

HIGH WYCOMBE SHOPMOBILITY

England & Wales · Charity number 1040164

Details

Status Registered

Legal form Other

Registered 1994-08-12

Register [View on the Charity Commission register](#)

Contact

Address 2 Newland Meadow
Eden
High Wycombe
Bucks
HP11 2BZ

Phone 01494 472277

Email highwycombeshopmobility@gmail.com

Website www.shopmobilityhighwycombe.co.uk

Activities

Objects: TO RELIEVE PEOPLE WITH LIMITED MOBILITY, WHETHER TEMPORARY OR PERMANENT, IN HIGH WYCOMBE AND DISTRICT, IN PARTICULAR BUT WITHOUT PREJUDICE TO THE GENERALITY OF THE FOREGOING BY THE PROVISION OF WHEELCHAIRS AND SIMILAR EQUIPMENT IN ORDER TO IMPROVE THEIR MOBILITY AND CONDITIONS OF LIFE

Activities: Shopmobility is an independent registered charity offering a free wheelchair and scooter service to enable people with disabilities to have access to High Wycombe town centre.

Classification

- **How:** Provides Human Resources, Provides Services
- **What:** Disability
- **Who:** Elderly/old People, People With Disabilities

Geography

- **Area of benefit:** HIGH WYCOMBE AND DISTRICT
- Buckinghamshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£80,615	£74,912	-	-
2024-03-31	£67,060	£77,476	-	-
2023-03-31	£73,794	£73,555	-	-
2022-03-31	£54,950	£60,034	-	-
2021-03-31	£92,039	£62,869	-	-

Trustees

Name	Role	Appointed
Claire McMackin	Chair	2025-10-14
David Griffin		2014-01-02
Jane White		2014-06-17
Jennie Le Fevre		2018-10-16
KATHY DIX		
Lesley Clarke OBE FRSA		2023-04-25
Peter Stockwell Mr		2021-10-19
Roger Hagon		2021-01-27
SARAH FISMISTR		

Accounts



Annual Summary 2024 - 2025

Trustees' Annual Report Year ended 31 March 2025

The trustees present their report and the unaudited financial statements of the charity for the year ended 31 March 2025.

Legal and Administrative Information - Registered Charity Number: 1040164

Chairperson: Simon Dormer

Vice Chairperson: Kathy Dix

Treasurer: Sarah Fismistr

Secretary: Peter Stockwell

Trustees: Claire McMackin, David Griffin, Jane White, Jennie Le Fevre, Cllr Lesley Clarke OBE, FRSA, Roger Hagon

Registered Office:

2 Newlands Meadow, High Wycombe, Buckinghamshire, HP11 2BZ

Independent Examiner: Umair Manir ACA

Bankers:

Lloyds. 27-31 White Hart Street, High Wycombe, Buckinghamshire, HP11 2HL

Redwood Bank ▪ The Nexus Building, Broadway, Letchworth Garden City, Hertfordshire, SG6 3TA

Structure, governance and management - High Wycombe Shopmobility is a registered charity who is governed by a constitution; the constitution was adopted 18th April 1994, amended 7th June 1999, amended 30th July 2001, amended 16th June 2015, amended 25th June 2020. The Charity is managed by a board The Executive Committee which consist of not less than eight members and not more than twelve members, following the rules as set out in the constitution. They meet five times a year. The Charity is run by the trustees who all act in an honorary capacity. A new trustee would receive copies of the previous years' Annual Report and Accounts and advised to read the Charity Commission's leaflet 'The Essential Trustee: What you need to know'.

Reserves Policy - High Wycombe Shopmobility has a reserves policy which is reviewed at the quarterly management meetings, its wording is: We the Trustees of High Wycombe Shopmobility intend to keep in designated reserves the sum of £75,000 which equates to approximately one years running costs of the charity. This money is to enable financial liabilities to be met should there be a shortfall of income in any financial year. It may also be used to meet any unplanned expenditure or special projects as agreed

by the Trustees. The money will be used to meet the costs of closing the charity should it become necessary. This policy will be reviewed quarterly at the scheduled meeting of the Trustees and amended as required.

Manager's reports - The manager presents a quarterly report to the Executive Committees quarterly meetings and an Operation Report to their AGM and attends their meetings to discuss any concerns raised. The most recent report is below:-

Our Mission Statement – Shopmobility is an independent registered charity offering the low cost hire of mobility scooters, manual and powered wheelchairs to access High Wycombe Town Centre. We aim to promote independence and enhance daily living for anyone with limited mobility whether temporary or permanent. Our opening hours are Monday to Saturday 9.30am to 16.45pm and on Bank Holidays 12.00 to 15.45pm. We are closed on Sundays.

High Wycombe Shopmobility opened in April 1994 and became an independent registered charity on 24th October 1994 and we celebrated our 30th Anniversary in June 2024.

The Management Committee meets five times a year and consists of a Chairperson, Vice Chairperson, Treasurer and Secretary and up to nine additional committee members; these are to include a representative of Eden Management, The Buckinghamshire Council and two members who use the service. Elections are held at the Shopmobility AGM in June/July. A dedicated team of four part-time staff and seven volunteers manage and run the service.

Going concern - Our main sponsor has announced the gradual withdrawal of their financial backing of the Charity over a 10 year period. This will have a negative effect on our funding of £39,050 for 22/23, to 23/24 down £7,000, 24/25 down £5,500 25/26 down £3,000 down to zero funding by 2032/2033. To negate the impact that this will have on the charity we have employed a grant and funding officer who will be responsible for seeking new revenue sources. This will include: corporate sponsorship, corporate and none corporate donations, core running cost grants and other forms of income. We will also increase our focus on both internal and external fund raising events and ask our sponsors to participate. We also made the difficult decision to introduce both membership fees and daily hire charges from the 1st April 2024 (which raised £13,551). We also increased the overnight hire fee from £3 to £5 per night and removed the reduced rate for weekly hire. This is assumed to raise an additional £1,000 per year. It is believed that the increase of daily hire fees, the raising of the overnight hire fees and membership should generate a minimum of £15,500 per year. As of the 1st April 2025 we will be increasing the annual membership to £15, the daily hire charge for electric scooters will increase to £5 and the daily hire charge for manual wheelchairs will increase to £4. All other charges will remain unchanged.

The opening of a small shop, selling mobility aids has raised £850 (£458 profit) in sales in its first year and with careful advertising and a better targeted stock holding we are hoping to increase this figure for next year. We have also identified that our Social Media presence needs a boost, allowing us to let people know who we are and the brilliant services we offer people.

A detailed cashflow has been performed for the next 8 years and as a result of the above initiatives and our reserves policy, we are assuming a breakeven net cash position in the year 25/26 as well as sustainable net cash positions in the future years.

The trustees have concluded that Shopmobility will be able to continue to operate and pay its obligations in the foreseeable future. Therefore, the financial statements are prepared on the assumption that Shopmobility is a going concern.

Operations- 24/25 - Income generated

Grants -	£15,059
Collection boxes –	£1,482

Donations -	£35,711
Interest, Gift Aid & GASDS	Received after April 2025
Fundraising activities -	£9,252
Hire charges -	£13,851
Membership fees -	£5,260
 Total -	 £80,615

Total usage was down 13% on 2023, Total spend was down 29% but average spend was only down 9%. We had 259 new members sign up to use our services, which is very encouraging.

	2024	2023	2022	2021	2020	2019
Total usage	4947	5709	5880	3497	3001	6369
Average users per week	80.3	110	113.1	93.6	71.5	123
Total spend	£384,503	£540,491	£539,814	£314,456	£270,498	£660,801
Average spend	£85.4	£94.67	£92	£95	£91	£104
New members	259	353	378	245	140	334

We would particularly like to thank our Management Committee led by our Chairperson Simon Dormer, for their support over the last year and to our Treasurer Sarah Fismistr for all her support and hard work managing our accounts.

Terry Aris

Manager – High Wycombe Shopmobility

HIGH WYCOMBE SHOPMOBILITY

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2025

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds Y/E 31/03/2025 £	Total Funds Y/E 31/03/2024 £
Income and Expenditure					
Incoming Resources					
Grants	3	15,059	12,842	27,901	6,910
Collecting Boxes	4	1,482		1,482	2,919
Fund Raising Activities	5	9,252		9,252	6,777
Donations	6	35,711		35,711	42,313
Interest & Gift Aid	7	0		0	2,005
Hire Charges		13,851		13,851	6,136
Membership Fees (New since April 2024)		5,260		5,260	
Profit on Sale of Fixed Assets				0	0
Total Incoming Resources		80,615	12,842	93,457	67,060
Resources Expended					
Co-ordinators' & Assistants Salaries	8	63,723		63,723	58,321
Staff Expenses (mileage, phone, etc)		183		183	618
Volunteer Expenses		0		0	0
Training Expenses		0		0	0
Building Repairs, Maintenance & Cleaning		257		257	1,387
Equipment Purchase		552	0	552	988
Equipment Repairs & Maintenance		1,833		1,833	2,103
Printing		357		357	0
Stationery		302		302	436
Postage		20		20	24
Telephone		1,478		1,478	1,251
Insurance		1,834		1,834	1,868
Legal Fees		0		0	3,892
Equipment Purchased for Resale (New since April 2024)		557		557	0
Electricity (New since December 2023)		0	2,508	2,508	1,567
Publicity		151		151	43
Subscriptions		210		210	230
Provision for Depreciation		3,455		3,455	4,749
Loss on Sale of Fixed Assets		0		0	0
Total Resources Expended		74,912	2,508	77,420	77,476
Net Incoming/(Outgoing) Resources before Transfers		5,703	10,334	16,037	-10,416
Transfers		0	0	0	0
Purchase of Vehicles with Restricted Funds		8,415	-8,415	0	0
Net Incoming/(Outgoing) Resources for the Year		14,118	1,919	16,037	-10,416
Balances brought forward at 1 April 2024		139,932	0	139,932	150,348
Balances carried forward at 31 March 2025		154,051	1,919	155,969	139,932

The notes on pages ..3.. to ..7.. form part of these accounts

HIGH WYCOMBE SHOPMOBILITY

NOTES TO THE ACCOUNTS

2024/2025

1. STATEMENT OF ACCOUNTING POLICIES

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared under the historical cost convention and are in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and with the Charities Act 2011.

The financial statements have been prepared on the assumption that High Wycombe Shopmobility are a going concern and will continue their operations in the foreseeable future – please see Trustee Report for further details.

The charity constitutes a public benefit entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 update Bulletin 1 not to prepare a Statement of Cash Flows.

Recognition of incoming resources

These are included in the Statement of Financial Activities when:

- the charity becomes entitled to the resources;
- it is more likely than not that the trustees will receive the resources;
- the monetary value can be measured with sufficient reliability.

Expenditure

Expenditure is included in the Statement of Financial Activities on an accruals basis inclusive of VAT.

Liability recognition

Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

Fixed Assets

Fixed assets used by the Charity have been capitalised (if valued at more than £500) on the basis of their historical cost. Fixed assets are depreciated over the following periods:

Vehicles	4 years
Office Equipment	4 years
Computers	3 years

2. HIGH WYCOMBE SHOPMOBILITY STATUS

High Wycombe Shopmobility has been operating as a charity throughout the whole of this accounting period.

BALANCE SHEET AS AT 31 MARCH 2025

	Note	2025 £	2024 £
Fixed Assets			
Tangible Fixed Assets	9	10,572	5,545
Current Assets			
Cash at Bank		147,683	135,954
Prepayments			
Current Liabilities			
Sundry Creditor		2,286	1,567
Net Current Assets		145,397	134,387
Total Assets less Current Liabilities		155,969	139,932
Net Assets		155,969	139,932
Funds			
Unrestricted	10	154,051	139,932
Restricted		1,919	0
		155,969	139,932
		0	0

The Charities Act requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity at the year end and of the surplus or deficit for the year then ended. In preparing these financial statements, the Trustees are required to select suitable accounting Policies and then apply them on a consistent basis, making judgements and estimates that are prudent and reasonable. The Trustees must also prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

Approved by the Board of Trustees on 28/10/2025

and signed on its behalf by E. R. Dorman

Chairman

The notes on pages ..3.. to ..7.. form part of these accounts

3. GRANTS

This year High Wycombe Shopmobility received a grants totalling the sum of £27,901 made up of the following:

£6,000 from Buckinghamshire Lotto
£2,000 from The Shanly Foundation (Wheelchair Fund)
£979 from Barchester Health (Wheelchair Fund)
£300 from Stokenchurch Lodge
£5,436 from Red Kite (Wheelchair Fund)
£4,426 from Postcode Lottery
£4,427 from Heart of Bucks Kop Hill Charity Fund (Utilities Fund)
£3,000 from The Clare Foundation
£1,333 from John Lewis Community Grant

4. COLLECTING BOXES

This income is raised through collecting boxes placed in and around High Wycombe, and by volunteers when out and about in High Wycombe. The boxes are emptied and banked weekly.

5. FUND RAISING

This relates to income received as a result of fund-raising activities. In the year to 31 March 2025 money was raised from the following activities:

Unrestricted:

	2025 £	2024 £
Table-Top Sales	5,146	2,877
Easter/Summer/Xmas Draw	757	903
Fund Raising Events	2,589	2,674
Flag Day	448	-
Wycombe Lotto	312	323
	9,252	6,777

6. DONATIONS

	2025 £	2024 £
Unrestricted:		
Anonymous & Assorted	684	5,695
Eden	29,000	32,000
M Hibbert	45	50
RH Packaging	200	0
P Buckland	110	90
Hydrotec	0	50
Instron	375	500
Belle Vie Care	0	3,000
KGB Cleaning	0	250
DA AC Ltd	1,200	100
D Biscoe	1,290	500

Spring Hill Lettings	0	78
BWT	150	0
Radcliffe Care	300	0
C Care	600	0
S Dormer	200	0
T Aris	50	0
The Grand Charity Masons	1,000	0
MC Carpets	150	0
Independent Living	357.00	0

35,711	42,313
---------------	---------------

Restricted:

-	0	0
---	---	---

35,711	42,313
---------------	---------------

7. INTEREST & GIFT AID

	2025	2024
	£	£
Gift Aid	-	2,005
	-	2,005

8. PAID EMPLOYEES

	This year £	Last year £
Salaries and wages	51,635	59,348
Social security costs	2,794	2,698
Pension costs (defined contribution pension plan)	904	2,221
Other employee benefits	-	-
Total staff costs	55,333	64,267

Average head count in the year**The parts of the charity in which the employees work**

	This year Number	Last year Number
Fundraising	1.25	1.25
Charitable Activities	4	4
Governance	1	1
Other	-	-
Total	6.25	6.25

9. FIXED ASSETS

	Vehicles	Office Equipment	Total
	£	£	£
Cost			
at 1 April 2024	40,389	3,512	43,901
Additions	8,482	0	8,482
Disposals	-3,109	0	-3,109
at 31 March 2025	45,762	3,512	49,274
Accumulated Depreciation			
at 1 April 2024	35,495	2,861	38,356
Charge for year	3,039	416	3,455
Disposals	-3,109	0	-3,109
at 31 March 2025	35,424	3,277	38,702
Net Book Values			
at 31 March 2025	10,338	235	10,572
at 31 March 2024	4,894	651	5,545

10. FUNDS

The Designated Fund relates to the Reserves Policy which is reviewed at the quarterly management meetings, and equates to approximately one year of running costs of the Charity.

	Opening Balance April 2024	Incoming	Outgoing	Closing Balance March 2025
	£	£	£	£
Restricted	0	12,842	-10,923	1,919
Unrestricted - Designated	75,000	0	0	75,000
Unrestricted - General	62,932	80,615	-66,497	79,050
				0
	139,932	93,457	-77,420	155,969

11. RELATED PARTIES

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity.



Section A

Independent Examiner's Report

Report to the trustees

HIGH WYCOMBE SHOPMOBILITY

**On accounts for the year
ended**

31/03/2025

**Charity no
(if any)**

1040164

Set out on pages

1-7

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 03 / 2025**.

**Responsibilities and
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 15/10/2025

Name:

UMAIR MANIR ACA

**Relevant professional
qualification(s) or body
(if any):**

ICAEW

Address:

18 LONGLAND WAY

HIGH WYCOMBE, BUCKINGHAMSHIRE

HP12 3UN

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A

Accounts



Section A

Independent Examiner's Report

Report to the trustees

HIGH WYCOMBE SHOPMOBILITY

On accounts for the year
ended

31/03/2024

Charity no
(if any)

1040164

Set out on pages

1-6

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 03 / 2024**.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

05/12/2024

Name:

UMAIR MANIR ACA

Relevant professional
qualification(s) or body
(if any):

ICAEW

Address:

18 LONGLAND WAY

HIGH WYCOMBE, BUCKINGHAMSHIRE

HP12 3UN

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A

HIGH WYCOMBE SHOPMOBILITY

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2024

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds Y/E 31/03/2024 £	Total Funds Y/E 31/03/2023 £
Income and Expenditure					
Incoming Resources					
Grants	3	6,000	910	6,910	11,500
Collecting Boxes	4	2,919		2,919	4,385
Fund Raising Activities	5	6,777		6,777	8,329
Donations	6	42,313		42,313	41,058
Interest & Gift Aid	7	2,005		2,005	1,391
Hire Charges		6,136		6,136	7,024
Profit on Sale of Fixed Assets				0	106
Total Incoming Resources		66,150	910	67,060	73,794
Resources Expended					
Co-ordinators' & Assistants Salaries	8	58,321		58,321	55,685
Staff Expenses (mileage, phone, etc)		618		618	1,431
Volunteer Expenses		0		0	0
Training Expenses		0		0	395
Building Repairs, Maintenance & Cleaning		1,387		1,387	2,057
Equipment Purchase		239	749	988	353
Equipment Repairs & Maintenance		2,103		2,103	3,154
Printing		0		0	0
Stationery		436		436	55
Postage		24		24	0
Telephone		1,251		1,251	1,070
Insurance		1,868		1,868	1,795
Legal Fees		3,077	815	3,892	0
WDC Rates		0		0	0
Electricity (New since December 2023)		0	1,567	1,567	0
Publicity		43		43	286
Subscriptions		230		230	230
Provision for Depreciation		4,749		4,749	7,684
Loss on Sale of Fixed Assets		0		0	0
Total Resources Expended		74,345	3,131	77,476	74,195
Net Incoming/(Outgoing) Resources before Transfers		-8,195	-2,221	-10,416	-402
Transfers		0	0	0	0
Purchase of Vehicles with Restricted Funds		0	0	0	0
Net Incoming/(Outgoing) Resources for the Year		-8,195	-2,221	-10,416	-402
Balances brought forward at 1 April 2023		148,127	2,221	150,348	150,750
Balances carried forward at 31 March 2024		139,932	0	139,932	150,348

The notes on pages ..3.. to ..6.. form part of these accounts

BALANCE SHEET AS AT 31 MARCH 2024

	Note	2024 £	2023 £
Fixed Assets			
Tangible Fixed Assets	9	5,545	10,294
Current Assets			
Cash at Bank		135,954	140,054
Prepayments			
Current Liabilities			
Sundry Creditor		1,567	
Net Current Assets		134,387	140,054
Total Assets less Current Liabilities		139,932	150,348
Net Assets		139,932	150,348
Funds			
Unrestricted	10	139,932	148,127
Restricted		0	2,221
		139,932	150,348
		0	0

The Charities Act requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity at the year end and of the surplus or deficit for the year then ended. In preparing these financial statements, the Trustees are required to select suitable accounting Policies and then apply them on a consistent basis, making judgements and estimates that are prudent and reasonable. The Trustees must also prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

Approved by the Board of Trustees on 25/06/24

and signed on its behalf by S. R. Dormer

Chairman Simon DORMER

The notes on pages ..3.. to ..6.. form part of these accounts

HIGH WYCOMBE SHOPMOBILITY

NOTES TO THE ACCOUNTS

2023/2024

1. STATEMENT OF ACCOUNTING POLICIES

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared under the historical cost convention and are in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and with the Charities Act 2011.

The financial statements have been prepared on the assumption that High Wycombe Shopmobility are a going concern and will continue their operations in the foreseeable future – please see Trustee Report for further details.

The charity constitutes a public benefit entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 update Bulletin 1 not to prepare a Statement of Cash Flows.

Recognition of incoming resources

These are included in the Statement of Financial Activities when:

- the charity becomes entitled to the resources;
- it is more likely than not that the trustees will receive the resources;
- the monetary value can be measured with sufficient reliability.

Expenditure

Expenditure is included in the Statement of Financial Activities on an accruals basis inclusive of VAT.

Liability recognition

Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

Fixed Assets

Fixed assets used by the Charity have been capitalised (if valued at more than £500) on the basis of their historical cost. Fixed assets are depreciated over the following periods:

Vehicles	4 years
Office Equipment	4 years
Computers	3 years

2. HIGH WYCOMBE SHOPMOBILITY STATUS

High Wycombe Shopmobility has been operating as a charity throughout the whole of this accounting period.

3. GRANTS

This year High Wycombe Shopmobility received a grant of £6,000 from Buckinghamshire Lotto, and £910 from the High Wycombe Community Board towards the purchase of more economical heaters.

4. COLLECTING BOXES

This income is raised through collecting boxes placed in and around High Wycombe, and by volunteers when out and about in High Wycombe. The boxes are emptied and banked weekly.

5. FUND RAISING

This relates to income received as a result of fund-raising activities. In the year to 31 March 2024 money was raised from the following activities:

Unrestricted:		
	2024	2023
	£	£
Table-Top Sales	2,877	5,041
Easter/Summer/Xmas Draw	903	782
Fund Raising Events	2,674	2,042
Wycombe Lotto	323	565
	6,777	8,329

6. DONATIONS

	2024	2023
	£	£
Unrestricted:		
Anonymous & Assorted	5,695	2,991
Eden	32,000	36,200
M Hibbert	50	90
Haggle Pictures	-	500
P Buckland	90	-
Hydrotec	50	-
Instron	500	-
Belle Vie Care	3,000	-
KGB Cleaning	250	-
DA AC Ltd	100	-
D Biscoe	500	-
Spring Hill Lettings	78	-
FOHWS	-	1,277
	-	-
Restricted:		
-	-	-
	42,313	41,058

7. INTEREST & GIFT AID

	2024 £	2023 £
Nationwide Building Society	-	45
Gift Aid	2,005	1,340
	<u>2,005</u>	<u>1,391</u>

8. PAID EMPLOYEES

	This year £	Last year £
Salaries and wages	59,348	52,581
Social security costs	2,698	2,482
Pension costs (defined contribution pension plan)	2,221	1,685
Other employee benefits	-	-
Total staff costs	64,267	56,748

Average head count in the year

The parts of the charity in which the employees work

	This year Number	Last year Number
Fundraising	1.25	1
Charitable Activities	4	4
Governance	1	1
Other	-	-
Total	6.25	6

9. FIXED ASSETS

	Vehicles £	Office Equipment £	Total £
Cost			
at 1 April 2023	42,939	3,512	46,451
Additions	0	0	0
Disposals	-2,550	0	-2,550
at 31 March 2024	40,389	3,512	43,901
Accumulated Depreciation			
at 1 April 2023	33,757	2,400	36,157
Charge for year	4,287	461	4,749
Disposals	-2,550	0	-2,550
at 31 March 2024	35,495	2,861	38,356
Net Book Values			
at 31 March 2024	4,894	651	5,545
at 31 March 2023	9,182	1,112	10,294

10. FUNDS

The Designated Fund relates to the Reserves Policy which is reviewed at the quarterly management meetings, and equates to approximately one year of running costs of the Charity.

	Opening Balance April 2023 £	Incoming £	Outgoing £	Closing Balance March 2024 £
Restricted	2,221	910	-3,131	0
Unrestricted - Designated	70,000	5,000	0	75,000
Unrestricted - General	78,127	66,150	-79,345	62,932
				0
	150,348	72,061	-82,476	139,932

11. RELATED PARTIES

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity.



Annual Summary 2023 - 2024

Trustees' Annual Report Year ended 31 March 2024

The trustees present their report and the unaudited financial statements of the charity for the year ended 31 March 2024.

Legal and Administrative Information - Registered Charity Number: 1040164

Chairperson: Simon Dormer

Vice Chairperson: Kathy Dix

Treasurer: Sarah Fismistr

Secretary: Peter Stockwell

Trustees: Claire McMackin, David Griffin, Jane White, Jennie Le Fevre, Cllr Lesley Clarke OBE, FRSA, Roger Hagon

Registered Office:

2 Newlands Meadow, High Wycombe, Buckinghamshire, HP11 2BZ

Independent Examiner: Umair Manir ACA

Bankers:

Lloyds. 27-31 White Hart Street, High Wycombe, Buckinghamshire, HP11 2HL

Structure, governance and management - High Wycombe Shopmobility is a registered charity who is governed by a constitution; the constitution was adopted 18th April 1994, amended 7th June 1999, amended 30th July 2001, amended 16th June 2015, amended 25th June 2020. The Charity is managed by a board The Executive Committee which consist of not less than eight members and not more than twelve members, following the rules as set out in the constitution. They meet five times a year. The Charity is run by the trustees who all act in an honorary capacity. A new trustee would receive copies of the previous years' Annual Report and Accounts and advised to read the Charity Commission's leaflet 'The Essential Trustee: What you need to know'.

Reserves Policy - High Wycombe Shopmobility has a reserves policy which is reviewed at the quarterly management meetings, its wording is: We the Trustees of High Wycombe Shopmobility intend to keep in designated reserves the sum of £75,000 which equates to approximately one years running costs of the charity. This money is to enable financial liabilities to be met should there be a shortfall of income in any financial year. It may also be used to meet any unplanned expenditure or special projects as agreed by the Trustees. The money will be used to meet the costs of closing the charity should it become necessary. This policy will be reviewed quarterly at the scheduled meeting of the Trustees and amended as required.

Manager's reports - The manager presents a quarterly report to the Executive Committees quarterly meetings and an Operation Report to their AGM and attends their meetings to discuss any concerns raised. The most recent report is below;-

Our Mission Statement – Shopmobility is an independent registered charity offering the free daily loan of mobility scooters, manual and powered wheelchairs to access High Wycombe Town Centre. We aim to promote independence and enhance daily living for anyone with limited mobility whether temporary or permanent. Our opening hours are Monday to Saturday 9.30am to 16.45pm and on Bank Holidays 12.00 to 15.45pm. We are closed on Sundays.

High Wycombe Shopmobility opened in April 1994 and became an independent registered charity on 24th October 1994 and we celebrated our 25th Anniversary in June 2019.

The Management Committee meets five times a year and consists of a Chairperson, Vice Chairperson, Treasurer and Secretary and up to nine additional committee members; these are to include a representative of Eden Management, The Buckinghamshire Council and two members who use the service. Elections are held at the Shopmobility AGM in June/July. A dedicated team of five part-time staff and six volunteers manage and run the service.

Going concern - Our main sponsor has announced the gradual withdrawal of their financial backing of the Charity over a 10 year period. This will have a negative effect on our funding of £39,050 for 22/23, to 23/24 down £7,000, 24/25 down £5,500 25/26 down £3,000 down to zero funding by 2032/2033. To negate the impact that this will have on the charity we have employed a grant and funding officer who will be responsible for seeking new revenue sources. This will include: corporate sponsorship, corporate and none corporate donations, core running cost grants and other forms of income. We will also increase our focus on both internal and external fund raising events and ask our sponsors to participate.

We also made the difficult decision to start introducing both membership fees and daily hire charges from the 1st April 2024 (expected to raise £14,000). We will also be increasing the overnight hire fee from £3 to £5 per night and remove the reduced rate for weekly hire. This is assumed to raise an additional £1,000 per year. It is believed that the introduction of daily hire fees, the raising of the overnight hire fees and membership should generate a minimum of £15,500 per year.

The opening of a small shop, selling mobility aids could also bring in more revenue estimated at £800 - £1,000 per year in year 1 and we assume this will increase with awareness and a better targeted stock holding.

We have also identified that our Social Media presence needs a boost, allowing us to let people know who we are and the brilliant services we offer people.

A detailed cashflow has been performed for the next 8 years and as a result of the above initiatives and our reserves policy, we are assuming a breakeven net cash position in the year 24/25 as well as sustainable net cash positions in the future years.

The trustees have concluded that Shopmobility will be able to continue to operate and pay its obligations in the foreseeable future. Therefore, the financial statements are prepared on the assumption that Shopmobility is a going concern.

Operations- 23/24 - Income generated

Grants -	£6,910
Collection boxes –	£2,919
Donations -	£42,313
Interest & Gift Aid -	£2,005
Fundraising activities -	£6,777
Hire charges -	£6,136
Total -	£67,060

Total usage was down 3% on 2022 but our customers average spend increased. We had 353 new members sign up to use our services, which is very encouraging.

	2023	2022	2021	2020	2019
Total usage	5709	5880	3497	3001	6369
Average users per week	110	113.1	93.6	71.5	123
Total spend	£540,491	£539,814	£314,456	£270,498	£660,801
Average spend	£94.67	£92	£95	£91	£104
New members	353	378	245	140	334

We would particularly like to thank our Management Committee led by our Chairperson Simon Dormer, for their support over the last year and to our Treasurer Sarah Fismistr for all her support and hard work managing our accounts.

Terry Aris

Manager – High Wycombe Shopmobility

Accounts



HIGH WYCOMBE Shopmobil

2 NEWLANDS MEADOW, EDEN, HIGH WYCOMBE, HP11 2BZ 01494 472277

Trustees' Annual Report Year ended 31 March 2023

The trustees present their report and the unaudited financial statements of the charity for the year ended 31 March 2023.

Legal and Administrative Information

Registered Charity Number: 1040164

Chairperson: Simon Dormer

Vice Chairperson: Kathy Dix

Treasurer: Sarah Fismistr

Secretary: Peter Stockwell

Trustees: Alan Switalski, David Griffin, Jane White,
Jennie Le Fevre, Cllr Lesley Clarke OBE, FRSA, Roger Hagon

Registered Office:

2 Newlands Meadow
High Wycombe
Buckinghamshire
HP11 2BZ

Independent Examiner: Umair Manir ACA

Bankers: Lloyds

27-31 White Hart Street
High Wycombe
Buckinghamshire
HP11 2HL

Structure, governance and management

High Wycombe Shopmobility is a registered charity who is governed by a constitution; the constitution was adopted 18-4-1994, amended 07-06-1999, amended 30-7-2001, amended 16-6-2015, amended 25-6-2020.

The Charity is managed by a board The Executive Committee which consist of not less than eight members and not more than twelve members, following the rules as set out in the constitution. They meet five times a year.

The Charity is run by the trustees who all act in an honorary capacity. A new trustee would receive copies of the previous years' Annual Report and Accounts and advised to read the Charity Commission's leaflet 'The Essential Trustee: What you need to know'.

Reserves Policy

High Wycombe Shopmobility has a reserves policy which is reviewed at the quarterly management meetings, its wording is;-

We the Trustees of High Wycombe Shopmobility intend to keep in restricted reserves the sum of £70,000 which equates to approximately one years running costs of the charity.

This money is to enable financial liabilities to be met should there be a shortfall of income in any financial year. It may also be used to meet any unplanned expenditure or special projects as agreed by the Trustees.

The money will be used to meet the costs of closing the charity should it become necessary.

This policy will be reviewed quarterly at the scheduled meeting of the Trustees and amended as required.

Manager’s reports

The manager presents a quarterly report to the Executive Committees quarterly meetings and an Operation Report to their AGM and attends their meetings to discuss any concerns raised. The most recent report is below;-

Our Mission Statement – Shopmobility is an independent registered charity offering the free daily loan of mobility scooters, manual and powered wheelchairs to access High Wycombe Town Centre. We aim to promote independence and enhance daily living for anyone with limited mobility whether temporary or permanent. Our opening hours are Monday to Saturday 9.30am to 16.45pm and on Sundays and Bank Holidays 12.00 to 15.45pm.

High Wycombe Shopmobility opened in April 1994 and became an independent registered charity on 24th October 1994 and we celebrated our 25th Anniversary in June 2019.

The Management Committee meets five times a year and consists of a Chairperson, Vice Chairperson, Treasurer and Secretary and up to nine additional committee members; these are to include a representative of Eden Management, The Buckinghamshire Council and two members who use the service. Elections are held at the Shopmobility AGM in June/July.

A dedicated team of six part-time staff and ten volunteers manage and run the service. They are vital to the success of the service and have all made important contributions to the service, we would like to thank them for all their hard work and support over the past year.

In our fleet of vehicles we currently have 18 day hire scooters, 4 travel scooters, 4 power chairs and 18 manual wheelchairs.

2022 has been a good year for us, our customer demographic has changed, our new members is the highest on record.

Our equipment has been providing a vital service enabling our customers to remain independent.

	2022	2021	2020	2019
Total usage	5880	3497	3001	6369
Average users per week	113.1	93.6	71.5	123
Total spend	£539,814	£314,456	£270,498	£660,801
Average spend	£91.80	£94.89	£91.45	£103.75
New members	378	245	140	334

We purchased two new daily scooters and one new wheelchair in the financial year 2022/23. We added three new ‘travel scooters’ to our fleet in 2022/2023, which are proving very popular, they have been used by 30 people between May ’22 and January ’23 and have raised approximately £1,350 in hire fees.

We received a small grant from Buckinghamshire Lottery, for which we are grateful; this is subject to a Grant Agreement, we have been awarded the same amount for 2023/2024 via Buckinghamshire Lottery.

Eden Shopping Centre makes a generous revenue grant donation to help meet our annual running costs. We are most grateful not only for this financial support but also for all the other guidance and support given by their management team and staff; we would like to thank them for their continued support.

We are in the process of renegotiating our lease with Eden Shopping Centre and hope to be able to carry on providing our services for the next ten years from our current location.

We have received a grant for £4,000 from High Wycombe Community Board, this was towards the travel scooter project and we received a grant for £1,500 from High Wycombe Town Committee to go towards the purchase of a new scooter.

Our iZettle card machine has been a great addition; in 2022 we took £10,188 in card payments.

We have held a number of fundraising events in 2022 and we raised £1,964 in total. We have received £464 from our supporters of The Buckinghamshire Lotto and £3,809 from donations in our collection boxes.

Gift aid - we continue to record donations separately from our customers who have completed a gift aid declaration form. This enabled us to make a gift aid claim for the sum of £1,340 and GASDS (Gift Aid Small Donations Scheme) for the financial year 2021-2022.

We would particularly like to thank our Management Committee led by our Chairperson Alan Switalski/Simon Dormer, for their support over the last year and to our Treasurer Sarah Fismistr for all her support and hard work managing our accounts.

On a personal note - it has been a pleasure being the Manager of High Wycombe Shopmobility for the last 10years, and has been mostly enjoyable. I now hand over the reigns' to Terry who I'm sure will do an amazing job.

Claire McMackin

Manager – High Wycombe Shopmobility

Approved by the trustees on 27th June 2023

HIGH WYCOMBE SHOPMOBILITY

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2023

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds Y/E 31/03/2023 £	Total Funds Y/E 31/03/2022 £
Income and Expenditure					
Incoming Resources					
Grants	3	6,000	5,500	11,500	6,000
Collecting Boxes	4	4,385		4,385	4,171
Fund Raising Activities	5	8,329		8,329	3,168
Donations	6	41,058		41,058	38,281
Interest & Gift Aid	7	1,391		1,391	553
Hire Charges		7,024		7,024	2,517
Profit on Sale of Fixed Assets		106		106	260
Total Incoming Resources		68,294	5,500	73,794	54,950
Resources Expended					
Co-ordinators' & Assistants Salaries	8	55,457	228	55,685	43,586
Staff Expenses (mileage, phone, etc)		1,431		1,431	18
Volunteer Expenses		0		0	24
Training Expenses		395		395	79
Building Repairs, Maintenance & Cleaning		2,057		2,057	234
Equipment Purchase		152	201	353	1,863
Equipment Repairs & Maintenance		3,154		3,154	1,758
Printing		0		0	0
Stationery		55		55	345
Postage		0		0	0
Telephone		1,070		1,070	626
Insurance		1,795		1,795	1,808
WDC Rates		0		0	1,191
Publicity		75	211	286	75
Subscriptions		230		230	336
Provision for Depreciation		7,684		7,684	8,039
Loss on Sale of Fixed Assets		0		0	53
Total Resources Expended		73,555	640	74,195	60,034
Net Incoming/(Outgoing) Resources before Transfers		-5,262	4,860	-402	-5,084
Transfers		0	0	0	0
Purchase of Vehicles with Restricted Funds		5,539	-5,539	0	0
Net Incoming/(Outgoing) Resources for the Year		277	-679	-402	-5,084
Balances brought forward at 1 April 2022		147,850	2,900	150,750	121,580
Balances carried forward at 31 March 2023		148,127	2,221	150,348	116,496

The notes on pages ..3.. to ..6.. form part of these accounts

BALANCE SHEET AS AT 31 MARCH 2023

	Note	2023 £	2022 £
Fixed Assets			
Tangible Fixed Assets	9	10,294	11,907
Current Assets			
Cash at Bank		140,054	137,567
Prepayments			1,275
Current Liabilities			
Sundry Creditor			
Net Current Assets		140,054	138,842
Total Assets less Current Liabilities		150,348	150,749
Net Assets		150,348	150,749
Funds			
Unrestricted	10	148,127	147,850
Restricted		2,221	2,900
		150,348	150,750
		0	1

The Charities Act requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity at the year end and of the surplus or deficit for the year then ended. In preparing these financial statements, the Trustees are required to select suitable accounting Policies and then apply them on a consistent basis, making judgements and estimates that are prudent and reasonable. The Trustees must also prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

Approved by the Board of Trustees on.....

and signed on its behalf by.....

Chairman

The notes on pages ..3.. to ..6.. form part of these accounts

HIGH WYCOMBE SHOPMOBILITY

NOTES TO THE ACCOUNTS

2022/2023

1. STATEMENT OF ACCOUNTING POLICIES

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared under the historical cost convention and are in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and with the Charities Act 2011. The charity constitutes a public benefit entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 update Bulletin 1 not to prepare a Statement of Cash Flows.

Recognition of incoming resources

These are included in the Statement of Financial Activities when:

- the charity becomes entitled to the resources;
- it is more likely than not that the trustees will receive the resources;
- the monetary value can be measured with sufficient reliability.

Expenditure

Expenditure is included in the Statement of Financial Activities on an accruals basis inclusive of VAT.

Liability recognition

Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

Fixed Assets

Fixed assets used by the Charity have been capitalised (if valued at more than £500) on the basis of their historical cost. Fixed assets are depreciated over the following periods:

Vehicles	4 years
Office Equipment	4 years
Computers	3 years

2. HIGH WYCOMBE SHOPMOBILITY STATUS

High Wycombe Shopmobility has been operating as a charity throughout the whole of this accounting period.

3. GRANTS

This year High Wycombe Shopmobility received a grant from High Wycombe Town Committee for £1,500 towards replacement vehicles, £4,000 from Buckinghamshire Council - Community Board specifically for our Scoot Further Project, and £6,000 from Buckinghamshire Lotto.

4. COLLECTING BOXES

This income is raised through collecting boxes placed in and around High Wycombe, and by volunteers when out and about in High Wycombe. The boxes are emptied and banked weekly.

5. FUND RAISING

This relates to income received as a result of fund-raising activities. In the year to 31 March 2023 money was raised from the following activities:

Unrestricted:

	2023	2022
	£	£
Table Top Sales	5,041	1,595
Easter/Summer/Xmas Draw	782	727
Fund Raising Events	2,042	338
Wycombe Lotto	565	508
	8,329	3,168

6. DONATIONS

	2023	2022
	£	£
Unrestricted:		
Anonymous & Assorted	2,982	1,666
Eden	36,200	36,200
M Hibbert	90	50
Haggle Pictures	500	-
B Finch	10	60
Amazon Smile	-	5
R Freeman	-	300
FOHWS	1,277	-
Restricted:		
-	-	-
	41,058	38,281

7. INTEREST & GIFT AID

	2023	2022
	£	£
Nationwide Building Society	51	45
Gift Aid	1,340	508
	<u>1,391</u>	<u>553</u>

8. PAID EMPLOYEES

	This year £	Last year £
Salaries and wages	52,581	48,699
Social security costs	2,482	1,833
Pension costs (defined contribution pension plan)	1,685	666
Other employee benefits	-	-
Total staff costs	56,748	51,197

Average head count in the year	This year Number	Last year Number
The parts of the charity in which the employees work		
Fundraising	1	1
Charitable Activities	4	4
Governance	1	1
Other	-	-
Total	6	6

9. FIXED ASSETS

	Vehicles	Office Equipment	Total
	£	£	£
Cost			
at 1 April 2022	41,103	3,512	44,615
Additions	6,814	0	6,814
Disposals	-4,978	0	-4,978
at 31 March 2023	42,939	3,512	46,451
Accumulated Depreciation			
at 1 April 2022	30,769	1,939	32,708
Charge for year	7,223	461	7,684
Disposals	-4,234	0	-4,234
at 31 March 2023	33,757	2,400	36,157
Net Book Values			
at 31 March 2023	9,182	1,112	10,294
at 31 March 2022	10,334	1,573	11,907

10. FUNDS

The Designated Fund relates to the Reserves Policy which is reviewed at the quarterly management meetings, and equates to approximately one year of running costs of the Charity.

	Opening Balance April 2022	Incoming	Outgoing	Closing Balance March 2023
	£	£	£	£
Restricted	2,900	5,500	-6,179	2,221
Unrestricted - Designated	70,000	0	0	70,000
Unrestricted - General	77,850	68,294	-68,017	78,127
				0
	150,750	73,794	-74,196	150,348

11. RELATED PARTIES

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity.



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees

HIGH WYCOMBE SHOPMOBILITY

On accounts for the year
ended

31 March 2023

Charity no
(if any)

1040164

Set out on pages

(remember to include the page numbers of additional sheets)

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/03/2023**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

04/12/2023

Name:

UMAIR MANIR

Relevant professional
qualification(s) or body

ICAEW

(if any):

Address:

18 LONGLAND WAY
HIGH WYCOMBE
HP12 3UN

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

NA

Accounts



HIGH WYCOMBE

Shopmobility

2 NEWLANDS MEADOW, EDEN, HIGH WYCOMBE, HP11 2BZ 01494 472277

Trustees' Annual Report Year ended 31 March 2022

The trustees present their report and the unaudited financial statements of the charity for the year ended 31 March 2022.

Legal and Administrative Information

Registered Charity Number: 1040164

Chairperson: Alan Switalski

Vice Chairperson: Simon Dormer

Treasurer: Sarah Fismistr

Secretary: Peter Stockwell

Trustees: Kathy Dix, Joe Austin, David Griffin, Jane White, Jennie Le Fevre, Cllr Lesley Clarke OBE, FRSA, Roger Hagon

Registered Office:

2 Newlands Meadow
High Wycombe
Buckinghamshire
HP11 2BZ

Independent Examiner: Umair Manir ACA

Bankers: Lloyds

27-31 White Hart Street
High Wycombe
Buckinghamshire
HP11 2HL

Structure, governance and management

High Wycombe Shopmobility is a registered charity who is governed by a constitution; the constitution was adopted 18-4-1994, amended 07-06-1999, amended 30-7-2001, amended 16-6-2015, amended 25-6-2020.

The Charity is managed by a board The Executive Committee which consist of not less than eight members and not more than twelve members, following the rules as set out in the constitution. They meet five times a year.

The Charity is run by the trustees who all act in an honorary capacity. A new trustee would receive copies of the previous years' Annual Report and Accounts and advised to read the Charity Commission's leaflet 'The Essential Trustee: What you need to know'.

Reserves Policy

High Wycombe Shopmobility has a reserves policy which is reviewed at the quarterly management meetings, its wording is;-

We the Trustees of High Wycombe Shopmobility intend to keep in reserve the sum of £70,000 which equates to approximately one years running costs of the charity.

This money is to enable financial liabilities to be met should there be a shortfall of income in any financial year. It may also be used to meet any unplanned expenditure or special projects as agreed by the Trustees.

The money will be used to meet the costs of closing the charity should it become necessary.

This policy will be reviewed quarterly at the scheduled meeting of the Trustees and amended as required.

Manager’s reports

The manager presents a quarterly report to the Executive Committees quarterly meetings and an Operation Report to their AGM and attends their meetings to discuss any concerns raised. The most recent report is below;-

Our Mission Statement – Shopmobility is an independent registered charity offering the free daily loan of mobility scooters, manual and powered wheelchairs to access High Wycombe Town Centre. We aim to promote independence and enhance daily living for anyone with limited mobility whether temporary or permanent. Our opening hours are Monday to Saturday 9.30am to 16.45pm and on Sundays and Bank Holidays 12.00 to 15.45pm.

High Wycombe Shopmobility opened in April 1994 and became an independent registered charity on 24th October 1994 and we celebrated our 25th Anniversary in June 2019.

The Management Committee meets five times a year and consists of a Chairperson, Vice Chairperson, Treasurer and Secretary and up to nine additional committee members; these are to include a representative of Eden Management, The Buckinghamshire Council and two members who use the service. Elections are held at the Shopmobility AGM in June/July.

A dedicated team of six part-time staff and ten volunteers manage and run the service. They are vital to the success of the service and have all made important contributions to the service, we would like to thank them for all their hard work and support over the past year.

In our fleet of vehicles we currently have 22 scooters, 5 power chairs and 17 manual wheelchairs.

2021 has been an unusual year for us, as an essential service, we remained open throughout the lockdowns and restrictions, sometimes on reduced hours. The team has had to adapt to different ways of working and it’s not always been easy.

Although it was a difficult year our equipment was still providing a vital service enabling our customers to remain independent.

	2021	2020	2019
Total usage	3497	3001	6369
Average users per week	93.6	71.5	123
Total spend	£314,456	£270,498	£660,801
Average spend	£94.89	£91.45	£103.75
New members	245	140	334

We purchased one new scooter and one new wheelchair in the financial year 2021/22 and we had a powerchair donated which was added to our fleet. We will be adding three new ‘travel scooters’ to our fleet in 2022/2023.

We received a small grant from The Buckinghamshire Council, for which we are grateful; this is subject to a Service Level Agreement, we have been awarded the same amount for 2022/2023 via Buckinghamshire Lotto.

Eden Shopping Centre makes a generous revenue grant donation to help meet our annual running costs. We are most grateful not only for this financial support but also for all the other guidance and support given by their management team and staff; we would like to thank them for their continued support.

We re-started fundraising events on a slightly smaller scale in 2021 and we raised £1,163 in total. We have received £508 from our supporters of The Buckinghamshire Lotto and £3,799 from donations in our collection boxes.

Gift aid - we continue to record donations separately from our customers who have completed a gift aid declaration form. This enabled us to make a gift aid claim for the sum of £507 and GADS (Gift Aid Small Donations Scheme) for the financial year 2020-2021, this year's claim was a lot less due to the Covid-19 pandemic.

We would particularly like to thank our Management Committee led by our Chairperson Alan Switalski, for their support over the last year and to our Treasurer Sarah Fismistr for all her support and hard work managing our accounts.

Claire McMackin

Manager – High Wycombe Shopmobility

Approved by the trustees on 21st June 2022

HIGH WYCOMBE SHOPMOBILITY

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2022

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds Y/E 31/03/2022 £	Total Funds Y/E 31/03/2021 £
Income and Expenditure					
Incoming Resources					
Grants	3	6,000	0	6,000	46,267
Collecting Boxes	4	4,171		4,171	1,690
Fund Raising Activities	5	3,168		3,168	2,873
Donations	6	38,281		38,281	37,099
Interest & Gift Aid	7	553		553	2,157
Hire Charges		2,517		2,517	1,528
Profit on Sale of Fixed Assets		260		260	425
Total Incoming Resources		54,950	0	54,950	92,039
Resources Expended					
Co-ordinators' & Assistants Salaries	8	43,586		43,586	46,726
Staff Expenses (mileage, phone, etc)		18		18	0
Volunteer Expenses		24		24	46
Training Expenses		79		79	75
Building Repairs, Maintenance & Cleaning		234		234	786
Equipment Purchase		1,863	0	1,863	1,049
Equipment Repairs & Maintenance		1,758		1,758	1,309
Printing		0		0	0
Stationery		345		345	36
Postage		0		0	0
Telephone		626		626	905
Insurance		1,808		1,808	1,808
WDC Rates		1,191		1,191	0
Publicity		75		75	75
Subscriptions		336		336	379
Provision for Depreciation		8,039		8,039	9,675
Loss on Sale of Fixed Assets		53		53	0
Total Resources Expended		60,034	0	60,034	62,869
Net Incoming/(Outgoing) Resources before Transfers		-5,084	0	-5,084	29,169
Transfers		0	0	0	0
Purchase of Vehicles with Restricted Funds		0	0	0	0
Net Incoming/(Outgoing) Resources for the Year		-5,084	0	-5,084	29,169
Balances brought forward at 1 April 2021		152,934	2,900	155,834	126,664
Balances carried forward at 31 March 2022		147,850	2,900	150,750	155,834

The notes on pages ..3.. to ..6.. form part of these accounts

BALANCE SHEET AS AT 31 MARCH 2022

	Note	2022 £	2021 £
Fixed Assets			
Tangible Fixed Assets	9	11,907	17,059
Current Assets			
Cash at Bank		137,567	138,775
Prepayments		1,275	0
Current Liabilities			
Sundry Creditor			
Net Current Assets		138,842	138,775
Total Assets less Current Liabilities		150,749	155,834
Net Assets		150,749	155,834
Funds			
Unrestricted	10	147,850	152,934
Restricted		2,900	2,900
		150,750	155,834
		0	0

The Charities Act requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity at the year end and of the surplus or deficit for the year then ended. In preparing these financial statements, the Trustees are required to select suitable accounting Policies and then apply them on a consistent basis, making judgements and estimates that are prudent and reasonable. The Trustees must also prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

Approved by the Board of Trustees on 21st JUNE 2022.
and signed on its behalf by [Signature]

Vice Chairman

The notes on pages ..3.. to ..6.. form part of these accounts

HIGH WYCOMBE SHOPMOBILITY

NOTES TO THE ACCOUNTS

2021/2022

1. STATEMENT OF ACCOUNTING POLICIES

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared under the historical cost convention and are in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and with the Charities Act 2011. The charity constitutes a public benefit entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 update Bulletin 1 not to prepare a Statement of Cash Flows.

Recognition of incoming resources

These are included in the Statement of Financial Activities when:

- the charity becomes entitled to the resources;
- it is more likely than not that the trustees will receive the resources;
- the monetary value can be measured with sufficient reliability.

Expenditure

Expenditure is included in the Statement of Financial Activities on an accruals basis inclusive of VAT.

Liability recognition

Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

Fixed Assets

Fixed assets used by the Charity have been capitalised (if valued at more than £500) on the basis of their historical cost. Fixed assets are depreciated over the following periods:

Vehicles	4 years
Office Equipment	4 years
Computers	3 years

2. HIGH WYCOMBE SHOPMOBILITY STATUS

High Wycombe Shopmobility has been operating as a charity throughout the whole of this accounting period.

3. GRANTS

This year High Wycombe Shopmobility received a grant from Wycombe District Council for £6,000, a Due to the Pandemic, Shopmobility were also received £3,778 via the HMRC Coronavirus Job Retention Scheme.

4. COLLECTING BOXES

This income is raised through collecting boxes placed in and around High Wycombe, and by volunteers when out and about in High Wycombe. The boxes are emptied and banked weekly.

5. FUND RAISING

This relates to income received as a result of fund-raising activities. In the year to 31 March 2021 money was raised from the following activities:

Unrestricted:

	2022	2021
	£	£
Table Top Sales	1,595	2,142
Easter/Summer/Xmas Draw	727	222
Fund Raising Events	338	-
Wycombe Lotto	508	510
	3,168	2,873

6. DONATIONS

	2022	2021
	£	£
Unrestricted:		
Anonymous & Assorted	1,436	814
Eden	36,200	36,200
M Hibbert	50	10
A Watts	-	25
B Finch	60	50
Amazon Smile	5	-
R Freeman	300	-
Family of Mrs Bahre	230	-

Restricted:

-	-	-
	38,281	37,099

7. INTEREST & GIFT AID

	2022	2021
	£	£
Nationwide Building Society	45	84
Gift Aid	508	2,073
	<u>553</u>	<u>2,157</u>

8. PAID EMPLOYEES

	This year £	Last year £
Salaries and wages	48,699	45,258
Social security costs	1,833	1,560
Pension costs (defined contribution pension plan)	666	823
Other employee benefits	-	-
Total staff costs	51,197	47,641

Average head count in the year

The parts of the charity in which the employees work

	This year Number	Last year Number
Fundraising	1	1
Charitable Activities	4	5
Governance	1	1
Other	-	-
Total	6	7

9. **FIXED ASSETS**

	Vehicles	Office Equipment	Total
	£	£	£
Cost			
at 1 April 2021	45,800	4,110	49,910
Additions	1,275	1,665	2,940
Disposals	-2,429	-2,263	-4,692
at 31 March 2022	44,646	3,512	48,158
Accumulated Depreciation			
at 1 April 2021	28,741	4,110	32,851
Charge for year	7,947	92	8,039
Disposals	-2,376	-2,263	-4,639
at 31 March 2022	34,312	1,939	36,250
Net Book Values			
at 31 March 2022	10,334	1,573	11,907
at 31 March 2021	17,059	0	17,059

10. **FUNDS**

The Designated Fund relates to the Reserves Policy which is reviewed at the quarterly management meetings, and equates to approximately one year of running costs of the Charity.

	Opening Balance April 2021	Incoming	Outgoing	Closing Balance March 2022
	£	£	£	£
Restricted	2,900	0	0	2,900
Unrestricted - Designated	70,000	0	0	70,000
Unrestricted - General	82,934	54,950	-60,034	77,850
				0
	155,834	54,950	-60,034	150,750

11. **RELATED PARTIES**

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity.



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

HIGH WYCOMBE SHOPMORILITY

On accounts for the year
ended

31/03/2022

Charity no
(if any)

1040164

Set out on pages

1-6

(remember to include the page numbers of additional sheets)

Responsibilities and
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2022

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of ~~an applicable listed body~~ ~~of~~ ~~(insert name of applicable listed body)]~~. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

19/10/2022

Name:

UMAIR MANIR ACA

Relevant professional
qualification(s) or body

ICAEW

(if any):

--

Address:

18 LONGLAND WAY

HIGH WYCOMBE

HP12 3UN

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A

Accounts



HIGH WYCOMBE

Shopmobility

2 NEWLANDS MEADOW, EDEN, HIGH WYCOMBE, HP11 2BZ 01494 472277

Trustees' Annual Report Year ended 31 March 2021

The trustees present their report and the unaudited financial statements of the charity for the year ended 31 March 2021.

Legal and Administrative Information

Registered Charity Number: 1040164

Chairperson: Alan Switalski

Vice Chairperson: Simon Dormer

Treasurer: Sarah Fismistr

Trustees: Kathy Dix, Joe Austin, David Griffin, Jane White, Jennie Le Fevre, Cllr Lesley Clarke OBE.

Secretary: Vacant

Registered Office:

2 Newlands Meadow
High Wycombe
Buckinghamshire
HP11 2BZ

Independent Examiner: Umair Manir ACA

Bankers: Lloyds

27-31 White Hart Street
High Wycombe
Buckinghamshire
HP11 2HL

Structure, governance and management

High Wycombe Shopmobility is a registered charity who is governed by a constitution; the constitution was adopted 18-4-1994, amended 07-06-1999, amended 30-7-2001, amended 16-6-2015, amended 25-6-2020.

The Charity is managed by a board The Executive Committee which consist of not less than eight members and not more than twelve members, following the rules as set out in the constitution. They meet five times a year.

The Charity is run by the trustees who all act in an honorary capacity. A new trustee would receive copies of the previous years' Annual Report and Accounts and advised to read the Charity Commission's leaflet 'The Essential Trustee: What you need to know'.

Reserves Policy

High Wycombe Shopmobility has a reserves policy which is reviewed at the quarterly management meetings, its wording is;-

We the Trustees of High Wycombe Shopmobility intend to keep in reserve the sum of £70,000 which equates to approximately one years running costs of the charity.

This money is to enable financial liabilities to be met should there be a shortfall of income in any financial year. It may also be used to meet any unplanned expenditure or special projects as agreed by the Trustees.

The money will be used to meet the costs of closing the charity should it become necessary.

This policy will be reviewed quarterly at the scheduled meeting of the Trustees and amended as required.

Manager’s reports

The manager presents a quarterly report to the Executive Committees quarterly meetings and an Operation Report to their AGM and attends their meetings to discuss any concerns raised. The most recent report is below;-

Our Mission Statement – Shopmobility is an independent registered charity offering the free daily loan of mobility scooters, manual and powered wheelchairs to access High Wycombe Town Centre. We aim to promote independence and enhance daily living for anyone with limited mobility whether temporary or permanent. Our opening hours are Monday to Saturday 9.30am to 16.45pm and on Sundays and Bank Holidays 12.00 to 15.45pm.

High Wycombe Shopmobility opened in April 1994 and became an independent registered charity on 24th October 1994 and we celebrated our 25th Anniversary in June 2019.

The Management Committee meets five times a year and consists of a Chairperson, Vice Chairperson, Treasurer and Secretary and up to nine additional committee members; these are to include a representative of Eden Management, The Buckinghamshire Council and two members who use the service. Elections are held at the Shopmobility AGM in June/July.

A dedicated team of six part-time staff and twelve volunteers manage and run the service. They are vital to the success of the service and have all made important contributions to the service, we would like to thank them for all their hard work and support over the past year.

In our fleet of vehicles we currently have 22 scooters, 4 power chairs and 17 manual wheelchairs.

2020 has been the most difficult year for us since we opened; we closed for nearly 10 weeks from 24th March to 31st May 2020. We then re-opened on reduced hours for a month; we were just getting back to our usual customer numbers when the second lock down happened in December. This time, as an essential service, we remained open two mornings a week to enable our customers who rely on our service to undertake essential tasks in a safe and timely manner. We did not open fully until April 2021.

Although it was a difficult year our equipment was still providing a vital service enabling our customers to remain independent.

	2020	2019	2018	2017
Total usage	3001	6369	6283	5928
Average users per week	71.5	123	121	114
Total spend	£270,498	£660,801	£572,707	£544,060
Average spend	£91.45	£103.75	£91.15	£91.78
New members	140	334	343	371

We were successful with a few grants; one enabled us to purchase a card payment system which has been very important to us in the current Covid-19 pandemic and has reduced our cash handling considerably.

We did not purchase and new equipment in the financial year 2020/21 and we will be looking to decrease the amount of vehicles in 2021/2022.

We received a small grant from The Buckinghamshire Council, for which we are grateful; this is subject to a Service Level Agreement, we have been awarded the same amount for 2021/2022.

Eden Shopping Centre makes a generous revenue grant donation to help meet our annual running costs. We are most grateful not only for this financial support but also for all the other guidance and support given by their management team and staff; we would like to thank them for their continued support.

We have not been able to hold any fundraising events due to the Covid-19 pandemic. We have received £509.50 from our supporters of The Buckinghamshire Lotto and £1,584.09 from donations in our collection boxes.

Gift aid - we continue to record donations separately from our customers who have completed a gift aid declaration form. This enabled us to make a gift aid claim and GADS (Gift Aid Small Donations Scheme) for the sum of £2,072.84 for the financial year 2020-2021, this year's claim will be a lot less.

We would particularly like to thank our Management Committee led by our Chairperson Alan Switalski, for their support over the last year and to our Treasurer Sarah Fismistr for all her support and hard work managing our accounts.

Claire McMackin

Manager – High Wycombe Shopmobility

Approved by the trustees on 20th July 2021

HIGH WYCOMBE SHOPMOBILITY

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2021

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds Y/E 31/03/2021 £	Total Funds Y/E 31/03/2020 £
Income and Expenditure					
Incoming Resources					
Grants	3	45,440	827	46,267	8,549
Collecting Boxes	4	1,690		1,690	5,581
Fund Raising Activities	5	2,873		2,873	8,785
Donations	6	37,099		37,099	48,582
Interest & Gift Aid	7	2,157		2,157	2,030
Hire Charges		1,528		1,528	2,870
Profit on Sale of Fixed Assets		425		425	1,835
Total Incoming Resources		91,212	827	92,039	78,232
Resources Expended					
Co-ordinators' & Assistants Salaries	8	46,726		46,726	46,930
Staff Expenses (mileage, phone, etc)		0		0	253
Volunteer Expenses		46		46	292
Training Expenses		75		75	225
Building Repairs, Maintenance & Cleaning		786		786	1,057
Equipment Purchase		222	827	1,049	796
Equipment Repairs & Maintenance		1,309		1,309	1,202
Printing		0		0	0
Stationery		36		36	256
Postage		0		0	0
Telephone		905		905	615
Insurance		1,808		1,808	1,733
WDC Rates		0		0	1,562
Publicity		75		75	130
Subscriptions		379		379	356
Provision for Depreciation		9,675		9,675	8,627
Loss on Sale of Fixed Assets				0	0
Total Resources Expended		62,043	827	62,869	64,036
Net Incoming/(Outgoing) Resources before Transfers		29,169	0	29,169	14,196
Transfers		0	0	0	0
Purchase of Vehicles with Restricted Funds		0	0	0	0
Net Incoming/(Outgoing) Resources for the Year		29,169	0	29,169	14,196
Balances brought forward at 1 April 2020		123,764	2,900	126,664	112,468
Balances carried forward at 31 March 2021		152,934	2,900	155,834	126,664

The notes on pages ..3.. to ..6.. form part of these accounts

BALANCE SHEET AS AT 31 MARCH 2021

	Note	2021 £	2020 £
Fixed Assets			
Tangible Fixed Assets	9	17,059	24,330
Current Assets			
Cash at Bank		138,775	99,929
Prepayments		0	2,405
Current Liabilities			
Sundry Creditor			
Net Current Assets		138,775	102,334
Total Assets less Current Liabilities		155,834	126,664
Net Assets		155,834	126,664
Funds			
Unrestricted	10	152,934	123,764
Restricted		2,900	2,900
		155,834	126,664
		0	0

The Charities Act requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity at the year end and of the surplus or deficit for the year then ended. In preparing these financial statements, the Trustees are required to select suitable accounting Policies and then apply them on a consistent basis, making judgements and estimates that are prudent and reasonable. The Trustees must also prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

Approved by the Board of Trustees on 20th July 2021

and signed on its behalf by [Signature]

Chairman

The notes on pages ..3.. to ..5.. form part of these accounts

HIGH WYCOMBE SHOPMOBILITY

NOTES TO THE ACCOUNTS

2020/2021

1. STATEMENT OF ACCOUNTING POLICIES

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared under the historical cost convention and are in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 update Bulletin 1 not to prepare a Statement of Cash Flows.

Recognition of incoming resources

These are included in the Statement of Financial Activities when:

- the charity becomes entitled to the resources;
- it is more likely than not that the trustees will receive the resources;
- the monetary value can be measured with sufficient reliability.

Expenditure

Expenditure is included in the Statement of Financial Activities on an accruals basis inclusive of VAT.

Liability recognition

Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

Fixed Assets

Fixed assets used by the Charity have been capitalised (if valued at more than £500) on the basis of their historical cost. Fixed assets are depreciated over the following periods:

Vehicles	4 years
Office Equipment	4 years
Computers	3 years

2. HIGH WYCOMBE SHOPMOBILITY STATUS

High Wycombe Shopmobility has been operating as a charity throughout the whole of this accounting period.

3. GRANTS

This year High Wycombe Shopmobility received a grant from Wycombe District Council for £6,000, a Buckinghamshire Council Covid-19 Business Grant of £25,000, and a Heart of Bucks grant for £850. Due to the Pandemic, Shopmobility were also received £14,417 via the HMRC Coronavirus Job Retention Scheme.

4. COLLECTING BOXES

This income is raised through collecting boxes placed in and around High Wycombe, and by volunteers when out and about in High Wycombe. The boxes are emptied and banked weekly.

5. FUND RAISING

This relates to income received as a result of fund-raising activities. In the year to 31 March 2021 money was raised from the following activities:

Unrestricted:

	2021	2020
	£	£
Table Top Sales	2,142	1,935
Easter/Summer/Xmas Draw	222	2,441
Fund Raising Events	-	2,857
Wycombe Lotto	510	1,552
	2,873	8,785

6. DONATIONS

	2021	2020
	£	£
Unrestricted:		
Anonymous & Assorted	814	4,287
Eden	36,200	41,585
M Hibbert	10	60
A Watts	25	40
B Finch	50	35
Charities Trust	-	1,100
L Gould	-	25
Motability Pilot project	-	1,000
A Ware	-	50
Restricted:		
Cllr Lesley Clarke Ward	-	400
	37,099	48,582

Restricted Donations are to be used specifically for the purchase and maintenance of Scooter

7. INTEREST & GIFT AID

	2021	2020
	£	£
Nationwide Building Society	84	86
Gift Aid	2,073	1,944
	<u>2,157</u>	<u>2,030</u>

8. PAID EMPLOYEES

Salaries and wages

Social security costs

Pension costs (defined contribution pension plan)

Other employee benefits

Total staff costs

This year	Last year
£	£
44,403	45,258
1,740	1,560
694	823
-	-
46,837	47,641

Average head count in the year

The parts of the charity in which the employees work

	This year	Last year
	Number	Number
Fundraising	1	1
Charitable Activities	5	5
Governance	1	1
Other	-	-
Total	7	7

9. FIXED ASSETS

	Vehicles £	Office Equipment £	Total £
Cost			
at 1 April 2020	41,624	4,110	45,735
Additions	2,404	0	2,404
Disposals	1,771	0	1,771
at 31 March 2021	45,800	4,110	49,910
Accumulated Depreciation			
at 1 April 2020	17,477	3,927	21,405
Charge for year	9,492	183	9,675
Disposals	1,771	0	1,771
at 31 March 2021	28,741	4,110	32,851
Net Book Values			
at 31 March 2021	17,059	0	17,059
at 31 March 2020	24,147	183	24,330

10. FUNDS

The Designated Fund relates to the Reserves Policy which is reviewed at the quarterly management meetings, and equates to approximately one year of running costs of the Charity.

	Opening Balance April 2020 £	Incoming £	Outgoing £	Transfer to Unrestricted £	Closing Balance March 2021 £
Restricted	2,900	827	-827	0	2,900
Unrestricted -					
Designated	55,508	14,492	0	0	70,000
Unrestricted -					
General	68,256	91,212	-76,534	0	82,934
					0
	126,664	106,531	-77,361	0	155,834

11. RELATED PARTIES

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity.



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
High Wycombe Shopmobility

On accounts for the year
ended

31/03/2021

Charity no
(if any)

1040164

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 03 / 2021.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

12/10/2021

Name:

Umair Manir ACA

Relevant professional
qualification(s) or body
(if any):

ICAEW

Address:

18 Longland Way, High Wycombe, Bucks, HP12 3UN

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

--