



## Trustees' Annual Report for the period

	Period start date				Period end date		
	01	08	2023		31	07	2024
<b>From</b>				<b>To</b>			

### Section A

### Reference and administration details

Charity name

St Johns Pre-School Playgroup

Other names charity is known by

Registered charity number (if any) 1040402

Charity's principal address

Colwick Community Centre

Colwick

Nottingham

Postcode

NG4 2GP

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Leanne Bradford			
2	Natalie Hallam			
3	Michelle Widdison			
4	Catherine Mitchell			
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year



### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document  
(eg. trust deed, constitution)

Constitution

How the charity is constituted  
(eg. trust, association, company)

Trustee selection methods  
(eg. appointed by, elected by)

Overall management of the charity is the responsibility of the trustees who are elected and co-opted under the terms of the constitution. Day to day project activity is carried out by the paid staff.

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

The principle objective of the charity is to enhance the development and education of children under statutory school age. We work with families to provide good, quality childcare and provision for their children.



St John's is a church based pre-school and playgroup for children aged two to four years old. We are currently licensed for 26 children. The playgroup runs Monday to Thursday 9:10am to 3:30pm and Friday 9:10am to 1:10pm.

The trustees confirm that they have referred to the guidance contained in the charity commissions general guidance on public benefit when reviewing the charities aims and objectives and in its activities.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

Children and

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



**Summary of the main achievements of the charity during the year**

The playgroup has a good ofsted report. Partnerships with parents are strong creating strength within the pre-school. Parents speak highly of the care their children receive and say that they make good progress in their learning and development. They describe the staff as fantastic, supportive and caring.



## Section E

## Financial review

### Brief statement of the charity's policy on reserves

St Johns Pre-School playgroup is currently dependent on LEA funding to sustain its activities, as earned income from fees alone would not allow St Johns Pre-school Playgroup to continue operating. To avoid closure if funding difficulties were to happen the Committee board had agreed to keep to a certain level of financial reserves to ensure that main operations can continue for a period of 6 months. This includes redundancy pay and staff wages at an amount of £38000.

Reserves are also kept to comply with staff training as part of statutory guidance as part of the EYFS framework. Finally, reserves are also held in case something happened to the church and alternative accommodation had to be found.

The committee are aware that it is important funds are spent as and when required and that the emphasis is not solely on maintaining reserves.

### Details of any funds materially in deficit

None

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F

## Other optional information

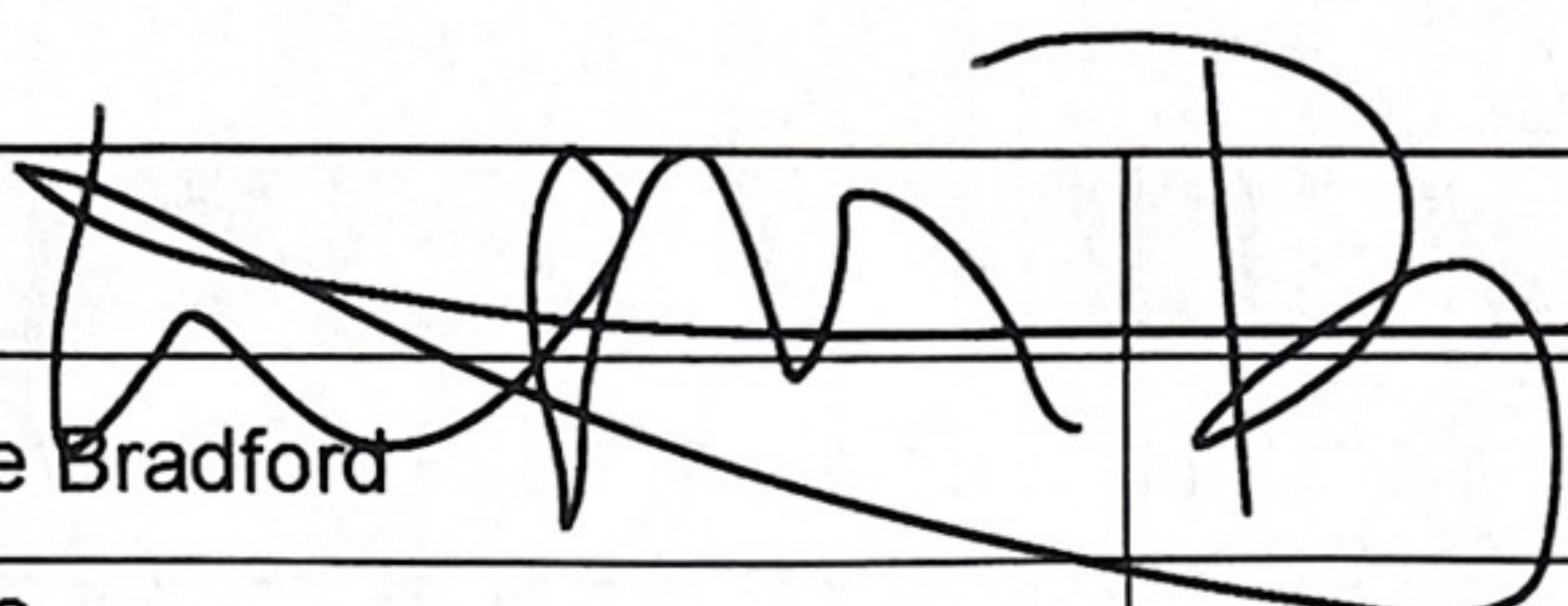
## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees



<b>Signature(s)</b>	
<b>Full name(s)</b>	Leanne Bradford
<b>Position (eg Secretary, Chair, etc)</b>	Trustee
<b>Date</b>	28/5/25





CHARITY COMMISSION  
FOR ENGLAND AND WALES

St John's Pre-School Playgroup

184482

## Receipts and payments accounts

CC16a

For the period  
from

01/08/2023

To

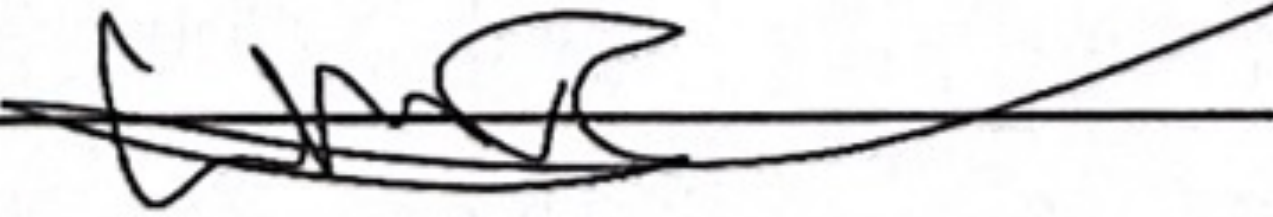
31/07/2024

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Grant Monies	91,775	-	-	91,775	68,375
Fees - Lunch Club / Fees Etc	9,615	-	-	9,615	14,005
Bank Interest Received	395	-	-	395	140
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>101,784</b>	<b>-</b>	<b>-</b>	<b>101,784</b>	<b>82,520</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>101,784</b>	<b>-</b>	<b>-</b>	<b>101,784</b>	<b>82,520</b>
<b>A3 Payments</b>					
Wages & Salaries	74,307	-	-	74,307	74,302
Rent	8,558	-	-	8,558	9,678
Insurance	526	-	-	526	503
Refreshments	93	-	-	93	-
Trips & Entertainment	-	-	-	-	-
Repairs & Renewals	491	-	-	491	-
Telephone	120	-	-	120	120
Advertising	-	-	-	-	-
Toys, Books & Stationary	1,656	-	-	1,656	2,039
Website	-	-	-	-	-
Accountancy	68	-	-	68	739
Clothing Costs	30	-	-	30	178
Staff Training	442	-	-	442	360
Cleaning	-	-	-	-	-
Subscriptions	123	-	-	123	70
<b>Sub total</b>	<b>86,414</b>	<b>-</b>	<b>-</b>	<b>86,414</b>	<b>87,989</b>
<b>A4 Asset and investment purchases. (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>86,414</b>	<b>-</b>	<b>-</b>	<b>86,414</b>	<b>87,989</b>
<b>Net of receipts/(payments)</b>	<b>15,370</b>	<b>-</b>	<b>-</b>	<b>15,370</b>	<b>- 5,469</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>40,635</b>	<b>-</b>	<b>-</b>	<b>40,635</b>	<b>46,104</b>
<b>Cash funds this year end</b>	<b>56,005</b>	<b>-</b>	<b>-</b>	<b>56,005</b>	<b>40,635</b>



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank	24,005	-	-
	Bank Deposit	32,000	-	-
		-	-	-
	<b>Total cash funds</b>	<b>56,005</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
<b>B2 Other monetary assets</b>	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
			Leanne Bradford	28/5/25





**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

St Johns Pre School Playgroup

**On accounts for the year  
ended**

31<sup>st</sup> July 2024

**Charity no  
(if any)**

1040402

**Set out on pages**

1 and 2 CC16a

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 07 / 2023.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

**Date:**

28/5/25

**Name:**

Lisa Smith

**Relevant professional  
qualification(s) or body  
(if any):**

FCCA

**Address:**

42 Onchan Drive

Carlton

Nottingham NG4 1DB



Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.