



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **01/09/2021** Period start date To **31/08/2022** Period end date

Charity name: **Openwoodgate Pre-school**

Charity registration number:

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To offer play, care and educational facilities for children age 2-4 in line with the Early Years Alliance.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	To encourage the study of local needs of such children and their families by offering school term pre-school sessions.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	

Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Openwoodgate remains a popular local Pre-school with approximately 35-40 children on role.</p> <p>We continue to offer hot lunches. We offer extra-curricular activities including, phonics sessions, Woodland sessions and Yoga and Mindfulness sessions.</p> <p>We started the year slow, having a limited number of children, we believe this was due to the aftermath of Covid-19 - many children finding it difficult to cope with the socialisation with other children and adults and having separation anxiety from parents and carers. However, the intake of children fluctuated after Christmas and we were full to capacity by the summer.</p> <p>This year we saw the resignation of our Early Years Manager, who had been with Preschool for the last 16 years, her children had grown up and flown the nest and she was ready to take on a different role outside of the EYFS sector.</p> <p>We appointed a new Manager, who has come in with fresh ideas and fresh eyes.</p> <p>Pay increases were issued in April 2022, to reflect the national living wage increase.</p> <p>We invested in training the second half of this year to ensure all staff were up to date.</p> <p>We introduced Sports Day, which was a huge hit with the children, parents, and carers. This is something we will continue going</p>

		<p>forward.</p> <p>We held a Summer Fayre and raised monies to go towards revamping our outdoor area with new equipment. We also received a grant from the Local Co-op to also go towards our outdoor area project.</p> <p>We made a total loss of £5060 this year, however £4496 of this was aged bad debt, which is made up of unpaid invoices that span over the period of 10 years. Therefore, our actual loss for the year of 21/22 was</p> <p>£584.00.</p> <p>We took the decision, along with our accountant to choose this year to write off our outstanding aged debt.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	We have money in our reserves account and £1930.00 in the current account on 31/08/2022
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We have a reserve account which contains redundancy and notice period pay for all staff, if ever required.
Amount of reserves held	Para 1.22	£10,285
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Early Years Alliance Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Non profit group
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elected by members

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Openwoodgate Pre-school
Other name the charity uses	
Registered charity number	1040737

Charity's principal address	St Marks Church Hall Over Lane Openwoodgate Preschool Belper Derbyshire, DE56 0SD

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Lucy Warren	Chair		
2	Layla Marshall	Vice Chair		
3	Kate Haighton	Treasurer		
4	Hannah Clarke	Secretary		
5	David Haighton	Safeguarding Officer		
6	Laura Lo Bue	Fundraising Officer		
7	Layla Marshall	Vice Chair		
8	Jessica Buxton			
9	Sophie Parkins			
10	Sandra Beresford			
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees - names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

--	--

Full name(s)

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Position (eg
Secretary, Chair, etc)

Chair

Treasurer

Date

04/05/2023



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees

Charity Name
Openwoodgate Pre-School

On accounts for the year ended

31 August 2022

Charity no
(if any)

1040737

Set out on pages

Section A Receipts and Payments: Pg 1-2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2022.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below *~~) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Rebecca McKechnie

Date: 06/04/2023

Name:

Mrs Rebecca McKechnie

Relevant professional
qualification(s) or body

FCA

IER

Katie Highton
TREASURER

KATIE HAIGHTON

Oct 2018

Lucy Warren
LUCY WARREN
CHAIR



CHARITY COMMISSION
FOR ENGLAND AND WALES

Openwoodgate Pre-School

1040737

Receipts and payments accounts

CC16a

For the period
from

01/09/2021

To

31/08/2022

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fees	32,362	-	-	32,362	20,964
Funding	56,491	-	-	56,491	59,652
Other	479	-	-	479	459
Donations	2,204	-	-	2,204	87
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	91,536	-	-	91,536	81,162
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	91,536	-	-	91,536	81,162
A3 Payments					
Salaries	71,949	-	-	71,949	67,779
Rent	8,687	-	-	8,687	8,687
Training	1,756	-	-	1,756	206
Activities / Equipment	4,140	-	-	4,140	3,156
Admin	1,574	-	-	1,574	1,095
Fundraising Expenses	-	-	-	-	133
Insurance / Subscriptions	1,604	-	-	1,604	1,950
Catering	1,185	-	-	1,185	1,580
Bad Debts	4,496	-	-	4,496	-
Other	1,225	-	-	1,225	1,525
Sub total	96,616	-	-	96,616	86,111
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	96,616	-	-	96,616	86,111
Net of receipts/(payments)	- 5,080	-	-	- 5,080	- 4,949
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	21,357	-	-	21,357	26,306
Cash funds this year end	16,277	-	-	16,277	21,357

Katie Haighton
TREASURER

Margaret
Lucy Warren
CHAIR



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

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On accounts for the year ended

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Rebecca McKechnie

Date: 06/04/2023

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Mrs Rebecca McKechnie

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