

Charity Registration No. 1041116

Company Registration No. 2942312 (England and Wales)

DERBYSHIRE MIND
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

DERBYSHIRE MIND

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	G L Chance	
	G J Cooper	
	G L Horobin	
	S J Hughes	(Appointed 6 July 2021)
	S J Markham	(Appointed 6 July 2021)
	G K Jowett	
	L Kelly	(Appointed 6 July 2021)
	E A Lane	(Appointed 6 July 2021)
	R S Lipscombe	(Appointed 6 July 2021)
	S-J Pickering	(Appointed 6 July 2021)
	S H Pickersgill	(Appointed 6 July 2021)
	N A Pink	

Secretary S Gill

Chief Executive J Hotchkiss

Charity number 1041116

Company number 2942312

Registered office Room 12
Derby West Business Centre
Ashbourne Road
Derby
DE22 4NB

Auditor Azets Audit Services
Ruthlyn House
90 Lincoln Road
Peterborough
United Kingdom
PE1 2SP

Bankers Barclays Bank Plc
Sir Frank Whittle Road
Derby
DE21 4RX

Lloyds Bank Plc
43 Irongate
Derby
DE1 3FT

Solicitors Smith Partnership
Norman House
Friar Gate
Derby
DE1 1NU

DERBYSHIRE MIND

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DERBYSHIRE MIND

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2021

The trustees present their report and financial statements for the year ended 31 March 2021.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

Objectives and activities

The objectives of the Charity are to:

- work for improvements in local mental health services
- help make it possible for vulnerable people to voice their opinions
- offer quality local services challenge the stigma attached to people labelled "mentally ill" and increase public understanding of mental health issues

Derbyshire Mind is recognised as a key voluntary sector service provider. Being part of this sector enables us to deliver services that are influenced by the needs of local service users in an innovative and cost effective way. We work closely with other mental health service providers in both the voluntary and statutory sectors, to ensure our existing and proposed services meet both the local and national agenda for mental health.

Derbyshire Mind has a positive local reputation, committed and highly skilled staff, quality awards which underpin our service delivery and an experienced board of trustees with a wide range of skills. Derbyshire Mind is committed to quality, both in terms of the services we offer and as an employer.

Derbyshire Mind has achieved the Advocacy Quality Performance Mark (QPM) which recognises excellence in the delivery of Advocacy services. Derbyshire Mind has been assessed against the Mind Quality Mark (MQM), and is currently in the process of re-assessment. During this year, Derbyshire Mind has held Derbyshire County Council's "Derbyshire Dignity Campaign Award" in recognition of work to promote dignity and respect.

Derbyshire Mind's advocacy services are funded by Derbyshire County Council and NHS Derby and Derbyshire CCG. We also receive fundraised monies including donations and occasional legacies, as well as some grant income.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

Public Benefit

A description of the services we offer and the communities and people we work with

Derbyshire Mind works in a variety of locations throughout the City of Derby and the County of Derbyshire. We work with people experiencing mild to moderate mental health problems, although our advocacy clients also experience a range of other issues.

Our principle activity is the delivery of Independent Advocacy Services in Derbyshire (not Derby City) which includes:

IMHA (Independent Mental Health Advocacy)

IMHA is a statutory role introduced by the Mental Health Act 1983 (as amended in 2007).

This service offers specialist support for Derbyshire residents who are detained under the Mental Health Act including those subject to Supervised Community Treatment/CTO and Guardianship.

This year we have been able to offer the same standard of specialist support delivered by our IMHA team to Derbyshire residents who are informal in-patients in a mental health unit in Derbyshire.

DERBYSHIRE MIND

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

IMCA (Independent Mental Capacity Advocacy)

IMCA is a statutory role introduced by the Mental Capacity Act 2005. Derbyshire Mind provides an IMCA service to people resident in Derbyshire at the time a specific decision needs to be made. IMCAs are instructed by the Local Authority or NHS Body where a person has been assessed as lacking capacity in relation to a specific decision and they have no-one in their lives other than paid carers who can be involved in the decision making.

IMCAs are involved in specific decisions around:

- Long Term Accommodation Moves
- Serious Medical Treatment
- Care Reviews
- Safeguarding

IMCAs are also instructed by the Local Authority to support people subject to the Deprivation of Liberty Safeguards (DOLS).

Paid Representatives

Our Paid Representative service offers independent support and representation for people subject to a Deprivation of Liberty Safeguards (DOLS) authorisation where Derbyshire County Council is the Supervisory Body.

People subject to a DOLS authorisation have a representative appointed for the duration of the authorisation, often this is a family member or suitable close acquaintance. However, if the person does not have anyone who can or wants to fulfil this role a Paid Representative must be appointed, who is independent of the Local Authority and who visits and supports the person on a regular basis.

The Independent NHS Complaints Advocacy Service

This service supports members of the public who wish to raise concerns or make a complaint about any NHS service.

Independent Community Advocacy Service

This service comprises of two key elements; Independent Advocacy in respect of the Care Act 2014 and Community (non-statutory) Advocacy for vulnerable people living in Derbyshire.

Care Act Advocacy

The Care Act gives the right for eligible people to get an independent advocate to help them understand and be fully involved in the following processes:

- assessment
- support planning and review
- safeguarding enquiries or reviews

This support is available for people who do not have any friends or family to support them.

Community Advocacy

For people who are not eligible for Advocacy under the Care Act but may still require support to have their voice heard when important decisions are being made about their lives or to overcome issues that are impacting on their health and wellbeing. This may include:

- debt and finance related issues
- housing related issues
- care related issues
- employment and legal issues

DERBYSHIRE MIND

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

Between April 2020 and March 2021, we have had to adapt the delivery of our advocacy services in response to the risks posed by the Covid-19 pandemic. We have continued to carry out face to face visits wherever this has been necessary for the safety or wellbeing of the client. The remainder of our visits and appointments have been carried out by phone or video call. A range of protective measures have been put in place to mitigate the risk of the spread of Covid-19. These include the use of Personal Protective Equipment (PPE), risk assessments, social distancing and hand hygiene, vaccinations and testing. Our staff have also worked in line with any protective measures put in place by the care settings they visit, including hospitals and care homes.

Enjoying Derbyshire

Enjoying Derbyshire is a community based wellbeing programme designed to improve mental wellbeing across Derbyshire and Derby City. We offer a menu of one-off sessions and short programmes for people who may be struggling with their mental health, or just want to boost their mood and improve their mental wellbeing.

Enjoying Derbyshire includes the following:

Active Wellbeing: helping to improve general health, raise mood, reduce feelings of stress and reduce the risk of isolation through social interaction opportunities.

Improving Wellbeing: supporting people to develop skills and attributes that contribute to wellness, enabling smaller changes, longer term and more personal positive transformations.

Creative Wellbeing: helping people to learn a new skill, get focussed on a project, or be creatively free to help clear the mind, improve mood and relax.

Enjoying Derbyshire is co-ordinated by Derbyshire Mind and delivered through a range of partner organisations.

The Enjoying Derbyshire programme was put on hold for a period during the financial year, due to the restrictions on group activities in place due to the Covid-19 pandemic. We subsequently adapted the programme to include the delivery of online courses and activities through video calls.

Get Set to Go

Funded by Sport England, the National Lottery and the English Football League, Get Set to Go is Mind's physical activity programme which aims to get people (aged 18+) with experience of mental health problems more physically active.

Derbyshire Mind is a Local Mind delivery partner for this programme, responsible for delivery across Derby and Derbyshire. We work in partnership with Derby County Community Trust and Shift (Jog Derbyshire) to deliver a range of community based opportunities for people with mental health problems to take part in physical activity.

The delivery of the Get Set to Go programme was impacted significantly during the financial year, due to the restrictions on group activities in place due to the Covid-19 pandemic.

Active Monitoring

Funded through a Mind grant, Active Monitoring is a pilot project delivered in three GP surgeries in Derby and Derbyshire.

Active Monitoring is a primary care mental health service, designed as an early intervention service to meet the needs of patients experiencing mild to moderate mental health problems. Our Active Monitoring Practitioner is based in the GP surgeries and provides a programme of guided self-help for common mental health problems including depression, anxiety, grief and loss, loneliness, low self-esteem, anger issues and stress.

DERBYSHIRE MIND

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

During the period April 2020 to March 2021, we have had to adapt the delivery of our Active Monitoring service in response to the risks posed by the Covid-19 pandemic. Our practitioner carried out phone appointments from home when they were unable to carry out face to face appointments in the GP surgeries. When we were able to deliver face to face appointments, we introduced a range of protective measures to mitigate the risk of the spread of Covid-19. These included the use of PPE, risk assessments, social distancing and hand hygiene, vaccinations and testing. Our practitioner has also worked in line with any protective measures put in place by the GP surgeries.

Contribution made by volunteers

Derbyshire Mind values the work of those people who raise funds to support our work. This year we have benefitted from fundraising activities organised in spite of the challenges presented by the Covid-19 pandemic. We wish to thank our fundraisers and friends for their loyal support and commitment.

Achievements and performance

1,108 referrals were taken up in our Specialist Advocacy service, and 431 were taken up in our Community Advocacy service. There were 64 participants in the Enjoying Derbyshire programme.

We continued to deliver our Get Set to Go and Active Monitoring programmes. 50 people were provided with mental health support at their GP surgery through Active Monitoring, and there were 30 participants in our Get Set to Go programme. Derbyshire Mind has also been part of Mind's partnership with the English Football League.

Fundraising activities have continued, but have been significantly impacted by the restrictions in place due to the Covid-19 pandemic. The staff and trustees would like to thank each individual, group and company that has decided to support our work in these difficult times.

During the financial year, we completed a restructure of the organisation's management team and recruited to four new posts.

COVID-19

For the year to 31 March 2021, Covid-19 has had limited impact on the financial position of the charity. This is because around 90% of the organisation's funding is through Local Authority contracts, which remain unaffected. Our fundraised income has been significantly affected, however the reduced income was budgeted for accordingly. We have also secured some additional grant income related to Covid-19.

The activities of the organisation were significantly affected by Covid-19 during the financial year, as at times our services had to be delivered by phone and video call only, and some of our programmes had to be put on hold. Throughout the year ending 31 March 2022, we expect to deliver services through a blended approach of face to face visits and video and telephone support.

Financial review

The year to 31 March 2021 produced a net surplus of £44,227. The trustees exercise close scrutiny of the financial affairs of Derbyshire Mind and Management Accounts are reviewed regularly at Finance Committee meetings before being made available to all trustees for approval at Board of Trustees' meetings.

Reserves policy and going concern

Details of the charity's reserves are shown in Note 16 to the Accounts.

A Board approved reserves policy is in place to develop a level of reserves to cover three months running costs which currently approximates to £208,722.

At 31 March 2021, the charity had total funds of £433,206 of which £209,473 are designated reserves, leaving general reserves of £223,733. Free reserves which excludes fixed assets total £223,733.

DERBYSHIRE MIND

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

Principal Funding Sources

Derbyshire Mind is mainly funded through Service Level Agreements with the local authority. In the year to 31 March 2021 we received £922,107 from Derbyshire County Council.

In the year to 31 March 2021 we received donations of £27,262.

Due to continuing constraints on public expenditure, the majority of the support from the statutory bodies and local authorities is not expected to increase significantly over the foreseeable future.

Investment powers and policy

The trustees are permitted to invest the monies of the charity not immediately required for its own purposes in or upon such investments, securities or property as may be thought fit in accordance with the governing document of the charity, the Memorandum and Articles of Association.

Risk Management

All requisite policies, procedures and risk assessments relating to contractual, financial and human resources elements of the organisation are in place.

Plans for future periods

During the coming year, we will finalise the development of a new strategic framework for the organisation and begin delivery of our new operational plan.

We will utilise the board skills audit undertaken to recruit new trustees to the board.

We will continue to diversify our income through development and delivery of our new strategy framework.

We will continue to develop and increase our fundraising activities, and utilise the income generated to continue to develop and expand our Community Services programme.

During the coming year, Derbyshire Mind will complete re-assessment against the Mind Quality Mark (MQM). We will also undertake re-assessment against the Advocacy Quality Performance Mark (QPM) and Derbyshire County Council's Derbyshire Dignity Campaign Award.

We will progress our work to promote equality and diversity, and to involve people with lived experience in what we do.

Structure, governance and management

Derbyshire Mind (formerly Derby Mind) was established as a local mental health group in 1967 to promote the preservation and safeguarding of mental health and the relief of persons suffering from mental disorder, in accordance with the aims and objectives of Mind.

Working in the voluntary sector, Derbyshire Mind is a registered charity and company limited by guarantee governed by its Memorandum and Articles of Association (revised 17 October 2017). There are currently 106 members who have agreed to contribute £1 in the event of the charity winding up.

DERBYSHIRE MIND

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

G L Chance

G J Cooper

G L Horobin

S J Hughes (Appointed 6 July 2021)

S J Markham (Appointed 6 July 2021)

G K Jowett

L Kelly (Appointed 6 July 2021)

E A Lane (Appointed 6 July 2021)

R S Lipscombe (Appointed 6 July 2021)

S-J Pickering (Appointed 6 July 2021)

S H Pickersgill (Appointed 6 July 2021)

N A Pink

Appointment of trustees

The Trustees (Directors) are appointed by ordinary resolution at an Annual General Meeting (AGM). A trustee may also be appointed by a resolution of the other trustees.

At each AGM one-third of the trustees must retire from office.

Derbyshire Mind provides Role Descriptions for Trustees and Officer posts.

Organisation

Derbyshire Mind has clear roles and responsibilities for its trustees, which are set out in role descriptions. The board of trustees meets six times during the year to administer the charity and to ensure that Derbyshire Mind meets its legal, financial and charitable responsibilities.

In addition, the Board delegates certain duties to three sub-committees:

- The Business Development Sub-Committee
- The Finance Sub-Committee
- The Governance Sub-Committee

The board is kept up to date with information on all aspects of the organisation. The way in which information is presented varies. It may be by report or proposal, inviting an expert to discuss issues, or by a briefing from the Chief Executive. Papers are always circulated in advance and members are also kept informed between meetings by mailings.

During the financial year, the board and the sub-committees have met via video calls, due to the restrictions in place relating to the Covid-19 pandemic.

DERBYSHIRE MIND

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) **FOR THE YEAR ENDED 31 MARCH 2021**

Trustees have access to a range of business information on our secure server.

The senior management team who are responsible for the management of Derbyshire Mind comprises of the Chief Executive, Finance Manager, Community Advocacy Service Manager, Specialist Advocacy Service Manager, Office Manager and Community Services Manager.

Trustees' responsibilities in relation to the financial statements

The Board of Trustees meets six times during the year with a focused agenda. In respect of their responsibilities in relation to the financial statements they are required to:

- Refine and progress our strategic plan, working on major fundraising initiatives and developments
- Agree annual business plans (finance and activities)
- Determine Derbyshire Mind's vision, mission and purpose
- Agree Derbyshire Mind's financial policies
- Ensure Derbyshire Mind's financial activities are within the law
- Ensure Derbyshire Mind's financial activities are within our charitable objectives
- Ensure Derbyshire Mind's financial accountability as required by law
- Ensure Derbyshire Mind has adequate resources
- Ensure Derbyshire Mind's assets, property and staff are properly managed

Induction and training of trustees

Derbyshire Mind's work is overseen by the board of trustees which currently has a membership of twelve local people.

Each trustee receives induction and on-going training. Each of the trustees have received a trustees information pack.

Trustees are offered training and development opportunities via specific training events or meetings to enhance their understanding of their role and responsibilities.

On leaving trustees are invited to complete an exit interview.

Pay policy for key management personnel

The trustees of Derbyshire Mind set the pay structure of the senior management team via a review undertaken by the Finance Committee. The responsibilities associated with each post are bench-marked against the NJC scale. However, it was recognised that due to funding constraints the organisation could not guarantee annual increments in line with this pay scale.

Related parties

Derbyshire Mind is an independent local association, affiliated to the national charity Mind.

Derbyshire Mind is a member of Community Action Derby and The Derbyshire Mental Health Forum.

Auditor

In accordance with the company's articles, a resolution proposing that Azets Audit Services be reappointed as auditor of the company will be put at a General Meeting.

The trustees' report was approved by the Board of Trustees.

G K Jowett

Trustee

Dated: 30 October 2021

DERBYSHIRE MIND

STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 31 MARCH 2021

The trustees, who are also the directors of Derbyshire MIND for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

DERBYSHIRE MIND

INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES OF DERBYSHIRE MIND

Opinion

We have audited the financial statements of Derbyshire MIND (the 'charity') for the year ended 31 March 2021 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and the notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2021 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

DERBYSHIRE MIND

INDEPENDENT AUDITOR'S REPORT (CONTINUED) TO THE TRUSTEES OF DERBYSHIRE MIND

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees' report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the statement of trustees' responsibilities, the trustees, who are also the directors of the charity for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

Extent to which the audit was considered capable of detecting irregularities, including fraud

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above and on the Financial Reporting Council's website, to detect material misstatements in respect of irregularities, including fraud.

We obtain and update our understanding of the entity, its activities, its control environment, and likely future developments, including in relation to the legal and regulatory framework applicable and how the entity is complying with that framework. Based on this understanding, we identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. This includes consideration of the risk of acts by the entity that were contrary to applicable laws and regulations, including fraud.

DERBYSHIRE MIND

INDEPENDENT AUDITOR'S REPORT (CONTINUED) TO THE TRUSTEES OF DERBYSHIRE MIND

In response to the risk of irregularities and non-compliance with laws and regulations, including fraud, we designed procedures which included:

- Enquiry of management and those charged with governance around actual and potential litigation and claims as well as actual, suspected and alleged fraud;
- Reviewing minutes of meetings of those charged with governance;
- Assessing the extent of compliance with the laws and regulations considered to have a direct material effect on the financial statements or the operations of the entity through enquiry and inspection;
- Reviewing financial statement disclosures and testing to supporting documentation to assess compliance with applicable laws and regulations;
- Performing audit work over the risk of management bias and override of controls, including testing of journal entries and other adjustments for appropriateness, evaluating the business rationale of significant transactions outside the normal course of business and reviewing accounting estimates for indicators of potential bias.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

**Mr Mark Jackson FCA DChA (Senior Statutory Auditor)
for and on behalf of Azets Audit Services**

16 November 2021

**Chartered Accountants
Statutory Auditor**

Ruthlyn House
90 Lincoln Road
Peterborough
United Kingdom
PE1 2SP

Azets Audit Services is eligible for appointment as auditor of the charity by virtue of its eligibility for appointment as auditor of a company under of section 1212 of the Companies Act 2006.

DERBYSHIRE MIND

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2021

	Notes	Unrestricted funds 2021 £	Designated funds 2021 £	Restricted funds 2021 £	Total 2021 £	Unrestricted funds 2020 £	Designated funds 2020 £	Total 2020 £
<u>Income and endowments from:</u>								
Donations and legacies	3	41,511	-	5,500	47,011	49,255	-	49,255
Charitable activities	4	824,926	-	-	824,926	899,153	-	899,153
Investments	5	2,097	-	-	2,097	4,453	-	4,453
Other income	6	5,081	-	-	5,081	-	-	-
Total income		873,615	-	5,500	879,115	952,861	-	952,861
<u>Expenditure on:</u>								
Charitable activities	7	829,388	-	5,500	834,888	939,202	-	939,202
Net incoming resources before transfers		44,227	-	-	44,227	13,659	-	13,659
Gross transfers between funds		(45,734)	45,734	-	-	(5,739)	5,739	-
Net (expenditure)/income for the year/ Net movement in funds		(1,507)	45,734	-	44,227	7,920	5,739	13,659
Fund balances at 1 April 2020		225,240	163,739	-	388,979	217,320	158,000	375,320
Fund balances at 31 March 2021		223,733	209,473	-	433,206	225,240	163,739	388,979

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

DERBYSHIRE MIND

BALANCE SHEET

AS AT 31 MARCH 2021

	Notes	2021 £	£	2020 £	£
Fixed assets					
Tangible assets	11		-		3,417
Current assets					
Debtors	12	241,216		234,967	
Cash at bank and in hand		965,410		860,496	
		1,206,626		1,095,463	
Creditors: amounts falling due within one year	13	(773,420)		(709,901)	
Net current assets			433,206		385,562
Total assets less current liabilities			433,206		388,979
Income funds					
Designated funds			209,473		163,739
General unrestricted funds			223,733		225,240
			433,206		388,979

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2021, although an audit has been carried out under section 144 of the Charities Act 2011.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements under the requirements of the Companies Act 2006, for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 30 October 2021

G K Jowett
Trustee

Company Registration No. 2942312

DERBYSHIRE MIND

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 MARCH 2021

	Notes	2021 £	£	2020 £	£
Cash flows from operating activities					
Cash generated from/(absorbed by) operations	19		102,817		(90,597)
Investing activities					
Investment income received		2,097		4,453	
Net cash generated from investing activities			2,097		4,453
Net cash used in financing activities			-		-
Net increase/(decrease) in cash and cash equivalents			104,914		(86,144)
Cash and cash equivalents at beginning of year			860,496		946,640
Cash and cash equivalents at end of year			965,410		860,496

DERBYSHIRE MIND

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

Charity information

Derbyshire MIND is a private company limited by guarantee incorporated in England and Wales. The registered office is Room 12, Derby West Business Centre, Ashbourne Road, Derby, DE22 4NB.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's [governing document], the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Designated funds are unrestricted funds earmarked by the trustees for particular purposes.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

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NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

(Continued)

1.5 Expenditure

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes VAT which cannot be recovered, and is reported as part of the expenditure to which it relates.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity.

All costs are allocated between the expenditure categories of the Statement of Financial Activities on a basis designated to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses. Equipment costing more than £1,000 is capitalised.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Computers	33% straight line per annum
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The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

DERBYSHIRE MIND

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

(Continued)

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.10 Taxation

The charity is exempt from tax on income and gains to the extent that these are applied exclusively to its charitable objects.

1.11 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.12 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

DERBYSHIRE MIND

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

3 Donations and legacies

	Unrestricted funds	Restricted funds	Total	Unrestricted funds
	2021 £	2021 £	2021 £	2020 £
Donations and gifts	27,262	-	27,262	49,255
Grants received	14,249	5,500	19,749	-
	<u>41,511</u>	<u>5,500</u>	<u>47,011</u>	<u>49,255</u>

Grants received includes COVID-19 related grants totalling £14,249.

4 Charitable activities

	Unrestricted funds 2021 £	Unrestricted funds 2020 £
Derbyshire County Council service level agreements	797,703	867,550
National Mind project income	27,223	31,603
	<u>824,926</u>	<u>899,153</u>

5 Investments

	Unrestricted funds 2021 £	Unrestricted funds 2020 £
Interest receivable	2,097	4,453
	<u>2,097</u>	<u>4,453</u>

6 Other income

	Unrestricted funds 2021 £	Total 2020 £
COVID-19 job retention scheme grant	5,081	-
	<u>5,081</u>	<u>-</u>

DERBYSHIRE MIND

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

7 Charitable activities

	Unrestricted funds 2021 £	Unrestricted funds 2020 £
Staff costs	697,833	788,529
Depreciation and impairment	3,416	3,416
Project costs	1,111	13,924
Premises costs	25,446	24,212
Miscellaneous	1,091	916
Printing, postage, stationery and advertising	2,490	7,142
Motor and travel	19,349	41,373
Telephone	8,732	8,381
Other charitable costs	2,199	3,457
Computer equipment and software	24,391	9,080
Staff training	1,788	(330)
Legal and professional fees	8,701	9,897
Recruitment costs and temporary staff	20,041	11,205
	<u>816,588</u>	<u>921,202</u>
Share of governance costs (see note 8)	18,300	18,000
	<u>834,888</u>	<u>939,202</u>
Analysis by fund		
Unrestricted funds	829,388	939,202
Restricted funds	5,500	-
	<u>834,888</u>	<u>939,202</u>

8 Support costs

	Support costs £	Governance costs £	2021 £	Support costs £	Governance costs £	2020 £
Staff costs	-	12,000	12,000	-	12,000	12,000
Audit fees	-	6,300	6,300	-	6,000	6,000
	<u>-</u>	<u>18,300</u>	<u>18,300</u>	<u>-</u>	<u>18,000</u>	<u>18,000</u>
Analysed between						
Charitable activities	-	18,300	18,300	-	18,000	18,000
	<u>-</u>	<u>18,300</u>	<u>18,300</u>	<u>-</u>	<u>18,000</u>	<u>18,000</u>

Governance costs includes payments to the auditors of £6,300 (2020- £6,000) for audit fees.

DERBYSHIRE MIND

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

9 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

10 Employees

The average monthly number of employees during the year was:

	2021 Number	2020 Number
	27	29
Employment costs	2021	2020
	£	£
Wages and salaries	637,570	716,840
Social security costs	48,945	54,578
Other pension costs	23,318	29,111
	709,833	800,529

11 Tangible fixed assets

	Computers
	£
Cost	
At 1 April 2020	15,180
At 31 March 2021	15,180
Depreciation and impairment	
At 1 April 2020	11,764
Depreciation charged in the year	3,416
At 31 March 2021	15,180
Carrying amount	
At 31 March 2021	-
At 31 March 2020	3,417

DERBYSHIRE MIND

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

12 Debtors

	2021 £	2020 £
Amounts falling due within one year:		
Trade debtors	230,781	230,527
Other debtors	-	285
Prepayments and accrued income	10,435	4,155
	<u>241,216</u>	<u>234,967</u>

13 Creditors: amounts falling due within one year

	2021 £	2020 £
Other taxation and social security	13,357	12,189
Trade creditors	6,212	11,727
Accruals and deferred income	753,851	685,985
	<u>773,420</u>	<u>709,901</u>

Accruals and deferred income includes the amount of £486,424 (2020: £362,017) in respect of unspent monies under Derbyshire County Council service level agreements.

14 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds			
	Balance at 1 April 2020 £	Incoming resources £	Resources expended £	Balance at 31 March 2021 £
IT grant	-	5,500	(5,500)	-
	<u>-</u>	<u>5,500</u>	<u>(5,500)</u>	<u>-</u>

DERBYSHIRE MIND

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

15 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Balance at 1 April 2019 £	Transfers £	Balance at 1 April 2020 £	Transfers £	Balance at 31 March 2021 £
Redundancy	64,000	(20,000)	44,000	21,000	65,000
Development	25,000	-	25,000	-	25,000
Enjoying Derbyshire	69,000	25,739	94,739	24,734	119,473
	<u>158,000</u>	<u>5,739</u>	<u>163,739</u>	<u>45,734</u>	<u>209,473</u>

The Redundancy fund has been set up to cover the costs of redundancy should the organisation cease to exist.

The Development fund has been set up to support the developments and growth of existing services, and to identify and develop new services. It is anticipated that this will be used to support the Active Monitoring project in 2021/22.

The Enjoying Derbyshire fund has been set up to develop and grow the Enjoying Derbyshire mental wellbeing programme.

DERBYSHIRE MIND

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

- 16 Analysis of net assets between funds
- Fund balances at 31 March 2021 are represented by:
- Tangible assets
- Current assets/(liabilities)

	Unrestricted funds	Designated funds	Restricted funds	Total	Unrestricted funds	Designated funds	Total
	2021	2021	2021	2021	2020	2020	2020
	£	£	£	£	£	£	£
	-	-	-	-	3,417	-	3,417
	223,733	209,473	-	433,206	221,823	163,739	385,562
	223,733	209,473	-	433,206	225,240	163,739	388,979

DERBYSHIRE MIND

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

17 Operating lease commitments

Lessee

At the reporting end date the charity had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2021 £	2020 £
Within one year	16,667	16,667

18 Related party transactions

Remuneration of key management personnel

The remuneration of key management personnel is as follows.

	2021 £	2020 £
Aggregate compensation	186,634	127,410

19 Cash generated from operations

	2021 £	2020 £
Surplus for the year	44,227	13,659
Adjustments for:		
Investment income recognised in statement of financial activities	(2,097)	(4,453)
Depreciation and impairment of tangible fixed assets	3,416	3,416
Movements in working capital:		
(Increase) in debtors	(6,249)	(230,159)
Increase in creditors	63,520	126,940
Cash generated from/(absorbed by) operations	102,817	(90,597)

20 Analysis of changes in net funds

The charity had no debt during the year.