



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 1/3/2023      Period start date      Period end date  
29/2/24

Charity name: St Michael's Playgroup

Charity registration number: 1041030

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To provide childcare and education for children aged 2, 3 and 4 years old
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	We provide childcare and education to families from the local area. Offering government funded and chargeable places for 2, 3 and 4 year olds.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	All trustees have read and understood guidance issued by the charities commission

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.39	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	We are continuing to provide up to 30 hours of funded childcare . The funding was extended by government to accommodate working families of 2 year olds and we have been to offer places for these families

### Additional Information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	We are still in a good financial position but have lowered the reserve by 50%
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	To contribute to any extreme issues eg closure
Amount of reserves held	Para 1.22	£10,000
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The main income is from government funding . The second source is from fees received from parents who are not eligible for funding.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		Early Years Alliance member
Type of governing document (trust deed, royal charter)	Para 1.25	Early Years Alliance constitution 2011
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Unincorporated
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees express their interest to join. This is discussed and agreed by the current trustees.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<b>We use the information from the charities commission to share with trustees about the requirements of their role.</b>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	St Michael's Playgroup
Other name the charity uses	None
Registered charity number	
Charity's principal address	Orchard Road Finedon Northants NN9 5JG



## Financial Review

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Other		

# Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Joyce Stanford			
2	Jane Garley		March 1 <sup>st</sup> 2023-Jan 16 <sup>th</sup> 2024	
3	Laura Hutchinson		Joined April 16 <sup>th</sup> 2024	
4	Stephanie Churn		Joined May 21 <sup>st</sup> 2024	
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## Corporate trustees – names of the directors at the date the report was approved

Director name		

## Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

**Funds held as custodian trustees on behalf of others**

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

**Additional information (optional)****Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
Accountant	Advalorem	2 Manor Court , Old Wolverton Road,Old Wolverton ,Milton Keynes MK12 5NN

**Name of chief executive or names of senior staff members (Optional information)**

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**Exemptions from disclosure**

Reason for non-disclosure of key personnel details

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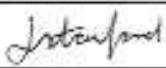
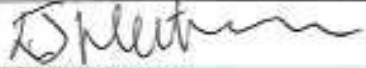
**Other optional information**

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Joyce Stanford	Laura Hutchinson
Position (eg Secretary, Chair, etc)	Chairperson	Trustee
Date	25.11.24	25.11.24





CHARITY COMMISSION  
FOR ENGLAND AND WALES

St Michael's Playgroup

No. 1041030

## Receipts and payments accounts

CC16a

For the period  
from

01/03/2023

To

29/02/2024

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Funding	157,042	-	-	157,042	134,271
Fees	17,654	-	-	17,654	12,084
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>174,696</b>	<b>-</b>	<b>-</b>	<b>174,696</b>	<b>146,355</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>174,696</b>	<b>-</b>	<b>-</b>	<b>174,696</b>	<b>146,355</b>
<b>A3 Payments</b>					
Staffing costs	148,764	-	-	148,764	115,051
Resources & Equipment & room costs	19,609	-	-	19,609	12,835
Insurance	902	-	-	902	735
Sundries	3,795	-	-	3,795	3,975
Waste disposal	666	-	-	666	658
Telephone	110	-	-	110	110
Travel	359	-	-	359	565
Governance	3,256	-	-	3,256	3,077
Entertainment	832	-	-	832	1,340
Repairs & Maintenance	7,144	-	-	7,144	5,478
Staff Training	1,299	-	-	1,299	1,925
Bad Debts	498	-	-	498	1,036
Adverts	641	-	-	641	90
PPS	485	-	-	485	556
Computer costs	274	-	-	274	293
Staff Uniform	336	-	-	336	158
Charitable Donations	150	-	-	150	68
Interest Paid	83	-	-	83	-
	-	-	-	-	-
<b>Sub total</b>	<b>189,203</b>	<b>-</b>	<b>-</b>	<b>189,203</b>	<b>147,949</b>
<b>A4 Asset and investment purchases, (see table)</b>					
Laptop	183	-	-	183.00	490
Office equipment	-	-	-	-	8,533
	-	-	-	-	-
<b>Sub total</b>	<b>183</b>	<b>-</b>	<b>-</b>	<b>183</b>	<b>7,024</b>
<b>Total payments</b>	<b>189,386</b>	<b>-</b>	<b>-</b>	<b>189,386</b>	<b>154,973</b>
<b>Net of receipts/(payments)</b>	<b>- 14,690</b>	<b>-</b>	<b>-</b>	<b>- 14,690</b>	<b>- 8,618</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>40,789</b>	<b>-</b>	<b>-</b>	<b>40,789</b>	<b>49,407</b>
<b>Cash funds this year end</b>	<b>26,099</b>	<b>-</b>	<b>-</b>	<b>26,099</b>	<b>40,789</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank account	25,776	-	-
	Petty cash	323	-	-
		-	-	-
	<b>Total cash funds</b> (agree balances with receipts and payments account(s))	26,099	-	-
<b>B2 Other monetary assets</b>	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-	-
		-	-	-
		-	-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	-	-
		-	-	-
		-	-	-
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
		<i>J. Stanford</i>	JOYCE STANFORD	25.11.24



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

St Michael's Playgroup

**On accounts for the year  
ended**

29 February 2024

**Charity no  
(if any)**

1041030

**Set out on pages**

1 & 2 of the receipts and payments form included.

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **28 / 02 / 2018**.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

**Date:**

29/10/2024

**Name:**

Zubair Arshad

**Relevant professional  
qualification(s) or body  
(if any):**

ACA, FCCA

**Address:**

2 Manor Farm Court

Old Wolverton Road, Milton Keynes

MK12 5NN

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**