

Trustees' Annual Report

For the period



From (start date)

0 1 0 4 2 1

to end date

3 1 0 3 2 2

Section A

Reference and administration details

Charity name

Dorchester & West Dorset District Scout Council

Other names the charity is known by

DWD District Scouts

Registered charity number (if any)

1 0 3 9 8 3 3

HQ registration number

1 0 0 0 2 5 1 3

Charity's principal address

9 Stanier Road

Weymouth

Dorset

Postcode

D T 3 6 P D

Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Mr Dave Hillier	District Commissioner	
2	Mr Andrew Prowse	Chairperson	
3	Mrs Jen Wraight	Treasurer	
4	Mrs Sue Rawles	Secretary	
5	Mrs Ruth Young		
6	Mrs Phillippa Davis	Appointments Sec.	
7	Mr David Ling	DDC	
8	Mrs Joy Edwards	YL Administrator	
9	Mr Jack Woodrow	DDC	
10	Mrs Gill Collier	DDC	
11	Mr Brian Cliffe	Asset Manager	
12	Mr P Jared Parkin		
13	Mr Jeremy Edwards	DESC	
14	Mr Sam Robins	Network	
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Names and addresses of advisers (optional information but encouraged as best practice)

Type of advisor	Name	Address

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Section B	Structure, governance and management
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Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The District's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The District is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The District is managed by the District Executive Committee, the members of which are the 'Charity Trustees' of the Scout District which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:

- a) the induction and training of trustees;
- b) trustee consideration of major risks and the systems and procedures to manage them

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the District Commissioner, 3 Deputy District Commissioners and leader representation and meets every 2 months.

Members of the Executive Committee complete 'Essential Information for Executive Committee' training within the first 5 months of joining the committee.

This District Executive Committee exists to support the District Commissioner in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of District property;
- The raising of funds and the administration of District finance;
- The insurance of persons, property and equipment;
- District public occasions;
- Assisting in the recruitment of leaders and other adult

Assisting in the recruitment of leaders and other adult support;
Appointing any sub committees that may be required;
Appointing District Administrators and Advisors other than those who are elected.

Section B**Structure, governance and management (continued)****Risk and Internal Control**

The District Executive Committee has identified the major risks to which they believe the District is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The District would request the use of buildings, property and equipment from groups within the District. Similar reciprocal arrangements exist with these organisations. The District has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The District through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The District is primarily reliant upon income from fundraising. The District does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise subscriptions to increase the income to the District on an ongoing basis, either temporarily or permanently.

Reduction or loss of volunteers. The District is totally reliant upon volunteers to run and administer the activities of the District. Activities, in particular Fundraising activities, would have to be reduced or curtailed until more volunteers could be recruited.

The District has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments, including online banking, and comprehensive insurance policies to ensure that insurable risks are covered.

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate with others and make friends.</p> <p>The Scout Method Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.</p>
Summary of the main activities in relation to these objects	
Additional details of the objectives and activities (optional information but encouraged as best practice)	
<p>You may choose to include further statements, where relevant, about:</p> <ul style="list-style-type: none"> • policy on grantmaking; • contribution made by volunteers; 	<p>The District were pleased to support our 6 young people who are attending the World Scout Jamboree.</p>
Public benefit statement	<p>The District meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.</p>

Section D**Achievements and performance**

Summary of the main achievements of the charity during the year

Gradual return to usual programme in line with the CoVid restrictions. Maintenance of membership numbers.

Section E**Financial Review**

Brief statement of the charity's policy on reserves

Reserves Policy

The District's policy on reserves is to hold sufficient resources to continue the charitable activities of the District should income and fundraising activities fall short. The District Executive Committee considers that the group should hold a sum equivalent to 24 months running costs, circa £16000.

The District holds reserves of approximately £25,000 against this at year end. This is above the level required for operating expenses. However this can be explained by holding deposits for particular projects - e.g. supporting groups which need financial support and the improvement of campsites managed by the District.

Quantify and explain any designations

£75,000 (from the sale of the old HQ) was held in a notice savings account and contributed to the overall cost of new building.

Details of any funds materially in deficit (circumstances plus steps to eliminate)

Further financial review details (optional information)

<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> the charity's principal sources of funds (including any fundraising); investment policy and objectives how expenditure has supported the key objectives of the charity; 	<p>The ScoutPost scheme came back into operation in 2021. Funds again were used to support the everyday running of the District.</p> <p>The District's Income and Expenditure is small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The District therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks and building societies. The District Executive regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the District Executive considers the cash flow requirements.</p> <p>The new building was completed and became the home of 1st Beaminster Scout Group and now welcomes other scout and guide groups to camp with enhanced facilities.</p>
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Section F	Other Optional Information
Plans for future periods (details of any significant activities planned to achieve them)	

Section G	Declaration
The trustees declare that they have approved the trustees' report above	
Signed on behalf of the charity's trustees	
Signature(s)	
Full name(s)	Andrew Prowse Jennifer Wraight
Position (eg Secretary, Chair)	District Chair Treasurer
Date	2 9 0 9 2 2

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Dorchester & West Dorset District Scout Council

Receipts and Payments Account



	For the year from	01/04/2021	To	31/03/2022	
Receipts	District Account £	Explorer Account £		2021/22 Total funds £	2020/21 Total funds £
Donations, legacies and similar income					-
Membership subscriptions	31,693	3,370		35,063	30,989
Less: Membership subscriptions paid on (National/County/Area/District)	- 23,897	- 1,851		- 25,748	- 34,422
Net membership subscriptions retained	7,797	1,519		9,316	- 3,433
Donations	94	20		114	257
GRANTS COVID	9,294			9,294	32,181
Gift Aid	488			488	967
Sundries				-	30
Sub total	17,673	1,539		19,212	30,002
Badges	4,410			4,410	1,451
Development/Group Support				-	0
District	472	7,825		472	
International		600			
Young Leaders	5			5	180
Youth Programme & Activities	1,723	14,118		1,251	11,229
Rent income from Campsites	5,851			5,851	440
Closure of Savings Accounts	33,619			33,619	100,000
Sub total	46,080	22,543		68,623	113,700
Fundraising (gross)				-	-
100 Club	891			891	780
Scout Post	6,865			6,865	515
Curry Lunch	-			-	-
Explorer				-	0
Sub total	7,756	-		7,756	1,295
Investment income				-	-
Bank /Building Society Interest				-	-
CAF 12 month Saver				-	-
Sub total	-	-		-	5,153
Total Gross Income	79,306	24,082		103,388	146,717

Dorchester & West Dorset District Scout Council
Receipts and Payments Account

	For the year from	01/04/2021	To	31/03/2022	
Payments	District Account	Explorer Accounts		2021/22 Total funds	2020/21 Total funds
	£	£		£	£
Charitable Payments					
Youth programme and activities	3,188	28,333		31,521	10,975
Deveolpment/Group Support	16			16	16
Adult support and training	-			-	-
BJC Campsite	2,179			2,179	4,688
Scoutland	80,579			80,579	31,240
Little Britain				-	860
Insurance	1,065			1,065	555
Repairs and Renewals	20			20	20
Licence & Professional Fees	204			204	208
District Admin	728			728	468
Trustee Expenses	389			389	364
Charity Donations (from collections)	-			-	-
Sundry District/Unit Payments	369			369	100
District Events- St Georges Day - AGM	-			-	-
Badges	4,550	27		4,577	625
Young Leaders	60			60	60
Network	-			-	-
SAS	-			-	-
Equipment	-			-	-
Out of District Activities + International	-			-	-
Sub total	93,347	28,360		121,707	50,179
Fundraising expenses				-	-
100 Club	437			437	342
Scout Post	1,643			1,643	88
Cash4Coins				-	-
Curry Lunch				-	-
Sub total	2,080	-		2,080	430
Total Gross Expenditure	95,427	28,360		123,787	50,609
Transfer to Savings Account	80,000			80,000	5,000
Total payments	175,427	28,360		203,787	55,609
Net of receipts/(payments)	- 96,121	- 4,278		- 100,399	94,541
Transfers between funds				-	-
Cash funds last year end	150,767	11,032		161,799	67,256
Cash funds this year end	50,036	6,755		56,791	161,799

Statement of assets and liabilities at the end of the year

	District £	Explorer £	2021/22 Total funds £	2020/21 Total funds £
Cash funds				
Bank current account	50,036	6,755	56,791	161,799
Bank deposit account				
CAF Savings Account	12,054		12,054	41,776
Monmouth Building Society	75,000		75,000	-
Cash/Floats			-	-
Total cash funds	137,090	6,755	143,845	203,575
Other monetary assets				
Tax claim			-	-
Debts due from the County/Area/District/Group			-	346
Insurance claim			-	-
Sub total	-	-	-	346
Investment assets				
Investment property - detail			-	-
Other investments - detail			-	-
Sub total	-	-	-	-
Non monetary assets for charity's own use				
Badge stock	4,202		4,202	4,202
Shop stock			-	-
Other stock			-	-
Land and buildings	350,000		350,000	175,000
Motor vehicles			-	-
Scouting equipment, furniture etc	5,250	1,000	6,250	6,250
Other			-	-
Sub total	359,452	1,000	360,452	185,452
Liabilities				
Accounts not yet paid			-	-
Expenses incurred but not invoiced			-	-
Subscriptions not yet paid	31,390	-	31,390	24,243
Loan - detail			-	-
Other liabilities			-	-
Sub total	31,390	-	31,390	24,243

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 29.09.2022 and signed on their behalf by

Signature





Print Name

Andrew Prowse

Chair

Jen Wraight

Treasurer

Independent Examiner's Report to the Trustees of the

DORCHESTER & WEST DORSET SCOUT DISTRICT SCOUT COUNCIL

Charity No. 1039833

I report on the accounts of the District for the year ended 31.03.2022.

which comprise the Statement of Financial Activities, the Balance Sheet and related notes.

This report is made solely to the trustees in accordance with Section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work.

Respective responsibilities of Trustees and Examiner

The District's trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 144 of the Charities Act 2011 (the Charities Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under Section 145 of the Charities Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145(5)(b) of the Charities Act); and
- To state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the District and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view, and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below *):

1. which gives me reasonable cause to believe that in, any material respect, the requirements

- to keep accounting records in accordance with Section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: STEPHEN MARLEY

Qualification: BANK MANAGER (RETIRED)

Address: FLAT 3 35 PRESTON ROAD
WIMBORNE DT3 6PX

Date: 1 7 22