

# Trustee's Annual Report

## Berinsfield Voluntary Day Centre 2023/24

The Day Centre continues to operate two half-days a week (Wednesday's and Friday's) offering a friendly, attentive venue for older residents to enjoy company, take part in activities and have a healthy lunch.

Client numbers have remained relatively static with 15 – 20 attendees at most sessions. Clients are largely from the village of Berinsfield, although a small number from neighbouring villages also attend.

Financially, the charity is secure in the short-term, with increased income from clients (attendees pay a fee for each day attending) and several small grants from the local authorities, other charities and local businesses. Although costs outstripped income this year, previous years of strong financial husbandry mean we retain sufficient funds to operate for the immediate future.

Our significant costs are rental of the venue – disused classrooms in the local primary school (a new 2-year lease has recently been signed) – and staffing.

Staff numbers have increased from two to three this year (allowing catering to be taken in-house at a reasonable cost-saving). We rely heavily on this team and the success of organisation is largely down to their hard work. A determination to pay a fair way, together with the worry of increased employer tax costs are a chief concern.

Although we have a small group of volunteers assisting, we have struggled to increase these numbers and a focus for the coming year must be to grow that base, most notably in transportation, since we closed our bus contract 12 months ago. Finding new trustees is also a challenge.

John Cotton

Chairman, Trustees  
April 2025

# The Berinsfield Voluntary Day Centre Accounts Y/E 31st March 2024

Charity Number: 1039922

## Income over Expenditure

c/f	Instant Access Account 01.04.2023	8048.95
	Treasurer's Account 01.04.2023	14013.30
	<b>Sub-Total:</b>	<b>£ 22,062.25</b>

## 2024

Income :	
Client Takings:	£ 19,847.00
Fundraising	£ 298.84
Donations	£ 353.95
Grants	£ 4,250.00
Grant for Kitchen	£ 5,944.00
Voluntary Transport Contributions	£ 1,555.00
Credit Interest	£ 85.69
Miscellaneous Expenses/Income	£ 8.41

**Total Income** **£ 32,342.89**

Expenditure:	
PAYE & Salaries	£ 24,829.06
Meals	£ 2,546.59
Premises Rent	£ -
Premises Maintenance	£ 1,128.00
Provisions	£ 1,091.01
Insurance	£ 509.71
Telephone	£ -
Book-Keeping	£ 1,200.00
Activities	£ 110.00
Equipment	£ 557.97
Staff Training (First Aid)	£ -
Transport	£ 3,339.00
Raffle	£ 970.23
<b>Total Expenditure</b>	<b>£ 36,281.57</b>

**Income - expenditure 2023 - 2024** **-£ 3,938.68**

**Total carried forward 1.4.24** **£ 18,123.57**

Instant Access Account 01.04.2024	£ 8,134.64
Treasurer's Account 01.04.2024	£ 9,988.93
<b>Sub-Total:</b>	<b>£ 18,123.57</b>

Prepared by : Mrs Nicola Cotton on 13th July 2024  
Treasurer- Berinsfield Voluntary Day Centre  
Signed:

X14 3DR

Checked by : Mr Graham Johnson on 20/01/2025  
Signed:  
Date: 1/20/2025

**2023**

£ 19,830.06  
£ 595.50  
£ 157.74  
£ 13,240.00  
£ -  
£ 1,620.00  
£ 15.25

**£ 35,458.55**

£ 20,988.12  
£ 2,197.07  
£ -  
£ 69.98  
£ 1,334.62  
£ 470.00  
£ -  
£ 1,200.00  
£ -  
£ 55.00  
£ 834.00  
£ 4,032.00  
£ 839.00  
**£ 32,019.79**

----- Forwarded Message -----

**Subject:**BVDC Accounts Y/e 31 March 24

**Date:**Mon, 20 Jan 2025 19:28:06 +0000

**From:**Graham Johnson <[graham@amgltd.com](mailto:graham@amgltd.com)>

**To:**[nikki@dynamicarray.co.uk](mailto:nikki@dynamicarray.co.uk) <[nikki@dynamicarray.co.uk](mailto:nikki@dynamicarray.co.uk)>

Nikki

I have reviewed the "BVDC Income vs Expenditure 23-24" accounts and the supporting files and documentation. In my view the accounts have been correctly extracted from the underlying documents and the expenditure is suitably supported by receipts.

The accounts reflect the position of the banking and include the takings and related expenditure from March 2023 and exclude the equivalent amounts for March 2024.

Please note there is a typo in cells B6 and B7, which are the wrong way round for the opening balances that they relate to.

Best wishes  
Graham