

# STAFFORD FREEMENS ALLOTMENTS TRUST

England & Wales · Charity number 1041644

## Details

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Other names	STAFFORD FREEMENS COTON FIELDS ALLOTMENTS, STAFFORD FREEMENS ALLOTMENT TRUST
Status	Registered
Legal form	Other
Registered	1994-10-25
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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Address	5 Oak Close Church Eaton Stafford ST20 0AQ
Phone	01785823067
Email	<a href="mailto:KNOTTYHORSE@GMAIL.COM">KNOTTYHORSE@GMAIL.COM</a>
Website	<a href="http://www.cotonfieldsallotments.co.uk">http://www.cotonfieldsallotments.co.uk</a>

## Activities

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**Objects:** TO PROVIDE AND ADMINISTER ALLOTMENTS FOR THE FREEMEN OF STAFFORD BOROUGH AND IN THE EVENT OF INSUFFICIENT FREEMEN APPLYING FOR ALLOTMENTS, TO OFFER VACANT ALLOTMENTS TO OTHER RESIDENTS OF THE BOROUGH

**Activities:** Provision of allotment gardens to the Freemen and Burgesses of Stafford, and also to the public. Special provision is made for education and assistance for new gardeners. Special plots are made available for disabled and other charitable groups.

## Classification

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- **How:** Provides Buildings/facilities/open Space, Provides Services
- **What:** Education/training, Environment/conservation/heritage, Recreation
- **Who:** Elderly/old People, People With Disabilities, Other Defined Groups, The General Public/mankind

## Geography

- **Area of benefit:** STAFFORD
- Staffordshire

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-10-31	£16,949	£14,050	-	-
2023-10-31	£16,943	£18,305	-	-
2022-10-31	£25,170	£18,222	-	-
2021-10-31	£15,386	£15,364	-	-
2020-10-31	£17,305	£25,265	-	-

## Trustees

Name	Role	Appointed
Alan Watkins		2014-02-10
DAVID HANLON		2013-03-06
Jack Hope		2018-01-16
John Henry Edwards		
MICHAEL FARMER		2013-03-06
MICHAEL HAYWOOD		2016-01-18
RAYMOND SPURWAY		2013-08-15
Susan Francis		2024-01-15
TERRENCE GRIFFIN		2013-03-06

**STAFFORD FREEMENS ALLOTMENTS TRUST**

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# Accounts

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## **Cotonfields Allotments Chair's Report January 2024**

Overall, we have had a successful year.

We managed to keep the site open during the year and increased the number of tenants to achieve full tenancy and a waiting list. We have had good communication with all gardeners via emails, web site, newsletter and Facebook. One of the more onerous tasks of the Trustees is to adjudicate in disputes between Tenants, which on the whole has been successful.

We have made site improvements by clearing some plots ready for letting and installing new water standpipes. 5 mph signs have been placed down the roadway. We have had a wheelchair ramp added to the community building to give access to some of our visitors. The site behind the workshop has been cleared up. I would like to record the Trustees thanks to all the volunteers who help with this work. The major work for coming year will be installation of a new water system for the whole site.

In addition our Site Administrator conducts regular inspections of plots to ensure they are not neglected, which the trustees can follow up with the tenants.

We have had a couple of social events which were organised by Sue and Alan Dowell, these have proved very popular and helped to create a community atmosphere. Our firework night was rather a washout, so we had an event 16<sup>th</sup> December, which was quite well attended and a lot dryer.

The Store is proving very popular among gardeners, as most of what they need can be made available onsite. This is efficiently operated by Sue.

I would like to give special thanks to Sue and Alan Dowell for their contribution to the successful operating of the Allotment.

Before I close, I would like to make an appeal on behalf of all our current Trustees. Most trustees have been in office for a number of years and now it is time for new blood to take on the task of running the Allotments from 2025. I would ask all Burgesses, who feel they can contribute something to this task to come forward as future Trustees. This would give them some

insight into how the Trust operates and therefore be in a better position to take on additional responsibilities in 2025.

Thank you.

Derek Luker, ( Chairman)





**STAFFORD BURGESSES:  
COTON FIELDS ALLOTMENTS**

**RECEIPTS AND PAYMENTS ACCOUNT  
FOR YEAR ENDING 31 OCTOBER 2022**

**OPENING BALANCES at 1 November 2021**

Bank Current Account	£8,205.81	
Bank/Building Soc/Interest bearing A/c	£7,226.10	
Cash	£0.00	
Other (give details)	£0.00	
		<b>£15,431.91</b> (a) Total Opening Balances

**AMOUNTS RECEIVED IN THE YEAR**

PCC Grant	£ -	
Donations	£ 1,185.24	
Store income	£ 5,221.40	
Rent Income	£ 10,811.36	
Sale of Goods.	£ -	
Bank Interest.	£ -	
Social Functions.	£ 45.22	
Insurance claim	£ 7,899.35	
Stafford Railway Building Society	£ 26.28	
Gift Aid	£ -	
		£ 25,188.85 (b) Total Received
		£ 40,620.76 (a) + (b)


**AMOUNTS PAID IN THE YEAR**

Electric Bill	£ 145.72	
Water Rates	£ 1,672.20	
Petrol and Diesel	£ 1,151.80	
Site services	£ 1,200.00	
New Building	£ 684.32	
Insurance claim	£ 4,274.68	
Purchase of Goods	£ 800.16	
Insurance & NSALG	£ 1,458.52	
Plant Hire	£ 601.00	
Printing, Postage and Stationary	£ 635.11	
Shop expenditure	£ 5,179.40	
Social Functions.	£ 419.96	
		£ 18,222.87 (c) Total Paid

**CLOSING BALANCES AT 31st October 2022**


Bk & Bldg Soc A/Cs - Interest bearing	£7,252.38	
Bk & Bldg Soc A/Cs - Non-Interest bearing	£15,145.51	
Cash		
Other (give details)		
		<b>£ 22,397.89</b> (d) Total Closing Balances
Check Balance	£ 22,397.89	(a) + (b) - (c) = (d)

**TREASURER:**

Signature   
 Name T. G. R. R. F. N.  
 Date 10.8.23

**INDEPENDENT EXAMINER**

R. D. Summers BA (Hons.) CPFA (Retired)  
 CPFA Member 1978-2017

Signature   
 Date 12/08/2023

We the undersigned, have inspected the books and records of the STAFFORD FREEMENS ALLOTMENTS, COTTON FIELDS for the year ending 31st October 2022 which we have found to be order and in accordance with the report shown.

### Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



R. D. Summers BA (Hons.) CPFA (Retired)  
CPFA Member 1978-2017

12 August 2023