

BERWICK AND DISTRICT CANCER SUPPORT GROUP

England & Wales · Charity number 1040297

Details

Status Registered

Legal form Other

Registered 1994-08-18

Register [View on the Charity Commission register](#)

Contact

Address 8 Tweed Street
Berwick-Upon-Tweed
TD15 1NG

Phone 07780795244

Email info@berwickcancersupport.co.uk

Website www.berwickcancersupport.co.uk

Activities

Objects: (1) TO ALLEVIATE PHYSICAL, MENTAL OR FINANCIAL DISTRESS OR HARDSHIP OF PERSONS WITH CANCER, THE FAMILY AND FRIENDS OF PERSONS WITH CANCER AND PERSONS BEREAVED THROUGH CANCER (2) TO PROVIDE EDUCATION ABOUT CANCER TO PERSONS WITH CANCER, THE FAMILY AND FRIENDS OF PERSONS WITH CANCER AND MEMBERS OF THE PUBLIC AT LARGE

Activities: WE PROVIDE FREE DRIVEN TRANSPORT FOR ALL CANCER PATIENTS TO ANY CANCER RELATED APPOINTMENT. ALL MAJOR HOSPITALS ARE APPROX 100 MILE RADIUS OF BERWICK-UPON-TWEED.

Classification

- **How:** Provides Human Resources, Provides Services
- **What:** General Charitable Purposes, The Advancement Of Health Or Saving Of Lives
- **Who:** Children/young People, Elderly/old People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, Other Defined Groups, The General Public/mankind

Geography

- Scotland
- Northumberland

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£6,103	£15,455	-	-
2024-03-31	£213,931	£119,971	-	-
2023-03-31	£196,671	£92,273	-	-
2022-03-31	£165,608	£75,551	-	-
2021-03-31	£410,039	£82,032	-	-

Trustees

Name	Role	Appointed
Ann Short		2021-11-17
Kenneth Punton		2019-10-14
Paul Robert Wiliam Jackson FRSA		2021-11-17
Rachel Victoria Driver		2021-11-17

BERWICK AND DISTRICT CANCER SUPPORT GROUP

England & Wales - Charity number 1040297

Accounts

REGISTERED CHARITY NUMBER: 1040297

REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024
FOR
BERWICK & DISTRICT CANCER SUPPORT GROUP

J.H. Greenwood & Company
Chartered Accountants
Ava Lodge
Castle Terrace
Berwick Upon Tweed
Northumberland
TD15 1NP

BERWICK & DISTRICT CANCER SUPPORT GROUP

CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024

	Page
Chair of Trustees and Volunteers Report	1
Report of the Trustees	2 to 3
Independent Examiner's Report	4
Statement of Financial Activities	5
Balance Sheet	6
Notes to the Financial Statements	7 to 10
Detailed Statement of Financial Activities	11 to 12

BERWICK & DISTRICT CANCER SUPPORT GROUP

CHAIR OF TRUSTEES AND VOLUNTEERS REPORT
FOR THE YEAR ENDED 31 MARCH 2024

Throughout 23/24 The Berwick and District Cancer Support Group has continued to provide its much-needed transport service to the town of Berwick and surrounding areas. It continues to transport all patients with a cancer diagnosis, and registered with a surgery within our catchment area, to any cancer-based appointment. As the constraints of the Covid pandemic have disappeared we have been able to return to a normal service. The cost-of-living crisis has not abated and has hit local residents as much as anywhere, but their generosity has continued, and we are grateful for the financial support they have continued to show us in these difficult times. The need for the cars has not diminished and the average monthly figures for vehicle use were: number of clients: 55, miles: 12,700.

In December 2022 we purchased no 8 Tweed Street in Berwick, a disused former St John's Ambulance Building. Owing to the generosity of local businesses and the tenacity of our volunteers it was refurbished in record time. On the Coronation Bank Holiday Monday we held a very well attended informal opening of the building. The cars left their positions at Asda car park and were driven in convoy to the new building entering to the sound of bagpipes. A formal opening by Her Grace The Duchess of Northumberland took place in September. We are happy to report that her Grace has kindly agreed to become patron of the charity.

The new building has proved its worth in a very short time. It is a safe home for the cars and provides a base for the charity for training, inductions, and meetings. We have begun to host coffee mornings and fundraising events there which are well attended. Plans are in place to develop further services. To facilitate these plans the trustees put in place new structure for the management committee with members having discrete, though not isolated, roles. This, it is hoped, will enable the charity to work more efficiently with more equitable distribution of workloads. However, the committee as a whole is responsible for decisions. The trustees as per the constitution maintaining overall control of the charity's affairs. The ATS building in Church Street will be agreed by members be sold.

To provide better financial and business security for the charity a focus for trustees has been, with the agreement of members, the transition of the charity from unincorporated to a charitable incorporated organisation. This was approved by the Charity Commission in November. The new charity with the same name but a new registration number is now in existence. The unincorporated charity trustees have agreed for the next financial year to transfer the day-to-day management of the charity to the incorporated trustees. In the coming year, and once the Vesting Document has been approved by the Charity Commission, we hope to transfer all of the assets to the incorporated charity. The unincorporated charity will then be closed.

Paul R W Jackson (Chair of Trustees)

BERWICK & DISTRICT CANCER SUPPORT GROUP

REPORT OF THE TRUSTEES **FOR THE YEAR ENDED 31 MARCH 2024**

The trustees present their report with the financial statements of the charity for the year ended 31 March 2024. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1040297

Principal address

8 Tweed Street
Berwick upon Tweed
Northumberland
TD15 1NG

Trustees

Paul R W Jackson (Chair)
Kenneth Punton
Ann Short
Rachel Driver

Members of the Management Committee

Chair: Ann Short

Secretary: Nicola Warren

Treasurer: Ian Beresford

Committee: Andrew Smith, Janet Punton, Rowena Ridgewell, Kenneth Punton, Tim Edwards

Independent examiner

J.H. Greenwood & Company
Chartered Accountants
Ava Lodge
Castle Terrace
Berwick Upon Tweed
Northumberland
TD15 1NP

Bankers

Bank of Scotland, TSB and PayPal

EVENTS SINCE THE END OF THE YEAR

Information relating to events since the end of the year is given in the notes to the financial statements.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The Berwick & District Cancer Support Group has a constitution adopted on 23rd November 2022 and is a registered Charity No. 1040297.

Recruitment and appointment of new trustees

Trustees are elected at the Annual General Meeting by proposal of the general committee and hold office for a period of three years.

The group is managed by the General Committee consisting of a Chair, Treasurer and Secretary and not more than nine other members appointed or re-appointed annually at the Annual General Meeting. All committee members give their time voluntarily and receive no remuneration or other benefits.

Organisational structure

Strategic decisions are proposed by the trustees and committee and taken to the members at the Annual General Meeting.

BERWICK & DISTRICT CANCER SUPPORT GROUP

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2024

STRUCTURE, GOVERNANCE AND MANAGEMENT

Area of Benefit

To summarise our current group activities which are undertaken by voluntary members of our organisation we provide to people within the Berwick, Belford and Wooler GP catchment with a cancer diagnosis the following services:-

Free transport to and from hospitals in Newcastle, Gateshead, North Tyneside, Edinburgh, Borders General, Wansbeck and Berwick. Drivers transport clients from home to hospital, wait on them and return them home.

Group History

The group was started by people who by experience knew how difficult it was to get to main hospitals 70 miles away for cancer treatment. They started the group in the hope it would alleviate the worry and cost of getting to cancer appointments. The group is run on an entirely voluntary basis with members committed to keeping the service free for all those who need it.

Risk management

The trustees have reviewed and identified the major risks facing the charity. Drivers are DBS checked, instructed on their conduct, trained appropriately in patient handling and emergencies. The drivers are made aware of the importance and need for checking and maintenance of the vehicles. This is overseen by a named person in charge of the vehicles and a trained safeguarding officer.

OBJECTIVES AND ACTIVITIES

Objectives and aims

To alleviate physical, mental or financial distress or hardship of persons with cancer, the family and friends of persons with cancer, and persons bereaved through cancer.

To provide education about cancer to persons with cancer, the family and friends of persons with cancer, persons bereaved through cancer and members of the public at large.

FUTURE DEVELOPMENTS

In October 2023 it was decided that the charity become a CIO and on 6 November 2023 a new CIO was set up with the same name and with the same charitable objectives and constitution. The new charity has the registered Charity No. 1205597.

Assets of the unincorporated charity will be transferred once all relevant approvals have been attained.

POLICY ON RESERVES

We hold cash reserves of £688,342. All cash reserves are in unrestricted funds. We aim to hold sufficient reserves to maintain and renew modern and reliable vehicles, together with unforeseen expenditure. We intend to keep additional funds available in these accounts for the development of our new premises, as they may be required at short notice.

Approved by order of the board of trustees on and signed on its behalf by:

.....
P R W Jackson - Trustee

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
BERWICK & DISTRICT CANCER SUPPORT GROUP

I report on the accounts for the year ended 31 March 2024, which are set out on pages five to ten.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I have examined your charity's accounts as required under section 145 of the Charities Act 2011 ('the Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. that accounting records were not kept as required by section 130 of the Act; or
2. that the accounts do not accord with those records; or
3. that the accounts do not comply with the accounting requirements of the Act; or
4. that there is further information needed for a proper understanding of the accounts.

Independent examiner's statement

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission I have found no matters that require drawing to your attention.

M A McLeman
J.H. Greenwood & Company
Chartered Accountants
Ava Lodge
Castle Terrace
Berwick Upon Tweed
Northumberland
TD15 1NP

Date:

BERWICK & DISTRICT CANCER SUPPORT GROUP

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2024

		Unrestricted fund	Restricted fund	31/3/24 Total funds	31/3/23 Total funds
	Not es	£	£	£	£
INCOMING RESOURCES					
Incoming resources from generated funds					
Voluntary income		129,521	6,844	136,365	102,845
Activities for generating funds	2	76,927	-	76,927	93,332
Investment income	3	<u>639</u>	<u>-</u>	<u>639</u>	<u>494</u>
Total incoming resources		207,087	6,844	213,931	196,671
RESOURCES EXPENDED					
Costs of generating funds					
Costs of generating voluntary income	4	36,033	2,255	38,288	21,560
Fundraising trading: cost of goods sold and other costs		687	-	687	-
Charitable activities		<u>80,996</u>	<u>-</u>	<u>80,996</u>	<u>70,713</u>
Total resources expended		<u>117,716</u>	<u>2,255</u>	<u>119,971</u>	<u>92,273</u>
NET INCOMING RESOURCES BEFORE TRANSFERS					
		89,371	4,589	93,960	104,398
Gross transfers between funds	10	<u>(150,000)</u>	<u>-</u>	<u>(150,000)</u>	<u>-</u>
Net incoming/(outgoing) resources		(60,629)	4,589	(56,040)	104,398
RECONCILIATION OF FUNDS					
Total funds brought forward		1,158,688	-	1,158,688	1,054,290
TOTAL FUNDS CARRIED FORWARD		<u>1,098,059</u>	<u>4,589</u>	<u>1,102,648</u>	<u>1,158,688</u>

The notes form part of these financial statements

BERWICK & DISTRICT CANCER SUPPORT GROUP

BALANCE SHEET
AT 31 MARCH 2024

		Unrestricted fund	Restricted fund	31/3/24 Total funds	31/3/23 Total funds
	Not es	£	£	£	£
FIXED ASSETS					
Tangible assets	6	407,748	4,589	412,337	380,675
CURRENT ASSETS					
Stocks	7	4,300	-	4,300	-
Debtors	8	200	-	200	4,350
Cash at bank and in hand		<u>688,368</u>	<u>-</u>	<u>688,368</u>	<u>777,224</u>
		692,868	-	692,868	781,574
CREDITORS					
Amounts falling due within one year	9	(2,557)	-	(2,557)	(3,561)
		<u>690,311</u>	<u>-</u>	<u>690,311</u>	<u>778,013</u>
NET CURRENT ASSETS					
		<u>690,311</u>	<u>-</u>	<u>690,311</u>	<u>778,013</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		1,098,059	4,589	1,102,648	1,158,688
		<u>1,098,059</u>	<u>4,589</u>	<u>1,102,648</u>	<u>1,158,688</u>
NET ASSETS					
		<u>1,098,059</u>	<u>4,589</u>	<u>1,102,648</u>	<u>1,158,688</u>
FUNDS	10				
Unrestricted funds				1,098,059	1,158,688
Restricted funds				<u>4,589</u>	<u>-</u>
TOTAL FUNDS				<u>1,102,648</u>	<u>1,158,688</u>

The financial statements were approved by the Board of Trustees on and were signed on its behalf by:

.....
P R W Jackson -Trustee

The notes form part of these financial statements

BERWICK & DISTRICT CANCER SUPPORT GROUP

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Charities Act 2011 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Computer equipment	- 20% on cost
Motor vehicles	- 25% on reducing balance
Fixtures and furniture	- Straight line over 4 years

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. ACTIVITIES FOR GENERATING FUNDS

	31/3/24	31/3/23
	£	£
Fundraising events	76,385	93,332
Shop income	<u>542</u>	<u>-</u>
	<u>76,927</u>	<u>93,332</u>

3. INVESTMENT INCOME

	31/3/24	31/3/23
	£	£
Bank interest received	<u>639</u>	<u>494</u>

BERWICK & DISTRICT CANCER SUPPORT GROUP
NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2024

4. COSTS OF GENERATING VOLUNTARY INCOME

	31/3/24	31/3/23
	£	£
Fund raising expenses	8,837	8,846
Support costs	<u>29,451</u>	<u>12,714</u>
	<u>38,288</u>	<u>21,560</u>

5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2024 nor for the year ended 31 March 2023.

Trustees' expenses

During the year an amount of £45 was reimbursed to one of the trustees for travel to two NHS events, Northern Cancer Voices and NHS Volunteers. (2023 - £nil).

6. TANGIBLE FIXED ASSETS

	Freehold property	Computer equipment	Motor vehicles	Fixtures and furniture	Totals
	£	£	£	£	£
COST					
At 1 April 2023	256,077	2,715	155,171	-	413,963
Additions	223	6,185	60,820	24,400	91,628
Disposals	<u>-</u>	<u>-</u>	<u>(36,995)</u>	<u>-</u>	<u>(36,995)</u>
At 31 March 2024	<u>256,300</u>	<u>8,900</u>	<u>178,996</u>	<u>24,400</u>	<u>468,596</u>
DEPRECIATION					
At 1 April 2023	-	837	32,451	-	33,288
Charge for year	-	1,939	36,169	4,478	42,586
Eliminated on disposal	<u>-</u>	<u>-</u>	<u>(19,615)</u>	<u>-</u>	<u>(19,615)</u>
At 31 March 2024	<u>-</u>	<u>2,776</u>	<u>49,005</u>	<u>4,478</u>	<u>56,259</u>
NET BOOK VALUE					
At 31 March 2024	<u>256,300</u>	<u>6,124</u>	<u>129,991</u>	<u>19,922</u>	<u>412,337</u>
At 31 March 2023	<u>256,077</u>	<u>1,878</u>	<u>122,720</u>	<u>-</u>	<u>380,675</u>

7. STOCKS

	31/3/24	31/3/23
	£	£
Stocks	<u>4,300</u>	<u>-</u>

BERWICK & DISTRICT CANCER SUPPORT GROUP

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2024

8. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31/3/24	31/3/23
	£	£
Trade debtors	200	-
Other debtors	<u>-</u>	<u>4,350</u>
	<u>200</u>	<u>4,350</u>

9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31/3/24	31/3/23
	£	£
Other creditors	<u>2,557</u>	<u>3,561</u>

10. MOVEMENT IN FUNDS

	At 1.4.23	Net movement	Transfer of	At 31.3.24
	£	in funds	funds to CIO	£
		£	£	
Unrestricted funds				
General fund	1,158,688	89,371	(150,000)	1,098,059
Restricted funds				
Heating at Tweed Street	-	4,589	-	4,589
	<u>1,158,688</u>	<u>93,960</u>	<u>(150,000)</u>	<u>1,102,648</u>

Net movement in funds, included in the above are as follows:

	Incoming	Resources	Movement in
	resources	expended	funds
	£	£	£
Unrestricted funds			
General fund	207,087	(117,716)	89,371
Restricted funds			
Heating at Tweed Street	6,844	(2,255)	4,589
	<u>213,931</u>	<u>(119,971)</u>	<u>93,960</u>

Comparatives for movement in funds

	At 1.4.22	Net movement	At 31.3.23
	£	in funds	£
		£	
Unrestricted Funds			
General fund	1,054,290	104,398	1,158,688
	<u>1,054,290</u>	<u>104,398</u>	<u>1,158,688</u>

BERWICK & DISTRICT CANCER SUPPORT GROUP

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2024

10. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	196,671	(92,273)	104,398
	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS	<u>196,671</u>	<u>(92,273)</u>	<u>104,398</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.22 £	Net movement in funds £	Transfer of funds to CIO £	At 31.3.24 £
Unrestricted funds				
General fund	1,054,290	193,769	(150,000)	1,098,059
Restricted funds				
Heating at Tweed Street	<u> </u> -	<u> </u> 4,589	<u> </u> -	<u> </u> 4,589
TOTAL FUNDS	<u>1,054,290</u>	<u>198,358</u>	<u>(150,000)</u>	<u>1,102,648</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	403,758	(209,989)	193,769
Restricted funds			
Heating at Tweed Street	<u> </u> 6,844	<u> </u> (2,255)	<u> </u> 4,589
TOTAL FUNDS	<u>410,602</u>	<u>(212,244)</u>	<u>198,358</u>

Transfers between funds

The transfer of £150,000 was capital sum transferred to the new Charitable Incorporated Organisation (CIO). This is a new charity but bears the same name and has substantially all of the same charitable objectives and constitution of the existing charity. All assets will eventually be transferred to the CIO.

11. POST BALANCE SHEET EVENTS

In April 2024 the majority of the charity's activities were transferred to the new CIO which bears the same name, the affairs of the unincorporated charity were wound down during the months up to August 2024. All assets of this charity will be transferred to the new charitable incorporated organisation once all relevant permissions have been granted.

BERWICK & DISTRICT CANCER SUPPORT GROUP

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2024

	31/3/24	31/3/23
	£	£
INCOMING RESOURCES		
Voluntary income		
Gifts	-	30,000
Donations	63,203	65,472
Gift aid	-	394
Legacies	64,099	3,979
Grants	6,843	3,000
Donated services and facilities	<u>2,220</u>	<u>-</u>
	136,365	102,845
Activities for generating funds		
Fundraising events	76,385	93,332
Shop income	<u>542</u>	<u>-</u>
	76,927	93,332
Investment income		
Bank interest received	<u>639</u>	<u>494</u>
Total incoming resources	213,931	196,671
RESOURCES EXPENDED		
Costs of generating voluntary income		
Fund raising expenses	8,837	8,846
Fundraising trading: cost of goods sold and other costs		
Purchases	4,987	-
Closing stock	<u>(4,300)</u>	<u>-</u>
	687	-
Charitable activities		
Motor running costs	41,999	38,925
Driver travel expenses	648	-
Motor vehicle depreciation	36,169	25,759
Loss on sale of tangible fixed assets	<u>2,180</u>	<u>6,029</u>
	80,996	70,713
Support costs		
Management		
Insurance	413	371
Premises running costs	3,197	455
Telephone	288	235
Postage and stationery	1,036	752
Carried forward	4,934	1,813

This page does not form part of the statutory financial statements

BERWICK & DISTRICT CANCER SUPPORT GROUP
DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2024

	31/3/24	31/3/23
	£	£
Management		
Brought forward	4,934	1,813
Advertising	1,819	-
Sundry expenses	1,686	3,306
Property repairs	9,470	891
Office equipment repairs	2,777	-
Accountancy fees	2,000	2,220
Legal & Professional Fees	330	4,080
Bank charges	-	30
Depreciation of tangible and heritage assets	<u>6,416</u>	<u>352</u>
	29,432	12,692
Finance		
Paypal fees	<u>19</u>	<u>22</u>
Total resources expended	119,971	92,273
	<u> </u>	<u> </u>
Net income	<u><u>93,960</u></u>	<u><u>104,398</u></u>

This page does not form part of the statutory financial statements

BERWICK AND DISTRICT CANCER SUPPORT GROUP

England & Wales - Charity number 1040297

Accounts

REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023
FOR
BERWICK & DISTRICT CANCER SUPPORT GROUP

J.H. Greenwood & Company
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BERWICK & DISTRICT CANCER SUPPORT GROUP

CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

	Page
Chair of Trustees and Volunteers Report	1
Report of the Trustees	2 to 3
Independent Examiner's Report	4
Statement of Financial Activities	5
Balance Sheet	6
Notes to the Financial Statements	7 to 8
Detailed Statement of Financial Activities	9 to 10

BERWICK & DISTRICT CANCER SUPPORT GROUP

CHAIR OF TRUSTEES AND VOLUNTEERS REPORT
FOR THE YEAR ENDED 31 MARCH 2023

Throughout 22/23 The Berwick and District Cancer Support Group has continued to provide its much-needed transport service to the town of Berwick and surrounding areas. It continues to transport all patients with a cancer diagnosis, and registered with a surgery within our catchment area, to any cancer-based appointment. As the Covid pandemic restrictions were lifted we have been able once again to take multiple passengers in one car. The cost-of-living crisis has hit local residents as much as anywhere, but their generosity has continued, and we are grateful for the financial support they have continued to show us in these difficult times. The average monthly figures for vehicle use: Number of Clients: 50, Miles: 12,000.

It became apparent to the trustees that our Church Street building was not financially viable to proceed since due to the current world situation the building costs had become too great. In December 2022 we can report that we purchased no 8 Tweed Street in Berwick, a disused former St John's Ambulance Building. This will provide us with safe parking for the cars as well as our own premises for meetings and give us the opportunity to expand on the services we can offer, and which are covered in our constitution. Having been empty the building needs some updating, and I look forward to reporting on the successful opening of the building in next year's report.

On behalf of the trustees, we must extend our thanks to the volunteers without whom the charity could not function and to our supporters without whose generosity we could not continue.

Paul RW Jackson (Chair of Trustees)
29th November 2023

Andrew Smith (Chair of Volunteers)
29th November 2023

BERWICK & DISTRICT CANCER SUPPORT GROUP

REPORT OF THE TRUSTEES **FOR THE YEAR ENDED 31 MARCH 2023**

The trustees present their report with the financial statements of the charity for the year ended 31 March 2023. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1040297

Principal address

5 Tweed Street
Berwick upon Tweed
Northumberland
TD15 1NG

Trustees

Paul Jackson (Chair)
Neil Gullan (resigned 23.11.22)
Kenneth Punton
Ann Short
Rachel Driver

Members of the General Committee

Chair: Andrew Smith
Vice Chair: Gillian Mitchell
Secretary: Shona McClymont
Treasurer: David Cowan
Committee: Joy Cowan, Kate Spence, Sandi Henderson, Freya Ryan, Nicola Warren, Roger People, Tom Matthewson.

Independent examiner

J.H. Greenwood & Company
Chartered Accountants
Ava Lodge
Castle Terrace
Berwick Upon Tweed
Northumberland
TD15 1NP

Bankers

Bank of Scotland, TSB and Paypal

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The Berwick & District Cancer Support Group has a constitution adopted on 23rd November 2022 and is a registered Charity No. 1040297.

Recruitment and appointment of new trustees

Trustees are elected at the Annual General Meeting by proposal of the general committee and hold office for a period of three years.

The group is managed by the General Committee consisting of a Chair, Treasurer and Secretary and not more than nine other members appointed or re-appointed annually at the Annual General Meeting. All committee members give their time voluntarily and receive no remuneration or other benefits.

Organisational structure

Strategic decisions are proposed by the trustees and committee and taken to the members at the Annual General Meeting.

BERWICK & DISTRICT CANCER SUPPORT GROUP

REPORT OF THE TRUSTEES **FOR THE YEAR ENDED 31 MARCH 2023**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Area of Benefit

To summarise our current group activities which are undertaken by voluntary members of our organisation we provide to people within the Berwick and Wooler GP catchment with a cancer diagnosis the following services:-

Free transport to and from hospitals in Newcastle, Gateshead, North Tyneside, Edinburgh, Borders General, Wansbeck and Berwick. Drivers transport clients from home to hospital, wait on them and return them home.

Group History

The group was started by people who by experience knew how difficult it was to get to main hospitals 70 miles away for cancer treatment. They started the group in the hope it would alleviate the worry and cost of getting to cancer appointments. The group is run on an entirely voluntary basis with members committed to keeping the service free for all those who need it.

Risk management

The trustees have reviewed and identified the major risks facing the charity. Volunteers and drivers are DBS checked, instructed on their conduct, trained appropriately in patient handling and emergencies. The drivers are made aware of the importance and need for checking and maintenance of the vehicles. This is overseen by a named person in charge of the vehicles and a trained safeguarding officer.

OBJECTIVES AND ACTIVITIES

Objectives and aims

To alleviate physical, mental or financial distress or hardship of persons with cancer, the family and friends of persons with cancer, and persons bereaved through cancer.

To provide education about cancer to persons with cancer, the family and friends of persons with cancer, persons bereaved through cancer and members of the public at large.

POLICY ON RESERVES

We hold cash reserves of £777,224. All cash reserves are in unrestricted funds. We aim to hold sufficient reserves to maintain and renew modern and reliable vehicles, together with unforeseen expenditure. We intend to keep additional funds available in these accounts as they may be required at short notice.

Approved by order of the board of trustees on 29 November 2023 and signed on its behalf by:

P R W Jackson - Trustee

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
BERWICK & DISTRICT CANCER SUPPORT GROUP

I report on the accounts for the year ended 31 March 2023, which are set out on pages five to eight.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I have examined your charity's accounts as required under section 145 of the Charities Act 2011 ('the Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. that accounting records were not kept as required by section 130 of the Act; or
2. that the accounts do not accord with those records; or
3. that the accounts do not comply with the accounting requirements of the Act; or
4. that there is further information needed for a proper understanding of the accounts.

Independent examiner's statement

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission I have found no matters that require drawing to your attention.

M A McLeman
J.H. Greenwood & Company
Chartered Accountants
Ava Lodge
Castle Terrace
Berwick Upon Tweed
Northumberland
TD15 1NP

Date:

BERWICK & DISTRICT CANCER SUPPORT GROUP

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2023

	Notes	2023 Unrestricted fund £	2022 Total funds £
INCOMING RESOURCES			
Incoming resources from generated funds			
Voluntary income		102,845	72,002
Activities for generating funds	2	93,332	93,347
Investment income	3	494	260
Total incoming resources		<u>196,671</u>	<u>165,609</u>
RESOURCES EXPENDED			
Costs of generating funds			
Costs of generating voluntary income	4	21,560	14,626
Charitable activities			
Charitable activities		70,713	60,926
Total resources expended		<u>92,273</u>	<u>75,552</u>
NET INCOMING RESOURCES		104,398	90,057
RECONCILIATION OF FUNDS			
Total funds brought forward		1,054,290	964,233
TOTAL FUNDS CARRIED FORWARD		<u><u>1,158,688</u></u>	<u><u>1,054,290</u></u>

The notes form part of these financial statements

BERWICK & DISTRICT CANCER SUPPORT GROUP

BALANCE SHEET
AT 31 MARCH 2023

	Notes	2023 Unrestricted fund £	2022 Total funds £
FIXED ASSETS			
Tangible assets	6	380,675	237,857
CURRENT ASSETS			
Debtors	7	4,350	-
Cash at bank and in hand		777,224	819,664
		<hr/>	<hr/>
		781,574	819,664
CREDITORS			
Amounts falling due within one year	8	(3,561)	(3,231)
		<hr/>	<hr/>
NET CURRENT ASSETS		778,013	816,433
		<hr/>	<hr/>
TOTAL ASSETS LESS CURRENT LIABILITIES		1,158,688	1,054,290
		<hr/>	<hr/>
NET ASSETS		1,158,688	1,054,290
		<hr/> <hr/>	<hr/> <hr/>
FUNDS			
Unrestricted funds		1,158,688	1,054,290
		<hr/>	<hr/>
TOTAL FUNDS		1,158,688	1,054,290
		<hr/> <hr/>	<hr/> <hr/>

The financial statements were approved by the Board of Trustees on 29 November 2023 and were signed on its behalf by:

P R W Jackson -Trustee

The notes form part of these financial statements

BERWICK & DISTRICT CANCER SUPPORT GROUP

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Charities Act 2011 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Office furniture & equipment	- Straight line over 4 years
Motor vehicles	- 25% on reducing balance

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. ACTIVITIES FOR GENERATING FUNDS

	2023	2022
	£	£
Fundraising events	93,332	93,032
Shop income	-	315
	<u>93,332</u>	<u>93,347</u>

3. INVESTMENT INCOME

	2023	2022
	£	£
Bank interest received	<u>494</u>	<u>260</u>

BERWICK & DISTRICT CANCER SUPPORT GROUP

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2023

4. COSTS OF GENERATING VOLUNTARY INCOME

	2023	2022
	£	£
Fund raising expenses	8,846	6,692
Support costs	12,714	7,934
	<u>21,560</u>	<u>14,626</u>

5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2023 nor for the year ended 31 March 2022.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2023 nor for the year ended 31 March 2022.

6. TANGIBLE FIXED ASSETS

	Freehold property £	Office furniture & equipment £	Motor vehicles £	Totals £
COST				
At 1 April 2022	154,632	971	119,002	274,605
Additions	101,445	1,744	91,469	194,658
Disposals	-	-	(55,300)	(55,300)
	<u>256,077</u>	<u>2,715</u>	<u>155,171</u>	<u>413,963</u>
At 31 March 2023	<u>256,077</u>	<u>2,715</u>	<u>155,171</u>	<u>413,963</u>
DEPRECIATION				
At 1 April 2022	-	486	36,262	36,748
Charge for year	-	351	25,760	26,111
Eliminated on disposal	-	-	(29,571)	(29,571)
	<u>-</u>	<u>837</u>	<u>32,451</u>	<u>33,288</u>
At 31 March 2023	<u>-</u>	<u>837</u>	<u>32,451</u>	<u>33,288</u>
NET BOOK VALUE				
At 31 March 2023	<u>256,077</u>	<u>1,878</u>	<u>122,720</u>	<u>380,675</u>
At 31 March 2022	<u>154,632</u>	<u>485</u>	<u>82,740</u>	<u>237,857</u>

7. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023	2022
	£	£
Other debtors	<u>4,350</u>	<u>-</u>

8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023	2022
	£	£
Other creditors	<u>3,561</u>	<u>3,231</u>

BERWICK & DISTRICT CANCER SUPPORT GROUP

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2023

	2023	2022
	£	£
INCOMING RESOURCES		
Voluntary income		
Gifts	30,000	-
Donations	65,472	66,354
Gift aid	394	5,648
Legacies	3,979	-
Grants	3,000	-
	<hr/>	<hr/>
	102,845	72,002
Activities for generating funds		
Fundraising events	93,332	93,032
Shop income	-	315
	<hr/>	<hr/>
	93,332	93,347
Investment income		
Bank interest received	494	260
	<hr/>	<hr/>
Total incoming resources	196,671	165,609
RESOURCES EXPENDED		
Costs of generating voluntary income		
Fund raising expenses	8,846	6,692
Charitable activities		
Motor running costs	38,925	30,884
Motor vehicle depreciation	25,759	24,205
Loss on sale of tangible fixed assets	6,029	5,837
	<hr/>	<hr/>
	70,713	60,926
Support costs		
Management		
Insurance	371	292
Premises running costs	455	(39)
Telephone	235	468
Postage and stationery	752	835
Advertising	-	111
Sundry expenses	3,306	3,243
Property repairs	891	-
Office equipment repairs	-	66
Accountancy fees	2,220	2,160
Legal & Professional Fees	4,080	-
Bank charges	30	-
Depreciation of tangible and heritage assets	352	243
	<hr/>	<hr/>
	12,692	7,379

This page does not form part of the statutory financial statements

BERWICK & DISTRICT CANCER SUPPORT GROUP

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2023

	2023	2022
	£	£
Finance		
Paypal fees	22	555
Total resources expended	<u>92,273</u>	<u>75,552</u>
Net income	<u><u>104,398</u></u>	<u><u>90,057</u></u>

This page does not form part of the statutory financial statements

BERWICK AND DISTRICT CANCER SUPPORT GROUP

England & Wales - Charity number 1040297

Accounts

REGISTERED CHARITY NUMBER: 1040297

REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022
FOR
BERWICK & DISTRICT CANCER SUPPORT GROUP

J.H. Greenwood & Company
Chartered Accountants
Ava Lodge
Castle Terrace
Berwick Upon Tweed
Northumberland
TD15 1NP

BERWICK & DISTRICT CANCER SUPPORT GROUP

CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

	Page
Chairman's Report	1
Report of the Trustees	2 to 3
Independent Examiner's Report	4
Statement of Financial Activities	5
Balance Sheet	6
Notes to the Financial Statements	7 to 10
Detailed Statement of Financial Activities	11

BERWICK & DISTRICT CANCER SUPPORT GROUP

CHAIRMAN'S REPORT
FOR THE YEAR ENDED 31 MARCH 2022

The Berwick and District Cancer Support Group has during this financial year grown to help and accommodate record numbers of clients. Exiting The Covid Pandemic has relaxed many restrictions and allowed us to help clients get back to some normality with their treatment schedule. The removal of screens within the vehicles has been welcomed although remaining very aware that Covid is still around. We have ensured drivers and clients have easy access to masks and Covid testing kits on request.

This year we have made the decision to use Subaru as our vehicle supplier through Tweedmouth Service Station after the removal of Mitsubishi Cars from the European market. Our first Subaru car has proven to be a success and the fleet complimented by the introduction of telematics devices and dashcams as part of our on-going safety reviews. The fleet remains at 6 cars due to demand but is constantly reviewed with the view to reduce this back down to 5 as in pre-covid times.

Our committee has continued to meet in person and dealing with all specific areas of management, fundraising and day to day running of the charity. Our volunteers have yet again outdone the commitment expected and allowed our cars to help record numbers of clients. Our drivers, volunteers committee, trustees and public supporters have given the support needed to help the group maintain its high standards and continue to prosper.

Although our premises at 80 Church Street has approved planning the pandemic and Brexit has applied added financial pressure to the build costs and currently, we are not financially able to proceed. We are seeking additional funding through external applications on a regular basis but unfortunately this is not proving to be successful.

As Chair of the Volunteers Committee, I thank you all for your continued support and dedication to this much needed service in our area.

Andrew Smith (Chairman of the Volunteers Committee)



29th November 2022

BERWICK & DISTRICT CANCER SUPPORT GROUP

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2022

The trustees present their report with the financial statements of the charity for the year ended 31 March 2022. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1040297

Principal address

5 Tweed Street
Berwick upon Tweed
Northumberland
TD15 1NG

Trustees

Paul Jackson (Chair)
Mrs Lynda Miller (resigned 17/11/2021)
Wendy Cameron (resigned 17/11/2021)
Neil Gullan
Kenneth Punton
Ann Short (appointed 17/11/21)
Rachel Dirver (appointed 17/11/21)

Members of the General Committee

Chair: Andrew Smith
Vice Chair: Gillian Mitchell
Secretary: Shona McClymont
Treasurer: David Cowan
Committee: Joy Cowan, Kate Spence, Sandi Henderson, Freya Ryan, Nicola Warren, Roger Peuple, Tom Matthewson.

Independent examiner

J.H. Greenwood & Company
Chartered Accountants
Ava Lodge
Castle Terrace
Berwick Upon Tweed
Northumberland
TD15 1NP

Bankers

Bank of Scotland, TSB and Paypal

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The Berwick & District Cancer Support Group has a Constitution adopted on 24th January 1994 and is a registered Charity No. 1040297.

Recruitment and appointment of new trustees

Trustees are elected at the Annual General Meeting by proposal of the general committee and hold office for a period of three years.

The group is managed by the General Committee consisting of a Chair, Treasurer and Secretary and not more than nine other members appointed or re-appointed annually at the Annual General Meeting. All committee members give their time voluntarily and receive no remuneration or other benefits.

BERWICK & DISTRICT CANCER SUPPORT GROUP

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022

STRUCTURE, GOVERNANCE AND MANAGEMENT

Organisational structure

Strategic decisions are proposed by the trustees and committee and taken to the members at the Annual General Meeting.

Area of Benefit

To summarise our current group activities which are undertaken by voluntary members of our organization we provide to people within the Berwick and Wooler GP catchment with a cancer diagnosis the following services:-

Free transport to and from hospitals in Newcastle, Gateshead, North Tyneside, Edinburgh, Borders General, Wansbeck and Berwick. Drivers transport clients from home to hospital, wait on them and return them home.

Group History

The group was started by people who by experience knew how difficult it was to get to main hospitals 70 miles away for cancer treatment. They started the group in the hope it would alleviate the worry and cost of getting to cancer appointments. The group is run on an entirely voluntary basis with members committed to keeping the service free for all those who need it.

Risk management

The trustees have reviewed and identified the major risks facing the charity. Volunteers and drivers are DBS checked, instructed on their conduct, trained appropriately in patient handling and emergencies. The drivers are made aware of the importance and need for checking and maintenance of the vehicles. This is overseen by a named person in charge of the vehicles and a trained safeguarding officer.

OBJECTIVES AND ACTIVITIES

Objectives and aims

To alleviate physical, mental or financial distress or hardship of persons with cancer, the family and friends of persons with cancer, and persons bereaved through cancer.

To provide education about cancer to persons with cancer, the family and friends of persons with cancer, persons bereaved through cancer and members of the public at large.

POLICY ON RESERVES

We hold cash reserves of £819,664. All cash reserves are in unrestricted funds. We aim to hold sufficient reserves to maintain and renew modern and reliable vehicles, together with unforeseen expenditure. Until plans are finalized for the provision of our new premises, we intend to keep additional funds available in these accounts as they may be required at short notice.

Approved by order of the board of trustees on 29 November 2022 and signed on its behalf by:



A Short - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
BERWICK & DISTRICT CANCER SUPPORT GROUP**

I report on the accounts for the year ended 31 March 2022, which are set out on pages five to ten.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I have examined your charity's accounts as required under section 145 of the Charities Act 2011 ('the Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. that accounting records were not kept as required by section 130 of the Act; or
2. that the accounts do not accord with those records; or
3. that the accounts do not comply with the accounting requirements of the Act; or
4. that there is further information needed for a proper understanding of the accounts.

Independent examiner's statement

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission I have found no matters that require drawing to your attention.



M A McLeman
J.H. Greenwood & Company
Chartered Accountants
Ava Lodge
Castle Terrace
Berwick Upon Tweed
Northumberland
TD15 1NP

Date: 29th November 2022

BERWICK & DISTRICT CANCER SUPPORT GROUP

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2022

		31/3/22	31/3/21
		Unrestricted	Total
		fund	funds
		£	£
INCOMING RESOURCES			
Incoming resources from generated funds			
Voluntary income		72,001	400,302
Activities for generating funds	2	93,347	9,188
Investment income	3	260	549
Total incoming resources		<u>165,608</u>	<u>410,039</u>
RESOURCES EXPENDED			
Costs of generating funds			
Costs of generating voluntary income	4	<u>75,551</u>	<u>82,032</u>
NET INCOMING RESOURCES		90,057	328,007
RECONCILIATION OF FUNDS			
Total funds brought forward		964,233	636,226
TOTAL FUNDS CARRIED FORWARD		<u><u>1,054,290</u></u>	<u><u>964,233</u></u>

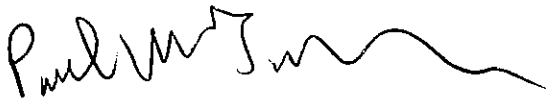
The notes form part of these financial statements

BERWICK & DISTRICT CANCER SUPPORT GROUP

BALANCE SHEET
AT 31 MARCH 2022

		31/3/22 Unrestricted fund £	31/3/21 Total funds £
FIXED ASSETS	Notes		
Tangible assets	6	237,857	238,294
CURRENT ASSETS			
Cash at bank and in hand		819,664	728,509
CREDITORS			
Amounts falling due within one year	7	(3,231)	(2,570)
NET CURRENT ASSETS		<u>816,433</u>	<u>725,939</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>1,054,290</u>	<u>964,233</u>
NET ASSETS		<u>1,054,290</u>	<u>964,233</u>
FUNDS	8		
Unrestricted funds		<u>1,054,290</u>	<u>964,233</u>
TOTAL FUNDS		<u>1,054,290</u>	<u>964,233</u>

The financial statements were approved by the Board of Trustees on 29 November 2022 and were signed on its behalf by:



P Jackson -Trustee

The notes form part of these financial statements

BERWICK & DISTRICT CANCER SUPPORT GROUP

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Charities Act 2011 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Motor vehicles - 25% on reducing balance

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. ACTIVITIES FOR GENERATING FUNDS

	31/3/22	31/3/21
	£	£
Fundraising events	93,032	9,188
Shop income	315	-
	<u>93,347</u>	<u>9,188</u>

3. INVESTMENT INCOME

	31/3/22	31/3/21
	£	£
Bank interest received	<u>260</u>	<u>549</u>

BERWICK & DISTRICT CANCER SUPPORT GROUP

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2022

4. COSTS OF GENERATING VOLUNTARY INCOME

	31/3/22	31/3/21
	£	£
Fund raising expenses	6,692	146
Support costs	68,859	81,886
	<u>75,551</u>	<u>82,032</u>

5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2022 nor for the year ended 31 March 2021.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2022 nor for the year ended 31 March 2021.

6. TANGIBLE FIXED ASSETS

	Freehold property £	Fixtures and fittings £	Motor vehicles £	Totals £
COST				
At 1 April 2021	144,492	971	112,845	258,308
Additions	10,140	-	26,707	36,847
Disposals	-	-	(20,550)	(20,550)
	<u>154,632</u>	<u>971</u>	<u>119,002</u>	<u>274,605</u>
At 31 March 2022	154,632	971	119,002	274,605
DEPRECIATION				
At 1 April 2021	-	243	19,771	20,014
Charge for year	-	243	24,204	24,447
Eliminated on disposal	-	-	(7,713)	(7,713)
	<u>-</u>	<u>486</u>	<u>36,262</u>	<u>36,748</u>
At 31 March 2022	-	486	36,262	36,748
NET BOOK VALUE				
At 31 March 2022	<u>154,632</u>	<u>485</u>	<u>82,740</u>	<u>237,857</u>
At 31 March 2021	<u>144,492</u>	<u>728</u>	<u>93,074</u>	<u>238,294</u>

7. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31/3/22	31/3/21
	£	£
Other creditors	3,231	2,570
	<u>3,231</u>	<u>2,570</u>

BERWICK & DISTRICT CANCER SUPPORT GROUP

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2022

8. MOVEMENT IN FUNDS

	At 1.4.21 £	Net movement in funds £	At 31.3.22 £
Unrestricted funds			
General fund	964,233	90,057	1,054,290
TOTAL FUNDS	<u>964,233</u>	<u>90,057</u>	<u>1,054,290</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	165,608	(75,551)	90,057
TOTAL FUNDS	<u>165,608</u>	<u>(75,551)</u>	<u>90,057</u>

Comparatives for movement in funds

	At 1.4.20 £	Net movement in funds £	At 31.3.21 £
Unrestricted Funds			
General fund	636,226	328,007	964,233
TOTAL FUNDS	<u>636,226</u>	<u>328,007</u>	<u>964,233</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	410,039	(82,032)	328,007
TOTAL FUNDS	<u>410,039</u>	<u>(82,032)</u>	<u>328,007</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.20 £	Net movement in funds £	At 31.3.22 £
Unrestricted funds			
General fund	636,226	418,064	1,054,290
TOTAL FUNDS	<u>636,226</u>	<u>418,064</u>	<u>1,054,290</u>

BERWICK & DISTRICT CANCER SUPPORT GROUP

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2022

8. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	575,647	(157,583)	418,064
TOTAL FUNDS	<u>575,647</u>	<u>(157,583)</u>	<u>418,064</u>

BERWICK & DISTRICT CANCER SUPPORT GROUP
DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2022

	31/3/22 £	31/3/21 £
INCOMING RESOURCES		
Voluntary income		
Donations	66,353	397,977
Gift aid	5,648	2,325
	72,001	400,302
Activities for generating funds		
Fundraising events	93,032	9,188
Shop income	315	-
	93,347	9,188
Investment income		
Bank interest received	260	549
	260	549
Total incoming resources	165,608	410,039
RESOURCES EXPENDED		
Costs of generating voluntary income		
Fund raising expenses	6,692	146
Support costs		
Management		
Insurance	292	257
Premises costs	(39)	2,005
Telephone	468	217
Postage and stationery	835	457
Advertising	111	-
Sundry expenses	3,243	818
Vehicle running costs	30,884	16,376
Office equipment repairs	66	-
Accountancy fees	2,160	1,800
Depreciation of tangible and heritage assets	24,447	20,013
Loss on sale of intangible fixed assets	5,837	39,652
	68,304	81,595
Finance		
Paypal fees	555	291
	555	291
Total resources expended	75,551	82,032
Net income	90,057	328,007

This page does not form part of the statutory financial statements

BERWICK AND DISTRICT CANCER SUPPORT GROUP

England & Wales - Charity number 1040297

Accounts

REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021
FOR
BERWICK & DISTRICT CANCER SUPPORT GROUP

J.H. Greenwood & Company
Chartered Accountants
Ava Lodge
Castle Terrace
Berwick Upon Tweed
Northumberland
TD15 1NP

BERWICK & DISTRICT CANCER SUPPORT GROUP

CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

	Page
Chairman's Report	1
Report of the Trustees	2 to 3
Independent Examiner's Report	4
Statement of Financial Activities	5
Balance Sheet	6
Notes to the Financial Statements	7 to 9
Detailed Statement of Financial Activities	10

BERWICK & DISTRICT CANCER SUPPORT GROUP

CHAIRMAN'S REPORT
FOR THE YEAR ENDED 31 MARCH 2021

The Berwick and District Cancer Support Group has continued to provide a much-needed service to the local community during some very difficult times. The Covid pandemic has meant a lot of adjustment and hard work to ensure the safety of our drivers and clients. Throughout the pandemic we have managed to provide our services without falter except for a 6-week compulsory government lockdown. Fundraising has also been very busy online and supported well. Although our biggest fundraiser, The Great North Run did not go ahead a smaller virtual event was held. Gifts and donations from our generous supporters alongside our fundraising have again put our funds at record levels.

With screens in place in all vehicles and all journeys limited to one client per car a decision was made to keep hold of our 'trade in car' during one of our vehicle replacement slots bringing our fleet up to 6 cars. This will be a temporary measure and the plan is to return to 5 cars when the time is right.

Our committee has continued to meet via online zoom calls dealing with specific areas of management. Finance, transport, co-ordination, media, technical support, collection boxes and general fundraising. Our hard-working team has dealt with these difficult times tremendously and without the support of all our hard-working volunteer drivers, committee, trustees and supporters it would be a struggle to maintain the high level of runs we are achieving.

Planning has been approved for our premises at 80 Church Street (with conditions). The tender process is progressing although this remains difficult due to the pandemic and Brexit situation.

As Chair of the Charity, I thank you all for your continued support and dedication to this much needed service in our area.

Andrew Smith (Chairman)
17th November 2021

BERWICK & DISTRICT CANCER SUPPORT GROUP

REPORT OF THE TRUSTEES **FOR THE YEAR ENDED 31 MARCH 2021**

The trustees present their report with the financial statements of the charity for the year ended 31 March 2021. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1040297

Principal address

5 Tweed Street
Berwick upon Tweed
Northumberland
TD15 1NG

Trustees

Les Thompson (Resigned May 20)
Mrs Lynda Miller
Wendy Cameron
Neil Gullan
Kenneth Punton
Mrs Joy Cowan (Resigned September 20)
Paul Jackson

Members of the General Committee

Chair: Andrew Smith
Secretary: Shona McClymont
Treasurer: David Cowan
Committee: Joy Cowan, Kate Spence, Ann Short, Sandi Henderson, Freya Ryan, Nicola Warren, Roger Peuple, Tom Matthewson

Independent examiner

J.H. Greenwood & Company
Chartered Accountants
Ava Lodge
Castle Terrace
Berwick Upon Tweed
Northumberland
TD15 1NP

Bankers

Bank of Scotland, TSB and Paypal

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The Berwick & District Cancer Support Group has a Constitution adopted on 24th January 1994 and is a registered Charity No. 1040297.

Recruitment and appointment of new trustees

Trustees are elected at the Annual General Meeting by proposal of the general committee and hold office until a resolution of the committee is passed by a two-thirds majority.

The group is managed by the General Committee consisting of a Chair, Treasurer and Secretary and not more than nine other members appointed or re-appointed annually at the Annual General Meeting. All committee members give their time voluntarily and receive no remuneration or other benefits.

Organisational structure

Strategic decisions are proposed by the committee and taken to the members at the Annual General Meeting.

BERWICK & DISTRICT CANCER SUPPORT GROUP

REPORT OF THE TRUSTEES **FOR THE YEAR ENDED 31 MARCH 2021**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Area of Benefit

To summarise our current group activities, which are all undertaken by voluntary members of our organisation, we provide to all cancer sufferers the following services:-

Free transport to and from hospitals in Newcastle, Gateshead, North Tyneside, Edinburgh, Borders General, Wansbeck and Berwick Infirmary.

Our drivers will pick the patients up at their front door, take them to the hospital appointment, wait and then return them safely back home. A friend or relative may travel with them for support, providing a seat is available on the day.

Group History

The group was started by people who through experience knew how difficult it was to get to main hospitals for cancer treatment appointments, when the nearest hospital was 70 miles away. They started in the hope that no one would ever need to worry about getting to their appointments again. The group is run on a totally voluntary basis, with members committed to keeping the free service available to all who need it.

Risk management

The committee have reviewed and identified the major risks facing the charity. Volunteers and Drivers are all DBS checked, instructed on their conduct with and during the transporting of patients, dealing with patient ill health and emergencies as well as the importance and need for checking and maintenance of the motor vehicles.

OBJECTIVES AND ACTIVITIES

Objectives and aims

To provide free driven transport for all cancer patients in the Berwick and District Area to any cancer related appointments.

POLICY ON RESERVES

We hold cash reserves of £728,509. All cash reserves are in unrestricted funds. We aim to hold sufficient reserves to maintain and renew modern and reliable vehicles to ensure the continuance of hospital transport services for the local community and provide sufficient funds for the conversion of our new premises.

We hold in instant access accounts sufficient funds to meet day to day running costs, maintenance of modern, comfortable and reliable vehicles, together with unforeseen expenditure. Until we have finalised our plans for the renovation of our new premises we intend to keep additional funds available in these accounts as they may be required at short notice.

Approved by order of the board of trustees on 17 November 2021 and signed on its behalf by:

N Gullan - Trustee

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
BERWICK & DISTRICT CANCER SUPPORT GROUP

I report on the accounts for the year ended 31 March 2021, which are set out on pages five to nine.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I have examined your charity's accounts as required under section 145 of the Charities Act 2011 ('the Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. that accounting records were not kept as required by section 130 of the Act; or
2. that the accounts do not accord with those records; or
3. that the accounts do not comply with the accounting requirements of the Act; or
4. that there is further information needed for a proper understanding of the accounts.

Independent examiner's statement

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission I have found no matters that require drawing to your attention.

M A McLeman
J.H. Greenwood & Company
Chartered Accountants
Ava Lodge
Castle Terrace
Berwick Upon Tweed
Northumberland
TD15 1NP

17 November 2021

BERWICK & DISTRICT CANCER SUPPORT GROUP

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2021

	Notes	2021 Unrestricted fund £	2020 Total funds £
INCOMING RESOURCES			
Incoming resources from generated funds			
Voluntary income		400,302	142,447
Activities for generating funds	2	9,188	38,621
Investment income	3	549	3,100
Total incoming resources		<u>410,039</u>	<u>184,168</u>
RESOURCES EXPENDED			
Costs of generating funds			
Costs of generating voluntary income	4	82,032	41,063
NET INCOMING RESOURCES		328,007	143,105
RECONCILIATION OF FUNDS			
Total funds brought forward		636,226	493,121
TOTAL FUNDS CARRIED FORWARD		<u><u>964,233</u></u>	<u><u>636,226</u></u>

The notes form part of these financial statements

BERWICK & DISTRICT CANCER SUPPORT GROUP

BALANCE SHEET
AT 31 MARCH 2021

	Notes	2021 Unrestricted fund £	2020 Total funds £
FIXED ASSETS			
Tangible assets	6	238,294	260,143
CURRENT ASSETS			
Cash at bank and in hand		728,509	381,053
CREDITORS			
Amounts falling due within one year	7	(2,570)	(4,970)
NET CURRENT ASSETS		<u>725,939</u>	<u>376,083</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		964,233	636,226
NET ASSETS		<u>964,233</u>	<u>636,226</u>
FUNDS	8		
Unrestricted funds		<u>964,233</u>	<u>636,226</u>
TOTAL FUNDS		<u>964,233</u>	<u>636,226</u>

The financial statements were approved by the Board of Trustees on 17 November 2021 and were signed on its behalf by:

N Gullan -Trustee

The notes form part of these financial statements

BERWICK & DISTRICT CANCER SUPPORT GROUP

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Charities Act 2011 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Motor vehicles - 25% on reducing balance

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. ACTIVITIES FOR GENERATING FUNDS

	2021	2020
	£	£
Fundraising events	9,188	38,621
	<u> </u>	<u> </u>

3. INVESTMENT INCOME

	2021	2020
	£	£
Bank interest received	549	3,100
	<u> </u>	<u> </u>

4. COSTS OF GENERATING VOLUNTARY INCOME

	2021	2020
	£	£
Fund raising expenses	146	6,407
Support costs	81,886	34,656
	<u> </u>	<u> </u>
	<u>82,032</u>	<u>41,063</u>

BERWICK & DISTRICT CANCER SUPPORT GROUP

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2021

5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2021 nor for the year ended 31 March 2020.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2021 nor for the year ended 31 March 2020.

6. TANGIBLE FIXED ASSETS

	Freehold property £	Fixtures and fittings £	Motor vehicles £	Totals £
COST				
At 1 April 2020	137,170	971	122,002	260,143
Additions	7,322	-	45,195	52,517
Disposals	-	-	(54,352)	(54,352)
	<hr/>	<hr/>	<hr/>	<hr/>
At 31 March 2021	144,492	971	112,845	258,308
	<hr/>	<hr/>	<hr/>	<hr/>
DEPRECIATION				
Charge for year	-	243	19,771	20,014
	<hr/>	<hr/>	<hr/>	<hr/>
NET BOOK VALUE				
At 31 March 2021	144,492	728	93,074	238,294
	<hr/>	<hr/>	<hr/>	<hr/>
At 31 March 2020	137,170	971	122,002	260,143
	<hr/>	<hr/>	<hr/>	<hr/>

7. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
Other creditors	2,570	4,970
	<hr/>	<hr/>

8. MOVEMENT IN FUNDS

	At 1.4.20 £	Net movement in funds £	At 31.3.21 £
Unrestricted funds			
General fund	636,226	328,007	964,233
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	636,226	328,007	964,233
	<hr/>	<hr/>	<hr/>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	410,039	(82,032)	328,007
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	410,039	(82,032)	328,007
	<hr/>	<hr/>	<hr/>

BERWICK & DISTRICT CANCER SUPPORT GROUP

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2021

8. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.4.19 £	Net movement in funds £	At 31.3.20 £
Unrestricted Funds			
General fund	493,121	143,105	636,226
TOTAL FUNDS	<u>493,121</u>	<u>143,105</u>	<u>636,226</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	184,168	(41,063)	143,105
TOTAL FUNDS	<u>184,168</u>	<u>(41,063)</u>	<u>143,105</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.19 £	Net movement in funds £	At 31.3.21 £
Unrestricted funds			
General fund	493,121	471,112	964,233
TOTAL FUNDS	<u>493,121</u>	<u>471,112</u>	<u>964,233</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	594,207	(123,095)	471,112
TOTAL FUNDS	<u>594,207</u>	<u>(123,095)</u>	<u>471,112</u>

BERWICK & DISTRICT CANCER SUPPORT GROUP
DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2021

	2021 £	2020 £
INCOMING RESOURCES		
Voluntary income		
Donations	397,977	133,737
Gift aid	2,325	8,710
	400,302	142,447
Activities for generating funds		
Fundraising events	9,188	38,621
Investment income		
Bank interest received	549	3,100
	410,039	184,168
RESOURCES EXPENDED		
Costs of generating voluntary income		
Fund raising expenses	146	6,407
Support costs		
Management		
Insurance	257	319
Light and heat	2,005	625
Telephone	217	238
Postage and stationery	457	530
Sundry expenses	818	1,046
Vehicle running costs	16,376	26,176
Purchase office equipment	-	276
Accountancy fees	1,800	1,500
Legal & Professional Fees	-	3,360
Depreciation of tangible and heritage assets	20,013	-
Loss on sale of intangible fixed assets	39,652	-
	81,595	34,070
Finance		
Paypal fees	291	586
	82,032	41,063
	328,007	143,105
Net income	328,007	143,105

This page does not form part of the statutory financial statements