



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees

Brayton Busy Bees Pre School

On accounts for the year ended

31st August 2024

Charity no
(if any)

1041141

Set out on pages

1,2

(remember to include the page numbers of additional sheets)

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2024.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:



Date:

16th June 2025

Name:

A. J Walsh

**Relevant professional
qualification(s) or body
(if any):**

Chartered Institute of Management Accountants (Retired)

Address:

4 Mayfield Road, Brayton

North Yorkshire

YO8 9JY

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details
of any items that the
examiner wishes to
disclose.**

Year ending:31st August 2024
31-Aug-24

[illegible]

BANK		£
Statement Page:	12	58,055.51
Unpresented Credits		0.00
Unpresented Debits		0.00
Unpresented Previous year		0.00
Closing Balance		58,055.51
Deposit A/c page:	12	20,401.40
Closing Funds		78,456.91
Unreconciled Amount:		0.00

petty cash opening balance aug	Cash	0.44
Cash drawn from bank		0.00
Petty Cash Payments		0.00
Petty Cash in hand 31 AUG 2024		0.44

Accounts checked and agreed

Approved on behalf of Brayton Busy Bees
Pre-school Committee
Treasurer _____ Date _____

CHAIR

DATE _____

B. Olsson

07/11/24

Treasurer

Date _____

Lucy

7/11/24

Charity No: 1041141

Year ending: 31st August 2024

To 31 August 2023

Analysis between Funds

Unrestricted	Designated	Restricted Funds					Total
Fund1	Fund2	Fund3	Fund4	Fund5	Fund6	Fund7	
General	Fundraisin		0 Grants	EY	SENCO	Bumble	
£	g	£	£	Training	Training	bees	£

RECEIPTS

Grants/NYCC Funding	130369.00	0.00	0.00	0.00	0.00	0.00	0.00	130369.00
Donations	0.00	1293.00	0.00	0.00	0.00	0.00	0.00	1293.00
Fee income	15756.50	0.00	0.00	0.00	0.00	0.00	0.00	15756.50
Bumble bees	0.00	0.00	0.00	0.00	0.00	0.00	2371.69	2371.69
Fundraising	0.00	2300.22	0.00	0.00	0.00	0.00	0.00	2300.22
error/adjustments	59.27	0.00	0.00	0.00	0.00	0.00	0.00	59.27
Activities & Outings	382.50	0.00	0.00	0.00	0.00	0.00	160.00	542.50
Sundry income/Registration fee/sna	421.80	0.00	0.00	0.00	0.00	0.00	0.00	421.80
Bank Interest	255.36	0.00	0.00	0.00	0.00	0.00	0.00	255.36
Gift Aid Repayments Inland Revent	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
transfer	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Totals	147244.43	3593.22	0.00	0.00	0.00	0.00	2531.69	153369.34
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PAYMENTS

Salaries/hmrc	102827.48	0.00	0.00	0.00	0.00	0.00	0.00	102827.48
Staff training	739.60	0.00	0.00	0.00	0.00	0.00	0.00	739.60
Bumble Bees	0.00	0.00	0.00	0.00	0.00	0.00	2091.46	2091.46
Refreshments/Snacks	404.81	0.00	0.00	0.00	0.00	0.00	0.00	404.81
Rent	7400.00	0.00	0.00	0.00	0.00	0.00	0.00	7400.00
Insurance	970.95	0.00	0.00	0.00	0.00	0.00	0.00	970.95
Cleaning materials	398.17	0.00	0.00	0.00	0.00	0.00	0.00	398.17
Equipment	15658.65	2401.64	0.00	0.00	0.00	0.00	0.00	18060.29
Stationery & Postage	54.68	0.00	0.00	0.00	0.00	0.00	0.00	54.68
Telephone/Internet/Norton/2 simple	429.73	0.00	0.00	0.00	0.00	0.00	0.00	429.73
Printing & Copying	356.31	0.00	0.00	0.00	0.00	0.00	0.00	356.31
Birthday cards, paper, presents	180.30	0.00	0.00	0.00	0.00	0.00	0.00	180.30
Activities & Outings	1472.14	0.00	0.00	0.00	0.00	0.00	0.00	1472.14
Fundraising costs	50.07	0.00	0.00	0.00	0.00	0.00	0.00	50.07
Advertising & Marketing	33.56	0.00	0.00	0.00	0.00	0.00	0.00	33.56
Gifts	417.16	0.00	0.00	0.00	0.00	0.00	0.00	417.16
Professional Fees	6880.39	0.00	0.00	0.00	0.00	0.00	0.00	6880.39
Sundries/pensions/twinkl	960.92	0.00	0.00	0.00	0.00	0.00	0.00	960.92
error payments	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Totals	139234.92	2401.64	0.00	0.00	0.00	0.00	2091.46	143728.02
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Fund Balances at 01.09.202	61132.60	5172.55	11.13	-523.69	140.00	0.00	2883.44	68816.03
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Surplus/(deficit) of Receipts over payments to date:	8009.51	1191.58	0.00	0.00	0.00	0.00	440.23	9641.32
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Fund balances c/f	69142.11	6364.13	11.13	-523.69	140.00	0.00	3323.67	78457.35
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Does this sheet balance with the Summary sheet ?

YES

Accounts checked and agreed

Brayton Busy Bees Pre-School

Charity No: 1041141

Summary of Receipts and Payments

Year ending:31st August 2024

Year ending August 2023

RECEIPTS	Bank	Cash	Total
Grants/NYCC Funding	130,369.00		130,369.00
Donations	1,293.00		1,293.00
Fee income	15,756.50		15,756.50
Bumble Bees	2,371.69		2,371.69
Fundraising	2,300.22		2,300.22
error/adjustments	59.27		59.27
Activities & Outings	542.50		542.50
Sundry income/Registration fee/snack	421.80		421.80
Bank Interest	255.36		255.36
Gift Aid Repayments Inland Revenue	0.00		0.00
transfer	0.00		0.00
TOTAL RECEIVED	153,369.34	0.00	153,369.34
PAYMENTS	Bank	Cash	Total
Salaries/hmrc	102,827.48	0.00	102,827.48
Staff training	739.60	0.00	739.60
Bumble Bees	2,091.46	0.00	2,091.46
Refreshments/Snacks	404.81	0.00	404.81
Rent	7,400.00	0.00	7,400.00
Insurance	970.95	0.00	970.95
Cleaning materials	398.17	0.00	398.17
Equipment	18,060.29	0.00	18,060.29
Stationery & Postage	54.68	0.00	54.68
Telephone/Internet/Norton/2 simple	429.73	0.00	429.73
Printing & Copying	356.31	0.00	356.31
Birthday cards,paper,presents	180.30	0.00	180.30
Activities & Outings	1,472.14	0.00	1,472.14
Fundraising costs	50.07	0.00	50.07
Advertising & Marketing	33.56	0.00	33.56
Gifts	417.16	0.00	417.16
Professional Fees	6,880.39	0.00	6,880.39
Sundries/pensions/twinkl	960.92	0.00	960.92
refunds/error pmnr	0.00	0.00	0.00
Cash drawn from Bank	0.00	0.00	0.00
TOTAL PAID	143,728.02	0.00	143,728.02
Surplus/Deficit of Receipts over Payments	9,641.32	0.00	9,641.32
OPENING BALANCE	68,815.59	0.44	68,816.03
CLOSING BALANCE	78,456.91	0.44	78,457.35

Does this sheet balance with the fund analysis ?
Does this sheet balance with the Bank Rec ?

YES
YES



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1st September 2023 Period start date To 31st August 2024
Period end date

Charity name: Brayton Busy Bees Pre School

Charity registration number: 1041141

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Busy Bees Pre-School aims to enhance the development and learning of our pre-school children by promoting their care, education, safety, health and wellbeing, promoting parental involvement and providing services to support them, their families and carers.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Brayton Busy Bees is a small, friendly, parent managed pre-school providing a varied, interesting and informative early learning education for children between the age of two and five years. The pre-school accommodates 20 children in the morning and 20 children in the afternoon.</p> <p>We now have 7 members of staff. Six are Level 3 qualified and one is Level 5. One member of our staff is Makaton trained and is our lead on this.</p> <p>The children get lots of adult interaction and benefit from an excellent staff:child ratio.</p> <p>As a staff team we have continued with our professional development, concentrating on Safeguarding and SEN training.</p> <p>We had one dedicated Senco at Busy Bees but mindful of how busy we are another member of staff completed an Early Years Senco course in the summer term and now we have two Sencos.</p> <p>A member of staff took part in the Early Years Professional Development Program during the Autumn term and into the Spring Term. This fetched a wealth of knowledge</p>

		<p>back to the setting which we were able to put into practice and share with parents.</p> <p>Two staff members also undertook a course on Oral Health. After this we decided to take up the Supervised Tooth Brushing Program in our setting which has proved very beneficial in raising awareness in looking after teeth.</p> <p>All staff have renewed their safeguarding certificates and our DSL lead has attended numerous courses and forums throughout the year.</p> <p>All staff have relevant Paediatric First Aid Certificate renewed in May 2024 and DBS are always up-to-date.</p> <p>Once again this year we worked with Selby College to support a student on placement.</p> <p>We welcome all children within the age range regardless of personal circumstances, gender, faith, cultural background and lingual ability.</p> <p>We also work closely with schools in our local area on transitions, in particular those children within our setting with SEN.</p> <p>As trustees we are confident that we have complied with the duty under section 17(5) of the Charities Act and Charities (Accounts and Reports) Regulations 2008 to have due regard to public benefit guidance published by the Charity Commission.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>Trustees have referred to the guidance issued by the Charity Commission on Public benefit.</p> <p>Our pre-school has been educating children and benefitting the community for over thirty years</p> <p>Providing childcare from 2 years to school age means we learn children important social skills which will take them into school and beyond.</p> <p>We work with all local primary schools to enable smooth transitions,</p>

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	

Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	All trustees give their time voluntary and receive no remuneration or benefits.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Brayton Busy Bees has had another successful year. We have provided childcare to 41 families from Brayton and the surrounding area.</p> <p>We continued to build and work hard to enrich and enhance the children's learning and development, cultural capital and British values by providing enticing resources and activities both inside and outside and visits in the wider community.</p> <p>This year we focussed on re-designing our back garden into a calming sensory garden. We created a coloured light panel walkway and added sensory plants, outdoor musical instruments, water fountain etc to the area.</p> <p>We organised fundraising activities to support with the costs of this project as well as using DLA money. We also had a grant donation from the George Family Trust of £500 and £200 from Brayton Parish Council.</p> <p>This year we organised a bus trip to Yorkshire Wildlife Park. We also had various visitors to do sessions with our children including a Yoga session, musical sessions and football sessions. Busy Bees used EYPP monies to help with costs.</p>

		<p>We also visited Fernbank Court with Busy Bees Choir at the end of every term. The elderly residents look forward to our visits</p> <p>We have also taken groups of children out to take donations to Selby Food Bank, Visit Selby Abbey and Litter Picking around our local area encouraging children to value the environment.</p> <p>Fundraising has still been challenging this year. The local community have been supportive in donating prizes for our raffles.</p> <p>We held several events for parents to attend.</p> <p>We had an Harvest Festival, where our parents donated food for Selby Food Bank. This was hosted by the Methodist Church.</p> <p>We also invited parents in for a Christingle Service.</p> <p>The children also performed a Christmas Nativity for parents.</p> <p>We hosted an Easter Egg Roll for parents to attend and a Leavers Ceremony/End of Year Party.</p> <p>All were well attended and supported by parents.</p> <p>Stay and play sessions have continued and are well attended.</p> <p>In November we had a lovely turn out at our AGM with new parents wishing to get involved in pre-school life.</p> <p>Our baby and toddler group is still popular. This is still held on a Tuesday morning at Brayton Community Centre.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
	Para 1.41	<p>Summer Fair £538.07</p> <p>Sponsor Run – Team Challenge £203.00</p> <p>Tomato Plant Sale – 42.30</p>

Performance of fundraising activities against objectives set		Easter Egg Roll – 269.30 Xmas Raffle £145.00 Christmas Card/Cake Sale £145 Autumn Sponsored Walk £143
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>Busy bees accounts again remain in a healthy position. We have spent all fundraising monies well buying new equipment for the setting and resources for the children.</p> <p>Wages have increased above the living wage, this has been absorbed well with session prices remaining competitive against other settings.</p> <p>Numbers remain healthy with the setting to be once again full for another year with a growing waiting list for Sep 2025.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The charity has two bank accounts: One for everyday banking such as wages, resources etc. The second account holds reserves in the event of redundancies'. This amount was reviewed and increased this year.
Amount of reserves held	Para 1.22	<u>£20,401.40</u>
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<p>*Funding from NYCC for eligible 2 year olds & 3&4 year funding.</p> <p>Element 2 Funding</p> <p>ECHP Funding</p> <p>EYPP</p> <p>DLA Payment</p> <p>Pre-school fees paid by parents – used for building rent payments, staff wages and other general expenditure.</p>
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Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Brayton Busy Bees adopts the pre-school learning alliance constitution and is registered with Ofsted.
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Trust
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Our trustees are elected at the AGM or at a general committee meeting if necessary, during the year, by the membership of the pre-school. All trustees have Ofsted suitability checks.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	The settings Policies and procedures. DBS checks for new committee members.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	All trustees give their time voluntary
Relationship with any related parties	Para 1.51	The pre-school works in partnership with Brayton Methodist Church from whom it rents the rooms in which it provides early years Education and childcare.
Other		

Reference and Administrative details

Charity name	Brayton Busy Bees Pre-School
Other name the charity uses	
Registered charity number	1041141
Charity's principal address	Brayton Busy Bees Pre-School, Methodist Church Hall, Chapel Lane, Brayton, Selby, North Yorkshire YO8 9EE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Beth Olsson	Chair Person	May 2023	
2	Emma Womack	Treasurer		
3	Lauren Holford	Committee Member		
4	Sheila Hardwicke	Secretary	January 2023	
5	Kelly Garbett	Committee Member	July 2022	
6	Sheree O'Neill	Committee Member	Sept 2022	
7	Aimee Brook	Committee Member	Aug 2022	
8	Alexandra Magnan	Committee Member	June 2022	
9	Jessica Hardcastle	Committee Member	January 2023	
10				
11				
12				
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14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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		Fundraising – used primarily for purchasing new resources for the setting.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	B. Olsson	
Full name(s)	Bethany Olsson	
Position (eg Secretary, Chair, etc)	Chair	
Date	20.09.24	