



Trustees' Annual Report for the period

Period start date			Period end date				
From	01	08	2020	To	31	07	2021

Section A

Reference and administration details

Charity name

St Johns Pre-School Playgroup

Other names charity is known by

Registered charity number (if any) 1040402

Charity's principal address

Colwick Community Centre

Colwick

Nottingham

Postcode

NG4 2GP

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Julie Anson			
2	Nageena Bi			
3	Amanda Want			
4	Dawn Nicol			
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	
Trustee selection methods (eg. appointed by, elected by)	Overall management of the charity is the responsibility of the trustees who are elected and co-opted under the terms of the constitution. Day to day project activity is carried out by the paid staff.

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The principle objective of the charity is to enhance the development and education of children under statutory school age. We work with families to provide good, quality childcare and provision for their children.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

St John's is a church based pre-school and playgroup for children aged two to four years old. We are currently licenced for 26 children. The playgroup runs Monday to Thursday 9:10am to 3:30pm and Friday 9:10am to 1:10pm.

The trustees confirm that they have referred to the guidance contained in the charity commissions general guidance on public benefit when reviewing the charities aims and objectives and in its activities.

Additional details of objectives and activities (Optional information)

Children and

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Partnerships with parents are strong creating strength within the pre-school. Parents speak highly of the care their children receive and say that they make good progress in their learning and development. They describe the staff as fantastic, supportive and caring.

Section E

Financial review

Brief statement of the charity’s policy on reserves

St Johns Pre-School playgroup is currently dependent on LEA funding to sustain its activities, as earned income from fees alone would not allow St Johns Pre-school Playgroup to continue operating. To avoid closure if funding difficulties were to happen the Committee board had agreed to keep to a certain level of financial reserves to ensure that main operations can continue for a period of 6 months. This includes redundancy pay and staff wages at an amount of £38000.

Reserves are also kept to comply with staff training as part of statutory guidance as part of the EYFS framework. Finally, reserves are also held in case something happened to the church and alternative accommodation had to be found.

The committee are aware that it is important funds are spent as and when required and that the emphasis is not solely on maintaining reserves.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity’s principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

Signature(s)	<i>J Anson</i>	
Full name(s)	Julie Anson	
Position (eg Secretary, Chair, etc)	Trustee	

Date 16 / 12 / 22



CHARITY COMMISSION
FOR ENGLAND AND WALES

St John's Pre-School Playgroup

104402

Receipts and payments accounts

CC16a

For the period
from

01/08/2020

To

31/07/2021

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grant Monies	68,910	-	-	68,910	73,311
Fees - Lunch Club / Fees Etc	7,343	-	-	7,343	7,258
Bank Interest Received	4	-	-	4	16
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	76,257	-	-	76,257	80,586
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	76,257	-	-	76,257	80,586
A3 Payments					
Wages & Salaries	62,608	-	-	62,608	61,539
Rent	15,678	-	-	15,678	17,946
Insurance	479	-	-	479	478
Refreshments	178	-	-	178	778
Trips & Entertainment	236	-	-	236	242
Repairs & Renewals	120	-	-	120	55
Telephone	588	-	-	588	578
Advertising	136	-	-	136	-
Toys, Books & Stationary	2,843	-	-	2,843	2,552
Website	-	-	-	-	-
Accountancy	807	-	-	807	400
Clothing Costs	145	-	-	145	169
Staff Training	300	-	-	300	16
Cleaning	-	-	-	-	327
Subscriptions	178	-	-	178	35
Sub total	84,294	-	-	84,294	85,114
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	84,294	-	-	84,294	85,114
Net of receipts/(payments)	- 8,037	-	-	- 8,037	- 4,528
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	63,472	-	-	63,472	68,000
Cash funds this year end	55,435	-	-	55,435	63,472

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank	23,435	-	-
	Bank Deposit	32,000	-	-
		-	-	-
	Total cash funds	55,435	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
<i>J Anson</i>	JULIE B ANSON	16/12/22



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

St Johns Pre School Playgroup

**On accounts for the year
ended**

31st July 2021

**Charity no
(if any)**

1040402

Set out on pages

1 and 2 CC16a

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

16 / 12 / 22

Name:

Lisa Smith

**Relevant professional
qualification(s) or body
(if any):**

FCCA

Address:

42 Onchan Drive

Carlton

Nottingham NG4 1DB

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.