

Charity number: 1040230

Chatham District Masonic Trust

Unaudited

Trustees' report and financial statements

for the year ended 31 August 2020

Chatham District Masonic Trust

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Chatham District Masonic Trust

Reference and administrative details of the Charity, its Trustees and Advisers for the year ended 31 August 2020

Trustees

J V Whyman, Chairman
M Cook, Treasurer
K Mitten
D Hiscock (appointed 9 October 2019)
D Merrick (appointed 4 October 2019)
S Peachell (appointed 7 February 2020)
N Sams
R Stanley (appointed 4 October 2019)
N Stephney

Charity registered number

1040230

Principal office

Chatham Masonic Hall
5 Manor Road
Chatham
Kent
ME4 6AG

Secretary

G Fincham

Accountants

Kreston Reeves LLP
Chartered Accountants
Montague Place
Quayside
Chatham Maritime
Chatham
Kent
ME4 4QU

Bankers

Nat West
40 High Street
Rochester
Kent
ME1 1LR

Chatham District Masonic Trust

Trustees' report for the year ended 31 August 2020

The Trustees present their annual report together with the financial statements of the Charity for the year from 1 September 2019 to 31 August 2020.

Objectives and activities

a. Policies and objectives

The principle activity of the Charity is the running of the Masonic Centre at Manor Road, Chatham. The object of the Charity is the relief of such poor distressed freeemasons under the Constitution of the United Grand Lodge of Ancient Free and Accepted Masons of England or their poor and distressed widows and children or for the benefit of such Masonic Charities or other non-Masonic charitable institutions, societies and objects as the trustees shall in duly constituted meetings from time to time direct.

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance 'Public benefit: running a charity (PB2)'.

Achievements and performance

a. Review of activities

The Charity has made a deficit in this financial period of £5,201 (2019: surplus of £11,709), with income decreasing to £28,819 (2019: £35,347) and expenditure growing to £34,020 (2019: £23,638), as a consequence of the theft of lead from the roof of the building during the year, meaning extensive repair works were required.

The charities income was impacted by the Covid-19 epidemic leading the centre being closed for significant periods and limiting our ability to raise funding to the usual extent.

We continued to support both local (Headway Medway) and national charities (RBL Salvation Army and Red Cross) during the year.

Financial review

a. Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

b. Reserves policy

The Charity aims to retain a minimum of twelve months' expenditure in general reserves. This equates to approximately £45,000. Currently the Charity has free reserves of £78,491.

Chatham District Masonic Trust

Trustees' report (continued) for the year ended 31 August 2020

Structure, governance and management

a. Constitution

Chatham District Masonic Trust is a registered charity, number 1040230, and is constituted under a Trust deed dated 28 June 1994.

b. Methods of appointment or election of Trustees

The management of the Charity is the responsibility of the Trustees who are elected and co-opted under the terms of the Trust deed.

c. Risk management

The Trustees have assessed the major risks to which the Charity is exposed and are satisfied that systems and procedures are in place to mitigate exposure to the major risks. These include all health and safety risks within the centre and adequate provision for disabled visitors and full induction of all trustees with clear roles defined to ensure compliance with the appropriate legislation.

Plans for future periods

The Trustees will continue to support the activities of the Charity for the foreseeable future. This will include ensuring that the centre can reopen as soon as it is practical and permissible under law to do so.

Covid-19

At the time of signing the accounts the Trustees are aware of the potential economic and social effects of the Covid-19 virus outbreak. The full impact of the pandemic on the UK economy is still evolving, but the Charity will continue to seek to mitigate this risk by following the UK Government's guidelines and adapting/developing its own internal strategy.

At the time of preparation of this report the centre was closed due to UK Government Guidelines however all recommended safety provisions have been made for opening (cleaning schedules, one way systems and hand sanitising stations for example) and as stated above the centre will open as soon as possible.

Chatham District Masonic Trust

Trustees' report (continued) for the year ended 31 August 2020

Statement of Trustees' responsibilities

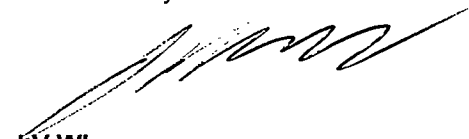
The Trustees are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of its income and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:


- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the Trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the Board of Trustees on 6th March 2021 and signed on their behalf by:



J V Whyman
Chairman



M Cook
Treasurer

Chatham District Masonic Trust

Independent examiner's report for the year ended 31 August 2020

Independent examiner's report to the Trustees of Chatham District Masonic Trust ('the Charity')

I report to the Charity Trustees on my examination of the accounts of the Charity for the year ended 31 August 2020.

Responsibilities and basis of report

As the Trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Your attention is drawn to the fact that the Charity has prepared the accounts in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

I understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2019.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



S Robinson

Dated: 12 March 2021

BA FCA FCIE DChA MCMI

Kreston Reeves LLP

Chartered Accountants

Chatham Maritime

Chatham District Masonic Trust

Statement of financial activities for the year ended 31 August 2020

	Note	Unrestricted funds 2020 £	Total funds 2020 £	Total funds 2019 £
Income from:				
Donations and legacies	3	8,760	8,760	2,870
Investments	4	20,059	20,059	32,477
Total income		28,819	28,819	35,347
Expenditure on:				
Charitable activities	5	34,020	34,020	23,638
Total expenditure		34,020	34,020	23,638
Net movement in funds		(5,201)	(5,201)	11,709
Reconciliation of funds:				
Total funds brought forward		83,692	83,692	71,983
Net movement in funds		(5,201)	(5,201)	11,709
Total funds carried forward		78,491	78,491	83,692

The notes on pages 8 to 15 form part of these financial statements.

Chatham District Masonic Trust

Balance sheet as at 31 August 2020

	Note	2020 £	2019 £
Fixed assets			
Tangible assets	7	39,819	46,772
Current assets			
Debtors	8	5,443	8,873
Cash at bank and in hand		34,427	29,883
		<u>39,870</u>	<u>38,756</u>
Creditors: amounts falling due within one year	9	(1,198)	(1,836)
Net current assets		<u>38,672</u>	<u>36,920</u>
Total net assets		<u><u>78,491</u></u>	<u><u>83,692</u></u>
Charity funds			
Unrestricted funds	10	<u>78,491</u>	<u>83,692</u>
Total funds		<u><u>78,491</u></u>	<u><u>83,692</u></u>

The financial statements were approved and authorised for issue by the Trustees on 6th March 2021 and signed on their behalf by:


J V Whyman
Chairman


M Cook
Treasurer

The notes on pages 8 to 15 form part of these financial statements.

Chatham District Masonic Trust

Notes to the financial statements for the year ended 31 August 2020

1. General information

Chatham District Masonic Trust is a registered charity, number 1040230, and is constituted under a Trust deed. The address of the registered office is given in the Charity information on page 1 of these financial statements. The nature of the charities operations and principal activities are set out on page 2 of these financial statements.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

Chatham District Masonic Trust meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

2.2 Going concern

The Trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the Charity to continue as a going concern. The Trustees make this assessment in respect of a period of at least one year from the date of authorisation of the financial statements and have concluded that the Charity has adequate resources to continue in operational existence for the foreseeable future and there are no material uncertainties about the Charity's ability to continue as a going concern, thus they continue to adopt the going concern basis of accounting in preparing the financial statements.

Whilst the impact of the COVID-19 pandemic has been assessed by the Trustees, so far as is reasonably possible, due to its unprecedented impact on the worldwide economy it is difficult to evaluate with any certainty the potential outcomes on the Charity's future activities. However, taking into consideration the Charity's level of reserves, the Trustees believe that the Charity will be able to continue in operational existence for the foreseeable future.

2.3 Income

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Grants are included in the Statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

Other income is recognised in the period in which it is receivable.

**Notes to the financial statements
for the year ended 31 August 2020**

2. Accounting policies (continued)

2.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Charity's objectives, as well as any associated support costs.

All expenditure is inclusive of irrecoverable VAT.

2.5 Tangible fixed assets and depreciation

Tangible fixed assets costing £500 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of financial activities.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, using the straight-line method.

Freehold property	- 50 years straight line
Plant and machinery	- 4 years or 10 years straight line
Fixtures and fittings	- 10 years straight line

2.6 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

2.7 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

2.8 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

**Notes to the financial statements
for the year ended 31 August 2020**

2. Accounting policies (continued)

2.9 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of financial activities as a finance cost.

2.10 Financial instruments

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

2.11 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Chatham District Masonic Trust

Notes to the financial statements for the year ended 31 August 2020

3. Income from donations and legacies

	Unrestricted funds 2020 £	Total funds 2020 £	Total funds 2019 £
Donations	2,428	2,428	1,615
Medway Council Covid-19 grant	5,876	5,876	-
Membership fees and other similar income	456	456	1,255
	<u>8,760</u>	<u>8,760</u>	<u>2,870</u>
Total 2019	<u>2,870</u>	<u>2,870</u>	

4. Investment income

	Unrestricted funds 2020 £	Total funds 2020 £	Total funds 2019 £
Income from property	20,037	20,037	32,449
Bank interest	22	22	28
	<u>20,059</u>	<u>20,059</u>	<u>32,477</u>
Total 2019	<u>32,477</u>	<u>32,477</u>	

Chatham District Masonic Trust

Notes to the financial statements for the year ended 31 August 2020

5. Analysis of expenditure by activities

	Support costs 2020 £	Total funds 2020 £	Total funds 2019 £
Charitable activities	34,020	34,020	23,638
Total 2019	23,638	23,638	

Analysis of support costs

	Unrestricted funds 2020 £	Total funds 2020 £	Total funds 2019 £
Depreciation	6,953	6,953	8,115
General expenses, licences etc.	441	441	702
Accountancy fees	702	702	671
Professional fees	-	-	396
Rates and water	3,492	3,492	4,208
Insurance	1,641	1,641	1,616
Light and heat	3,325	3,325	3,451
Repairs and maintenance	2,003	2,003	2,855
Premises expenses	10,086	10,086	862
Donations	5,377	5,377	762
	34,020	34,020	23,638
Total 2019	23,638	23,638	

6. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (2019 - £NIL).

During the year ended 31 August 2020, no Trustee expenses have been incurred (2019 - £NIL).

Chatham District Masonic Trust

Notes to the financial statements for the year ended 31 August 2020

7. Tangible fixed assets

	Freehold property £	Plant and machinery £	Fixtures and fittings £	Total £
Cost or valuation				
At 1 September 2019	26,598	34,121	24,414	85,133
At 31 August 2020	26,598	34,121	24,414	85,133
Depreciation				
At 1 September 2019	4,426	20,489	13,446	38,361
Charge for the year	532	3,978	2,443	6,953
At 31 August 2020	4,958	24,467	15,889	45,314
Net book value				
At 31 August 2020	21,640	9,654	8,525	39,819
At 31 August 2019	22,172	13,632	10,968	46,772

8. Debtors

	2020 £	2019 £
Due within one year		
Trade debtors	5,144	8,684
Prepayments and accrued income	299	189
	5,443	8,873

Chatham District Masonic Trust

Notes to the financial statements for the year ended 31 August 2020

9. Creditors: Amounts falling due within one year

	2020 £	2019 £
Trade creditors	-	443
Accruals and deferred income	1,198	1,393
	<u>1,198</u>	<u>1,836</u>
	2020 £	2019 £
Deferred income at 1 September 2019	360	-
Resources deferred during the year	-	360
Amounts released from previous periods	(360)	-
	<u>-</u>	<u>360</u>

10. Statement of funds

Statement of funds - current year

	Balance at 1 September 2019 £	Income £	Expenditure £	Balance at 31 August 2020 £
Unrestricted funds				
General funds	83,692	28,819	(34,020)	78,491

Statement of funds - prior year

	Balance at 1 September 2018 £	Income £	Expenditure £	Balance at 31 August 2019 £
Unrestricted funds				
General funds	71,983	35,347	(23,638)	83,692

Chatham District Masonic Trust

Notes to the financial statements for the year ended 31 August 2020

11. Analysis of net assets between funds

Analysis of net assets between funds - current period

	Unrestricted funds 2020 £	Total funds 2020 £
Tangible fixed assets	39,819	39,819
Current assets	39,870	39,870
Creditors due within one year	(1,198)	(1,198)
Total	78,491	78,491

Analysis of net assets between funds - prior period

	Unrestricted funds 2019 £	Total funds 2019 £
Tangible fixed assets	46,772	46,772
Current assets	38,756	38,756
Creditors due within one year	(1,836)	(1,836)
Total	83,692	83,692

12. Related party transactions

The Charity has not entered into any related party transactions during the financial year, and at the Balance Sheet date there are no balances outstanding with any related parties.

