

Trustees' Annual Report for the period

Period start date
From 1st Sep 2022 To 31st August 2023
Period end date

Section A Reference and administration details

Charity name Waverton Pre-school

Other names charity is known by

Registered charity number (if any) 1041090

Charity's principal address
The Scout Hut,
Common Lane,
Waverton, Chester
Postcode CH3 7QT

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Fiona Paton	Chair		Members at AGM or Trustees appoint replacement
2	Julie Harris	Vice Chair	To 19/10/22	"
3	Gay Davies		To 19/10/22	"
4	Peter Assheton	Treasurer		"
5	Julia Williams	Secretary		"
6	Felicity Johnson-Cooke			"
7	Chanel Scholan		From 19/10/22	"
8	Molly Whelan		From 19/10/22	"

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

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Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Members at annual general meeting

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

To enhance the development and education of children under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups.

Pre school gave an opportunity for any parents to provide an educational experience for their children before starting at primary school. It provided learning through play using language, toys and equipment and social skills for children under the statutory school age. The school worked towards early learning goals and offered a specially tailored curriculum and the support of a personal keyworker to achieve this.

Pre-school was available to any member of the public willing to pay the modest fees, or who was supported by the local authority. The majority of the pupils received local authority support.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The number of children attending preschool rose from 16 during the Autumn term 2022 to 32 during the Summer term 2023.

We continued to provide a variety of specialist support to children where needs are identified and work with external services as part of enhancing the development of children at our Setting.

A transition program for children joining Reception at Waverton Primary school has continued to run successfully and children are familiar with their new surroundings when they start in September.

We have benefitted from the decking being renovated by Waverton Scout group which we are very grateful for. This has improved safety and enhanced the exterior of the building.

Our SENCO (Special Education Needs Co-ordinator) has successfully completed her Level 5. This took a lot of time and effort, for which we are very grateful for, and will further enhance any special education needs support to any children who would benefit from that in our Setting. She also continues to provide children with experience of forest school through planting, growing and creative activities in the garden area and beyond.

We had an OFSTED inspection in May – this was a challenging time as various committee member changes had meant that some necessary admin checks needed further attention. It is important to note that DBS checks were in place and ongoing checks are in place to ensure that all necessary actions are taken to ensure full adherence going forward. In terms of impacts on the children, we are pleased that the inspection noted an excellent impression overall of the care and range of development activities provided.

Parent engagement has continued to be strong with much positive feedback about their childrens experiences in preschool.

Pre-school continues to be generously supported by Waverton Evangelical Fellowship whose volunteers come into school on a regular basis as well as hosting parties at Christmas and the end of the school year.

Section E

Financial review

Brief statement of the charity's policy on reserves

The policy of the charity is to keep sufficient reserves to enable pre-school to continue to function in the event of a reduction in income.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Over 98.5% of this years income is from attendance fees; this is split 62% from the local authority grant scheme and 37% parent fees.

The remainder of our income, a nominal amount, is obtained from donations and fundraising activities and events – last year we used this to update some technology that was no longer fit for purpose and on purchasing items for the children to enjoy our forest area with.

The largest part of the expenditure, just over 86% this year, continues to be staff salaries as expected.

Salary/staffing costs are managed to ensure there is at least a minimum number of staff available in accordance with the Early Years Statutory Framework objectives, materials for a rewarding and enjoyable experience for our preschoolers and other relevant regulatory/policy requirements.

There are no particularly notable transactions or values in relation to income or expenditure for this last year.

Whilst there was a c.£13,000 deficit for the accounting year ending 15th August 2022, the end of this accounting year sees a net positive of £7663.

This has been achieved by reducing equipment and materials purchased and an increase in overall fee income whilst managing staffing costs that came out at just under £10,000 less than last year.

Our accounting period has been approved to change from 15th August each year to 31st August in line with the school year – this was approved at a previous Trustees' meeting.

Section F Other optional information

Serious Incidents.

There were no serious incidents relating to the charity during the previous year that the Trustees neglected to inform the Charity Commission about.

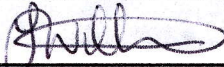
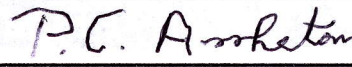
Trustee Payments

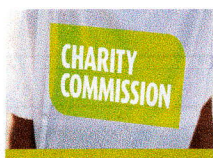
A salary of £3,127 was paid to a trustee, Mrs Julia Williams, for acting as administrator for the charity.

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	JULIA WILLIAMS	PETER CHARTRES ASSHETON
Position (eg Secretary, Chair, etc)	TRUSTEE	TREASURER
Date	14/3/24	



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Waverton Pre-School

On accounts for the year
ended

31st August 2023

Charity no
(if any)

1041090

Set out on pages

7 - 8

Respective responsibilities of trustees and examiner The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement In connection with my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: Steven V. Thomas

Date: 6th February 2024

Name: STEVEN V. THOMAS

Relevant professional
qualification(s) or body
(if any):

CHARTERED ACCOUNTANT F.C.A.

Address: 27, SELLER STREET, CHESTER CH13NA

Section B

Disclosure

Only complete if the examiner needs to highlight material problems.



Waverton Pre-School

1041090

Receipts and payments accounts

CC16a

For the period
from

1st Sep 2022

To

31st August 2023


Section A Receipts and payments

	Unrestricted funds	Restricted funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts				
Fees	28,586		28,586	18,153
Grants	47,930		47,930	42,893
Donations	500		500	51
Fundraising	412		412	530
Bank interest	69		69	1
Total receipts	77,497	-	77,497	61,628
A2 Asset and investment sales, (see table).				
	-	-	-	-
Sub total	-	-	-	-
Total receipts	77,497	-	77,497	61,628
A3 Payments				
Salaries	60,320		60,320	66,819
Rent	3,714		3,714	3,714
Snacks	468		468	584
Ofsted registration	50		50	50
Cleaning	344		344	151
Activity consumables	47		47	169
Office supplies and equipment	527		527	1,015
End of term events	133		133	116
Insurance	1,622		1,622	-
Training	187		187	262
Medical	-		-	17
Advertising/recruitment	-		-	48
SEN and inclusion supplies	714		714	51
Security checks	287		287	318
Photocopying	-		-	12
Toys and play equipment	423		423	338
Repairs and maintenance	76		76	182
Staff uniform	-		-	247
Advertising and signage	45		45	96
Entertainers	266		266	-
Drama sessions	45		45	-
Surveyors fees	-		-	190
Fee reimbursement	256		256	329
Other	310		310	200
Total payments	69,834	-	69,834	74,908
Net of receipts/(payments)	7,663	0	7,663	(13,280)
A5 Transfers between funds	-	-	-	-
A6 Cash funds last year end	23,079	-	23,079	36,359
Cash funds this year end	30,742	0	30,742	23,079

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
Cash funds	Treasurers Account	13,670	-	-
	Deposit Account	17,072	-	-
	Cash	0	-	-
	Total cash funds	30,742	-	-
	(agree balances with receipts and payments account(s))			

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	JULIA WILLIAMS	14/11/23
P. G. Ambrose	PETER GUARINOS ASSMATH	14 Nov 2023