



**CHARITY COMMISSION  
FOR ENGLAND AND WALES**

## **Trustees' Annual Report for the period**

**From 01/09/2021 Period start date To 31/08/2022 Period end date**

**Charity name: KENDRICK SCHOOL**

**Charity registration number:1040970**

## **Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>To advance the education of the students at Kendrick School by engaging in activities which support the school and advance the education of the students.</p> <p>To provide and assist in the provision of facilities or educational items not normally provided from statutory funds.</p> <p>The main activities undertaken are set out in greater detail below.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>During the period from September 2021 to August 2022, donations from the Kendrick School Fund enabled Kendrick School to assist students undertake a variety of activities and events including:</p> <ul style="list-style-type: none"><li>• Counselling services for students</li><li>• Mathematics Olympiad Competition entries</li><li>• Music sessions and concert band facilities</li><li>• School minibuses expenses</li><li>• Badges to celebrate achievements, house events and competitions.</li><li>• Books and resources for students to develop leadership skills</li><li>• Debating societies and creative expression.</li><li>• Furniture and equipment to support students in the new teaching block</li></ul>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>The trustees confirm that they have complied with the duty in Section 4 of the Charities Act 2006 to have due regard to the guidance issued by the Charity Commission on public benefit.</p>

**Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

**Achievements and Performance**

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The school continues to provide outstanding teaching and learning facilities and resources to its students. Kendrick School remains one of the top state schools in the country. It will continue to attract voluntary contributions from parents and former students via its Alumni links using newsletters, website and social media.</p> <p>With the funds donated to the school, Kendrick School was able to:</p> <ul style="list-style-type: none"><li>• Provide minibuss transport.</li><li>• Provide professional psychological guidance and support for mental health through counselling.</li><li>• Promote the joy, well-being, and accomplishment of music, musical theatre, choirs, orchestras and dance.</li><li>• Provide educational equipment and resources to participate in Maths challenges, chess tournaments, poetry anthologies, career choices and school publications.</li><li>• Provide financial support for science scholarships.</li></ul>

**Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	The trustees are pleased that the Kendrick School was able help fund student counselling services and student activities to enhance their academic and personal goals.
Performance of fundraising activities against objectives set	Para 1.41	No fundraising events were held during 2021/22.
Investment performance against objectives	Para 1.41	All balances are held in current accounts for immediate access. Investment performance is dependent on bank interest rates.
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Kendrick School Fund balance at year end is as expected. Given the large capital donation it made towards the construction and furnishment of a new teaching block, the balance in funds at year end still remains at a minimum level. The Trustees will continue to balance the needs of the students at Kendrick School and increasing the School Fund balance at year end.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The charity does not maintain a specified level of reserves. The trustees recognise that typical annual commitments amount to £30k per annum and therefore will ensure that funding and cash reserves are available to meet these on-going commitments. The Kendrick School Fund is not permitted to go overdrawn at the bank.
Amount of reserves held	Para 1.22	Kendrick School Fund aims to hold £20k to £30k in reserve to fulfil its aims of supporting Kendrick School.
Reasons for holding zero reserves	Para 1.22	<b>n/a</b>
Details of fund materially in deficit	Para 1.24	<b>n/a</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There are no uncertainties regarding the charity as a going concern however we are mindful of the economic uncertainties cause by the cost of living crisis and the recession which may impact on the ability or willingness to donate to the school fund.

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The charity's main source of funding is through donations made by the parents of Kendrick School whose children are currently at the school.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		





## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	CONSTITUTION
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Trust
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Employed at the school in the capacity of Headteacher and Deputy Headteacher

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Policies and procedures of the School Fund are in line with the policies and the procedures adopted by the school.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	The Full Governing Body of Kendrick School has oversight of the income and expenditure of the School Fund accounts and the accounts form part of the annual external audit.
Other		

## Reference and Administrative details

Charity name	Kendrick School Fund
Other name the charity uses	N/A
Registered charity number	1040970
Charity's principal address	Kendrick School, London Road, Reading, RG1 5BN

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	CHRISTINE KATTIRTZI	TRUSTEE/ HEADTEACHER OF KENDRICK SCHOOL		EX-OFFICIO
2	NICHOLAS SIMMONDS	TRUSTEE/ DEPUTY HEADTEACHER OF KENDRICK SCHOOL		CHRISTINE KATTIRTZI
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

## Corporate trustees – names of the directors at the date the report was approved

Director name		

## Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	School Fund has a dedicated bank and financial system to track and monitor income and expenditure.

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

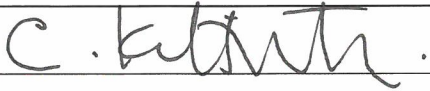
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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Christine Kattirtzi	
Position (eg Secretary, Chair, etc)	Trustee	

Date	13/12/2022
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CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
**Kendrick School Fund**

No (if any)  
1049970

## Receipts and payments accounts

**CC16a**

For the period from	Period start date 01/09/2021	To	Period end date 31/08/2022
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
GIFTS AND DONATIONS	31,006	-	-	31,006	32,742
FUNDRAISING ACTIVITIES	-	-	-	-	-
BANK INTEREST	4	-	-	4	6
TAX RELIEF	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>31,010</b>	<b>-</b>	<b>-</b>	<b>31,010</b>	<b>32,748</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>31,010</b>	<b>-</b>	<b>-</b>	<b>31,010</b>	<b>32,748</b>
<b>A3 Payments</b>					
CHARITY PAYMENTS	25,591	-	-	25,591	15,288
FUNDRAISING ACTIVITIES	-	-	-	-	-
CHARITABLE PROJECTS	11,000	-	-	11,000	57,621
SUNDRY ITEMS	102	-	-	102	102
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>36,693</b>	<b>-</b>	<b>-</b>	<b>36,693</b>	<b>73,011</b>
<b>A4 Asset and investment purchases. (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>36,693</b>	<b>-</b>	<b>-</b>	<b>36,693</b>	<b>73,011</b>
<b>Net of receipts/(payments)</b>	<b>- 5,683</b>	<b>-</b>	<b>-</b>	<b>- 5,683</b>	<b>- 40,263</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>35,971</b>	<b>31</b>	<b>-</b>	<b>36,002</b>	<b>76,265</b>
<b>Cash funds this year end</b>	<b>30,288</b>	<b>31</b>	<b>-</b>	<b>30,319</b>	<b>36,002</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	FUNDS HELD IN BANK	30,288	31	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>30,288</b>	<b>31</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK

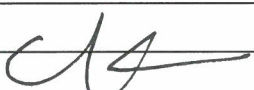
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	CHRISTINE KATTIRTZI	15/12/2022



## **Independent examiner's report to the trustees of Kendrick School Fund**

I report to the trustees on my examination of the accounts of the Trust for the year ended 31 August 2022, which comprise the Receipts and Payments Accounts.

This report is made solely to the charity's trustees, as a body, in accordance with section 154 of the Charities Act 2011. My independent examiner's work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity, the charity's members as a body and the charity's trustees as a body for my independent examiner's work, for this report, or for the opinions I have formed.

### **Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

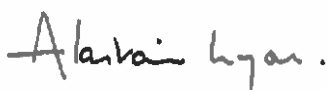
I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached



Alastair Lyon  
Crowe U.K.LLP  
Reading

20 December 2022







CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
**Kendrick School Fund**

No. 1210023  
104293-0

## Receipts and payments accounts

CC16a

For the period from 01/09/2021 To 31/08/2022

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
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TAX RELIEF	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>31,010</b>	<b>-</b>	<b>-</b>	<b>31,010</b>	<b>32,748</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>31,010</b>	<b>-</b>	<b>-</b>	<b>31,010</b>	<b>32,748</b>
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FUNDRAISING ACTIVITIES	-	-	-	-	-
CHARITABLE PROJECTS	11,000	-	-	11,000	57,621
SUNDRY ITEMS	102	-	-	102	102
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>36,693</b>	<b>-</b>	<b>-</b>	<b>36,693</b>	<b>73,011</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>36,693</b>	<b>-</b>	<b>-</b>	<b>36,693</b>	<b>73,011</b>
<b>Net of receipts/(payments)</b>	<b>- 5,683</b>	<b>-</b>	<b>-</b>	<b>- 5,683</b>	<b>- 40,263</b>
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<b>A6 Cash funds last year end</b>	<b>35,971</b>	<b>31</b>	<b>-</b>	<b>36,002</b>	<b>76,265</b>
<b>Cash funds this year end</b>	<b>30,288</b>	<b>31</b>	<b>-</b>	<b>30,319</b>	<b>36,002</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	FUNDS HELD IN BANK	30,288	31	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	30,288	31	-
	(agree balances with receipts and payments account(s))			


	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	CHRISTINE KATTIRTZI	15/12/2022