



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month 09	Year 2020		Day 31	Month 08	Year 2021

Section A Reference and administration details

Charity name

Caythorpe Preschool

Other names charity is known by

Registered charity number (if any)

1041083

Charity's principal address

High Street

Caythorpe

Lincolnshire

Postcode

NG32 3DR

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Catherine Arden	Chair		
2	Melanie Hart	Treasurer		
3	Roberta Hall	Secretary		
4	Irene Sharp			
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20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Unincorporated Association
Trustee selection methods (eg. appointed by, elected by)	Elected at the AGM November 2021

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- ☐ policies and procedures adopted for the induction and training of trustees;
- ☐ the charity's organisational structure and any wider network with which the charity works;
- ☐ relationship with any related parties;
- ☐ trustees' consideration of major risks and the system and procedures to manage them.

We employ an administrator to provide finance support with the day to day running of the setting from a financial perspective (paying the wages etc). She is paid on an hourly basis.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To enhance the development and education of children under statutory school age.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The main aim is to provide a safe and happy environment for pre-school children, where they can learn to mix with other children and develop communication skills.

We offer a chance to try new and varied activities five mornings and four afternoons a week during school term time.

The paid staff are employed to run the pre-school itself and work within national guidelines working towards the Early Years foundation Stage learning goals.

Regular outings are organised to take the children out of the normal setting to the adjoining primary school and local areas of interest within the village.

The committee comprises volunteer parents/carers who also undertake a programme of fundraising throughout the year.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- ☐ policy on grantmaking;
- ☐ policy programme related investment;
- ☐ contribution made by volunteers.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Caythorpe Pre-school is a thriving village pre-school. Demand fluctuates with child numbers but the Pre-School provides a valuable service to the village and surrounding area.

We have successfully implemented the Early Years Foundation Stage and Key Worker system which has benefited all our children. We have extended our age range down to 2yr olds.

Section E

Financial review

Brief statement of the charity's policy on reserves

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Details of any funds materially in deficit

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Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- ☐ the charity's principal sources of funds (including any fundraising);
- ☐ how expenditure has supported the key objectives of the charity;
- ☐ investment policy and objectives including any ethical investment policy adopted.

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Section F Other optional information

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Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Catherine Arden	
Full name(s)	Catherine Arden	
Position (eg Secretary, Chair, etc)	Chair	
Date	31 st January 2022	

Caythorpe Preschool Accounts
1st September 2020 to 31st August 2021

Description	Total
<i>Income</i>	
EYE Funding	18,682
Top Up Funding	8,783
Fees	3,556
Snacks	182
Fund Raising	169
Donations	28
Other	3,103
Total Income	34,502
<i>Expenditure</i>	
Salaries	27,690
Premises Service Charge	1,519
Insurance	491
Activity & Materials Costs	624
Play & IT Equipment	44
Food	426
Telephone	552
Professional Fees (Payroll)	265
Training & Workshops	186
Annual Inspection	70
Stationery	88
Other	161
Total Expenditure	32,117
<i>Surplus/Deficit</i>	2,386



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Report to the trustees/
members of

Caythorpe Preschool

On accounts for the year
ended

31 August
2021

Charity no
(if any)

1041083

Set out on pages

Responsibilities and
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2021

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

~~The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination ~~(other than that disclosed below*)~~ which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date: 08/11/2021

Name:

BRIAN STAPTON NASON

Relevant professional
qualification(s) or body
(if any):

FCA

Address:

RICHMOND HOUSE BACK LANE

CAYTHORPE GRANTHAM Lincs NG32JEE

	Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).
Give here brief details of any items that the examiner wishes to disclose.	