

LONG LANE PTA

REGISTERED CHARITY NUMBER: 1040980

REPORT OF THE TRUSTEES AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2023

LONG LANE PTA
ADMINISTRATIVE DETAILS

REGISTERED CHARITY NUMBER	1040980
REGISTERED OFFICE	Long Lane Primary School Long Lane

Tilehurst
Reading
Berkshire
RG31 6YG

TRUSTEES

Mrs E Crowson
Mrs L Maskell
Mrs E Saunders

INDEPENDENT EXAMINER

Mr R McDonald

LONG LANE PTA
CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2023

1)Report of the Trustees

2) Statement of Financial Activities

LONG LANE PTA

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 AUGUST 2023

The trustees present their report with the financial statements of the charity for the year ended 31 August 2023

OBJECTIVES AND ACTIVITIES

The charity's objects are to raise funds and make grants to Long Lane Primary School to enhance the education facilities for the school pupils and to organise events for the benefit of those pupils.

The board, which consists of unpaid volunteers with a variety of professional skills, has dealt with the setting up of the charity and the project, administrative, compliance and regulatory issues. In addition it has monitored fund raising and publicity of its projects.

TRUSTEES

The trustees who held office during the year and up to the date of signature of the financial statements were as follows

Mrs E Crowson (Treasurer)
Mrs C Luna (Secretary - resigned 31 August 2023)
Mrs L Maskell (Chair)
Mrs E Saunders (Secretary - appointed 19 September 2023)

Trustees are appointed for their individual knowledge, experience and skills that are considered essential to ensure the charity's effective administration and its continued sustainability, growth and development. Trustees are appointed by the Board of Trustees in a properly convened meeting. The trustees have read and integrated the guidance issued by the Charity Commission on public benefit.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

The financial year has seen a significant increase in money raised for the school – over £33,000.

Some smaller events may not turn a profit but we feel they're just as important for the community aspect and the enjoyment of the children. We've shown money raised so it can be seen how popular they were despite needing to spend money on them. For example, we had some extremely successful gardening days. These didn't raise any money, in fact money was spent on materials and refreshments for those who attended. But the results were priceless. Trees planted, raised beds constructed and filled, new logged areas created on the field and a huge amount of weeding and general clearing was done all over the school.

We've raised money over many different events – including a few smaller fundraising methods like Bag2School clothing collections, Christmas Cards which the children designed, Coronation tea towels, again designed by the children, Pre loved uniform sales – all raised around £2-300. Plus the extras like West Berkshire lottery, cash back sites like easy fundraising, and affiliate links for name labels for example.

Then we had some of the smaller regular events like Mother's & Father's Day & Christmas gift shops, Quiz night & treat stalls after school & at Sports day – all raising £500+ each. The quiz & children's

disco each raised around £700. Then we had a couple of sponsored events for the children in school time – Elf-lympics in winter and Colour run in summer – these were absolutely loved by both children and staff and raised around £2k combined through sponsorship.

Then onto the 2 biggest events – Christmas and summer events. Despite wanting to make a slightly smaller event last Christmas, we all got a bit carried away and I don't think I've ever seen the school so full! We were bursting at the seams and raised well over £4k. The summer even made a fantastic £5k too, despite it being an ridiculously hot day we still had a brilliant turn out.

By far the biggest impact on our fundraising was employer match funding. Almost half of the money raised came from match funding – which is a real bonus to the school where budget cuts are seemingly the norm going forward.

FINANCIAL REVIEW

Financial position

From events alone the PTA has raised £16,125 (2022: £16,752), with direct expenses totalling £5,360 (2022: £5,287), giving us a profit on events of £10,765 (2022: 11,465).

Other income generated, including the matched funding is £18,777 (2022: £14,484) and other expenses total £1,005 (£1,745). The charity donated a total of £19,977 (2022: £19,257) to the school, therefore generating a surplus for the year of £8,560 (2022: £4,947).

The cash position at the end of the year is £32,577 (2022: £24,579), with £605 in stock of food and drink items (2022: nil) and £43 of income received relating to this year's events (2022: nil), total net assets were £33,139 (2022: £24,579) at the end of the year.

FUTURE PLANS

The charity is looking to build on the success of this financial year and increase fundraising activities. We are committed to contributions to the school, such as for school trips, general costs and a significant redevelopment of the outside space.

LONG LANE PTA

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 AUGUST 2023

Long Lane PTA Income Expenditure For the year to 31st August 2023

2021-2022		2022-2023			
Profit	Events	Income	Paypal	Expense	Profit
625.76	AGM/Quiz Night	691.49	-	351.17	340.32
	AGM2024				
89.71	Halloween Activity Packs	17.00	30.00	44.20	2.80
4,015.25	Christmas cracker	4,231.40	-	1,153.28	3,078.12
	Christmas shop	576.45	-	273.96	302.49
	Elf-lympics	781.50	134.52	-	916.02
	Xmas cards	279.49	-	-	279.49
103.63	Nativity DVDs	55.00	-	-	55.00
147.00	Winter Warmer	280.03	-	94.47	185.56
21.41	Disco	741.39	-	306.79	434.60
223.02	Mothers Day Shop	517.00	24.00	378.94	162.06
155.07	Doughnuts	239.00	-	68.00	171.00
1,262.00	Picnic refreshments	114.51	-	116.68	2.17
254.70	Teatowels	215.74	-	5.39	210.35
144.29	Fathers Day chocolate workshop	460.40	-	189.98	270.42
144.36	Sports Day	215.53	-	116.90	98.63
4,278.73	SummerFest	5,176.60	-	1,759.52	3,417.08
	Colourrun	1,344.00	-	500.79	843.21
11,464.93	Sub-total	15,936.53	188.52	5,360.07	10,764.98
Other Sources of Income					
278.41	Amazon Smile				343.19
712.50	Art Project				-
522.70	Bags2School				328.60
11,787.56	Charity Matching				17,041.29
88.70	Donations				100.00
29.04	Easy Fundraising				80.45
12.25	Labels				17.63
83.50	Paypal				50.25
68.50	Pre-loved Uniform				230.74
70.00	School Payment made in error				-
831.50	West Berkshire Lottery				584.50
14,484.66	Sub-total				18,776.65
25,949.59	Total Income				29,541.63
Other Expenses					
20.00	Lotteries Licence				20.00
178.00	Cheque - Purchase Of Card Readers				
404.97	Cheque - Purchase Of Gazebos				
60.00	Cheque - Sculpties Creaction for Jean				
70.00	Refund Parent for incorrect payment				
100.00	Deposit for PTA Shed				
101.77	Petty Cash Expenses				74.19
116.00	Parent Teachers Association (Parent kind)				140.00
295.00	Premises Licence Fee				305.50
400.00	Purchased PTA Shed - remainder balance				
	Decathlon bags to store uniform				99.78
	Gardening day costs				130.33
	Coronation badges				235.36
1,745.74	Sub-total				1,005.16
24,203.85	Net Income				28,536.47
19,257.29	Donations to School				19,976.57
4,946.56	To Capital Account				8,559.90

LONG LANE PTA
BALANCE SHEET AS AT 31 AUGUST 2023

Balance Sheet as at 31st August 2023

Capital Account

19,632.06	Brought forward from previous year	24,578.62
4,946.56	From income & expenditure after donations to school	8,559.90
24,578.62	Balance as 31st August 2023	33,138.52

Assets

223.43	Petty Cash	527.83
24,355.19	Barclays Bank Community Account	31,943.08
	Paypal	106.00
	Stock	604.60
	Deferred income	- 42.99
24,578.62	Balance as 31st August 2023	33,138.52

Independently examined by

Richard McDonald



Date

27th March 2024