

BORDER PRESCHOOL ACCOUNTS**Year to 31 August 2021**

	2020/2021	2019/2020	2018/2019
<u>INCOME</u>			
Fees	85,988.69	85,035.30	100,324.00
photo money	0.00	0.00	125.00
Fundraising	1,223.00	98.00	926.00
donation	0.00	220.00	570.00
Grant HMRC JRS inc.	0.00	1,726.70	148.05
Bank interest	7.42	129.52	65.76
prize money	35.00	10.00	40.00
SCC vouchers	360.00		
Totals	87,614.11	87,219.52	102,198.81
<u>EXPENDITURE</u>			
Wages	70,101.92	65,517.42	67,307.80
Staff pensions	1,723.40	1,351.42	1,017.24
Hall Fees	5,544.00	3,614.00	4,940.00
Advertising	80.00	80.00	70.00
Insurance	707.17	713.45	867.80
Trips	0.00	50.00	100.00
Entertainment	157.50	514.50	700.50
Staff training	343.80	680.00	364.40
Staff xmas meal	0.00	450.00	233.55
Supplies/Equipment	3,838.72	3,498.68	4,438.95
Travel Expenses	117.90	134.75	261.00
Welsh Ambulance Donation	0.00	750.00	50.00
IT & phone bill	332.12	129.11	115.20
maintenance	270.00	90.00	5,981.98
total	83,216.53	77,573.33	86,448.42
NET PROFIT/LOSS	4,397.58	9,646.19	16,137.75

Cash balance on 31 August 2021

Current account	39,336.72
savings account	74,247.02
petty cash	23.77

Cash balance on 31 August 2020

Current account	34,955.70
Savings account	74,239.60
petty cash	14.63

Daphne Jeffreys
Rochelle
Four Crosses
Llanymynech
Powys
SY22 6RB

31st May 2022

To Whom It May Concern

I have Independently examined the financial statements of Border Preschool for the year ended 30 August 2021.

The accounting records as presented to myself, are maintained to a very high standard.

I confirm that the financial statements for the year ended 30 August 2021, are in agreement with the books and records that were made available to me.

A handwritten signature in black ink, appearing to read 'D m Jeffreys'.

Daphne Jeffreys
Chartered Accountant

Minutes from meeting

Wednesday 9th March 2022

1. **Present** Sian, Ceri, Sandra, Cheryl, Katie, Becky, Jackie, Flavia, Sam, Vicki, Bev
2. **Apologies** from Lisa

AGM

1. **Minutes from last year's AGM** proposed by Vicki and seconded by Jackie
2. **Matters arising from last AGM** No matters arising
3. **Treasurer report** Bev went through the accounts and these were sent out via email on 8/3/22. £80 for advertising in local magazines. No trips due to COVID. Entertainment cost was for TV license. First aid and food safety qualifications paid for staff members. Supplies and equipment included more cleaning supplies due to COVID. Travelling cost for Ceri to complete maths and English qualifications. Vicki suggested researching alternative BT calling plans for next year in order to potentially save money. Bev to speak to Iain. Maintenance cost for washing outdoor shelter. Bev to send accounts to be audited and then will send to the charity commission. Ceri to send minutes from tonight's minutes to Bev so that these can also be sent
4. **Election of officers** Lisa, Vicki, Sian, Becky, Jackie, Ceri to remain. Flavia to step down from committee. Jackie will step down next year. Hoping to recruit Cheryl and Katie to the committee.

Cheryl and Katie to join the committee, Vicki proposed and Becky seconded

Hayward.cheryl@outlook.com

farmer.k@outlook.com

Thanks given to Flavia for her contributions whilst on the committee including building the website.

BORDER PRE SCHOOL MEETING

1. **Minutes from last meeting** proposed by Sam and seconded by Vicki
2. **Matters arising from last Border preschool meeting** No matters arising
3. **Treasurer's report** Bev went through the report. Grants were from SCC vouchers and grant from Ty Gwyn windfarm. Hall fees have increased slightly: Increased resources being used by Border Preschool due to increased handwashing, for example. Donation made towards the hall parking. The previously closed toddler group donated £450 left in their account to Border Preschool but since the toddler group has reopened this money is being paid back to them. Sandra has asked for a confirmation email to confirm that this money has been received back by the toddler group. Staff training-£300 had to be paid towards an NVQ. Outgoings include new laptop for Sandra. Staff received a thank you voucher at Christmas time. Charities will now be charged bank charges by HSBC: £5 a month for current account and 40p per cheque paid in and a % of the cash paid in. Potential to change bank account to NatWest who do not charge

charities bank charges. As Bev has a current account with NatWest this can be set up. All in agreement with this.

Deficit of £8500. Vicki suggested approaching TESCO to see if Border Preschool could be part of the TESCO community grants which gives priority to those who provide support to younger people. BT also used to offer grants for IT equipment and Martin Lewis money also provide grants for those who work with children. Becky to look into grants for farmer's children.

- 4. and 5. Border preschool and afterschool club updates** Update sent to committee members via email on Sunday 6/3/22 for Border preschool and afterschool club

6. Expenses this term include the following - laptops, photo printer for taking photos to evidence pupil progress, new uniforms, repairs outdoor area including fencing and new hoover needed.

7. Policy for living with Covid plan Payment has been given for absence when covid isolation was the law. Moving forwards, if a staff member tests positive for Covid, the committee agreed to a Covid payment for the first 5 working days, paid in full. In the event of a second absence due to COVID, the committee would pay 50% of an employee's pay for 5 working days. Any further absence due to COVID would be paid as per statutory sick pay. Staff would have to pay for own LFT/PCR. Self-certification is accepted for the first 5 days with a doctor's note required for any absence longer than this. Any staff member classed as extremely vulnerable will be considered on an individual basis. Vicki going to put together a thank you gift for all staff.

8. New trainee Started in September with few hours at the moment. Vicki has completed the new joiners induction and she had made a very positive start.

9. Fee increase Currently charging £10 per session. Lunch club is £2. Breakfast club is £4. After school club is £5.50 up to 5pm and £8.50 if they stay until 6pm. £1 deduction for siblings.

New fees will be £11.50 per session. £2.50 for lunch. £4 breakfast. £6.50 early pick up for after school club or £9.50 for after school club until 6pm.

10. Holiday club plans Nicole, Ceri and Claire presented a business case detailing their plans for a 2 week summer holiday club. The committee felt unclear about how any deficit would be able to be covered and felt that the age profile of 3-11 year olds was very wide and needed further thought. The committee voted that the summer holiday club should not take place for this year due to the potential financial risk. Vicki will write to the relevant staff members. A suggestion was made that the relevant staff members could offer activity parties as a one off, not attached to pre school.

11. Future fundraising Sponsored bike ride to be planned again, probably in May. Planning on celebrating the Queen's jubilee with perhaps a garden party. Vicki suggested a cake sale and a raffle with donations from parents: Potentially approaching businesses in the village for donations towards the raffle. As previously mentioned, looking into the Tesco community grant. Discuss Christmas stars during the next meeting.

12. AOB Electronic fees form which will calculate how much the parents owe. Vicki to demonstrate during supervision. Sandra to contact Cheryl and Katie in order to complete the necessary documentation in order to be registered as committee members.

13. Living wage increase for staff This was discussed and agreed. All wages above living wage. Any staff completing training will receive national living wage until fully qualified.

**TEAMS for next meeting 7.45pm Wednesday 5th
October
2022**