

Annual Trustees Report – Review of Academic Year 2020 - 2021

Autumn Term 2020

Numbers: we had just 17 children remain with us post July. We had 17 new starters over the whole of the Autumn term. By the end of the term we had 16 over 3's of which all were claiming Universal funding; 4 children accessed the Extended Entitlement with a further 1 paying for extra hours attended. Of those claiming the Extended Entitlement all 4 children claimed the maximum 30 hours in total.

We had 18 children aged two years who paid fees except for 5 children who were eligible for the two year old funding.

By the end of the Autumn term we had 33 children registered with us.

Throughout the Autumn term and the whole of the academic year we remained open but adhered to all covid secure requirements as laid down by the Department of Education and Derbyshire County Council. As such parents were not allowed inside the building and were requested to wear face masks during drop off and collection. This also meant we were unable to host any face to face parent consultations for the whole of the academic year.

We were also unable to host any in-person fundraising events for the whole of the academic year. However during the Autumn term we were able to raise funds through a Photo Morning (£107.52), Christmas Art project (£12.30), Christmas Party Week (£59.96), Halloween Fun Week (£130.33), Christmas Raffle (held 'virtually') & Santa Letters (£448.28) and Smarties (child is gifted a tube of Smarties, donated by Asda at Long Eaton, and asked to return the empty tube with pennies - which raised £142.87)

The covid restrictions also meant that we were unable to host our annual Christmas concert; but we were able to video the children singing and share with parents via our Facebook page.

Towards the end of November we were forced to close pre-school for just over a week due to a child testing positive for covid. As five out of the six staff were deemed to be a close contact we were unable to open.

Spring Term 2020

Numbers: Moving into the Spring term we increased our 3 & 4 year old funded children to 22 of which all were claiming the Universal funding of 15 hours per week; with 7 claiming the extended entitlement, of which 4 claimed the full 30 hours. 4 children paid for extra hours beyond their Universal funding

We had 12 children aged two years who paid fees except for 7 children who were eligible for the two year old funding.

By the end of the Spring term we had 34 children registered with us.

We held an Easter fun week which included a raffle held 'virtually' and raised £514.80.

Summer Term 2020

Transition to primary school was affected once more and we relied on phone calls and emails with those requesting information.

All children received an end of year update/assessment and all parents were invited to download their child's journal from Tapestry.

Unfortunately we were unable to host 'Leavers Celebrations' but all leavers received a book, signed by all the staff (as is our tradition!) and a special 'Leavers Poem'.

We finished the year with 41 children registered of whom 26 were aged 3yrs+ and 15 aged 2 years.

Of the 3 & 4year olds 10 were accessing the Extended Entitlement and of these 5 were eligible for the 30 hours. A further 5 were registered to pay for extra hours over their funding entitlement.

Out of 15 children aged 2 years we had 3 registered to claim the 2 year funding while the remainder paid fees.

We had 15 children leave us at the end of the year for Reception year and 5 children leave for school nursery.

Numbers for the start of the new academic year are much lower than normal and the interest in places has been extremely quiet. We are hopeful that as the restrictions are lifted and life gets back to normal that parents will start to look for early years childcare.

Cashflow projections have indicated a potential deficit situation by October half term and cost cutting measures have been put in place with all staff seeing a reduction in their contracted hours and management seeing a fifty per cent reduction in their salary for August.

We start the next academic year with 25 children of which 11 will be claiming 3 & 4 year old funding; of these 5 will be accessing the Extended Entitlement and of these 2 will be accessing the full 30 hours; we will also have 2 paying for extra hours beyond the universal funding of 15 hours per week. We will have 14 two year olds with 4 eligible for two year old funding.

We will start the year with 3 confirmed new starters; 1 is aged 3 or 4 years and 2 are two year olds.

Projects for 2021/2022

To ensure we can continue to operate financially following the impact of Covid-19 over the preceding 18 months.

FULL YEAR
1/8/20 - 31/7/21

Receipts

DCC Funding	88995.59
Fees	15916.10
Essential Supplies	3251.65
HMRC - JRS	
Co-op Community Fund	1013.64
Donations	533.50
Cake Sales	
Photo Morning	107.52
Smartie Tubes	142.87
Sponsored Bounce	
Amazon Smile	24.59
Asda Green Token	
Easy Fundraising	149.43
Internet - Scouts	10.63
General Expenses	
Uniform Sales	1072.50
Xmas Art - All My Own Work	45.00
Party Weeks	
Xmas Play	
Xmas Party Week	94.50
Xmas Fundraising	422.25
Summer Fayre	
Easter Fundraiser	677.76
Halloween	170.83
Santa Letters	57.50
Football Funday	20.00
Sponsored Bounce	718.30
PJ Day	22.00
Bank Interest	4.43
	£113,450.59

Opening Accounts

CAF A/C	£14,385.49
CAF Saving A/C	£44,266.26
Cash	£1,024.73

£173,127.07

Payments

Wages	84242.98
HMRC Tax & NI	11857.13
NEST Pensions	6191.03
Rent	6000.00
Refreshments	246.69
Cleaning Materials	129.64
Creative Resources	44.51
Stationery	304.02
Toys	504.33
Phone	127.22
Internet	546.57
Photocopier Rental & Toner	360.00
Refuse collection	386.88
Ofsted Annual Fee	35.00
EYA Insurance	1308.82
Lotteries Licence	20.00
Toiletries	339.59
Tapestry Renewal	189.60
Pest Control	48.00
Outdoor Resources & Maintenance	197.91
General Expenses	5687.96
Uniform Stock	1104.64
Xmas Art - All My Own Work	32.70
Party Weeks	
Xmas Play	
Xmas Party Week	34.54
Xmas Fundraising	31.47
Summer Fayre	
Easter Fundraiser	162.96
Halloween	40.50
First Class Hygiene	180.00
Teachers 2 Parents Text Service	180.00
ICO Renewal	35.00
Sponsored Bounce	8.97
Bank Charges	81.00
	£120,659.66

Closing Accounts

CAF A/C	£7,252.58
CAF Saving A/C	£44,270.69
Cash	£944.14

£173,127.07

I have prepared the above accounts from the books, bank statements and information available to me. These are correct and in accordance herewith.

Jayne Phipps
30th July 2021

Breakdown of Accounts**Miscellaneous/General**

Details	Receipts	Expenses
Thank You's		£71.85
Statutory guidance publications		£7.00
Reward Stickers		£31.44
Parents Week		
First Aid Supplies		£9.35
Long Eaton Carnival Pitch		£24.00
Birthday Crowns/cards		£10.90
Leavers Books		£22.99
First Aid Training		£476.00
Uniform Allowance - staff		£140.00
DSL Training		£50.00
Miscellaneous		£13.59
Container Units	£3,498.00	
Groundworks	£1,150.00	
Storage Expenses		£79.18
Xmas lights, cards, tinsel		£13.70
Post box		£14.99
Magnetic Strip		£15.99
Banner x 2		£54.20
Suncream		£4.78
	£0.00	£5,687.96

Toys/Resources

Details	Receipts	Expenses
Trampoline		52.85
Tent		15.00
Easel		18.00
Home Corner & Small World		163.39
Scales		14.20
Till		10.00
Younger aged toys		67.08
Animals		30
Sand		13.00
Books		2.50
Miscellaneous		118.31
	£0.00	£504.33

Stationary

Details	Receipts	Expenses
Paper		17.94
Ink		114.80
Pens		10.99
Postage/Stamps		5.67
Display Boards		32.90
Laminating pouches		29.48
Generic		40.36
Batteries		38.56
Hole punches		13.32
	£0.00	£304.02

Fundraisers

Details	Profit
Donations	£533.50
Photo Morning	£107.52
Co-op Community Fund	£1,013.64
Xmas inc Santa Letters	£448.28
Halloween	£130.33
Xmas Party Week	£59.96
Xmas - All My Own Work	£12.30
Easter Fun Week	£514.80
Sponsored Bounce	£709.33
Amazon Smile	£24.59
Easy Fundraising	£149.43
Smarties	£142.87
PJ Day	£22.00
Football Funday	£20.00
TOTAL	£3,888.55

Outdoor Resources/Maintenance

Details	Receipts	Expenses
Barriers		£122.95
Fence & posts		£41.98
Blackboard Paint		£25.50
Lock		£5.99
Zip ties		£1.49
	£0.00	£197.91

Independent Examiner's report to the Trustees of Springfield Pre-School

I report on the accounts of the trust for the year ended 31st July 2021, set out on the enclosed pages.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- Examine the accounts under section 145 of the 2011 Act
- To follow the procedures laid down in the general directions given by the commission under section 145(5)(b) of the 2011 Act
- To state whether particular matters have come to my attention

Basis of Independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirements:
 - To keep accounting records in accordance with section 130 of the 2011 Act and
 - To prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

Name: **GLEN DALEY**

(Relevant Professional Qualification or Body if any):

Address: **15 BELPER ROAD, HOLBROOK, BELPER, DERBYSHIRE, DE56 6SX.**

Date: **24TH FEB 2022**

Signed: 