

Blackburn Community Church

Report and Accounts

Year ended 31 December 2022

Stewardship 
Active generosity

1 Lamb's Passage, London EC1Y 8AB
www.stewardship.org.uk

BLACKBURN COMMUNITY CHURCH
LEGAL AND ADMINISTRATIVE DETAILS
FOR THE YEAR ENDED 31 DECEMBER 2022

WORKING NAME OF THE CHARITY	Community Church Blackburn
ADDRESS FOR CORRESPONDENCE	Wesley Hall Feilden Street Blackburn BB2 1LQ
CHARITY REGISTRATION NUMBER	1041251
GOVERNING DOCUMENT	Declaration of Trust dated 12 September 1994 amended by supplemental deeds in 2001.
TRUSTEES	Angela Shanks - Chair Gina Berry - Treasurer Sylvanus Bowlin Miriam Hamilton Geoffrey Shanks
INDEPENDENT EXAMINER	Ajay Rajani FCIE Stewardship 1 Lamb's Passage LONDON EC1Y 8AB

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BLACKBURN COMMUNITY CHURCH
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2022

The Trustees have pleasure in submitting the Report and Accounts for the year.

Objects of the Charity

The primary objective of the Trust is the advancement of the Christian religion. This objective is met through the weekly services held locally at the Wesley Hall in Blackburn. The church also supports mission and relief activities in the UK and overseas.

Governance

The policy and operating decisions of the charity rest with the Trustees who meet regularly to monitor the activities of the charity.

New Trustees are appointed by the existing Trustees.

Review of the Year

Community Church Blackburn (CCB) is a church of around 50 adults and their families. During 2022, the church met in person at Wesley Hall Methodist Church, in members homes and some meetings were held by Zoom or in a Zoom/in person hybrid mode. The church continued to employ a full time pastor and a part time administrator. Kairos Housing (providing accommodation for refugees and asylum seekers) has now become a separate charity.

In planning the activities the Trustees have applied the guidance on public benefit issued by the Charity Commission.

Financial Review

Receipts for the year were £88,797 (2021: £68,434). Expenditure for the year was £98,547 (2021: £63,033). As a result the deficit for the year was £9,750 (2021: a surplus of £5,401) and the cash held by the charity decreased by that amount to £141,907. Of this cash £103,019 was held for restricted purposes leaving £38,888 for the charity's day to day activities.

Reserves Policy

The Trustees aim to hold unrestricted cash of no less than £30,000, which equates to about 6 month's usual unrestricted expenditure, so that the charity could continue to operate should income and / or expenditure vary adversely. At the year end the charity held unrestricted cash of £38,888 and the charity is complying with its reserves policy.

Trustees' Responsibilities

Charity law requires us as Trustees to prepare financial statements for each accounting year which record the receipts and payments of the charity for the year.

We are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable us to ensure that the financial statements comply with the Charities Act 2011.

We also have a responsibility to safeguard the assets of the charity and to take reasonable steps to prevent fraud or any other irregularities.

Approval

This report was approved by the trustees and signed on their behalf by:

Angela Shanks

.....
Angela Shanks

Date: 12 September 2023

**INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF BLACKBURN COMMUNITY CHURCH**

I report to the trustees on my examination of the accounts of Blackburn Community Church (the charity) for the year ended 31 December 2022 on pages 4 to 6 following.

Responsibilities and basis of report

As the trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in accordance with section 130 of the 2011 Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Ajay Rajani

Ajay Rajani FCIE
Stewardship
1 Lamb's Passage
LONDON
EC1Y 8AB

Date: 13 September 2023

BLACKBURN COMMUNITY CHURCH
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31 DECEMBER 2022

	Note	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
Receipts					
<i>Voluntary receipts</i>					
Gifts and offerings		48,377	2,930	51,308	48,626
Grants		-	5,506	5,506	8,750
Gift aid tax recovered		19,152	664	19,816	11,058
		<u>67,529</u>	<u>9,101</u>	<u>76,629</u>	<u>68,434</u>
<i>Other receipts</i>					
Income from events		3,845	-	3,845	-
Rental income		-	7,814	7,814	-
Bank interest		508	-	508	-
Total receipts		<u>71,882</u>	<u>16,915</u>	<u>88,797</u>	<u>68,434</u>
Payments					
<i>Payments in furtherance of the church's objectives</i>					
Premises	2	11,619	6,159	17,778	5,744
Ministry	3	51,608	10,283	61,891	49,104
Grants paid	4	7,141	7,907	15,048	4,612
Office and other expenses	5	2,911	919	3,830	3,573
Total payments		<u>73,279</u>	<u>25,268</u>	<u>98,547</u>	<u>63,033</u>
Net receipts/(payments) before transfers		(1,397)	(8,353)	(9,750)	5,401
Transfers between funds		(564)	564	-	-
Net movement in funds		<u>(1,961)</u>	<u>(7,789)</u>	<u>(9,750)</u>	<u>5,401</u>
Cash funds at 1 January		40,849	110,808	151,657	146,256
Cash funds at 31 December	A	<u>38,888</u>	<u>103,019</u>	<u>141,907</u>	<u>151,657</u>

The notes on page 6 form part of these accounts.

BLACKBURN COMMUNITY CHURCH
STATEMENT OF ASSETS AND LIABILITIES
FOR THE YEAR ENDED 31 DECEMBER 2022

	Unrestricted Funds £	Restricted Funds £	2022 £	2021 £
A Cash funds				
Cash at bank	38,888	103,019	141,907	151,657
	<u>38,888</u>	<u>103,019</u>	<u>141,907</u>	<u>151,657</u>
B Other monetary assets				
Gift aid due	894	-	894	8,731
Refunds due	-	-	-	65
	<u>894</u>	<u>-</u>	<u>894</u>	<u>8,796</u>
C Liabilities				
Accounts preparation and examination fees	1,080	-	1,080	1,050
Venue hire	-	-	-	130
Payroll creditors	555	-	555	522
	<u>1,635</u>	<u>-</u>	<u>1,635</u>	<u>1,702</u>

D Assets retained for charity's own use

The charity owns and insures some items of moveable equipment used in its meetings. These assets belong to unrestricted funds; the market value of these assets at the year end was not significant.

The accounts were approved by the trustees and signed on their behalf by:

Angela Shanks

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Angela Shanks

.....
Date 12 September 2023

The notes on page 6 form part of these accounts.

BLACKBURN COMMUNITY CHURCH
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2022

1 Accounting policies

The accounts have been prepared on a receipts and payments basis and comprise a statement that shows the charity's receipts and payments, a statement that summarises the charity's assets and liabilities and related notes. The accountancy profession have determined that only accounts prepared in accordance with applicable accounting standards present a 'true and fair' view and, as these receipts and payments accounts have not (and cannot) be prepared in accordance with accounting standards, these accounts do not present (and are not intended to present) a 'true and fair' view of the charity's financial activities and state of affairs.

Unrestricted funds are funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Restricted funds are donations which are to be used in accordance with specific restrictions imposed by donors; they include donations received from appeals for specific activities or projects.

	General Fund £	Restricted Fund £	Total 2022 £	Total 2021 £
2 Premises				
Rent	9,203	-	9,203	3,527
Building upkeep, maintenance and utilities	-	6,159	6,159	575
Equipment	1,809	-	1,809	1,067
Insurance	607	-	607	575
	<u>11,619</u>	<u>6,159</u>	<u>17,778</u>	<u>5,744</u>
3 Ministry				
Employment costs	36,769	10,053	46,822	40,074
Staff expenses including travel	446	171	617	486
Children's and youth work including New Day event	8,161	-	8,161	1,810
Training	1,325	-	1,325	2,238
Outreach	540	-	540	2,093
Website and internet	1,013	58	1,071	262
Worship and PA costs	2,060	-	2,060	1,519
Gifts to visiting speakers	290	-	290	489
Other meeting costs including catering	1,005	-	1,005	133
	<u>51,608</u>	<u>10,283</u>	<u>61,891</u>	<u>49,104</u>
The employment costs referred to above are in respect of the church's minister, his wife (who is employed as church administrator) and a facilitator for the Kairos Housing project.				
4 Grants paid				
Grants to Kairos Housing after it became an independent charity	-	6,860	6,860	-
Other grants made to help relieve poverty	3,112	1,047	4,159	2,183
Gifts to support UK and overseas mission	4,029	-	4,029	2,429
	<u>7,141</u>	<u>7,907</u>	<u>15,048</u>	<u>4,612</u>
5 Office and other expenses				
Independent examiner's fee for preparing and examining the accounts	1,050	-	1,050	1,020
Other professional services	332	-	332	559
Other costs	1,528	919	2,447	1,994
	<u>2,911</u>	<u>919</u>	<u>3,830</u>	<u>3,573</u>
6 Restricted funds				
	At 1.1.22 £	Receipts £	Payments £	Transfers £
Building fund	103,019	-	-	-
Kairos housing fund	7,789	16,915	(25,268)	564
	<u>110,808</u>	<u>16,915</u>	<u>(25,268)</u>	<u>564</u>
				At 31.12.22 £
				103,019
				-
				<u>103,019</u>

The restricted **Building fund** was created from donations given to help the charity secure suitable premises. The restricted **Kairos housing fund** has been created from donations and grants received towards providing housing for asylum seekers and refugees.