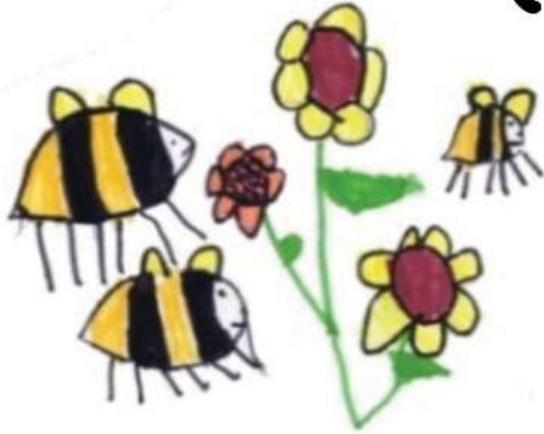


The Beehive



Childcare Group

Pre-School, Breakfast, After School
and Holiday Clubs

Annual Report
2023 - 2024

Registered Charity Number. 1039617
The Beehive Child Care Group, Eaton Parish Hall, Colman Road
Norwich, NR4 7AW. Tel. 01603 259193

**REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS FOR THE YEAR ENDED 31
AUGUST 2024**

Trustees

M Blissett, Chair
C Walker, Secretary
K Tutt, Treasurer

Registered charity number

1039617 (England & Wales)

Principal office

Kinchen Hall, Colman Road, Norwich NR4 7AW

Accountants

GLX Accounting Ltd, 69-75 Thorpe Road, Norwich NR1 1UA

Manager

Tina Royal

SENDCO

Emma Ede

Administrator

Emma Emmerson

Fundraising Co-ordinator

Hannah Green

TRUSTEES' REPORT FOR THE YEAR ENDED 31 AUGUST 2024

The Trustees present their annual report together with the financial statements of The Beehive Childcare Group for the year 1 September 2023 to 31 August 2024.

Objectives and Activities

a. Policies and objectives

The objects of the charity are:

- To provide the necessary facilities for the daily care, recreation, and education of children below compulsory school age and
- To provide the necessary facilities for the daily care, recreation, and education of children of school age, out of school hours and
- To advance the education and training of persons in the provision of such care, education, and recreational facilities.

b. Main activities undertaken to further the charity's purposes for the public benefit

The academic year of 2023/2024 was another busy year for Beehive

In December we took part in the Early Talk Boost programme which provided us with another option for supporting children with their speech and language. In March we applied for two separate Quality and Inclusion grants. The first was to create a sensory room at our Jubilee setting which has been well received by the children, and the second grant was to enable us to extend our After School Club times to 6pm. This grant also included the purchase of additional resources, including a large amount of den building equipment. Both of our settings were visited by Ofsted this year, with Jubilee having their first ever inspection in March, and Kinchen hall being inspected in April. Both settings received an overall rating of GOOD which we are all very proud of.

Staff continued to upskill and took advantage of free training that remained available through Early Years. This included domestic and honour-based abuse training for all staff, Norfolk Graded Care Profile Training, Safeguarding, Food Hygiene, and Government Prevent Training.

The staff were also able to access additional free training through the Early Years Alliance. Tina continued to attend regular Leaders and Managers meetings, and Emma Ede continued to attend the regular SendCo Networks. Mackenzie started her level 2 in Childcare qualification, and both Malcolm and Clare attended Safeguarding for Committees training.

Throughout the year we continued to welcome our families in for different events, including a Christmas performance, a craft morning, den building, our Christmas Fayre, Sports Day, an end of year family picnic, and for the school leaver's Performance and Graduation at the end of the year. The children enjoyed many other activities throughout the year such as learning about bees for World Bee Day, visits from alpacas, Minidons, Mini Monsters, and the local firemen with their fire engine. Students from City College have also continued to visit us on a regular basis to work with the children as part of their own studies. We celebrated lots of different occasions throughout the year, with visits from our local vicar, Patrick, and some of our parents to read stories to the children during Storytelling Week, a sports week, a Christmas party and a visit from Santa. The children continued to enjoy doing yoga every morning at Beehive, and at the end of May we turned the Hive room into a beach for pre-school and then Holiday Club at Kinchen Hall. This included lots of sand, paddling pools and a visit from the ice-cream man. The children in the Hive also became published authors by entering the My First Poem competition, where all submitted entries were collated into a book.

As a setting we continued to enjoy activities in our wider community by collecting donations for Harvest Festival, creating a large fish artwork for a festival at Christ Church, making regular trips with small groups of children to the local library, and taking our school leavers on trips throughout the year, which included trips to the theatre, Notcutts, Pets at Home, and the Plantation Gardens. We continued to be part of the Holiday Activity and Food programme (HAF) providing support to the most vulnerable families over the summer and Easter holidays, by providing funded sessions and a packed lunch. We have also supported other charities this year. We raised money for Save the Children during our Christmas Jumper Week and donated food to the local food banks as part of our Harvest Festival celebrations.

Achievements and performance

Throughout the year 2023/2024 Beehive provided childcare for a total of 225 children across all of its provisions. This is broken down as follows: 126 pre-school families, 75 Breakfast/After School Club children, and 24 Holiday Club only families. Of our pre-school families 27 children were eligible for 2-year funding for disadvantaged children, 5 children were eligible for the new 2-year-old, working family funding which launched in April 2024, and 17 families claimed the extended 30 hours funding. Our services are accessed by a variety of families with a diverse mixture of ethnicity and backgrounds. 18% of our children had English as an additional language which matched the numbers for last year. First languages included Polish, Pakistan, Arabic, Tamil, Lithuanian, Albanian, Malayalam, Bengali, Czech, French, Croatian, Portuguese, Nepali, Saudi, Shona, Sinalese, Serbian, Greek, Trigain, Indian, Teluqu, Yoruban, Gujarati, Hindu, Kannada, Filipino, and Italian.

The Manager and Room Leaders have continued to meet on a weekly basis to discuss any matters that arise and to continue to improve the setting. We have continued to use a local, self-employed gardener/handy man to take care of jobs at Beehive, and Jacqui Webb has continued to be our self-employed bookkeeper.

Throughout the year the Management Team have continued to review all policies and procedures, as well as financial matters. In April 2024 a fee increase was introduced to ensure that we remained financially viable as the minimum wage increased.

Kinchen Hall continued to be a venue available for the local community to hire, and was used for both the local and general elections, as well as being booked 14 times over the course of the year. Sadly this is a 30% drop on last year as less people have hired the hall for birthday celebrations. The Management Team have continued to meet regularly with the Parish Council, to manage the hall and to liaise on repairs and improvements. This year we have cleared the car park to make it a more open and safe space, and we have added a bench and some planters. The Parish Council has carried out repairs to the water heater and replaced the windows in the toilets.

The Fundraising team had a good year raising a grand total of £823, however this was a 38% decrease on the previous year. The funds were raised through a variety of means, including pre-school photos, raffles, the Christmas fayre, Christmas card orders, the selling of second-hand uniform and clothes, and an end of year party.

The trustees would like to thank all our staff for their hard work during the year. Also, many thanks to our volunteers for supporting us. We wish all the best to the children leaving the setting to attend school in September and look forward to seeing some of them again in our Out of School clubs. As this 2023–2024-year ends, we look forward to another happy and successful year in 2024-2025.

M. Blissett
CHAIR

Approved by the Board: June 2025

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE BEEHIVE CHILDCARE GROUP

I report to the charity's Trustees on my examination of the accounts of the charity for the year ended 31st August 2024.

Responsibilities and basis of report

As the Trustees of the charity, you are responsible for the preparation of the accounts in accordance with the requirement of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants in England and Wales.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that, in any material aspect:

- the accounting records were not kept in accordance with section 130 of the 2011 Act; or
- the accounts do not accord with those records; or
- the accounts do not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

Grant Miles ACA
Institute of Chartered Accountants in England and Wales

On Behalf of GLX Accounting Limited
69-75 Thorpe Road
Norwich NR1 1UA

THE BEEHIVE CHILDCARE GROUP

Balance Sheet - 31st August 2024

	Notes	2024	2023
Fixed Assets			
Tangible Assets	11	17,054	21,627
Current Assets			
Debtors	12	12,778	14,296
Bank Balances		126,450	135,795
		<hr/>	<hr/>
		139,228	150,091
		-----	-----
Creditors: Amounts falling due within one year	13	(33,262)	(30,707)
		-----	-----
Net Current Assets		105,966	119,384
		<hr/>	<hr/>
Net Assets		£ 123,020	£ 141,011
		<hr/>	<hr/>
Reserves			
Total reserves	14	£ 123,020	£ 141,011
		<hr/>	<hr/>

M. Blissett, Chair

Approved by the Board: June 2025

The Notes on pages 3 to 10 form part of these Accounts

THE BEEHIVE CHILDCARE GROUP

Statement of Financial Activities for the year ended 31st August 2024

	Notes			2023/24	2022/23
		Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
Income from:					
Incoming Resources					
Charitable Activities	2	144,514	266,873	411,387	399,480
Other Trading Activities	3	1,109	-	1,109	1,319
Investments	4	2,026	-	2,026	1,046
Other Income	5	9,545	-	9,545	2,507
Total Incoming Resources		157,194	266,873	424,067	403,902
Expenditure on:					
Raising Funds	6	-	-	-	-
Charitable Activities		175,185	266,873	442,058	389,934
Other		-	-	-	-
Total Expenditure		175,185	266,873	442,058	389,934
Net Income before other recognised gains and Losses:					
Net movement in funds		(17,991)	-	(17,991)	13,968
Reconciliation of funds:					
Total fund brought forward		141,011	-	141,011	127,043
Total funds carried forward		123,020	-	123,020	£ 141,011

THE BEEHIVE CHILDCARE GROUP

Notes to the Accounts for the year ended 31st August 2024

1. Accounting Policies

(a) Basis of Preparation

The charity is a public benefit entity and therefore the financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

(b) Going Concern

The accounts are prepared on a going concern basis and there are no material uncertainties that make the going concern assumption doubtful.

(c) Income

Income is recognised in the Statement of Financial Activities (sofa) when:

- The charity becomes entitled to the resources
- it is more likely than not that the trustees will receive the resources; and
- the monetary value can be measured with sufficient reliability.

Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP). The charity has received government grants in the reporting period

(d) Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. The charity has incurred expenditure on support costs.

All expenditure is inclusive of irrecoverable VAT.

(d) Tangible fixed assets and depreciation

Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment. These are capitalised if they can be used for more than one year, and cost at least £1,000. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following basis:

Office equipment	25% reducing balance
Property improvements	10% straight line

(e) Interest Receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity, this is normally upon notification of the interest paid or payable by the Bank.

(f) Operating Leases

Rentals under operating leases are charged to the Statement of Financial Activities on a straight-line basis over the term of the lease.

THE BEEHIVE CHILDCARE GROUP

Notes to the Accounts for the year ended 31st August 2024

(g) Debtors

Trade and other debtors are recognised as the settlement amount after any trade discount offered. Subsequently, they are measured at the cash or other consideration expected to be received. Prepayments are valued at the amount prepaid, net of any trade discount due.

(h) Cash at Bank in Hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition, or opening of the deposit, or similar account.

(i) Liabilities and Provisions

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event. It is probable that a transfer of economic benefit will be required in settlement and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide. Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The discount is recognised within interest payable and similar charges. The charity has creditors which are measured at settlement amounts less any trade discounts

(j) Financial Instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

(k) Pensions

The charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the charity to the fund in respect of the year.

(l) Fund Accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees, to further the general objectives of the charity and which have not been designed for other purposes.

Restricted funds are funds to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

THE BEEHIVE CHILDCARE GROUP

Notes to the Accounts for the year ended 31st August 2024

2. Income from charitable activities

	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total Funds 2024 £	Total Funds 2023 £
Early Years Funding	-	266,873	266,873	259,833
Non-Funded Fees	144,232	-	144,232	139,337
Nursery Milk Scheme	282	-	282	310
	<hr/>	<hr/>	<hr/>	<hr/>
	144,514	266,873	411,387	399,480
	<hr/>	<hr/>	<hr/>	<hr/>

3. Fundraising Income

	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total Funds 2024 £	Total Funds 2023 £
Fundraising and Donations	1,109	-	1,109	1,319
	<hr/>	<hr/>	<hr/>	<hr/>

4. Investment Income

	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total Funds 2024 £	Total Funds 2023 £
Bank Interest	2,026	-	2,026	1,046
	<hr/>	<hr/>	<hr/>	<hr/>

5. Other Income

	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total Funds 2024 £	Total Funds 2023 £
Hall Bookings	2,545	-	2,545	2,057
Other Grants Received	7,000	-	7,000	-
	<hr/>	<hr/>	<hr/>	<hr/>
	9,545	-	9,545	2,057
	<hr/>	<hr/>	<hr/>	<hr/>

THE BEEHIVE CHILDCARE GROUP

Notes to the Accounts for the year ended 31st August 2024

6. Analysis of Expenditure by Type

	Staff Costs 2024 £	Other Costs 2024 £	Total Funds 2024 £	Total Funds 2023 £
Expenditure on Raising Voluntary Income	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
Cost of Generating Funds	-	-	-	-
Early Years Childcare (notes 7&8)	365,028	77,030	442,058	389,934
	<hr/>	<hr/>	<hr/>	<hr/>
	<hr/>	<hr/>	<hr/>	<hr/>
Total 2023	365,028	77,030	442,058	389,934
	<hr/>	<hr/>	<hr/>	<hr/>

7. Direct Costs

	Total 2024 £	Total 2023 £
Hall Licence Fee	23,930	23,151
Outings and Activities	757	147
Paper, Paint and Materials	14,276	8,585
Milk and Groceries	1,408	1,522
Wages and Salaries	341,218	306,502
National Insurance Contributions	18,384	14,146
Pension Costs	5,426	5,008
	<hr/>	<hr/>
	405,399	359,058
	<hr/>	<hr/>

8. Support Costs

	2024 £	2023 £
Legal and Professional Costs	6,590	6,240
Insurance	2,376	2,157
Rent and Utilities	5,690	5,708
Premises Maintenance	4,006	5,244
Telephone and Computer Costs	4,678	3,715
Printing and Photocopying	1,154	583
Other Payments	6,132	1,248
Depreciation	4,573	4,861
Governance Costs	1,460	1,120
	<hr/>	<hr/>
	36,659	30,876
	<hr/>	<hr/>

THE BEEHIVE CHILDCARE GROUP

Notes to the Accounts for the year ended 31st August 2024

9. Net Income/(Expenditure)

This is stated after charging:

	2024	2023
	£	£
Depreciation of Tangible Fixed Assets:		
- owned by the charity	4,573	4,861
Independent Examiner's Fees	1,308	1,120
Advisory Fees	152	-
	<hr/>	<hr/>

During the year, no Trustees received any remuneration (2023-Nil).

During the year, no Trustees received any benefits in kind (2023-Nil).

During the year, no Trustees received any reimbursement of expenses (2023-Nil).

10. Staff Costs

	2024	2023
	£	£
Wages and Salaries	341,218	306,502
Social Security Costs	18,384	14,146
Other Pension Costs	5,426	5,008
	<hr/>	<hr/>
	365,028	325,656
	<hr/>	<hr/>

The average number of persons employed by the charity during the year were as follows:

	2024	2023
Manager	1	1
Supervisor	1	1
Assistants	21	22
Administrators	2	2
Cleaner	1	1
	<hr/>	<hr/>
	26	27
	<hr/>	<hr/>

No employee received remuneration amounting to more than £60,000 in either year.

THE BEEHIVE CHILDCARE GROUP

Notes to the Accounts for the year ended 31st August 2024

11. Tangible Assets

	Equipment £	Property Improvements £	Total £
Cost - 1.9.23 22,952	37,060	60,012	
Additions	-	-	-
	<hr/>	<hr/>	<hr/>
Cost - 31.8.2422,952	37,060	60,012	
	<hr/>	<hr/>	<hr/>
Depreciation - 1.9.23	19,486	18,899	38,385
Charge in the year	867	3,706	4,573
	<hr/>	<hr/>	<hr/>
Depreciation - 31.8.24	20,353	22,605	42,958
	<hr/>	<hr/>	<hr/>
Net Book Value - 31.8.24	2,599	14,455	17,054
Net Book Value - 31.8.23	3,466	18,161	21,627

12. Debtors

	2024 £	2023 £
Trade Debtors	10,009	11,555
Other Debtors	2,769	2,741
	<hr/>	<hr/>
	12,778	14,296
	<hr/>	<hr/>

13. Creditors:

Amounts falling due within one year

	2024 £	2023 £
Trade Creditors	233	3,604
Other Taxation and Social Security	4,200	4,181
Other Creditors	18,311	10,823
Accruals	2,415	2,665
Deferred Income	8,103	9,434
	<hr/>	<hr/>
	33,262	30,707
	<hr/>	<hr/>

Income has been deferred in 2024 because fee income relating to the year ended 31st August 2025 was received in advance. This income will be recognised in September 2024.

THE BEEHIVE CHILDCARE GROUP

Notes to the Accounts for the year ended 31st August 2024

14. Statement of Funds

	Balance 1.9.23 £	Income £	Total Funds Expenditure £	Balance 31.8.24 £
Unrestricted Funds:				
General Fund 141,011	157,194	(175,185)	123,020	
	_____	_____	_____	_____
Restricted Funds:				
Early Years Funding	-	266,873	(266,873)	-
Staff Funding -	-	-	-	
	_____	_____	_____	_____
		266,873	(266,873)	-
	_____	_____	_____	_____
Total of Funds	141,011	424,067	(442,058)	123,020
	_____	_____	_____	_____

Statement of Funds - prior year

	Balance at 1.9.22 £	Income £	Funds Expenditure £	Balance at 31.8.23 £
Unrestricted Funds:				
General Fund 127,043	144,069	(130,101)	141,011	
	_____	_____	_____	_____
Restricted Funds:				
Early Years Funding	-	259,833	(259,833)	-
Staff Funding -	-	-	-	
	_____	_____	_____	_____
	-	259,833	(259,833)	-
	_____	_____	_____	_____
Total Funds 127,043	403,902	(389,934)	141,011	
	_____	_____	_____	_____

THE BEEHIVE CHILDCARE GROUP

Notes to the Accounts for the year ended 31st August 2024

15. Analysis of net assets between funds

	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total Funds 2024 £
Tangible Fixed Assets	17,054	-	17,054
Current Assets	139,228	-	139,228
Creditors due within one year	(33,262)	-	(27,298)
	<hr/>	<hr/>	<hr/>
	123,020	-	128,984
	<hr/>	<hr/>	<hr/>

Analysis of net assets between funds - prior year

	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total Funds 2023 £
Tangible Fixed Assets	21,627	-	21,627
Current Assets	150,091	-	150,091
Creditors due within one year	(30,707)	-	(30,707)
	<hr/>	<hr/>	<hr/>
	141,011	-	141,011
	<hr/>	<hr/>	<hr/>

16. Pension Commitments

The charity operates a defined contributions pension scheme. The assets of the scheme are held separately from those of the charity in an independently administered fund. The pension costs charge represents contributions payable by the charity to the fund and amounted to £5,426 (2023-£5,008). Contributions totalling £623 (2023 - £582) were payable to the fund at the Balance Sheet date and are included in creditors.

17. Operating Lease Commitments

At 31st August 2024 the total of the Charity's future minimum lease payments under non-cancellable operating leases were:

	2024 £	2023 £
Amounts Payable:		
within one year	16,224	16,224
between 2 & 5 years	-	-
later than 5 years	-	-
	<hr/>	<hr/>

18. Related Parties

The charity does not have any transactions with related parties that require disclosure.

19. Controlling Parties

The charity is controlled by the trustees.

20. General Information

The charity is a public benefit entity and a registered charity in England and Wales and is unincorporated. The address of the principal office is Kinchen Hall, Colman Road, Norwich, NR4 7AW.