

BRAYTON BUSY BEES PRE-SCHOOL
UNAUDITED ACCOUNTS
FOR THE YEAR ENDED
31 AUGUST 2022

Charity number 1041141

BRAYTON BUSY BEES PRE-SCHOOL

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BRAYTON BUSY BEES PRE-SCHOOL

REFERENCE AND ADMINISTRATIVE INFORMATION

Charity name: Brayton Busy Bees Pre-School

Charity number: 1041141

REGISTERED ADDRESS

Brayton Busy Bees Pre-School
Brayton Methodist Church Hall
Chapel Lane
Brayton
Selby
YO8 9EE

BOARD OF TRUSTEES

S Cockill	(Chair)	(Appointed December 2021)
E Womack	(Treasurer)	
K Yesil	(Secretary)	
L Holford		
L Tanton		
K Garbett		(Appointed July 2022)
S O'Neill		(Appointed September 2022)
A Brook		(Appointed August 2022)
A Magnan		(Appointed June 2022)
V Robinson		(Resigned October 2021)
M Dodds		(Resigned October 2022)

BRAYTON BUSY BEES PRE-SCHOOL

ANNUAL REPORT FOR THE YEAR ENDED 31 AUGUST 2022

Structure, governance and management

The charity's governing document is the New Pre-School Learning Alliance Pre-School Constitution 2011. Our trustees are elected at the Annual General Meeting (AGM) or at a general committee meeting if necessary, during the year, by the membership of the pre-school.

Brayton Busy Bees is registered with Ofsted (registration no 400459) and is a member of the Pre-School Learning Alliance.

Busy Bees has a childcare protection policy in place, which includes carrying out Disclosure and Barring Service (DBS) checks for new and existing members of staff and the committee. These checks are carried out every three years.

All trustees give their time voluntarily and receive no remuneration or benefits.

The pre-school works in partnership with Brayton Methodist Church, from whom it rents the rooms in which it provides Early Years Education and Childcare.

Financial Review

The total income for the year was £108,302 (2021: £100,343) and the total payments for the year was £104,684 (2021: £101,808) which gave a net surplus for the year £3,618 (2021: net deficit £1,465).

Reserves policy

The current level of free reserves is £63,082 (2021: £60,202). The charity's reserves are retained to enable it to meet any liabilities should the nursery close. This would also provide flexibility should additional staff be taken on during the financial year. It is proposed that this policy be reviewed annually following the financial end of year.

Objectives and activities

Brayton Busy Bees Pre-School aims to enhance the development and education of preschool children in such a way as the trustees think fit by:

- offering high quality play, education and care facilities
- working with parents and carers to ensure the children have access to a wide range of high quality learning activities and resources;
- instigating and adhering to and furthering the aims and objects of the Pre-School Learning Alliance.

Brayton Busy Bees is a small, friendly, parent managed pre-school providing a varied, interesting and informative early learning education for children between the age of two and five years. The pre-school accommodates 20 children in the morning and 20 children in the afternoon.

Brayton Busy Bees employs 6 staff members (Manager, Deputy and Practitioners). One staff member is Level 4 qualified and the other five are Level 3 childcare certificate. All staff members continue their professional development in many ways including Safeguarding, Autism Training and Senco. All staff refreshed their Paediatric First Aid Certificate in May 2021.

We also welcome work placement students and work closely with Selby College. This year we were able to give placement to two students studying childcare.

We welcome all children within the age range regardless of personal circumstances, gender, faith, cultural background and lingual ability.

BRAYTON BUSY BEES PRE-SCHOOL

ANNUAL REPORT FOR THE YEAR ENDED 31 AUGUST 2022 (Continued)

As trustees we are confident that we have compiled with the duty under section 17(5) of the Charities Act and Charities (Accounts and Reports) Regulations 2008 to have due regard to public benefit guidance published by the Charity Commission. Trustees have referred to the guidance issued by the Charity Commission on Public benefit. Our pre-school has been educating children and benefitting the community for over thirty years. Providing childcare from 2 years to school age means we teach children important social skills which will take them into school and beyond. We work with all local primary schools to enable smooth transitions.

Achievements and performance

Brayton Busy Bees has had another successful year. We have provided childcare to 38 families from Brayton and the surrounding areas.

We have continued to build and work hard to enhance the children's learning and development, providing enticing activities both inside and outside.

This year, we again embraced outdoor play and enhanced the garden with new gardening equipment purchased from a grant received by Brayton Parish Council. We were able to grow potatoes, beetroot, onions & flowers. We were able to sell these to parents to enable us to purchase more seeds for next year.

We organised a bus trip to Temple Newsam Farm. Busy Bees used EYPP monies to subsidise the trip for families, the trip was great to build parent/staff relationships. We had an outside visit from a local farmer who adopts lambs. The lambs came to visit the children at busy bees. In the winter months we had visit from Little Messys Football Group, where the children were able to learn some basic football skills.

Fundraising this year was by way of raffles, a sponsored scavenger hunt and sponsored read. We did find that the local business was unable to support us as in previous years so had to rely on the goodwill of parents for raffle prizes.

We held several events for parents to attend including a harvest festival, where our parents' donated food for Selby bank. This was hosted by the Methodist church. The children performed a pantomime for the parents at Christmas and we also had a Christingle Service.

We had a Mother's Day morning, Father's Day morning, a Queen's jubilee party and a leavers ceremony / end of the year party. All were well attended and supported by parents.

We had an open day in June, for prospective parents and children. This was well received, and our session list / waiting list is healthy.

In March, we started a Baby and Toddler group named "Bumble Bees". Our research showed that Brayton is a growing village but does not have anywhere where parents and children can meet. We felt that the community needed a place where children can play and interact, and parents can meet other parents to support their health and wellbeing (Especially after Covid).

The community centre was free and was a perfect space to have the group. We were successful in gaining a NYCC Early Help Get Going Grant for £1,000. We used the monies to purchase baby equipment. The group meets at the community centre on Tuesday mornings, term time only. A nominal fee is charged, £3 per family, to cover renting the community centre. The Group has been successful with on average 20 families each week attending. The group has been supported by Tesco and Morrisons Community Champions who help out with snack donations.

Approved on 13 March 2023 and signed on behalf of the trustees



Sophie Cockill
Signed on 24/03/23 @ 19:35

S Cockill – Chair

BRAYTON BUSY BEES PRE-SCHOOL

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES FOR THE YEAR ENDED 31 AUGUST 2022

I report to the Charity trustees on my examination of the accounts of the Charity for the year ended 31 August 2022 which comprise the Receipts and Payments account, Statement of Assets and Liabilities and relevant notes.

Responsibilities and basis of report

As the Charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



N P Clemit
Signed on 27/03/23 @ 07:52

N Clemit ACA, FCCA
JWPCreers LLP
Chartered Accountants
Genesis 5
Church Lane
Heslington
York
YO10 5DQ

20 March 2023

BRAYTON BUSY BEES PRE-SCHOOL

RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31 AUGUST 2022

	Note	Unrestricted 2022 £	Designated 2022 £	Restricted 2022 £	Total 2022 £	Total 2021 £
Charitable activities income	2	103,679	1,200	1,475	106,354	98,944
Fundraising income		491	852	-	1,343	1,387
Donations		571	-	20	591	-
Investment income		3	-	-	3	2
Other income		11	-	-	11	10
Total receipts		<u>104,755</u>	<u>2,052</u>	<u>1,495</u>	<u>108,302</u>	<u>100,343</u>
Fundraising costs		44	-	-	44	44
Charitable activities	3	<u>101,761</u>	<u>1,463</u>	<u>1,416</u>	<u>104,640</u>	<u>101,764</u>
Total payments		<u>101,805</u>	<u>1,463</u>	<u>1,416</u>	<u>104,684</u>	<u>101,808</u>
Net receipts/(payments)		2,950	589	79	3,618	(1,465)
Transfers between funds		<u>(70)</u>	<u>-</u>	<u>70</u>	<u>-</u>	<u>-</u>
Net movement in the year		2,880	589	149	3,618	(1,465)
Cash at bank at 31 August 2021		<u>60,202</u>	<u>3,054</u>	<u>-</u>	<u>63,256</u>	<u>64,721</u>
Cash at bank on 31 August 2022		<u><u>63,082</u></u>	<u><u>3,643</u></u>	<u><u>149</u></u>	<u><u>66,874</u></u>	<u><u>63,256</u></u>

BRAYTON BUSY BEES PRE-SCHOOL
STATEMENT OF ASSETS AND LIABILITIES - 31 AUGUST 2022

	2022 £	2021 £
CASH AT BANK		
Current Account	46,831	43,215
Deposit Account	20,043	20,041
	<hr/>	<hr/>
	66,874	63,256
	<hr/>	<hr/>
LIABILITIES		
Independent examiner's fee	846	825
	<hr/>	<hr/>
	846	825
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Approved on behalf of the Trustees 13 March 2023



Emma womack
Signed on 22/03/23 @ 20:39

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E Womack - Treasurer

BRAYTON BUSY BEES PRE-SCHOOL

NOTES TO THE ACCOUNTS - 31 AUGUST 2022

1. ACCOUNTING POLICIES

BASIS OF ACCOUNTING

These accounts have been prepared under the historical cost convention, on a receipts and payments basis, in accordance with Section 133 of the Charities Act 2011 and following the guidance for accounting for smaller charities issued by the Charity Commissioners.

2. CHARITABLE ACTIVITIES INCOME

	Unrestricted funds £	Designated funds £	Restricted funds £	2022 £	2021 £
Fee income	12,078	-	-	12,078	12,301
Fee refunds (COVID)	-	-	-	-	(40)
Bumble Bee fee income	-	1,200	-	1,200	-
Grant income	91,279	-	1,475	92,754	86,683
Activities and outings	322	-	-	322	-
	<u>103,679</u>	<u>1,200</u>	<u>1,475</u>	<u>106,354</u>	<u>98,944</u>

3. CHARITABLE ACTIVITIES COSTS

	Unrestricted funds £	Designated funds £	Restricted funds £	2022 £	2021 £
Salaries	73,778	-	-	73,778	68,333
Staff training	1,353	-	70	1,423	646
Refreshments	392	87	-	479	316
Rent	6,768	650	-	7,418	6,616
Insurance	900	76	-	976	891
Cleaning	849	-	-	849	1,346
Equipment	11,264	535	1,346	13,145	16,326
Postage and stationery	488	-	-	488	110
Telephone and internet	503	-	-	503	566
Printing and copying	277	-	-	277	170
Cards	17	-	-	17	39
Activities and outings	990	-	-	990	546
Advertising and marketing	117	10	-	127	1,316
Gifts	788	-	-	788	1,554
Professional fees	2,211	-	-	2,211	1,773
Sundry	194	105	-	299	395
Governance	4 872	-	-	872	875
	<u>101,761</u>	<u>1,463</u>	<u>1,416</u>	<u>104,640</u>	<u>101,764</u>

4. GOVERNANCE COSTS

	Unrestricted funds £	Designated funds £	Restricted funds £	2022 £	2021 £
Ofsted fee	50	-	-	50	50
Independent examination	822	-	-	822	825
	<u>872</u>	<u>-</u>	<u>-</u>	<u>872</u>	<u>875</u>

BRAYTON BUSY BEES PRE-SCHOOL
NOTES TO THE ACCOUNTS - 31 AUGUST 2022

5. FUNDS	Balance 1.9.2021 £	Income £	Expenditure £	Transfers £	Balance 31.8.2022 £
Unrestricted funds					
General	60,202	104,755	(101,805)	(70)	63,082
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Total unrestricted funds	60,202	104,755	(101,805)	(70)	63,082
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Designated funds					
Fundraising	3,054	852	(343)	-	3,563
Bumble Bees	-	1,200	(1,120)	-	80
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total designated funds	3,054	2,052	(1,463)	-	3,643
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Restricted funds					
EY training	-	-	(70)	70	-
Bumble Bees grant	-	1,020	(1,020)	-	-
Brayton PC	-	475	(326)	-	149
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total restricted funds	-	1,495	(1,416)	70	149
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total funds	63,256	108,302	104,684	-	66,874
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Designated funds

Fundraising is designated to enable it to be separately identified and spent to enhance the nursery.

Bumble Bees is designated to allow the income and expenditure relating to this new venture to be identified.

Restricted funds

EY training funds represents a fund to support early years training for practitioners.

Bumble Bees grant fund represents a grant and small donation restricted to the baby group.

Brayton PC funds presents a fund towards new outdoor equipment.

6. TRUSTEE REMUNERATION

No trustees received any remuneration or expense payments during the financial year (2021: £nil)