

# MODBURY PRE-SCHOOL

England & Wales · Charity number 1039616

## Details

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**Other names** MODBURY PLAYGROUP, MODBURY PRE-SCHOOL

**Status** Registered

**Legal form** Other

**Registered** 1994-07-28

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Modbury Preschool  
Barrack Road  
Modbury  
Ivybridge  
Devon  
PL21 0RB

**Phone** 01548831477

**Email** [modburypreschool@hotmail.co.uk](mailto:modburypreschool@hotmail.co.uk)

**Website** <http://www.modbury-preschool.org.uk>

## Activities

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**Objects:** TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN BELOW COMPULSORY SCHOOL AGE BY (A) PROVIDING SAFE AND SATISFYING GROUP PLAY, IN WHICH PARENTS HAVE THE RIGHT TO TAKE PART(B) ENCOURAGING OTHER CHARITABLE ACTIVITIES THROUGH WHICH PARENTS MAY HELP THE CHILDREN(C) FURTHERING THE AIMS OF THE PRE-SCHOOL LEARNING ALLIANCE

**Activities:** Modbury Pre-school and School's Out offers childcare for pre-school children from the ages of 2-5 years during the core day, then for children from 3-11 for wrap-around care and holiday club. The Pre-school operates five days a week in term for 50 weeks of the year and is in a dedicated classroom on the site of Modbury Primary School.

## Classification

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- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People

## Geography

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- Devon

## Finances

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Period end	Income	Expenditure	Assets	Employees
2025-08-31	£214,082	£182,559	-	-
2024-08-31	£202,570	£176,770	-	-
2023-08-31	£176,226	£158,017	-	-
2022-08-31	£139,346	£161,639	-	-
2021-08-31	£145,422	£141,437	-	-
2020-08-31	£155,600	£153,016	-	-

## Trustees

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Name	Role	Appointed
<b>Adrian Atkinson</b>	Chair	2022-11-02
Alex Copsey		2023-12-01
Danielle Light		2022-09-05
Heather Francis		2024-12-01
Laura Elizabeth Pinsent		2025-11-13
Rachel Hart		2022-11-23
Samantha Warner		2024-11-20

**MODBURY PRE-SCHOOL**

England & Wales - Charity number 1039616

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# Accounts

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# Modbury Preschool Treasurer's Report

13<sup>th</sup> November 2025

Following a successful 2024, the Preschool started the 2025 year with the ability to begin to reinvest money back into the preschool, following previous years of financial recovery, and to continue on the mission to make Modbury the best Preschool in the area.

This took the form of doubling the staff training budget for 2025, and ringfencing funding for two years to be able to offer three free additional weekly activities to the children, including language lessons, Sport from Plymouth Argyle, and a venture themed outdoor learning session.

As the 2025 financial year comes to a close, the Preschool has again performed well.

Expenditure for the year totalled £182,559 an increase of 2.7% from last year, with wages, insurance, and outing travel costs forming the majority of the increase.

Income from Grants and direct session fees were up by 7.1% from last year to £164,788.

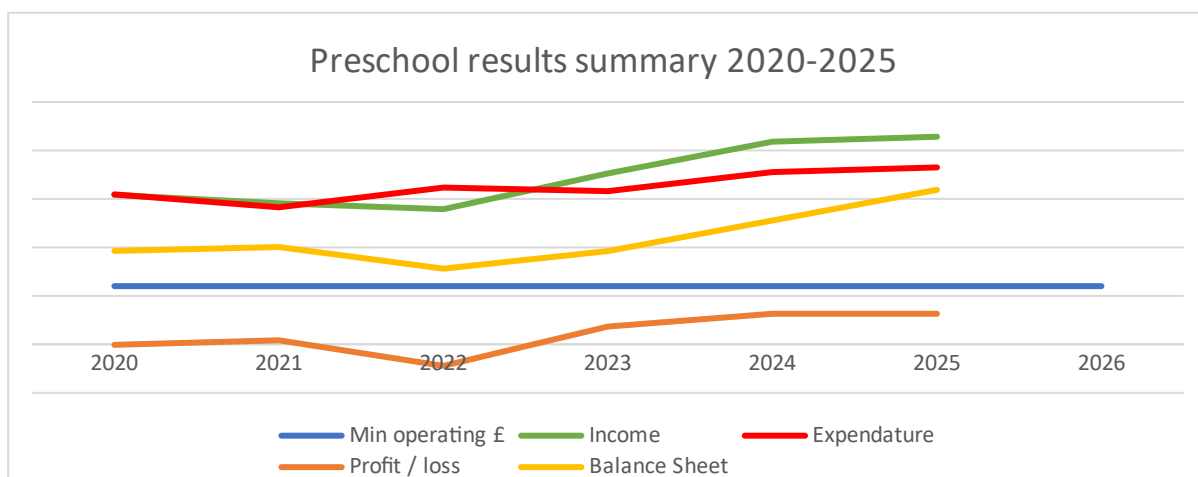
Income from Breakfast club, Afterschool club and Holiday club again proved crucial in maintaining a positive cashflow, with a slight increase in income from last year of 3.5% to £42,670.

Again the preschool benefitted from a fantastic effort from all our fundraisers, with a total of £4100 being raised though successful Santa's Grotto, May Fair cake stall, a regular contribution from Christina Pope's Party Kit hire and of course, the legendary Knighton Daze event.

Through all the hard effort made by our staff, fundraisers and parents, the preschool ended the year with a profit of £31,522, the best year since 2020 when our records were formally collated, and gives the Preschool a good footing on which to enter 2026.

As with last year, the committee plans to invest in staff, education and facilities, with the addition of the new under 2 year old care room, already in operation, being a great example.

In addition, increases to the minimum wage in April 26, as well as an increase in ground rents, are all elements that the committee will be factoring in during the next year, with the aim of continuing to grow, while offering an outstanding level of care and education to the children through constant investment in our facilities, activities and staff.



We are legally obliged to retain a certain amount of money in reserve, but we have tried to make this work for us by keeping it in a higher interest savings account.

If anyone would like to see the actual figures for a further breakdown, please do speak to me or visit the Charity Commission website where you will be able to download them.

I would like to finish by adding my thanks to Phil Jolley, for his help on the accounts, Ade for his work as Chair and the huge effort put into the Knighton Daze event, Nell and Danielle for their continued hard work and behind the scenes efforts, and of course the staff who make the Preschool what it is today.

Finally, 2025 marks the end of 4 years of being involved in supporting the treasurer role, as well as taking it on in 2024, but now that both my children have finished Preschool having had a great learning experience, it is now time to hand over the role to someone new.

I will still play an active role in the financial forecasting at the end of each year, but not as an official part of the committee.

The role involves about 1 hour a month, and around 6 committee meetings a year, with the aim to help guide decisions relating to the running of the preschool, and future plans.

The role is mainly concerned with payroll, representing the financial interests of the Preschool as a whole, and providing a degree of separation between the Devon County Council payroll department, and the staff.

The role is key to the smooth operation of the Preschool, and provides those involved the opportunity to really make a difference in the running of this great setting, and in the education of our children.

If you are interested in the role, or would like to know more about it please let myself or a member of the committee know.

Treasurer,

Peter Hawkins

	Unrestricted General Fund £	Unrestricted Fundraising £	Unrestricted Reserve £	Unrestricted Contingency £	Unrestricted Fxd Deposit £	Total Funds 31-Aug-25 £
<b>Receipts</b>						
Grants (DCC) All provisions	134,843	-	-	-	-	134,843
Pre School Direct	29,945	-	-	-	-	29,945
Schools Out Direct	31,834	-	-	-	-	31,834
Holiday Club	10,837	-	-	-	-	10,837
Donations	2,425	1,675	-	-	-	4,100
Bank Interest	-	-	-	2,522	-	2,522
Sundry Income	-	-	-	-	-	-
<b>Total Receipts</b>	<b>£ 209,884</b>	<b>£ 1,675</b>	<b>£ -</b>	<b>£ 2,522</b>	<b>£ -</b>	<b>£ 214,082</b>
<b>Payments</b>						
Rents, Rates, Utilities	3,246	-	-	-	-	3,246
Wages	145,022	-	-	-	-	145,022
HMRC	9,505	-	-	-	-	9,505
Telephone/broadband	215	-	-	-	-	215
Insurance, PLA						
Ofsted	6,176	-	-	-	-	6,176
Books, Computer						
Supplies, Shopping	9,028	-	-	-	-	9,028
Repairs & Maintenance	2,483	-	-	-	-	2,483
Training	1,399	-	-	-	-	1,399
Travel, outings	3,437	-	-	-	-	3,437
Marketing	267	-	-	-	-	267
Fundraising	1,209	-	-	-	-	1,209
EYPP	-	-	-	-	-	-
Sundry expenditure	572	-	-	-	-	572
<b>Total Payments</b>	<b>£ 182,559</b>	<b>£ -</b>	<b>£ -</b>	<b>£ -</b>	<b>£ -</b>	<b>£ 182,559</b>
Net of receipts/(payments)	27,325	1,675	-	2,522	-	31,523
Transfers between funds	2,405	(2,382)	(1)	(22)	-	-
Cash funds b/fwd at 01Sep	76,606	865	1	22	50,265	127,759
<b>TOTAL FUNDS as at 31Aug25</b>	<b>£ 106,336</b>	<b>£ 158</b>	<b>£ 0</b>	<b>£ 2,522</b>	<b>£ 50,265</b>	<b>£ 159,282</b>

Represented by:

**Cash Funds**

Lloyds Bank Treasurers acc.	106,336	-	-	-	-	106,336
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Lloyds Bank Treasurers 2 acc.	-	158	-	-	-	158
Lloyds Bank Business Instant acc.	-	-	-	-	-	-
Lloyds Bank Business Instant acc.	-	-	-	2,522	-	2,522
Lloyds Bank Fixed Deposit Acc.	-	-	-	-	50,265	50,265
<b>TOTAL FUNDS as at 31Aug25</b>	<b>£ 106,336</b>	<b>£ 158</b>	<b>£ -</b>	<b>£ 2,522</b>	<b>£ 50,265</b>	<b>£ 159,282</b>

**Independent Examiner's Report to the Trustees of Modbury Preschool**  
**(Reg Charity No. 1039616) on the Accounts for the year ended**  
**31<sup>st</sup> August 2025**

I report to the Trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31<sup>st</sup> August 2025.

**Responsibilities and basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in any material respect:

- Accounting records were not kept in accordance with section 130 of the Act, or
- The accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date: 16<sup>th</sup> October 2025

Name: Philip. M. Jolly

Address: 'Silverhill', 3, Treveor Gardens, Modbury, PL21 0TE

**MODBURY PRE-SCHOOL**

England & Wales - Charity number 1039616

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# Accounts

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Hello, good evening my name is Ade Atkinson and I have now been functional Chair of the

Modbury Preschool Committee for 18 months, formally taking-over responsibility from Becky Phelan this time last year.

Vicky Perry has now been our Treasurer for over a year and has done a fantastic job of keeping us on the financial straight and narrow on a month-by-month basis along with being a member of the leadership team.

I'd initially like to mention a few apologies. From the staff; Kim and Ruth and from the Committee Lauren Goves as well as Becca Pepperell who has recently tendered her resignation as Secretary and Fundraising Lead. Whilst expressing huge thanks to her in her absence for her imagination and hard work we are enthusiastically hoping to recruit 2 individuals to fill those positions this evening.

Being involved with MPS for the last 18 months has been a hugely rewarding experience for me and I've particularly enjoyed working with the management team to overcome some anticipated and occasionally highly unexpected challenges along the way...we seem to have survived with our sanity intact!

I've really enjoyed working alongside Nell as well as other long serving members of staff and during this time have had great pleasure in seeing Danielle flourish from a newby Deputy Manager to a highly regarded and capable Manager of the setting.

As Vicky will soon speak in greater detail about, we have had more than our fair share of funding dramas over the course of the last 12 months and also some staffing challenges which preceded that, all of which have seem to have

been resolved by the tight team which we've created since Danielles appointment.

Speaking of staff, where would we be without the fantastically dedicated team who keep this place running and keep our children safe, happy and learning!

Of note this year I would like to:

- Celebrate Ruths 20 year anniversary which fell on 7<sup>th</sup> Nov . Huge thanks from us for her service in her absence...could you please pass that on from me personally Danielle?
- Thanks to Jackie, who sadly left us in Sept to work in Modbury pharmacy after 7 years of dedicated service
- Congratulate Veronika on achieving a distinction in your level 2 childcare qualification back in April
- ...and wish her and Emma good luck as they progress through their level 3 qualification, the completion of which will give us even greater capacity and resilience within the team
- Claire recently joined us in Sept in a perfectly choreographed 'revolving door' recruitment arrangement to replace Jackie... nice work Danielle!
- And of course how could I forget Tara who I first met last Dec whilst standing in the doorway to the butterflies room in my winter wetsuit post cold, winter evening surf! I hope the lovely vibe that you enjoy working here makes your daily commute from Torquay worthwhile!
- Finally, a BIG thanks you to Pete for his key work in assessing and forecasting our ongoing financial situation with reassuring accuracy, thus enabling us to strike delicate balances when required, to assure the long term prosperity of the setting while ensuring we don't burden

parents more than necessary....and of course to Nell for providing us all with the figures and the intimate knowledge of the business to help us make those decisions in as informed a way as possible. And a personal thanks from me for asking me to get involved here, its been great fun...most of the time!!

This rather unintentionally lengthy speech wouldn't be complete without mentioning Team MPSs performance in the highly anticipated Ofsted inspection which took place, after months of panic at every incoming phone call, on May 16<sup>th</sup> this year. I was so proud to be part of this team when the staff pulled-off a 'Good' rating which, as further qualified by the inspector was very much in the upper tier of 'Good'. I remember only too well the quiet dread that descended over the setting the night before as we sat and ate fish & chips together and was so thankful for Danielles and Kim's calm leadership the next morning when the chips were definitely down!

So after 18 months of some pretty challenging times, I had a moment to reflect last week after Danielles frantic phone call to tell me that the Butterflies room was almost an inch a deep in water following a burst water pipe that such a relatively dramatic occurrence, whilst troublesome, was perfectly within our capabilities to deal with as we continue to work as the team that has come together, weathered far worse challenges and grown in resilience as a result.

Thank you to all of the staff from all of the parents and committee, and thanks to fellow committee members for your hard work and diligence in the background. You are all very much appreciated.

**MODBURY PRESCHOOL**  
Registered Charity No. 1039616  
**ACCOUNTS for the year ended 31st August 2024**

**RECEIPTS and PAYMENTS**

	Unrestricted General Fund £	Unrestricted Fundraising £	Unrestricted Reserve £	Unrestricted Contingency £	Unrestricted Fxd Deposit £	Total Funds 31-Aug-24 £	Total Funds 31-Aug-23
<b>Receipts</b>							
Grants (DCC)	110,575	-	-	-	-	110,575	78,839
Pre School Direct	43,277	-	-	-	-	43,277	
Schools Out Direct	32,817	-	-	-	-	32,817	83,750
Holiday Club	8,422	-	-	-	-	8,422	
Donations	6,970	6,156	-	-	-	13,126	13,114
Interest	-	-	67	345	-	412	160
Sundry Income	509	-	-	-	-	509	363
<b>Total Receipts</b>	<b>£ 202,571</b>	<b>£ 6,156</b>	<b>£ 67</b>	<b>£ 345</b>	<b>£ -</b>	<b>£ 209,139</b>	<b>£ 176,226</b>
<b>Payments</b>							
Rents, Rates, Utilities	11,817	-	-	-	-	11,817	7,008
Wages	128,587	-	-	-	-	128,587	118,357
HMRC	14,832	-	-	-	-	14,832	10,226
Telephone, broadband	425	-	-	-	-	425	488
Ofsted	5,592	-	-	-	-	5,592	5,425
Books, Computer	10,058	-	-	-	-	10,058	8,902
Supplies, Shopping	481	-	-	-	-	481	133
Repairs & Maintenance	1,587	-	-	-	-	1,587	692
Training	2,859	-	-	-	-	2,859	3,045
Travel, outings	67	-	-	-	-	67	209
Marketing	100	870	-	-	-	970	1,238
Fundraising	-	-	-	-	-	-	1,834
EYPP	366	-	-	-	-	366	460
Sundry expenditure	366	-	-	-	-	366	460
<b>Total Payments</b>	<b>£ 176,770</b>	<b>£ 870</b>	<b>£ -</b>	<b>£ -</b>	<b>£ -</b>	<b>£ 177,640</b>	<b>£ 158,017</b>
Net of receipts/(payments)	25,801	5,286	67	345	-	31,498	18,210
Transfers between funds	(2,742)	(16,912)	(16,157)	(14,454)	50,265	-	-
Cash funds b/fwd at 01Sep23	53,548	12,491	16,091	14,131	-	96,260	78,051
<b>TOTAL FUNDS as at 31Aug24</b>	<b>£ 76,606</b>	<b>£ 865</b>	<b>£ 1</b>	<b>£ 22</b>	<b>£ 50,265</b>	<b>£ 127,759</b>	<b>£ 96,260</b>
<b>Represented by:</b>							
<b>Cash Funds</b>							
Lloyds Bank Treasurers acc.	76,606	-	-	-	-	76,606	53,548
Lloyds Bank Treasurers 2 acc.	-	865	-	-	-	865	12,491
Lloyds Bank Business Instant acc.	-	-	1	-	-	1	16,091
Lloyds Bank Business Instant acc.	-	-	-	22	-	22	14,131
Lloyds Bank Fixed Deposit Acc.	-	-	-	-	50,265	50,265	-
<b>TOTAL FUNDS as at 31Aug24</b>	<b>£ 76,606</b>	<b>£ 865</b>	<b>£ 1</b>	<b>£ 22</b>	<b>£ 50,265</b>	<b>£ 127,759</b>	<b>£ 96,260</b>

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Signed:



Date: 10<sup>th</sup> October 2024

Name: Philip. M. Jolly

Address: 'Silverhill', 3, Treveor Gardens, Modbury, PL21 0TE

**MODBURY PRE-SCHOOL**

England & Wales - Charity number 1039616

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# Accounts

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Minutes – ANNUAL GENERAL MEETING

22<sup>ND</sup> NOVEMBER 2023

7.30PM

In attendance were: Ade Atkinson (Chair), Vicky Perry (Treasurer), Danielle Light (Manager), Rosie China (Committee Member), Rachel Hart (Committee Member) Peternell Carder (Staff), Rachel Bell (Staff), Jess Borg (Staff), Tara Chalkley (Staff) Veronika Boda (Staff), Claire Lock (Staff), Pete Hawkins (Co-opted Member), Alex Copsey (Member of public), Sarah Barford (Member of public).

Apologies: Lauren Goves (committee member), Emma Hancock (Staff), Ruth Jarvis (Staff). Kim Lock (Staff) . Rebecca Pepperrell (Standing down from Secretary)

1. Welcome and Chair's report: Ade Atkinson –Chair of Committee  
See below
2. Manager's report: Danielle light- Manager  
See below.
3. Treasurer's report: Vicky Perry  
See below.
4. Projection for 2024.  
See attached report.
5. Voting in of new Chair and committee members: Ade Atkinson  
New members for the committee were.

	Nominated by	seconded	Position
Alex Copsey	Danielle Light	Rachel Hart	Secretary

6. A.O.B

Ideas for fundraising were discussed: Dog Show, Sky Dive. Date for fundraising meeting to create a list/schedule of events: Thursday 30<sup>th</sup> November. Lauren Goves had sent word that she agreed to be fundraising lead.

## Chair's Report

Hello, good evening my name is Ade Atkinson and I have now been functional Chair of the Modbury Preschool Committee for 18 months, formally taking-over responsibility from Becky Phelan this time last year. Vicky Perry has now been our Treasurer for over a year and has done a fantastic job of keeping us on the financial straight and narrow on a month-bymonth basis along with being a member of the leadership team.

I'd initially like to mention a few apologies. From the staff; Kim and Ruth and from the Committee Lauren Goves as well as Becca Pepperell who has recently tendered her resignation as Secretary and Fundraising Lead. Whilst expressing huge thanks to her in her absence for her imagination and hard work we are enthusiastically hoping to recruit 2 individuals to fill those positions this evening. Being involved with MPS for the last 18 months has been a hugely rewarding experience for me and I've particularly enjoyed working with the management team to overcome some anticipated and occasionally highly unexpected challenges along the way...we seem to have survived with our sanity intact!

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So after 18 months of some pretty challenging times, I had a moment to reflect last week after Danielle's frantic phone call to tell me that the Butterflies room was almost an inch a deep in water following a burst water pipe that such a relatively dramatic occurrence, whilst troublesome, was perfectly within our capabilities to deal with as we continue to work as the team that has come together, weathered far worse challenges and grown in resilience as a result. Thank you to all of the staff from all of the parents and committee, and thanks to fellow committee members for your hard work and diligence in the background. You are all very much appreciated.

#### Managers' report Modbury Preschool 2022 – 23

At the beginning of this term, we had a minimum of 9 and a maximum of 28 children per day over the two room (butterflies and caterpillars)  
Breakfast and Afterschool ran with a maximum of 10 children per session.

During October Half term, we extended our provision and opened for 4 days opposed to 3 which we had opened in the summer holidays, we offered a range of different activities and trips. It was lovely to see familiar faces but also welcomed new friends/children/families from the local areas.

After the October half term – we officially opened the garden which the children love. As you will remember, the cost of this was obtained by fundraising efforts

In November we ran the Christmas Grotto. Though not a big fundraiser it was great to be present in the community and offer a service our own children can access and enjoy. We will be running this again this next week – Friday 1<sup>st</sup> December at the Curator. *(I will be looking for helpers to manage the queue to keep everyone safe and happy whilst they wait – anyone here to say that too).* Massive Thank you to Lauren and her family's help who have been so enthusiastic about this event and have been working hard behind the scenes.

December, we held our first Nativity play in the school Hall, this was the first 'Live' Performance since covid 19 hit in 2020. The children loved performing and it was lovely to have parents back on the premises. Don't forget this year's Nativity will be on Tuesday 5<sup>th</sup> December at 9:30am in the school hall.

Tara – joined us just in time for the Christmas madness, but it didn't put her off. Tara works in the Butterfly room; she has fitted in perfectly and brought some fab ideas to the preschool and is always showing willing to better the provision/classroom. Thank you, Tara.

One off Christmas holiday club day for those last-minute jobs. What a huge success we were full, so with that in mind this year we are opening 3 days over Christmas and again we were full within 3 days of opening the bookings.

### Spring Term 2023

We averaged about 18 children per session in our Butterfly Classroom and between 8 – 12 a day in our butterfly room which is slightly higher than the previous year.

Schools out averaged 10 per session which is higher than the previous year, Wednesday being our Busiest day where we saw 12 children use the BC and up to 18 children use the ASC. Unfortunately, we did have to make some changes to our opening hours due to staffing and the need for the sessions. Tuesdays and Fridays we closed at 16:30pm and we didn't open BC on Fridays. Im happy to say that this soon changed. We now only offer a shorter day on Tuesdays.

Feb half term holiday club only ran for 4 days and between 15 -20 a day which is slightly Higher than the previous year.

### Summer Term 2023

Easter holiday club ran 4 days for full two weeks.

Once we returned after the easter break, we got the phone call, the phone call we had been waiting for, for nearly 12 months OFSTED, We had prepared ourselves well but as the outcome is so important, it is natural to be concerned about the day, but the whole team pulled together. Tuesday 16<sup>th</sup> May – hopefully you would have all read the report, an amazing report of a day at preschool. :

Cake Sale was a success as always, reminding the community of our families' baking capabilities.

We entered the carnival procession and won second prize.

Parents came in for keyworker sessions, we received lots of lovely, positive feedback.

Fundraising continued, this year we aimed to plug the gap – and we did!

Toddler toddle

Community Christmas card

Christmas hamper

Mayfair cake sale

Summer raffle

Knighton Daze

Wesley big adventure

Christine Pope's party kit

Community grant for resources – Mayfair committee (Maths resources)

The yearly graduation event was held on a Tuesday evening and was a lovely way to end the summer term and celebrate the school leavers.

By the end of the summer term, most sessions in the butterfly room were running at capacity or not far off. And most sessions in the caterpillar room had over 8 children per day, meaning we required 3 members of staff (running at capacity)

Holiday Club ran 4/5, all summer hols. We had lots of lovely trips. Supertramp, Cinema, Park,

We had between 16 and 22 children per day, which was an improvement on numbers compared to the previous summer. It would be amazing to work towards opening 5 days per week next summer.

Sadly, at the end of the summer term, Jacqui handed her notice in due to an opportunity to work less hours/days in a job she had previously done before she joined us in 2016. You may have seen Jacqui in her new workplace – The pharmacy. This job opportunity also meant Jacqui was able spend more time with her grandchildren. Jacqui is missed by all. Within the same week along came Clare, Clare has previous experience working with children in a nursery setting, she has a 4-year-old son who also comes to the setting. Clare grew up in Modbury and attended both MPS and Primary school. Clare is a confident, enthusiastic member of staff that already in such a short term has left a positive print within the caterpillar classroom. Clare would like to further her training and when the time is right, we will support her to do so.

I now need to thank a lot of people.

*Firstly.*

I would like to thank the staff team, I'm sure you will agree that the children love coming into their care daily. As the Ofsted report mentioned the staff in the caterpillar room are very sensitive to their needs. The butterfly staff provide creative and stimulating activities daily. The breakfast and afterschool team continue to provide a welcoming and interactive environment. Thank you team.

We need to thank Rebecca Pepperrell for her unfaltering fundraising ability and support within the preschool. Rebecca helped raise nearly £5000 in the year 2021-22 and played a huge role in making the garden become what it is today. She helped contribute to the fundraising figure 2022-23. Rebecca has decided to step down from the committee as secretary, due to other commitments.

Thank you for all your hard work, Rebecca.

Its real evidence that when parents/families get involved with the preschool they can improve the everyday experience of their child and others for the future.

Next, we need to show our appreciation to Ade, Ade stepped into Rebecca Phelans shoes last year at the AGM. In just 12 months Ade has given so much of his time at events, meetings, many discussions with the management to help preschool run smoothly. And not forgetting all the hard work/time and prep that goes into Knighton Daze – Roll on Knighton Daze 4. Ade is approachable, professional, caring, supportive and funny. Which is a great mix for a chair. So, Thank you Ade.

You may remember that at the last AGM Kate Miller stood down as treasurer, we were extremely lucky when Vicky Perry kindly offered to step in as her replacement. Vicky has already spent a lot of time working with management team and is very committed. We must also thank Kate Miller again for overseeing a smooth transition period for Vicky this was very useful and I know Vicky was very grateful.

Somebody sat amongst us has achieved something very special this month and we would like to recognise this here today; this person has provided 20 years' service which is the equivalent to 7305 days or 240 Mondays. So, Ruth this is for you...(present gift) .

Lastly a big thank you to all the children, their joy, wonder, and curiosity is a privilege to see day by day. We work with such amazing children so thank you parents for entrusting us with their care and education.

## **Modbury Preschool Treasurer's Report**

22<sup>nd</sup> November 2023

I am happy and very relieved to be able to report that the Preschool is financially secure and fulfils all the Charity Commissions requirements.

When I took over the role as Treasurer in December 2022, Preschool was facing some difficult challenges. Having already made a loss of over £22,000 the previous year, we were on course to make another loss unless some urgent action was taken.

Pete Hawkins had already started doing the financial analysis and projections when I joined the team. Thanks to his efforts we determined the first thing to do was to increase the fees. The fees had not been raised for a few years, so it was a justifiable course of action. However the difficult decision to make, was by how much we should increase them. We had to consider the burden this might place on families, the fees at other preschool settings in the area, as well as our own shortfall. I think we hit it correctly and it started us back on the correct trajectory without, I hope, burdening families too greatly. We applied for and received a very generous £5000 grant from Modbury Parish Council and the Modbury Sick and Poor Charity, which provides financial assistance to individuals and groups in Modbury who are struggling. This grant meant we didn't have to raise the fees even higher.

As well as this, we undertook some serious fundraising, including a very successful Santa's Grotto, May Fair cake stall, after school discos, a sponsored toddler walk, Wesley Kelley's bike ride, a percentage of the income from Christina Pope's Party Kit hire and of course, the

legendary Knighton Daze event. We also applied for and received funding from the Co-op and in total our income from fundraising was an incredible £12,296. Thank you to everyone who helped in a fundraising capacity, who kindly gave their money, time and supported the events.

Expenditure was obviously kept to a minimum. The largest outgoing we have is our wage bill which was £128,583. There was an increase in the minimum wage in April and there will be another one next April. Other than the usual operating costs such as rent, utility bills, insurances etc, there were no other major expenses or purchases as we delayed spending on training, a staff desk area and not buying as many resources as we would have liked but instead, asking the community if they could help supply some, such as small world objects and toys.

I'm pleased to say that down to everyone's hard work and dedication we finished the year with a profit of £18,210. It is incredible how things turned around this year but it does not mean we can sit back and relax. It's important to remember that two-thirds of this profit was down to the fundraising efforts and the remaining third was due to tightening the belts, delaying the purchase of some important items and projects and most importantly the income we get from Breakfast Club, After-School Club and Holiday Club. We could not continue to operate without the wrap-around care we provide. Whilst the direct fees we get for 2 year olds cover wages and expenses, 3-4 year old grant funding does not cover wages let alone expenses. To put you in the picture, the current rate for 3-4 year old funding is £4.90/hr but we know that last year it cost us a minimum of £5.25/hr.

There will need to be a small increase in fees again next year and the fundraising needs to continue in order that we don't fall back into the situation we had last year, which could so easily happen. We want to make this the best Preschool it can be and our priorities for this year are to send staff on various training courses and fit a new kitchen. We are legally obliged to retain a certain amount of money in reserve, but we will try to make this work for us by taking advantage of the higher interest rates. We've been accepted for another round of Co-op funding and I am also looking for other sources of grants and funding.

If anyone would like to see the actual figures for a further breakdown, please do speak to me or visit the Charity Commission website where you will be able to download them.

I would like to just add my personal thanks to our previous treasurer, Kate Miller, for her help in the handover, to Pete Hawkins for the hours he spent on the financial analysis and to Phil Jolley for auditing the accounts this year. Also to Danielle, Nell and Ade for welcoming me into the team. I look forward to the coming year and all that it entails for our wonderful Preschool.

Vicky Perry

Treasurer

**MODBURY PRESCHOOL**  
Registered Charity No. 1039616  
**ACCOUNTS for the year ended 31st August 2023**

**RECEIPTS and PAYMENTS**

	Unrestricted General Fund £	Unrestricted Fundraising £	Unrestricted Reserve £	Unrestricted Contingency £	Total Funds 31 Aug. 2023 £	Total Funds 31 Aug. 2022
<b>Receipts</b>						
Grants	78,839	-	-	-	78,839	77,640
Session Fees	56,839	-	-	-	56,839	44,878
Vouchers	26,911	-	-	-	26,911	3,948
Donations	818	-	-	-	818	7,798
Fundraising	-	12,296	-	-	12,296	3,868
Interest	-	-	89	72	160	4
Sundry Income	363	-	-	-	363	1,209
<b>Total Receipts</b>	<b>£ 163,770</b>	<b>£ 12,296</b>	<b>£ 89</b>	<b>£ 72</b>	<b>£ 176,226</b>	<b>£ 139,347</b>
<b>Payments</b>						
Rents, Rates, Utilities	7,008	-	-	-	7,008	4,845
Wages	118,357	-	-	-	118,357	112,131
HMRC	10,226	-	-	-	10,226	6,488
Telephone, broadband	488	-	-	-	488	959
Ofsted, NEST	5,425	-	-	-	5,425	8,747
Books, Computer Supplies, Shopping	8,902	-	-	-	8,902	8,803
Repairs & Maintenance	133	-	-	-	133	382
Training	692	-	-	-	692	1,344
Travel outings	3,045	-	-	-	3,045	641
Marketing	209	-	-	-	209	2,148
Fundraising	915	323	-	-	1,238	13,331
EYPP	1,834	-	-	-	1,834	593
Sundry expenditure	460	-	-	-	460	1,228
<b>Total Payments</b>	<b>£ 157,694</b>	<b>£ 323</b>	<b>£ -</b>	<b>£ -</b>	<b>£ 158,017</b>	<b>£ 161,640</b>
Net of receipts/(payments)	6,076	11,974	89	72	18,210	(22,293)
Transfers between funds	-	-	-	-	-	-
Cash funds b/fwd at 1st September 2022	47,472	518	16,002	14,059	78,051	100,344
<b>TOTAL FUNDS as at 31st August 2023</b>	<b>£ 53,548</b>	<b>£ 12,491</b>	<b>£ 16,091</b>	<b>£ 14,131</b>	<b>£ 96,260</b>	<b>£ 78,051</b>
<b>Represented by:</b>						
<b>Cash Funds</b>						
Lloyds Bank Treasurers account	53,548	-	-	-	53,548	47,472
Lloyds Bank Treasurers account 2	-	12,491	-	-	12,491	518
Lloyds Bank Business Instant account	-	-	16,091	-	16,091	16,002
Lloyds Bank Business Instant account	-	-	-	14,131	14,131	14,059
<b>TOTAL FUNDS as at 31st August 2023</b>	<b>£ 53,548</b>	<b>£ 12,491</b>	<b>£ 16,091</b>	<b>£ 14,131</b>	<b>£ 96,260</b>	<b>£ 78,051</b>

**Independent Examiner's Report to the Trustees of Modbury Preschool**  
**(Reg Charity No. 1039616) on the Accounts for the year ended**  
**31<sup>st</sup> August 2023**

I report to the Trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31<sup>st</sup> August 2023.

**Responsibilities and basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in any material respect:

- Accounting records were not kept in accordance with section 130 of the Act, or
- The accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date: 12<sup>th</sup> November 2023

Name: Philip. M. Jolly

Address: 'Silverhill', 3, Treveor Gardens, Modbury, PL21 0TE

**MODBURY PRE-SCHOOL**

England & Wales - Charity number 1039616

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# Accounts

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## Trustee Annual Report (September 2021 – August 2022)

Charity Name: Modbury Preschool  
 Registered Charity Number: 1039616  
 Address: Barracks Road, Modbury, Devon PL21 0RF

### **Chairman’s Report, September 2020-August 2021**

#### **Trustee Names**

<b>Role</b>	<b>Name</b>	<b>Action</b>
Chairman	Becky Phelan	
Treasurer	Kate Miller	
Secretary	Becca Pepperell	
Manager	Kate Porter	Until Dec 2021
	Laura Hanrahan	Dec 21-June 22
	Danielle Light	July 22-present

Hello, my name is Becky Phelan and I have now been Chairman of the Modbury Preschool Committee for 4 years. Kate Miller has now been Treasurer for 3 years, Becca Pepperell joined us in November 2020 as Secretary and Fundraising Lead.

As you know, there have been some management changes over the last year. The longstanding former manager, Kate Porter, left in December 2021, with Laura taking her place. She then left us in June, with Danielle taking on the role of Acting Manager, and Kim as Acting Deputy Manager. They have both performed wonderfully and the committee are delighted. We were all so please when Danielle interviewed for and was appointed in the substantive role in early September, and is so far so fantastic!!

The academic year of September 2021 and August 2022 has seen the recommencement of some fundraising events. The annual Christmas Grotto was able to take place in late November, which is always a wonderfully festive occasion. Hopefully as the local community gradually feels braver with bigger social events, we can look forwards to bigger and better events than ever.

As you are all aware, the Preschool's biggest improvement this year is the garden. Becca and her team of helpers worked tirelessly over the summer months and it really is a site to behold. I hope it is as fun as it looks and the children are enjoying it. Thank you to everyone involved in its creation.

I know I say it every year, but we could not be nearly as successful without the lovely staff. We've got Veronika and Emma well under way with their qualifications and we look forward to having them as fully fledged preschool workers. The children think the world of them all and so do I, so thank you to each and every one of you. Nell needs to be recognised again for her continued behind the scenes work. She is a vital part of the smooth running of the business and I know she is a great support to both Danielle and the rest of the staff. Keep up the good work everyone!

It is strange to think that this is my last AGM. I joined the committee when my now 9-year-old was 2. Initially as a basic member, then as secretary and then as Chair. I feel very personally about it, and very proud of how it has weathered the storms the last few years have thrown at us. Ade, please take care of it for me! Preschool, I think you are in good hands.

If anyone is interested in finding out more about joining or helping the committee, we are always looking for new members. As you know, we are particularly looking for a Treasurer and Secretary. We are really keen to get an enthusiastic team of volunteers together to properly get going with fundraising events throughout the academic year. It can be anyone with a link to a preschool child - not only mothers!! There is a bit of official paperwork to complete, but we can guide you through that. Please ask any one of us if you would like to find out more.

Thank you for coming this evening and do let me know if you have any questions.

Becky Phelan, Chairman  
Modbury Preschool - November 2022

#

Profit and loss and balance sheet for Modbury Preschool			
Profit and loss report			
INCOME		EXPENDITURE	
Grants	77640.43	Rents, Rates, Utilities	4845.35
Session Fees	44878.29	Wages	112130.69
Vouchers	3947.75	HMRC	6487.50
Donations	7798.42	Insurance, PLA	959.18
Sundries	1209.49	Post, Office	8747.29
Interest	3.77	Supplies, Shopping	8802.89
Treasurer 2 accou	3868.35	Maintenance	381.60
		Training	1343.76
		Travel outings	641.10
		Marketing	2148.15
		Petty Cash	50.00
		Sundries	1130.00
		Fundraising	7819.13
		Fundraising account	593.49
		EYPP	48.29
		Treasurer 2 account	5511.45
Total	139346.50	Total	161639.87
Profit/Loss			-22293.37

1st September 2020 - 31st August 2021			
Balance sheet			
ACCOUNTS	Opening cash position		100343.88
	Profit/loss		-22293.37
	Closing cash position		78050.51
BANK		<b>2021</b>	<b>2022</b>
TREASURER ACC	68126.06	47472.02	
FUNDRAISING ACC	2160.82	517.72	
RESERVE ACC	15999.81	16001.81	
CONTINGENCY ACC	14057.19	14058.96	
	100343.88	78050.51	
		Two green figures should be the same	

# Independent examiner's report on the accounts



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Section A

## Independent Examiner's Report

Report to the trustees/  
members of

Modbury Pre-school

On accounts for the year  
ended

31<sup>st</sup> August 2022

Charity no  
(if any)

1039616

Set out on pages

2

(remember to include the page numbers of additional sheets) <sup>2</sup>

Respective  
responsibilities of  
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed. [The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [named body]]. *Delete [ ] if not applicable.*

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent  
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent  
examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below \*)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

*Nicola Hooper*

Date:

23/10/2022

**Name:** NICOLA HOOPER

**Relevant professional qualification(s) or body (if any):** MAAT

**Address:** 21 CHERRY TREE CLOSE  
EXETER  
DEVON EX4 5AT

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material problems.(E.g. accounting records have not been kept in accordance with s132 of the Charities' Act 2011 and those accounts do not comply with the requirements of the 2008 Regulations setting out the form and content of charity accounts; any material expenditure or action which appears not to be in accordance with the trusts of the charity; any failure to be provided with information and explanations by any past or present trustee, officer or employee; and any material consistency between the accounts and the trustees' annual report.)

**Give here brief details of any items that the examiner wishes to disclose.**

**MODBURY PRE-SCHOOL**

England & Wales - Charity number 1039616

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# Accounts

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# Trustee Annual Report (September 2020 – August 2021)

Charity Name: Modbury Preschool  
Registered Charity Number: 1039616  
Address: Barracks Road, Modbury, Devon PL21 0RF

## Chairman's Report, September 2020-August 2021

### Trustee Names

Role	Name	Action
Chairman	Becky Phelan	
Treasurer	Kate Miller	
Secretary	Becca Pepperell	Took over Secretary from Zoe Goss
Manager	Kate Porter	Until Dec 2021
Committee Member	Georgie Ruhl	Stepped down 2020
Committee Member	Emma Hancock	
Committee Member	Sylvie Knight	Stepped down 2020
Committee Member	Anna Coates	
Committee member	Sally Erith	Joined as committee member

Hello, my name is Becky Phelan and I have now been Chairman of the Modbury Preschool Committee for 3.5 years. Kate Miller has now been Treasurer for over 2 years, Becca Pepperell joined us in November 2020 as Secretary and Fundraising Lead. Anna Coates and Emma Hancock remained as Committee members and Sally Erith joined as a committee member at the last AGM in November 2020.

Although it didn't happen in the period of this AGM, I feel I need to mention early doors about the departure of Kate Porter who committed 12 years to the Preschool and made it what it is today. She is missed by everyone, staff, children and parents alike, but it's not all doom and gloom! The lovely Laura has arrived in our lives and I am certain that in her hands, with her enthusiasm and energy, the Preschool will continue to flourish. Welcome Laura! She has now introduced Danielle, a deputy manager, to the team. Danielle only started today - welcome and great to meet you!

So, it's a bit of an unusual Chairman's report this year. I do not really have any fundraising events to talk about that took place between September 2020 and August 2021. The dreaded Covid-19 put paid to any fun and socialising. Hopefully we have now seen the back of that and we can look forwards to bigger and better events than ever.

However, despite Covid-19, Modbury Preschool continued to serve the community. It opened its doors as much as possible. During the long lockdown from January to March, it was open to key worker children and

for those with additional needs, and as soon as we were allowed, everyone restarted back again.

The preschool still continued to receive funding through the lockdown, and this helped us to keep in as financially good shape as we find ourselves today. We have some spare money in the account, so we have decided we want to really enhance the garden – Laura and the staff have some great ideas to work with and we would like to employ local businesses to do the work for us.

I know I say it every year, but we could not be nearly as successful without the lovely staff. We've got Jenny and Veronika well established in the team (although Jenny is now off again on maternity leave), and Molly must be finishing her apprenticeship any time now. It's been hard at times with all the restrictions and infection control considerations, but they have all got through it with smiles on their faces. The children think the world of them and so do I, so thank you to each and every one of you. Nell has flown with her new role and job title in the Preschool office (or should I say cupboard?). She is a vital part of the smooth running of the business and I know she is a great support to both Laura and the rest of the staff. Keep up the good work!

I would also like to thank any departing members of the committee. I believe Emma has chosen to end her service – thank you for all your time, energy and commitment over the years

If anyone is interested in finding out more about joining or helping the committee, we are always looking for new members. We are really keen to get an enthusiastic team of volunteers together to properly get going with fundraising events throughout the academic year. It can be anyone with a link to a preschool child – not only mothers!! There is a bit of official paperwork to complete, but we can guide you through that. Please ask any one of us if you would like to find out more.

Thank you for coming this evening and do let me know if you have any questions.

Becky Phelan, Chairman  
Modbury Preschool – March 2022

## Managers Report

Hello and Welcome to our AGM meeting. As you all know this is my first meeting so I apologise in advance for not being the most confident public speaker.

As some of you may know, we usually hold our AGM in November, but due to Kate leaving and me starting in November, it was decided that it was best to postpone the meeting until now. This report that I am about to give may overlap from the previous meeting and I hope you don't mind me reading it out as bullet points, this report will go through events that have happened within the pre-school from September 2020 - now, usually they run September - August but as there have been some big changes over the last few months we felt that it was important to inform you of these too.

## Autumn Term 2020

### September 2020

Return to preschool after the summer break. Numbers = about 30 children in total. Despite the pandemic with the lock down and being closed from March - June 2020. We have 9 new children of which 8 were caterpillars.

Many changes due to covid. Preschool Start time 9.15-3.15. BC/ASC operating in bubbles with reduced availability and hence fully booked. Rigid drop off and pick up times. All Parents asked to complete a parental agreement and sign a risk assessment in learn in covid precautions.

Adaptations were made to start time for key workers with elder siblings.

Flexibility offered to BC/ASC children with various pick up times. 16 in the bubble.

Molly became a full time Level 3 apprentice after temping since December.

Starting logging learning journey on Family migrating existing children from Tapestry. Very successful with no hiccups.

Introduced a new HR software package and staff benefits package including mental health and wellbeing support as well as expert HR advice when required.

**October:** Holiday Club:: Offered 3 days /week Modbury Primary school and Preschool children only,

**November:** 2<sup>nd</sup> Lockdown

AGM via Zoom on 3<sup>rd</sup> December for the first time

December: unable to open door to the Nativity and Grotto but held a party in the preschool

## Spring Term 2021

January 2021: Lockdown 3

Preschool open 9-3.15 - Total numbers increased to 36 children

BC 8-9

ASC 3.30-4.30 - ASC still in 'bubbles' with concerns around financial sustainability we were less flexible around cancellation fees.

Despite a lockdown nurseries and preschools were to remain open to all children. The Local Authority threatened to not release funding if a child cancelled their place putting us in the difficult position of thinking we would have to charge for any cancelled places. Luckily in the end the L.A did release the funding. Preschool was open with the same high level of increased admin.

### Feb 2021

We brought a new storage shed with Coop funding.

Becca Pepperell became the lead fundraising office in the committee. Rebecca has won us various grants including £500 from DCC which will go toward the recreation of the garden that took a beating during these covid times as children were outside as much as possible.

### March 2021

BC/ASC return to normal full hours (7.30-6pm)

Easter holiday club (2 weeks). We opened for 5 days in total.

Preschool- Parents advised to test children and staff started testing 2 x week - which they still do to date.

## SUMMER TERM 2021

April 2021 :

Preschool returned to 3.30 end time with option to be picked up earlier if siblings leaving earlier. Up to 42 children in total (mainly caterpillars joining us)

### May 2021

May Holiday Club- open 3 days still only Modbury children.

Held a Cake stall at the Modbury May Fair Market and raised .....?

**June/July.** There was a delay to the easing of restrictions due to lockdown and sadly we could not invite parents to a sport's day or graduation ceremony. We offered a sports week and disco party in the preschool which was thoroughly enjoyed by the children. Jenny created a beautiful medal to complement the usual graduation certificate..

Amazing it took until July 21 to get our first case of covid among the children and we all had to isolate. This meant the preschool had to close on the last week of term. Sadly, the butterflies and staff did not get to say goodbye properly.

Summer holiday numbers. Opened every day, every week and almost full every day. For the first time payment for the summer holiday club was taken in advance. Two reasons firstly this is common practice with other holiday club providers and secondly as we had lost quite a lot of money in previous years with last minute cancellations.

September 2021 - February 2022

This term brought a number of changes. The biggest was losing Kate, she was such a valued member of the pre-school and after 12 years she decided to leave. We wish her all the best in her future endeavours. This brought me to the team. I was very lucky to have met and worked alongside Kate for 4 weeks where she showed me the ropes and we had a lovely transition period, which I couldn't be more grateful for.

In December we were able to preform our Nativity, unfortunately it wasn't live to all of our parents and carers but we were very luck to have Tim and Andy record it for us and send it out to everyone to enjoy. Hopefully this year the children will be able to preform to a live audience.

Our February half term was busy, we were open for 3full days and were full on one of the days and  $\frac{3}{4}$  full the other 2 days. We hope Easter half term will be as busy if not more so.

Today we don't just welcome everyone to the AGM but we also welcome Danielle to the team, she is our new Deputy Manager, she has come from both a nursery and primary school background and is very excited about working with us all.

I would like to take this time to thank you, staff, families and committee for all supporting me with my new position and making this the most welcoming nursery and community that I have ever been a part of and I look forward to what the future holds for us all!

## **Modbury Preschool Treasurer's Report**

### **September 2020 - August 2021**

I am happy to report that the Preschool is financially secure and fulfils all the Charity Commission requirements.

Reading back over last years report it feels we have come such a long way. I am very grateful to see the back of furloughing!

The figures from the last year are a testament to everyone's hard work and commitment in the Preschool.

Government grants for the 2-4-year-olds with a funded place was £90,164.26. Even though this sounds a large amount it is worth noting that our expenditure for wages alone was £96,000 hence why our other income is so crucial. Our staff are vital, hugely valued and without them there is no preschool.

Sessions fees: included in this is Schools Out, Holiday Club and direct fees from parents, were £40,201.09. For the first year we charged parents prior to the Summer holiday club which means this income is included in this balance sheet. This has proven to us how essential the holiday clubs are financially. Parents have also contributed £5,035.85 from the voucher system which is an increase on last year. Thank you to all parents who donated money this year.

Due to the ongoing Covid situation fundraising by the committee was challenging but we did make a record £548 at the Cake Stall and £141 at Santa's Grotto, both very popular events. Going forward we hope that with an increase in committee members and less Covid restrictions we can expand the fundraising further. The Co-op has been an amazing source of fundraising in the last few years, it brought us a new shed last year and we are still in the Co-op round for a new garden area so please sign up as a cause.

We have four bank accounts; the Reserve and Contingency accounts are legally restricted funds to cover all redundancies and a sudden drop in numbers. The Fundraising account is for income and expenditure relating to fundraising. The Treasurer's account is for all fees and expenses.

The accounts are available to view on the Charity Commission website or on request.

Overall, Modbury Preschool has made a profit of £3,985.08 which is an increase on last year.

Kate Miller

Treasurer, Modbury Preschool

1<sup>st</sup> March 2022 (AGM)

**Profit and loss and balance s**

Profit and loss report

**INCOME**

Grants	£	90,164.26
Session Fees	£	40,201.09
Vouchers	£	5,035.85
Donations	£	1,996.00

Sundries	£	8,015.79
Fundraising		

Interest	£	9.51
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Total		£145,422.50
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**Profit/Loss**

**EXPENDITURE**

Rents, Rates, Util
Wages
HMRC
BT

Insurance, PLA
Ofsted, NEST
consumables

Maintenance
Training
Travel outings
Marketing
Petty Cash
Sundries
EYP
Refunds
Fundraising
Total

Sheet for Modbury Preschool

1st September 2020 - 31st August

£	2,452.31	
£	99,252.22	
£	6,786.32	
£	1,125.64	
£	9,550.33	
£	5,996.39	
£	676.08	
£	560.00	
£	192.57	
£	500.00	
£	1,214.09	
£	207.93	
£	8,083.19	
£	4,840.35	3044.85
£	141,437.42	
£	3,985.08	

<b>TREASURER'S ACCOUNT</b>	Opening cash po
	Profit/loss
	Closing cash pos
	<b>BALANCE SHEE</b>
	16582160 reserve
	<b>534656</b> Treasurer
	<b>22765568</b> Fundraising
	<b>1220558</b> contingency
	Diff

**gust 2021**

Balance sheet

sition 96,323.32  
£ 3,985.08

ition £ 100,308.40

**2021**

**2020**

£ 15,999.81	£ 15,998.34
£ 68,126.06	£ 61,063.43
£ 2,160.82	£ 5,205.67
£ 14,057.19	£ 14,055.88
<b>£ 100,343.88</b>	<b>£ 96,323.32</b>

-£ 35.48

# Independent examiner's report on the accounts



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Section A

## Independent Examiner's Report

Report to the trustees/  
members of

Modbury Pre-school

On accounts for the year  
ended

31<sup>st</sup> August 2021

Charity no  
(if any)

1039616

Set out on pages

2

(remember to include the page numbers of additional sheets) <sup>2</sup>

Respective  
responsibilities of  
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed. [The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [named body]]. *Delete [ ] if not applicable.*

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent  
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent  
examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below \*)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

*Nicola Hooper*

Date:

18<sup>th</sup> December 2021

**Name:** NICOLA HOOPER

**Relevant professional qualification(s) or body (if any):** MAAT

**Address:** 21 CHERRY TREE CLOSE  
EXETER  
DEVON EX4 5AT

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material problems.(E.g. accounting records have not been kept in accordance with s132 of the Charities' Act 2011 and those accounts do not comply with the requirements of the 2008 Regulations setting out the form and content of charity accounts; any material expenditure or action which appears not to be in accordance with the trusts of the charity; any failure to be provided with information and explanations by any past or present trustee, officer or employee; and any material consistency between the accounts and the trustees' annual report.)

**Give here brief details of any items that the examiner wishes to disclose.**

**MODBURY PRE-SCHOOL**

England & Wales - Charity number 1039616

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# Accounts

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## Trustee Annual Report (September 2019 – August 2020)

Charity Name: Modbury Preschool  
 Registered Charity Number: 1039616  
 Address: Barracks Road, Modbury, Devon PL21 0RF

### **Chairman's Report, September 2019-August 2020**

#### **Trustee Names**

<b>Role</b>	<b>Name</b>	<b>Action</b>
Chairman	Becky Phelan	
Treasurer	Kate Miller	Took over treasurer from Sarah Walker
Secretary	Zoe Goss	Took over Secretary from Clare Poulter
Manager	Kate Porter	
Committee Member	Georgie Ruhl	Joined as committee member
Committee Member	Emma Hancock	
Committee Member	Sylvie Knight	
Committee Member	Anna Coates	

Hello, my name is Becky Phelan and I have now been Chairman of the Modbury Preschool Committee for 2 years. This time last year, Kate Miller joined us as Treasurer, a role she took over from Sarah Walker. Clare Poulter stepped down as Secretary, with Zoe Goss taking her place and Sylvie Knight, Anna Coates and Emma Hancock remained as Committee members. In addition, we welcomed Georgie Ruhl as a Committee member.

In October 2019, the Preschool was transformed when we took the plunge and invested heavily in the beautiful furniture and accessories that you see there today. It was a big decision to spend the £25,000, but I think you'll all agree it was money well spent. Also, it was a very fun day spent, on a wet, windy Saturday, opening all the many, many boxes and oooooing and ahhhhhing over the treasures within!

In late November, we ran the usual Santa's Grotto on the Modbury Christmas lights night. We even bought Santa a new costume – the one from the previous few years was looking rather tired! In total, we made just over £200, and the event seemed to be enjoyed by all involved.

We were also lucky enough to be the recipients, once again, of a couple more rounds of Coop funding, where Co-op members can donate 1% of their total shop towards the preschool. The first payment of the academic year was nearly £1700 and was primarily spent on yoga and other extra-curricular activities for the children over the previous summer. The second payment of the same amount was earmarked for School's Out, of which £250 has now been spent on Holiday Club activities and age appropriate toys. Perhaps Kim could expand on this for us? The current round of funding is ongoing, and we are hoping to spend it on shelters for outdoor play.

And then, it was 2020. A year I'm sure we will all be glad to see the back of. Fundraising events stopped. Preschool stopped. In fact, nearly everything stopped. Most of the staff were furloughed for a period of time, apart from Kate and Nell who continued working in order to keep up with the ever-increasing administration. I checked in with them regularly, and it seemed to me they spent much of their time wading through lengthy government documents, which although were published in order to support and guide us on the necessary actions and latest rules, were complex and hard to understand. I think they had a most unenviable task, and I have huge respect for the fact they persevered and kept going (mostly with smiles on their faces). I also think their regular communications and messages to parents were hugely appreciated. They were reassuring and detailed during a most unsettling time. Well done girls!

I would also like to thank the rest of the staff. As a Preschool parent myself, it was lovely to receive messages on Tapestry from keyworkers, with suggestions of activities and ways to entertain the little ones. Bridget's garden visits, Kim's songs and stories were such fun and very well received. Felix loved to see the familiar faces, even if they were on a screen. At times, it nearly brought a tear to my eye to see him so engaged and happy to see his friends.

It was so lovely when Preschool was able to open its doors once more, to more than the just key worker children. The days and hours were understandably restricted, but it was great for staff and children to start to get back to some semblance of normality. I felt this was particularly important for those children going up into Foundation Stage in September – they were able to get used to being around their friends again for a few weeks before their lives changed again.

The Preschool held its own through lockdown. Amazingly, in the 2019-20 academic year, we still made a small profit despite spending out on the furniture and despite reduced incoming fees. It's worth noting, the committee made a decision back in March not to charge parents for sessions that their children were unable to attend – some nurseries continued to charge for booked sessions in order to hold a place for the child, but we felt this was not the path we wanted to follow. We also managed to offer a place to every child that requested one on the re-opening date. A logistical nightmare, but Kate and Nell smashed it! We have to remember, however, that many of our preschool colleagues around the UK do not have such a happy tale to tell. Many were forced to close, despite government support.

In other news, we have now invested in a BrightHR Human Resources support package for staff and HR expertise. There are many benefits for staff and employers alike – from expert advice at any time, to free counselling services for staff and their families, to an online health portal with advice on nutrition, wellbeing and fitness, amongst other things.

This year has definitely shown us that Nell's role in the Preschool office (or should I say cupboard?) is a vital part of the smooth running of the business. It also became clear that she was doing a huge amount more than her 'Administrator' title gave her credit for. For this reason, we have decided to give her a new title that reflects what she actually does, and she will be remunerated accordingly. Please meet our new 'Business and Office Manager'. Thank you, Nell.

I would also like to thank departing members of the committee. Sylvie, Georgie, Clare and Zoe. I must mention that Clare Poulter did a fantastic job as secretary, but we also benefitted hugely from her HR experience and her energy in helping to plan fundraising events. Zoe, also will be missed. Amongst many other things, she applied for all our Coop funding – she has been behind thousands of pounds of grants for which we are so grateful. Clare and Zoe are major contributors to our success in recent years. Thank you both so much.

If anyone is interested in finding out more about joining or helping the committee, we are always looking for new members. This year we are particularly looking for a new secretary and we would also like to create a new role of 'fundraising lead'. There is a bit of official paperwork to complete, but we can guide you through that. Please ask any one of us if you would like to find out more.

Thank you for coming this evening and do let me know if you have any questions.

Becky Phelan, Chairman  
Modbury Preschool – November 2020

## Managers report Modbury Preschool - 2019-2020

### Autumn Term 2019

In this term we averaged 18 children per session. We had use of both rooms but the 2nd room wasn't as resourced or organised as our original room. We made the decision to invest in new furniture for both rooms to update and reorganise. I think Becky will talk more about that in her report. In October half term the new furniture arrived and thank you to all who helped build and set up the rooms. With everything in and both rooms fully equipped the Butterflies and Caterpillars rooms were formed. The caterpillars room is a dedicated room for 2 and just 3 year olds and Butterflies room is for the 3 and 4 year olds. This was just in time as we had alot of 2 year old new starters. The ratio for adults to children for 2 year olds is 1:4 and on some days we had 11 2 year olds which meant that we needed 3 members of staff in the room. This is when we employed Molly 2 days a week to cover. Molly was at college 3 days a week completing a level 2 qualification in childcare so was perfect for the position.

Breakfast and afterschool club were thriving and averaged 14 children per session. October half term holiday club was a success and averaged 12 children per day.

Our Christmas nativity was a real success, the children loved learning the songs and we found we had some budding actors. The children all loved performing on the stage and showed real confidence and pride in their performances- for the 1st time ever we also had 1 girl who performed a solo of "away in a manger"...there were not many dry eyes in the house. We all enjoyed a lovely Christmas lunch cooked by the school chef and loved joining in with the Tiddlers christmas party, where the children met father christmas.

### Spring Term 2020

We averaged 20 children per session, with the caterpillar room being full and up to capacity every morning.

Schools out averaged 15 per session and Feb half term holiday club 14 per day.

Then came March!!

The preschool shut when lockdown was announced. Nell and i continued to work full time from home and learnt a whole load of new skills. Over night we had to become professionals in many finance, H.R and communications. We were only able to furlough some staff due to government rules re what money we received through funding and through private income. Some staff worked from home doing training courses, planning activities, communicating with parents and doing Zoom calls with children. The preschool reopened on June 2nd for 3 days a week giving preference to keyworker and vulnerable children. This worked well and the children all adapted the new routines really quickly, it was lovely seeing them again and they all seemed really happy to be back. We opened with 3 members of staff, myself, Kim and Molly. We were open 10am-2.30pm to start with. We opened with 2 bubbles of 15 children in total. I was concerned that the children would not cope so well with saying goodbye to parents at the gate but was really happy that during this period we did not have 1 child cry or get upset - in fact it seemed to work better for the children.

On June 22nd we moved to opening 5 days a week and for longer hours. We welcomed back Ruth, Wendy and Jacqui as the second staff team. Our numbers were consistent at 15 children per day split into 2 bubbles. The rest of the staff remained furloughed during this period.

A big thank you to Kim who sorted and arranged all of the graduation photos for the children going to school and also for helping Emma to sort everything out for the teatowels.

Summer holiday club opened just for children of Modbury preschool and primary school for 3 days a week for 5 weeks. We averaged 15 children per day with 3 members of staff working each day. During the summer i received the sad news that Bridget

had decided to retire. I completely understood why but felt sad as this was a big loss for the preschool. Bridget had been at the preschool for over 40 years and has a wealth of experience and knowledge. She is now enjoying her well deserved retirement and can't wait until the time she can come in and see the children again.

At this point we decided to employ Molly as a full time level 3 apprentice in September. This has all worked really well and Molly has fitted into the team amazingly and is a real hit with all the children. It is lovely to have someone young and all the energy and enthusiasm she brings everyday.

Even though this report should finish as of September i would like to say a big thank you to Jenny who started working with us in October for 2 days per week covering staff sickness. Jenny has a degree in early years. She has fitted in really well and is a great asset to the team. Thank you Jenny for stepping in with such little notice.

I would like to finish by thanking the staff team who have all pulled together amazingly and supported each other a great deal. The happiness i see everyday from the children is greatly due to the staff who have dealt with everything that this year has thrown at them and are so positive with the children.

Also thank you to the committee especially Becky and Kate who have supported me and Nell during this period amazingly.

Lastly to the children, i am amazed and awed by how well the children have adjusted and dealt with everything this year. I feel honoured and privileged to be able to spend my days with them sharing their joy and wonder.

Modbury Preschool Treasurer's Report  
September 2019- August 2020

I am happy and very relieved to be able to report that the Preschool is financially secure and fulfils all the Charity Commissions requirements. My first year as Treasurer has been interesting, there has been many times that I have been so grateful that the Preschool went into this pandemic in a strong financial position. We haven't had to make any staff redundant or reduce wages.

During lockdown Nell and Kate had the arduous task of trying to make sense of furloughing. We applied for furlough but were only eligible for 39% of the staff's salary, the decision was taken by the committee to make up the wages to 80%.

Due to the closure of the preschool in the first part of the year the money we received from government grants was less than the previous year at £49,734.72. Parents contributed £52,399.87 of billed hours. The committee made the decision not to charge parents for booked sessions going into lockdown (other pre-schools did). £380 was donated by very generous parents during lockdown.

There was a brief time before lockdown and due to brilliant work by committee members we have received four rounds of Co-Op funding. In January Kingsbridge Tesco collected £1166 for Forest School, this money has not been spent yet. Santa's grotto raised £204.90.

Obviously fundraising has been almost impossible but going forward it is going to be essential, not just to raise money but to engage the community once again.

Breakfast, Afterschool and Holiday Clubs have had to change this year to accommodate the ever changing government guidelines, numbers are significantly down due to the bubble limit and more parents working from home. We know the holiday clubs are greatly enjoyed by children so fingers crossed 2021 will be back to full capacity.

We have four bank accounts. The Reserve and Contingency accounts are legally restricted funds to cover all redundancies and a sudden drop in numbers. The Fundraising account is for income and expenditure relating to fundraising and the Treasurers account is for all fees and expenses.

In spite of 2020 being incredibly challenging we have come out of it with a profit of £2,583.73. This is reflection of how well the preschool is managed, how hard staff work and how vital we are to the community.

**Profit and loss and balance sheet for Modbury Preschool**

Profit and loss report

**INCOME**

Grants	£	49,734.72
Session Fees	£	102,134.59
Vouchers	£	-
Donations	£	2,167.46

Sundries	£	165.20
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Fundraising	£	1,383.37
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Interest	£	14.87
----------	---	-------

Total	£	155,600.21
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**Profit/Loss**

**EXPENDITURE**

Rents, Rates, Utilities	£	3,926.96
-------------------------	---	----------

Wages	£	93,678.77
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HMRC	£	10,032.18
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BT	£	433.44
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Insurance, PLA		
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Ofsted, NEST	£	6,850.26
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Books, Computer		
-----------------	--	--

Supplies, Shopping	£	6,083.80
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Repair		
--------	--	--

Maintenance	£	28,010.46
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Training	£	1,850.73
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Travel outings	£	100.00
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Marketing	£	344.60
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Petty Cash	£	800.00
------------	---	--------

Sundries	£	725.61
----------	---	--------

Other	£	179.67
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Total	£	153,016.48
-------	---	------------

£	2,583.73
---	----------

**1st September 2019 - 31st August 2020**

Balance sheet

**TREASURER'S  
ACCOUNT**

Opening cash position	93,759.24	
Profit/loss	£ 2,583.73	
Closing cash position	£ 96,342.97	£ -

**BALANCE SHEET**

**2020**

**2019**

Contingency	£ 16,006.11	£ 14,048.79
Treasurer	£ 61,075.43	£ 61,616.18
Fundraising	£ 5,205.67	£ 2,134.84
Reserve	£ 14,055.76	£ 15,990.31
	<b>£ 96,342.97</b>	<b>£ 93,790.12</b>

# Independent examiner's report on the accounts



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Section A

## Independent Examiner's Report

Report to the trustees/  
members of

Modbury Pre-school

On accounts for the year  
ended

31<sup>st</sup> August 2020

Charity no  
(if any)

1039616

Set out on pages

2

(remember to include the page numbers of additional sheets) <sup>2</sup>

Respective  
responsibilities of  
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed. [The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [named body]]. *Delete [ ] if not applicable.*

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent  
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent  
examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below \*)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

*Nicola Hooper*

Date:

19<sup>th</sup> November 2020

Name: NICOLA HOOPER

Relevant professional qualification(s) or body (if any): MAAT

Address: 21 CHERRY TREE CLOSE  
EXETER  
DEVON EX4 5AT

**Section B Disclosure**

Only complete if the examiner needs to highlight material problems.(E.g. accounting records have not been kept in accordance with s132 of the Charities' Act 2011 and those accounts do not comply with the requirements of the 2008 Regulations setting out the form and content of charity accounts; any material expenditure or action which appears not to be in accordance with the trusts of the charity; any failure to be provided with information and explanations by any past or present trustee, officer or employee; and any material consistency between the accounts and the trustees' annual report.)

**Give here brief details of any items that the examiner wishes to disclose.**