

# **Sconce Hills Pre-School Playgroup**

Charity Number 1040604

**Financial Statements for the year ended**

**31 March 2024**

# Sconce Hills Pre-School Playgroup

Charity Number 1040604

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Sconce Hills Pre-School Playgroup

Trustees' Annual Report for the year ended 31st March 2024

Charity Name: Sconce Hills Pre-School Playgroup

Registered Charity Number: 1040604

Principal Address: Christchurch, Boundary Road, Newark, NG24 4AJ

Trustees:

Lorna Allen (chair person)

Sallie-Jayne Hewitt

Sarah Dyas

### Structure, Governance and Management

The Charity operates under the rules of its constitution adopted 7 May 1991.

The committee are elected from parents using the pre-school.

### Objectives and Activities

The charity's objectives are to advance the education of children below compulsory school age.

To meet these objectives the charity operates a pre-school at the Christchurch on Boundary Road, Newark. During the year it was open 5 mornings a week and 3 afternoons.

Children of all backgrounds are given the same opportunities to play, learn, make new friends in a safe, educational environment, learning to play together as well as independently.

We take the children on regular outings to our local library for singing sessions, we also visit local parks and interact with other activities within our community.

The majority of the children who attend playgroup receive the two year government funding as they come from low income families. The children are given opportunities to learn and gain experiences here that they may not receive at home.

### Achievements and Performance.

We have managed to keep our outgoings to a minimum, whilst still being able to provide fun activities and outings for children. This has been achieved due to, our fundraising efforts including raffles, Christmas fair.

Average number of children on roll- 23

**Staffing:**

There has been 7 members of staff who were supporting the children during the 2023/24 financial year, including maternity cover for 1 member.

**Fundraising/Donations:**

We were nominated by Newark Town Mayor as his chosen charity to receive a £1000 donation. This was used towards the outdoor area renovations.

Summer fayre and raffle- £400 for the Leavers party.

Easter egg roll and Easter Raffle used for the seaside day.

Christmas fayre- £350 This paid for the children's Christmas party.

Grants have been received from Nottinghamshire County Council.

**Policy on reserves:**

We the trustees and staff at playgroup decided to hold cash in the bank to cover expected costs for six months in case of income ceasing.


Reserves were retained at greater levels than the policy due to the charity saving towards the soft playground area.

**Declaration**

The trustee's declare that they have approved the trustee's report above.

Signed on behalf of the charity's trustees:

Signature

Sallie-Jayne Hewitt (trustee) 

Date 28.1.25

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES ON THE PREPARATION OF THE UNAUDITED  
STATUTORY FINANCIAL STATEMENTS OF SCONCE HILLS PRE-SCHOOL PLAYGROUP FOR THE YEAR ENDED  
31 MARCH 2024**

**Independent examiner's report to the trustees of Sconce Hills Pre-School Playgroup.**

I report to the trustees on my examination of the accounts of the above charity for the year ended 31 March 2024.

**Responsibilities and basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement- matters of concern identified**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
- the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report to enable a proper understanding of the accounts to be reached.

Daniel Larcombe  
FCCA



Unit 14, Halifax Court, Fernwood Business Park, Balderton, Newark, NG24 3JP  
Date: 23/01/2025

# Sconce Hills Pre-School Playgroup

Charity Number 1040604

## Profit and Loss Account

For the year ended 31st March 2024

|                                       | 2024          | 2023          |
|---------------------------------------|---------------|---------------|
|                                       | Unrestricted  | Unrestricted  |
| <b>INCOME</b>                         |               |               |
| Session Fees                          |               |               |
| - Parent income                       | 5,580         | 5,277         |
| - Government Funding                  | 67,529        | 55,674        |
| - Insurance claim                     | 1,167         | -             |
| - Fundraising                         | 360           | -             |
| - Interest received                   | 139           | 46            |
|                                       | 74,775        | 60,997        |
| <b>TOTAL INCOME FOR THE YEAR</b>      | <b>74,775</b> | <b>60,997</b> |
| Staff Costs                           |               |               |
| - Wages                               | 49,731        | 38,745        |
| - Supply cover                        | 512           | 210           |
| - DBS checks                          | 134           | 50            |
| - Uniforms                            | 276           | 112           |
| - Training                            | 462           | 170           |
|                                       | 51,115        | 39,287        |
| Cost of Premises                      |               |               |
| - Rent and Council Tax                | 10,944        | 4,875         |
|                                       | 10,944        | 4,875         |
| Insurance                             | 685           | 654           |
| Materials and Stationery              | 1,031         | 406           |
| Repairs and renewals                  | 329           | 229           |
| Equipment and Toys                    | 1,303         | 907           |
| Professional fees                     | 1,762         | 4,530         |
| Catering                              | 791           | 921           |
| Telephone                             | 128           | 141           |
| Trips                                 | -             | 100           |
| Cash adjustment                       | -             | 52            |
| Sundries                              | 464           | 300           |
| <b>TOTAL EXPENDITURE FOR THE YEAR</b> | <b>68,552</b> | <b>52,402</b> |
| <b>NET INCOME/(EXPENDITURE)</b>       | <b>6,223</b>  | <b>8,595</b>  |
| Cash funds last year end              | 25,996        | 17,401        |
| Cash funds this year end              | 32,219        | 25,996        |

# Sconce Hills Pre-School Playgroup

Charity Number 1040604

## Balance Sheet

For the year ended 31st March 2024

|   | 2024<br>Unrestricted | 2023<br>Unrestricted |
|---|----------------------|----------------------|
| <b>Current Assets</b>                             |                      |                      |
| Petty Cash  | 637                  | -                    |
| Reserve account                                   | 10,521               | 10,382               |
| Current account                                   | <u>27,360</u>        | <u>18,552</u>        |
|   | 38,518               | 28,934               |
| <b>Liabilities</b>                                |                      |                      |
| Trade creditors                                   | -                    | -                    |
| Accruals- Accountancy and independent examination | 1,440                | 2,520                |
| PAYE and pension creditors                        | 4,562                | 418                  |
| Unpaid wages                                      | <u>297</u>           | <u>-</u>             |
|   | 6,299                | 2,938                |
|   | <u><b>32,219</b></u> | <u><b>25,996</b></u> |
| <b>The funds of the charity:</b>                  |                      |                      |
| Net income/(expenditure)                          | 6,223                | 8,595                |
| Cash funds last year end                          | <u>25,996</u>        | <u>17,401</u>        |
| <b>Cash funds this year end</b>                   | <u><b>32,219</b></u> | <u><b>25,996</b></u> |

Sallie-Jayne Hewitt (trustee)

.....SJ Hewitt.....

Date

.....28.1.25.....