



## Trustee Annual Report (September 2021 – August 2022)

Charity Name: Modbury Preschool  
Registered Charity Number: 1039616  
Address: Barracks Road, Modbury, Devon PL21 0RF

### **Chairman's Report, September 2020-August 2021**

#### **Trustee Names**

<b>Role</b>	<b>Name</b>	<b>Action</b>
Chairman	Becky Phelan	
Treasurer	Kate Miller	
Secretary	Becca Pepperell	
Manager	Kate Porter	Until Dec 2021
	Laura Hanrahan	Dec 21-June 22
	Danielle Light	July 22-present

Hello, my name is Becky Phelan and I have now been Chairman of the Modbury Preschool Committee for 4 years. Kate Miller has now been Treasurer for 3 years, Becca Pepperell joined us in November 2020 as Secretary and Fundraising Lead.

As you know, there have been some management changes over the last year. The longstanding former manager, Kate Porter, left in December 2021, with Laura taking her place. She then left us in June, with Danielle taking on the role of Acting Manager, and Kim as Acting Deputy Manager. They have both performed wonderfully and the committee are delighted. We were all so please when Danielle interviewed for and was appointed in the substantive role in early September, and is so far so fantastic!!

The academic year of September 2021 and August 2022 has seen the recommencement of some fundraising events. The annual Christmas Grotto was able to take place in late November, which is always a wonderfully festive occasion. Hopefully as the local community gradually feels braver with bigger social events, we can look forwards to bigger and better events than ever.

As you are all aware, the Preschool's biggest improvement this year is the garden. Becca and her team of helpers worked tirelessly over the summer months and it really is a site to behold. I hope it is as fun as it looks and the children are enjoying it. Thank you to everyone involved in its creation.

I know I say it every year, but we could not be nearly as successful without the lovely staff. We've got Veronika and Emma well under way with their qualifications and we look forward to having them as fully fledged preschool workers. The children think the world of them all and so do I, so thank you to each and every one of you. Nell needs to be recognised again for her continued behind the scenes work. She is a vital part of the smooth running of the business and I know she is a great support to both Danielle and the rest of the staff. Keep up the good work everyone!

It is strange to think that this is my last AGM. I joined the committee when my now 9-year-old was 2. Initially as a basic member, then as secretary and then as Chair. I feel very personally about it, and very proud of how it has weathered the storms the last few years have thrown at us. Ade, please take care of it for me! Preschool, I think you are in good hands.

If anyone is interested in finding out more about joining or helping the committee, we are always looking for new members. As you know, we are particularly looking for a Treasurer and Secretary. We are really keen to get an enthusiastic team of volunteers together to properly get going with fundraising events throughout the academic year. It can be anyone with a link to a preschool child – not only mothers!! There is a bit of official paperwork to complete, but we can guide you through that. Please ask any one of us if you would like to find out more.

Thank you for coming this evening and do let me know if you have any questions.

Becky Phelan, Chairman  
Modbury Preschool – November 2022

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Profit and loss and balance sheet for Modbury Preschool			
Profit and loss report			
INCOME		EXPENDITURE	
Grants	77640.43	Rents, Rates, Utilities	4845.35
Session Fees	44878.29	Wages	112130.69
Vouchers	3947.75	HMRC	6487.50
Donations	7798.42	Insurance, PLA	959.18
Sundries	1209.49	Office, Computer	8747.29
Interest	3.77	Supplies, Shopping	8802.89
Treasurer 2 accou	3868.35	Maintenance	381.60
		Training	1343.76
		Travel outings	641.10
		Marketing	2148.15
		Petty Cash	50.00
		Sundries	1130.00
		Fundraising	7819.13
		Fundraising account	593.49
		EYPP	48.29
		Treasurer 2 account	5511.45
Total	139346.50	Total	161639.87
Profit/Loss			-22293.37

1st September 2020 - 31st August 2021			
Balance sheet			
ACCOUNTS		Opening cash position	
		Profit/loss	-22293.37
		Closing cash position	78050.51
BANK		2021	2022
TREASURER ACC	68126.06	47472.02	
FUNDRAISING ACC	2160.82	517.72	
RESERVE ACC	15999.81	16001.81	
CONTINGENCY ACC	14057.19	14058.96	
	100343.88	78050.51	
		Two green figures should be the same	

# Independent examiner's report on the accounts



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Section A

## Independent Examiner's Report

**Report to the trustees/  
members of**

Modbury Pre-school

**On accounts for the year  
ended**

31<sup>st</sup> August 2022

**Charity no  
(if any)**

1039616

**Set out on pages**

2

(remember to include the page numbers of additional sheets) <sup>2</sup>

**Respective  
responsibilities of  
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed. [The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [named body]]. *Delete [ ] if not applicable.*

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent  
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent  
examiner's statement**

In connection with my examination, no matter has come to my attention (other than that disclosed below \*)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

**Signed:**

*Nicola Hooper*

**Date:**

23/10/2022

<b>Name:</b>	NICOLA HOOPER
<b>Relevant professional qualification(s) or body (if any):</b>	MAAT
<b>Address:</b>	21 CHERRY TREE CLOSE
	EXETER
	DEVON EX4 5AT

## Section B

## Disclosure

Only complete if the examiner needs to highlight material problems.(E.g. accounting records have not been kept in accordance with s132 of the Charities' Act 2011 and those accounts do not comply with the requirements of the 2008 Regulations setting out the form and content of charity accounts; any material expenditure or action which appears not to be in accordance with the trusts of the charity; any failure to be provided with information and explanations by any past or present trustee, officer or employee; and any material consistency between the accounts and the trustees' annual report.)

**Give here brief details of any items that the examiner wishes to disclose.**