

AGM Report 2023 – 2024

Total weekly hours –
Hours sold Autumn term - 552
Hours sold Spring term - 668
Hours sold Summer term- 835

Occupancy rate for year – 72%

Assume breakeven hours 637 (70% of 910). Breakeven hourly rate £5/hr

Cohort.	2023.	19
Coho	2024	17
Cohort.	2025	13

Waiting list for September 2023. 11

Since last committee meeting

Outside area. New fence completed in wild garden, thank you to Webbs	
Retaining wall in outside area All replaced and repaired. Height of fence	£ 1, 835
4 iPads replaced (3 agreed + 1 additional broken)	£ 1,446
Fridge/Freezer replaced.	£ 359
New front doors.	£ 4,268
New computer.	£. 784
New Uniform.	£. 940

Staffing

2 new bank staff. Ella. Theresa

Zena completed Ekklan training

Emma & Lois currently undertaking Early Years PDP, fully funded by DofE as part of the Covid recovery programme.

Payment to cover additional staff or working in own time – to be paid at the end of each module.

Babergh VCFSE Resilience Fund. £ 4,313.40

£ 900. Energy costs

£ 300. Buy in Forest school sessions

£ 300. Staff training

£ 2813.40. Wages for additional staff to support children with PSED and C&L needs

Committee Action Plan

**First Friends Pre school
Statement of Receipts and Payments
ended 31st August 2024**

	1st September 2023 To 31st August 2024	1st January 2022 To 31st August 2023
Income		
Playgroup Fees/ Lunch club	34,867	31,407
Fund Raising & Donations (including sale of tee shirts)	1,580	7,794
Grants and awards	149,411	103,152
Interest		394
Total Income	185,858	142,747
Expenditure		
Wages	(131,581)	(100,056)
Insurance	(2,752)	(2,136)
Repairs & maintenance	(21,501)	(643)
Rates/electricity/telephone/TV licence	(6,251)	(5,037)
Milk/Food	(653)	(736)
Equipment, Crafts & consumables	(3,678)	(1,869)
Subs & Course Fees	(572)	(105)
Miscellaneous	(3,172)	(985)
TOTAL	(170,160)	(111,567)
Income - expenditure (exp - income)	15,698	31,180
ADD: Bal's b/fwd from prev year	117,557	86,377
	133,255	117,557
Bank and Cash Balances	2024	2023
Bank Current Account	58,701	43,375
Bank Deposit Account	75,189	74,108
Cash in Hand	446	74
TOTAL	134,336	117,557

Approved on behalf of the trustees

Chairperson

Date

9/6/25

Independent examiner's report to the trustees of First Friends Preschool

I report on the accounts of the association for the year ended 31st August 2024, which are set out above.

Respective responsibilities of trustees and examiner

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. The accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Simon Badrick ACA
Stour Business Partners Ltd

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