18,222.87	(c) Total Paid

CLOSING BALANCES AT 31st October 2022


Bk & Bldg Soc A/Cs - Interest bearing	£7,252.38	
Bk & Bldg Soc A/Cs - Non-Interest bearing	£15,145.51	
Cash		
Other (give details)		
	£ 22,397.89	(d) Total Closing Balances
Check Balance	£ 22,397.89	(a) + (b) - (c) = (d)

TREASURER:

Signature 
Name T. G. R. R. R. R.
Date 10.8.23

INDEPENDENT EXAMINER

R. D. Summers BA (Hons.) CPFA (Retired)
CPFA Member 1978-2017

Signature 
Date 12/08/2023

We the undersigned, have inspected the books and records of the STAFFORD FREEMENS ALLOTMENTS, COTTON FIELDS for the year ending 31st October 2022 which we have found to be order and in accordance with the report shown.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



R. D. Summers BA (Hons.) CPFA (Retired)
CPFA Member 1978-2017

12 August 2023