



Trustees' Annual Report for the period			
From	Period start date	To	Period end date
	1st April 2020		5th April 2021

Charity name	Brighton Hill Pre School
Other names charity is known by	
Registered charity number (if any)	1040843
Charity's principal address	Barber Road Brighton Hill Basingstoke, Hampshire Postcode RG22 4EY
Names of the charity trustees who manage the charity	

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1 Ellis Mugndge	Chair	to 2020	committee
2 Jennifer Saines	Treasurer/Chair	to October 2020	committee
3 Jodie Whittington	secretary	from October 2020	committee
4			committee
5 Veronique Allen	Treasurer	from 23/05/2019	committee
6 Emily Butler		from October 2020	committee
7 Lorraine Mason		from 23/05/2019	committee
8 Calum Whittington		from October 2020	committee

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Description of the charity's trusts

#	Constitution	How the charity is constituted (eg. trust, association, company)
	Committee	

Trustee selection methods
(eg. appointed by, elected by)

Elected by members

Additional governance issues (Optional information)

All trustees must have an enhanced DBS check, register with Ofsted and understand their safeguarding responsibilities.

- You may choose to include additional information, where relevant, about:
- policies and procedures adopted for the induction and training of trustees;
 - the charity's organisational structure and any wider network with which the charity works;
 - relationship with any related parties;
 - trustees' consideration of major risks and the system and procedures to manage them.

Summary of the objectives of the charity set out in its governing document

To enhance the development and education of children under statutory school age by providing pre-school places for all children whatever their race, culture, religion, means or ability.
To encourage parents/carers to understand and provide for the needs of their children.
To serve the local community by offering pre-school places to children whose parents or carers support a high-quality Early Year's curriculum.

Summary of the main activities undertaken for the public benefit (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Education of pre-school children aged 2 to 5 years, within the standards set by the early years foundation stage (EYFS) statutory framework for the learning, development and care of children.

We provide a wide range of activities which are early years curriculum based including:

- Child-led themed weeks.
- Physical and mental well-being activity/exercise, e.g. sports day, yoga/mindfulness
- Art and craft
- Outdoor play
- Pretend/role play and dressing up, fully equipped home corner
- Puzzles and games
- Reading area
- Computer-based learning games, science experiments
- And many more...

We also aim to provide extra-curricular activities for the children to participate in, including: visiting a local shop to make purchases, Zoological insect, arachnid, reptile handling), bus rides, living eggs experiences (large insect, arachnid, reptile handling), bus rides, living eggs experiences Transition preparation, e.g. P.E. sessions in the summer term for school leavers

Trustees have complied with our duty to have due regard to the commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant.

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

All committee members/trustees are volunteers, with the majority being parents of young children. Without them gifting their time and knowledge to overseeing the management and finances of the pre-school we would not be able to provide childcare services.

**Summary of the main
achievements of the charity
during the year**

The pre-school ran 400 supervised 3-hour sessions for children aged 2 to 5 years, reaching 117 children and local families.

Brief statement of the charity's policy on reserves

Details of any funds materially in deficit

Reserve policy in place.	None
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Further financial review details (Optional information)

The majority of funds come from Hampshire County Council through the funded childcare places available to all 3-5 year olds, eligible 2 year olds and extended funding for eligible 3-5 year olds.

Hourly fees are charged for children ineligible for funding or hours taken above individual funding limits.

Fundraising events are held to raise supplementary funds.

During the pandemic, we couldn't have managed without the grants from the HMRC. The pre-school made use of the furlough scheme but we continued to operate on reduced staffing throughout the pandemic, taking initially our most vulnerable children and those of critical workers and then following government's policy to have all children return to early years, where we continued to provide an environment where children were able to play and learn.

Funds are mainly spent on running costs (rent, utility bills, etc.) and employing staff (wages, pensions, etc), i.e. necessities for providing early years education and experiences

Section F Other optional information

The trustees declare that they have approved the trustees' report above.

igned on behalf of the charity's trustees

Signature(s)



Full name(s) Carole Hughes

Position (eg Secretary, Chair, etc) Secretary

Date 31/01/2022

Receipts and Payments Accounts

For the period

From: 06 Apr 2019

To: 05 Apr 2020

SECTION : Receipts & Payments

Receipts (income)	
funding (HCC)	141038
fees	4868
School Vouchers	474
HMCRC grant re furlough	7992
fundraising	733
credit receipts	89
account interest	20
Total receipts (gross income)	155214
Payments	172603

Staffing:

Wages / Payroll / Nat. Insurance

124493

Pension contributions

4336

Staff training

630

Other staff costs (DBS, expenses, uniforms, leaving pt, recruitment)

83

IT:

Software / Hardware /

191

Maintenance

191

Running costs:

Rent & service charge

15246

Light & Heating

2835

Water in / Wastewater

736

Phone & Broadband

862

Waste removal & Hygiene services

1741

Insurance

1877

Registrations / Memberships / Licences /

501

Maintenance (building, grounds, equipment, fire ext)

0

Bank charges

114.94

Supplies:

Educational resources

722

Setting resources

1944

Office, incl. stationery, postage, photocopy

1570

Fundraising:

52

Costs/expenses

Miscellaneous:

Canopies (purchase agreement)

0

Total payments

157933

166006

Net receipts (income)

-2719

6597

Cash funds last year end

55638

Cash funds this year end

52919

Section B: Statement of assets and liabilities at the end of the period

Cash funds

Cash accounts

35641

Reserves account

16623

Total cash funds

52264

Other monetary assets

Fees due (Spring term)

Assets retained for the charities own use

Computer equipment

£339.95

Play equipment: indoor & outdoor

321.23

Furniture and white goods

Liabilities

Minimum term utilities contracts: electricity, photocopies

2020 - 2021 accounts prepared by Veronique on behalf of Brighton Hill Preschool Committee

Susan Rogers, Committee Treasurer to August 2017

Jennifer Saines, Committee Treasurer from August 2017 - August 2019

Veronique Allen, Committee Treasurer from August 2019

from 07/04/2020

to 05/04/21

	May-20	Jun-20	Jul-20	Aug-20	Sep-2020	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	APR-21 TOTALS
ADVANCE start of mth	55937.73	86464.49	73412.45	59751.18	61797.21	61797.21	50097.15	33888.20	41866.54	77290.20	62906.14	62906.14
	57467.52	66474.72	55328.15	41765.75	15141.12	44145.35	32703.65	36133.55	24002.52	55971.52	45038.04	34939.30
Fundraising	1564.55	1564.55	1564.55	1370.46	1440.06	1443.78	1016.48	1101.83	341.07	925.45	1247.89	1241.51
Revenue	15604.66	16604.66	16010.75	16614.98	16610.75	16622.93	16622.67	16622.82	16622.95	16623.31	16623.31	16621.51
INCOME/RECEIPTS	41851.56	2041.27	964.67	3747.02	959.66	37098.12	15709.66	13958.72	44042.00	3333.57	3197.81	155768.99 INCOME/RECEI
funding	40900.20			2581.17		3273.51			43774.84	693.22		180936.15
funding SEN												975.00
funding EYFP	681.05								93.28			2027.20
volunteering (mths n/c)												474.00
fees	239.49	100.00	137.70	959.44	1810.95	668.30	442.10	890.70	222.20	627.40	278.75	5422.63
HMCN grant re through			959.44	959.44		250.00	442.82	84.54	1511.98	329.00	1221.90	7892.20
funding			68.81	959.44				84.54				19.84
Account interest	31.82	4.09	4.23	4.10	3.66	0.14	0.31	7.80	1.68	42.80	0.20	88.62
REVENUE	10864.20	11236.49	10703.28	10864.84	11513.69	10092.85	10588.40	10942.64	10937.77	10978.60	10874.23	123541.71
PAYMENTS	10864.20	11236.49	10703.28	10864.84	11513.69	10092.85	10588.40	10942.64	10937.77	10978.60	10874.23	123541.71
Staffing	86.40	86.40	86.40	86.40	86.40	81.60	81.60	76.80	81.60	81.60	81.60	1003.20
payroll services	9798.83	10212.37	10077.41	10072.21	10659.54	9602.33	9800.97	9699.56	9044.58	8790.89	9986.11	117246.45
wages	478.86	231.09	348.46	348.46	348.68	241.08	241.08	264.32	1455.75	309.85	599.15	6244.09
HMCN	338.11	398.37	337.75	337.75	319.13	357.75	377.16	355.34	353.66	339.13	302.65	4333.77
rent												6300.00
training												0.00
expenses												0.00
uniform												0.00
flow matt												0.00
DMS costs												83.20
maintenance	9.48	9.48	16.67	79.47	16.96	9.48	9.48	9.48	9.48	9.48	9.48	150.94
IT	9.48	9.48	16.67	79.47	16.96	9.48	9.48	9.48	9.48	9.48	9.48	150.94
software	9.48	9.48	16.67	79.47	16.96	9.48	9.48	9.48	9.48	9.48	9.48	150.94
hardware												0.00
Running costs	2164.69	1561.58	3795.33	1884.25	1798.34	1598.86	1899.83	1800.21	2264.49	1906.01	1517.48	24770.41
rent (HMCN)	1270.60	1270.60	1170.60	1170.60	1270.60	1270.60	1270.60	1270.60	1270.60	1270.60	1270.60	15240.50
electricity (mths)	470.00	80.12	91.52	102.51	109.80	121.37	118.49	260.64	356.83	346.84	769.23	785.43
water (mths)	80.61	78.08	156.20	97.27	92.35	97.27	694.65					785.43
phone line & broadband	72.35	72.48	72.48	73.63	72.48	72.71	74.54	73.07	72.48	72.48	60.50	687.78
P&L (current)	67.45											0.00
Volunteering	52.83											289.80
Green Buttons	52.83											465.80
Photocopying (current)	81.95	60.30	60.30	89.60	92.18	60.30	77.40	110.08	81.57	93.37	78.52	973.10
BPF - fire extinguishers (annual)												0.00
insurance												1879.63
registration/membership/office												500.51
bid/prof/educat/maintenance												0.00
Supplies	3.99	406.40	79.86	95.95	164.29	511.97	115.59	287.80	715.39	375.67	793.59	3851.78
educ consumables	3.99	3.99	48.88	61.47	48.15	3.99	28.69	53.56	237.60	27.42	41.46	400.61
educ (play) equipment												371.22
educ class/educat												1239.45
setting consumables (ind. per ann)	60.00		8.00	30.00	118.04	97.13	88.50	62.42	173.64	41.94	208.69	504.78
setting consumables	60.00					358.71	62.47					339.95
Office equipment												225.67
stationery			21.98	2.08		51.54	38.10	8.99	26.43	20.59	54.96	225.67

BANK BALANCE:

Main

Fundraising

Revenue

INCOME/RECEI

funding

funding SEN

funding EYFP

fees

HMCN grant re th

funding

Account interest

PAYMENTS

Staffing

payroll services

wages

HMCN

rent

training

expenses

uniform

flow matt

DMS costs

maintenance

IT

software

hardware

Running costs

rent (HMCN)

electricity (mths)

water (mths)

phone line & broadband

P&L (current)

Volunteering

Green Buttons

Photocopying (current)

BPF - fire extinguishers (annual)

insurance

registration/membership/office

bid/prof/educat/maintenance

Supplies

educ consumables

educ (play) equipment

educ class/educat

setting consumables (ind. per ann)

setting consumables

Office equipment

stationery

[illegible]

Independent examiner's report on the accounts

CHARITY COMMISSION
FOR ENGLAND AND WALES



Section A Independent Examiner's Report

Report to the trustees/
members of

Brighton Hill Preschool

On accounts for the year
ended

30/04/21

Charity no
(if any)

1040843

Set out on pages

(remember to include the page numbers of additional sheets)

Responsibilities and
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30 04 2021.
As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").
I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:
• the accounting records were not kept in accordance with section 130 of the Charities Act; or
• the accounts did not accord with the accounting records; or
• the accounts did not comply with the applicable requirements (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.
I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.
* Please delete the words in the brackets if they do not apply.

Relevant professional
qualification(s) or body
(if any):

CIMA

Name:

Chris Anseby

Signed:

[Signature]

Date:

29/01/2022

Address:

54 Fulbrook Drive, Basingstoke, Hants, RG21

Give here brief details of
any items that the
examiner wishes to
disclose.

Only complete if the examiner needs to highlight material matters of concern
(see CC32, Independent examination of charity accounts: directions and
guidance for examiners).

Disclosure

Section B
