COUNCIL FOR VOLUNTARY SERVICE WEST LANCASHIRE

England & Wales · Charity number 1039563

Details

Other names	WEST LANCS C V S
Status	Registered
Legal form	Charitable company
Company number	02940823
Registered	1994-07-19
Register	View on the Charity Commission register

Contact

Address	Skelmersdale Ecumenical Centre Northway Skelmersdale Lancashire WN8 6LU
Phone	01695733737
Email	enquiries@wlcvs.org
Website	www.wlcvs.org

Activities

Objects: TO PROMOTE ANY CHARITABLE PURPOSES FOR THE BENEFIT OF THE COMMUNITY IN THE LOCAL GOVERNMENT DISTRICT OF WEST LANCASHIRE AND IN PARTICULAR THE ADVANCEMENT OF EDUCATION, THE PROTECTION OF HEALTH AND THE RELIEF OF POVERTY, DISTRESS AND SICKNESS.

Activities: To promote any charitable purposes for the benefit of the community in the County of Lancashire. In particular the advancement of the protection of health and the relief of poverty, distress and sickness. To promote and organize co-operation around these areas by bringing together public, private and voluntary, community and faith organisations in the area.

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Classification

- **How:** Acts As An Umbrella Or Resource Body
- **What:** General Charitable Purposes
- **Who:** Other Charities Or Voluntary Bodies

Geography

- **Area of benefit:** WEST LANCASHIRE
- Lancashire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£210,637	£237,488	-	-
2024-03-31	£434,450	£790,630	-	-
2023-03-31	£282,312	£422,084	-	-
2022-03-31	£754,812	£565,728	£482,221	10
2021-03-31	£640,847	£543,817	£293,137	11

Trustees

Name	Role	Appointed
John Davis		2021-11-25
Paul White		2023-05-31
Paula Marie Gamester		2025-03-27
Ruth Scarrott		2023-05-31
Sian Jay		2021-11-25
Victor Thomas Citarella		2023-05-31

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COUNCIL FOR VOLUNTARY SERVICE WEST LANCASHIRE

England & Wales - Charity number 1039563

Accounts

Company Number: 02940823
Charity Number:1039563

Council for Voluntary Service West Lancashire

Report & Unaudited Financial Statements

For the Year ended 31 March 2025

Doc ID: 4db509c3745efe82a2e7ca61e818dbe8155c66ff

Council for Voluntary Service West Lancashire
Reference and administration information

Company number 02940823

Charity number 1039563

Registered office and operational address

Skelmersdale Ecumenical Centre, Northway, Skelmersdale, Lancashire WN8 6LU

Trustees

Trustees, who are also directors under company law, who served during the year and up to the date of this report were as follows:

John Davis	
Victor Citarella	Chair
Paul White	Vice chair
Ruth Scarrott	
Sian Jay	
Paula Gamester	(appointed 27/03/2025)

There were no trustees who held title to property belonging to the charity during the reporting period or at the date of approval.

Key management personnel

Jill Bradley Programme Manager

Bankers

Royal Bank of Scotland, Liverpool Csc, Stephenson Way, Wavertree, Liverpool, L13, 1HE

Independent examiner

Patrick Morrello ACA
Third Sector Accountancy Limited
Holyoake House
Hanover Street
Manchester
M60 0AS

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Council for Voluntary Service West Lancashire
Trustees' annual report for the year ended 31 March 2025

The trustees present their report and the audited financial statements for the year ended 31 March 2025.

Reference and administrative information set out on page 1 forms part of this report. The financial statements comply with current statutory requirements, the memorandum and articles of association and the Statement of Recommended Practice - Accounting and Reporting by Charities: SORP applicable to charities preparing their accounts in accordance with FRS 102.

Objectives and activities

The object of the Council for Voluntary Service West Lancashire is:

"To promote any charitable purposes for the benefit of the community in the local District of West Lancashire (the area of benefit), and in particular, the advancement of education, the protection of health and the relief of poverty, distress and sickness, and in furtherance of the said purposes, but not further or otherwise, to promote and organise co-operation in the achievement of the same and to that end bring together in council, representatives of the voluntary organisations and statutory authorities within the area of benefit."

The aim of the charitable organisation is to promote voluntary action in the West Lancashire Borough and to act as a democratic body for the local voluntary and community sector, which is accountable to the local VCFSE. There are five key themes to its work:

· The provision of services

· The development of voluntary and community organisations

· Liaison between these organisations

· Representation of these organisations with statutory and other bodies

· Working in partnership

The Trustees have some key objectives to assist the charitable organisation in the fulfilment of its objectives. These are:

· Ensuring that the voluntary and community sector voice is heard and consulted on changes and developments in public sector provision, community economic development and urban and rural regeneration initiatives in the Borough.

· Improving services to voluntary and community organisations to deliver the company object.

In considering the objectives and activities, the Trustees have considered the Charity Commissions' guidance on Public Benefit to ensure that the organisation is meeting its Public Benefit requirements.

The trustees review the aims, objectives and activities of the charity each year. This report looks at what the charity has achieved and the outcomes of its work in the reporting period. The trustees report the success of each key activity and the benefits the charity has brought to those groups of people that it is set up to help. The review also helps the trustees ensure the charity's aims, objectives and activities remained focused on its stated purposes.

The trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning its future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives that have been set.

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Achievements and performance

The charity's main activities and who it tries to help are described below. All its charitable activities focus are undertaken to further Council for Voluntary Service West Lancashire's charitable purposes for the public benefit.

The financial year 2024/25 was one of implementation by the WLCVS team of the welcome investments made by the National Lottery Community Fund (NLCF) and the UK Shared Prosperity Fund (SPF). The investments were made to enable WLCVS maintain core local infrastructure support services to the sector as well as to review how they are delivered.

Throughout the year, delivery of WLCVS's work themes continued, notable examples of this are:

- The CVS continued to work with national, regional and local funders and commissioners to bring in essential VCFSE funds for West Lancashire and maintained work with existing funders e.g. the Eric Wright Charitable Trust. WLCVS continued to work with the Trust to deliver grants of up to £500 to small, mainly volunteer led, voluntary & community groups and small charities across West Lancashire.

- Being a proactive partner in the West Lancashire Health and Wellbeing Board and other emerging ICB partnership groups, as a representative for the VCFSE sector.

- Provision of a West Lancs Volunteer Centre providing support to both VCFSE organisations and individual community volunteers across West Lancashire and promoting the value of volunteering. A successful volunteer awards celebration was held in July 2024.

- Further development of our communication network for the dissemination of timely and accurate VCFSE information. Substantive development of our directory of organisations to include detailed public information regarding 50% of our 350 members in March 2025.

- Delivery of a funding and governance advice service for organisations across West Lancashire to aid their development and sustainability. Provision of a successful funding fair alongside our Annual General Meeting in March 2025

- Undertaking a survey around members' views and opinions of what they might want from the CVS and how a community network may meet these needs. This resulted in drop-in sessions as well as neighbourhood-based network and themed events across the latter six months of the financial year. The activity was welcomed and supported by members. Regrettably notification of the termination of SPF funding by a cut-off date of March 31st meant that staff contracts could not be extended into the new financial year.

- Planned and commenced delivery of a training programme for the spring and into summer of 2025.

- Undertook joint development work with the Borough Council in (i) securing investment in early intervention and prevention with adult social care for the forthcoming financial year (ii) building a consortium of member organisations initially involving those funded through SPF.

Beneficiaries of our services

The beneficiaries of WLCVS's services are the West Lancs communities, with a focus on supporting VCFSE sector community groups to enable them to grow and develop. They, in turn, can then support individual members of the community.

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Financial review

In contrast to the previous report the Trustees started the financial year with the knowledge that they would have NLCF funding lasting until November 2025 and SPF funding until the end of the financial year 2024/25. This enabled them to work with the staff team on meeting the aims and objectives of the charity with some assurance and security of available funds.

The Trustees and staff continued with its governance and management review to reshape the way of working with resources available. Nonetheless it was not deemed prudent to commit to the expense of a Chief Executive role and opted for a model of two part time senior managers. A trustee was granted delegated powers to assist with the leadership and management of the organisation.

Having adequate core funding in place the organisation embarked on a more developmental approach to key areas of activity – namely building local partnerships and networks through community development, recruiting, training and supporting volunteers, supporting member organisations (actual and potential) and improving sector and public information about the VCFSE. It has taken the opportunity of a known income stream to strengthen basic financial control systems and introduce a revised approach to programme management and monitoring as well as staff support.

The short notice curtailment of SPF funding on 31 March 2025, caused an abrupt halt to much of the groundwork undertaken on community development. Two part-time staff left including one of the managers and non-staffing funds had to be spent rapidly as no carry-over was permitted. The underpinning funds from the NLCF allowed trustees to be assured that core work could continue into 2025/26. However, the trustees started looking over a financial horizon that would see WLCVS funding expiring by the start of 2026. They resolved to press for a new allocation of SPF however diminished and to direct the staff to submit a continuation NLCF proposal based on the review work and a revised operating model, founded on income generation and inward investment.

At the closure of the 2024/25 financial year, funds were sufficient to continue a programme of work based on core CVS functions but financial uncertainty was once again looming. Trustees aimed to have a direction of travel mapped out by the Autumn of 2025 so they could make key financial decisions.

Reserves policy

The aim of the reserves policy is to ensure that the charity's ongoing and future activities are reasonably protected from unexpected fluctuations in its income and expenditure. The board reviewed the reserves policy in the light of assessment of risk. They have agreed to maintain a minimum level of unrestricted general funds, also known as free reserves, sufficient to cover the known cost of staff redundancies at any point in time plus expenditure to cover a planned closure over a three-month period. Free reserves at the year end were £50,500 (2024:£38,712).

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Structure, governance and management

The organisation is a charitable company, limited by guarantee registered in England and Wales, (company number 02940823) and was incorporated 20th June 1994 and registered as a charity (charity number 1039563) on 19th July 1994.

The company was established under a Memorandum of Association, which established the objects and powers of the company and is governed by its Articles of Association.

Governing Document

The company is governed by its Memorandum of Articles of Association dated 27th May 1994 and is constituted as a company limited by guarantee.

Directors and Trustees

The directors of the charitable company are its Trustees for the purpose of charity law and throughout this report are collectively referred to as Trustees.

Appointment of Trustees, Membership and Board Functioning

The Council for Voluntary Service West Lancashire is a membership organisation, the members being constituted of local, voluntary and community groups and individuals interested in furthering the objects of the charity.

The Board of Trustees is responsible for setting the strategic direction of the organisation.

In accordance with the Memorandum and Articles of Association for Council for Voluntary Service West Lancashire, Trustees are elected at the Annual General Meeting. There is no maximum to the numbers of Trustees, but the minimum is set at three with one-third standing down each year. This provides a balance between continuity and experience and the opportunity for committed members being able to put themselves forward for election to join the board. Those standing down may put themselves forward for re-election.

To stand as a Trustee, the applicant must be an approved member of the charity and elected by the membership at the AGM. There are presently over three-hundred-member organisations or individual members and each of these has a vote at the Annual General Meeting. They may also need their organisation's approval to stand for election depending on the rules of their nominating body.

Meetings of the Board of Trustees are held every quarter, or as required due to the work needed at any point in time.

At the beginning of every meeting all Trustees are reminded of their obligation to declare an interest in any item and, if necessary, withdraw from further discussion and decision making on that subject.

All Trustees are asked to sign to confirm their eligibility to serve as a Trustee and as a Director.

Trustee Training

Trustees are introduced to the function, work and staff of the Council for Voluntary Service West Lancashire when they take up their role.

Trustees are also invited to take up further training opportunities e.g., safeguarding and may recommend courses that they have seen advertised or which other Trustees or members of staff have identified and brought to their attention.

Course fees, travel costs and other out-of-pocket expenses may be claimed by Trustees for attendance at courses approved by the Board of Trustees.

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Staff and Trustees aim to have at least one 'Away Day' together each year to take a strategic overview of the organisation and its activities and to agree the future direction, then documented in a yearly Business Plan.

Related parties and relationships with other organisations

There were no related party transactions. Trustees and staff are required to declare their interests.

Trustee, Vic Citarella, remains a Trustee and Director of the Lancashire Association of CVSs (LACVS). WLCVS is also a member of this organisation.

Statement of responsibilities of the trustees

The trustees (who are also directors of Council for Voluntary Service West Lancashire for the purposes of company law) are responsible for preparing the trustees' annual report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Society law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable group and of the incoming resources and application of resources, including the income and expenditure, of the charitable group for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Observe the methods and principles in the Charities SORP
- Make judgements and estimates that are reasonable and prudent
- State whether applicable UK Accounting Standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable group and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

The trustees' annual report has been approved by the trustees on 12 / 12 / 2025 and signed on their behalf by

V. Citarella

……

Victor Citarella, Chair of trustees, Council for Voluntary Service West Lancashire

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Council for Voluntary Service West Lancashire
Independent examiner's report to the trustees
For the year ended 31 March 2025

I report on the accounts of the charity for the year ended 31 March 2024 set out on pages 8 to 19.

Respective responsibilities of trustees and examiner
The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement
My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement
In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the requirements:
    - to keep accounting records in accordance with section 130 of the Charities Act; and
    - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

    have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

P Morrello

Patrick Morrello ACA
Third Sector Accountancy Limited
Holyoake House
Hanover Street
Manchester
M60 0AS

Date: 13 / 12 / 2025

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Council for Voluntary Service West Lancashire

Statement of Financial Activities
(including Income and Expenditure account)
for the year ended 31 March 2025

	Note	Unrestricted funds £	Restricted funds £	*Total funds 2025* £	Unrestricted funds *£*	Restricted funds *£*	*Total funds 2024* £
Income from:							
Donations and legacies	3	-	-	-	*28*	-	*28*
Charitable activities	4	8,007	200,531	208,538	*42,256*	*106,516*	*148,772*
Investments	5	2,099	-	2,099	*3,338*	-	*3,338*
Total income		**10,106**	**200,531**	**210,637**	***45,622***	***106,516***	***152,138***
Expenditure on:							
Charitable activities	6	14,367	223,121	237,488	*137,162*	*44,491*	*181,653*
Return of funds	8	-	-	-	-	186,893	*186,893*
Total expenditure		**14,367**	**223,121**	**237,488**	***137,162***	***231,384***	***368,546***
Net income/(expenditure) for the year	9	**(4,261)**	**(22,590)**	**(26,851)**	***(91,540)***	***(124,868)***	***(216,408)***
Transfer between funds		16,049	(16,049)	-	*274*	*(274)*	-
Net movement in funds for the year		**11,788**	**(38,639)**	**(26,851)**	***(91,266)***	***(125,142)***	***(216,408)***
Reconciliation of funds							
Total funds brought forward		38,712	87,329	126,041	*129,978*	*212,471*	*342,449*
Total funds carried forward		**50,500**	**48,690**	**99,190**	***38,712***	***87,329***	***126,041***

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

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Council for Voluntary Service West Lancashire
Company number 02940823

Balance sheet as at 31 March 2025

	Note	2025		*2024*	
		£	£	£	£
Fixed assets					
Tangible assets	14		2,468		-
			2,468		-
Current assets					
Debtors	15	1,005		*2,129*	
Cash at bank and in hand		111,049		*134,353*	
Total current assets		**112,054**		***136,482***	
Liabilities					
Creditors: amounts falling due in less than one year	16	(15,332)		*(10,441)*	
Net current assets			**96,722**		***126,041***
Net assets			**99,190**		***126,041***
The funds of the charity:					
Restricted income funds	17		48,690		*87,329*
Unrestricted income funds	18		50,500		*38,712*
Total charity funds			**99,190**		***126,041***

For the year in question, the company was entitled to exemption from an audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006,
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts are prepared in accordance with the special provisions of part 15 of the Companies Act 2006 relating to small companies and constitute the annual accounts required by the Companies Act 2006 and are for circulation to members of the company.

The notes on pages 10 to 19 form part of these accounts.

Approved by the trustees on 12 / 12 / 2025 and signed on their behalf by:

V. Citarella

Victor Citarella (Trustee)

Paul White

Paul White (Trustee)

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1 Accounting policies

The principal accounting policies adopted, judgments and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

a Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019 - Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Council for Voluntary Service West Lancashire meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £ sterling.

b Preparation of the accounts on a going concern basis

The trustees consider that there are no material uncertainties about the charitable company's ability to continue as a going concern.

c Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from government and other grants, whether ‘capital’ grants or ‘revenue’ grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income received in advance of a provision of a specified service is deferred until the criteria for income recognition are met.

d Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

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e Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of charity.

Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose.

Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

f Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

g Operating leases

Operating leases are leases in which the title to the assets, and the risks and rewards of ownership, remain with the lessor. Rental charges are charged on a straight line basis over the term of the lease.

h Tangible fixed assets

Individual fixed assets are capitalised at cost and are depreciated over their estimated useful economic lives on a straight line basis as follows:

Equipment	5 years

i Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

j Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

k Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

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l Pensions

Employees of the charity are entitled to join a defined contribution 'money purchase' scheme. The charity's contribution is restricted to the contributions disclosed in note 8. There were no outstanding contributions at the year end.

2 Legal status of the charity

The charity is a company limited by guarantee registered in England and Wales and has no share capital. The registered office address is disclosed on page 1.

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3 Income from donations and legacies

	Unrestricted £	Restricted £	Total 2025 £	*Unrestricted £*	*Restricted £*	*Total 2024 £*
Donations	-	-	-	*28*	-	*28*

4 Income from charitable activities

	Unrestricted £	Restricted £	Total 2025 £	*Unrestricted £*	*Restricted £*	*Total 2024 £*
Grants	2,500	200,531	203,031	*30,000*	*106,516*	*136,516*
Other income	5,507	-	5,507	*12,256*	-	*12,256*
Total	8,007	200,531	208,538	*42,256*	*106,516*	*148,772*

5 Investment income

	Unrestricted £	Restricted £	Total 2025 £	*Unrestricted £*	*Restricted £*	*Total 2024 £*
Bank interest	2,099	-	2,099	*3,338*	-	*3,338*

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6 Analysis of expenditure on charitable activities

	2025 £	*2024 £*
Staff costs	143,267	*138,718*
Payroll fees	-	*68*
Recruitment Expenses	221	-
Training costs	1,801	*120*
Travel expenses	1,066	*293*
Beneficiary Activities	-	*2,262*
Accountancy Fees	4,407	*3,056*
Consultancy & Professional Fees	8,000	*15,421*
Legal fee	35	-
Business Insurance	6,398	*2,298*
Building running costs	9,350	*10,526*
Room Hire	1,161	*992*
Office costs	8,659	*956*
Subscriptions	567	*1,302*
General Expenses	283	*521*
Social Media & Comms	5,886	-
Directory/databases development support	5,121	-
Bank Charges and Interest	204	*216*
Depreciation	547	-
Grants Paid (see note 7)	40,515	*4,903*
	237,488	*181,653*
Restricted expenditure	223,121	*44,491*
Unrestricted expenditure	14,367	*137,162*
	237,488	*181,653*

7 Grants paid

	2025 £	*2024 £*
Small grants to institutions	40,515	*4,903*

8 Return of funds

	2025 £	*2024 £*
West Lancashire Borough Council - Community Champions	-	186,893

Repayment of this grant was agreed with West Lancashire Borough Council after delays to receipt. Because there was also a requirement to allocate the funding within the financial year, it was no longer possible to disburse the grants. Negotiations ensured that this funding was utilised within West Lancashire as part of the subsequent UK Shared Prosperity Fund for the voluntary sector.

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9 Net income/(expenditure) for the year

This is stated after charging/(crediting):	2025 £	*2024* *£*
Independent examiner's fee	2,040	*1,680*

10 Staff costs

Staff costs during the year were as follows:

	2025 £	*2024* *£*
Wages and salaries	137,561	*120,808*
Social security costs	4,766	*4,228*
Pension costs	940	*158*
Redundancy and termination costs	-	*13,524*
	143,267	*138,718*

No employee has employee benefits in excess of £60,000 (2024: Nil).

The average number of staff employed during the period was 6 (2024:5).

The key management personnel of the charity comprise the trustees and Programme Manager. The total employee benefits of the key management personnel of the charity were £28,159 (2024: £32,414).

11 Trustee remuneration and expenses, and related party transactions

Neither the management committee nor any persons connected with them received any remuneration or reimbursed expenses during the year (2024: Nil).

There are no donations from related parties which are outside the normal course of business and no restricted donations from related parties.

No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity, including guarantees, during the year (2024: nil).

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12 Government grants

The government grants recognised in the accounts were as follows:

	2025 £	*2024* *£*
National Lottery	100,531	*49,516*
NHS Lancashire and South Cumbria ICB	-	*50,000*
West Lancashire Borough Council - community Champions	-	*(186,893)*
West Lancashire Borough Council - UK Shared Prosperity Community Investment Fund	100,000	-
	200,531	*(87,377)*

There were no unfulfilled conditions and contingencies attaching to the grants. West Lancashire Borough - Community Champions: £186,893 unspent grant was returned in the year ended 31 March 2024.

13 Corporation tax

The charity is exempt from tax on income and gains falling within Chapter 3 of Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity.

14 Fixed assets: tangible assets

	Office Equipment £	Total £
Cost		
Additions	3,015	3,015
At 31 March 2025	3,015	3,015
Depreciation		
Charge for the year	547	547
At 31 March 2025	547	547
Net book value		
At 31 March 2025	2,468	2,468

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15 Debtors

	2025 £	*2024 £*
Trade debtors	1,005	*529*
Prepayments and accrued income	-	*1,600*
	1,005	*2,129*

16 Creditors: amounts falling due within one year

	2025 £	*2024 £*
Trade creditors	292	*1,752*
Other creditors and accruals	12,202	*8,626*
Taxation and social security costs	2,838	*63*
	15,332	10,441

17 Analysis of movements in restricted funds

	Balance at 1 April 2024 £	Income £	Expenditure £	Transfers £	Balance at 31 March 2025 £
Eric Wright Charitable Trust Fund	8,925	-	(4,466)	-	4,459
National Lottery Community Fund	16,545	100,531	(87,341)	-	29,735
NHS Lancashire and South Cumbria ICB	50,000	-	(36,000)	-	14,000
West Lancashire Borough Council - Community Champions	11,859	-	-	(11,859)	-
West Lancashire Borough Council - UK Shared Prosperity Community Investment Fund	-	100,000	(95,314)	(4,190)	496
Total	87,329	200,531	(223,121)	(16,049)	48,690

£16,049 was transferred to the general fund for operational costs spent in 2023/2024.

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Note 17 (continued)

Comparative period

	Balance at 1 April 2023 £	*Income* £	*Expenditure* £	*Transfers* £	*Balance at 31 March 2024* £
Eric Wright Charitable Trust Fund	*13,445*	*-*	*(4,520)*	*-*	*8,925*
John Moores Foundation	*-*	*7,000*	*(7,000)*	*-*	*-*
National Lottery Community	*-*	*49,516*	*(32,971)*	*-*	*16,545*
NHS Lancashire and South Cumbria ICB	*-*	*50,000*	*-*	*-*	*50,000*
Sir Douglas Glover Grants	*274*	*-*	*-*	*(274)*	*-*
West Lancashire Borough Council - community Champions	*198,752*	*-*	*(186,893)*	*-*	*11,859*
Total	*212,471*	*106,516*	*(231,384)*	*(274)*	*87,329*

Name of restricted fund	Description, nature and purposes of the fund
Eric Wright Charitable Trust Fund	On behalf of the Eric Wright trust, to distribute the fund to West Lancashire organisations.
John Moores Foundation	To support CVS core costs whilst a development plan and funding bids were developed.
National Lottery Community Fund	A 2-year award to support the review, refresh and development of CVS services.
NHS Lancashire and South Cumbria ICB	On behalf of the ICB, distribute the fund to West Lancs organisations.
Sir Douglas Glover Grants	Grant to individuals for accessing training, employment or other development opportunities.
West Lancashire Borough Council - Community Champions	Funds for samll grant programme.
West Lancashire Borough Council - UK Shared Prosperity Community Investment Fund	To enhance and build on our existing infrastructure support to the local voluntary and community sector for a thriving and diverse sector and a strong voice in local decision-making.

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18 Analysis of movement in unrestricted funds

	Balance at 1 April 2024 £	Income £	Expenditure £	Transfers £	As at 31 March 2025 £
General fund	38,712	10,106	(14,367)	16,049	50,500
	38,712	10,106	(14,367)	16,049	50,500

Comparative period

	Balance at 1 April 2023 £	*Income £*	*Expenditure £*	*Transfers £*	*As at 31 March 2024 £*
General fund	*129,978*	*45,622*	*(137,162)*	*274*	*38,712*
	129,978	*45,622*	*(137,162)*	*274*	*38,712*

General fund is used to finance the Charity's general activities outlined in the Trustees' Report.

19 Analysis of net assets between funds

	General fund £	Designated funds £	Restricted funds £	Total 2025 £
Net current assets/(liabilities)	48,032	-	48,690	96,722
Total	48,032	-	48,690	96,722

Comparative period

	General fund £	*Designated funds £*	*Restricted funds £*	*Total 2024 £*
Net current assets/(liabilities)	*38,712*	-	*87,329*	*126,041*
Total	*38,712*	-	*87,329*	*126,041*

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COUNCIL FOR VOLUNTARY SERVICE WEST LANCASHIRE

England & Wales - Charity number 1039563

Accounts

Company Number: 02940823
Charity Number:1039563

Council for Voluntary Service West Lancashire

Report & Unaudited Financial Statements

For the Year ended 31 March 2024

Doc ID: d05f9006754e0de633445617feeb30d6a075e717

Council for Voluntary Service West Lancashire
Reference and administration information

Company number 02940823

Charity number 1039563

Registered office and operational address

Skelmersdale Ecumenical Centre, Northway, Skelmersdale, Lancashire WN8 6LU

Trustees

Trustees, who are also directors under company law, who served during the year and up to the date of this report were as follows:

John Davis Chair
Victor Citarella Executive Trustee
Paul White (appointed 31/05/2023)
Ruth Scarrott (appointed 31/05/2023)
Sian Jay

There were no trustees who held title to property belonging to the charity during the reporting period or at the date of approval.

Bankers

Royal Bank of Scotland, Liverpool Csc, Stephenson Way, Wavertree, Liverpool, L13, 1HE

Independent examiner

Patrick Morrello ACA
Third Sector Accountancy Limited
Holyoake House
Hanover Street
Manchester
M60 0AS

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Council for Voluntary Service West Lancashire
Trustees' annual report for the year ended 31 March 2024

The trustees present their report and the audited financial statements for the year ended 31 March 2024.

Reference and administrative information set out on page 1 forms part of this report. The financial statements comply with current statutory requirements, the memorandum and articles of association and the Statement of Recommended Practice - Accounting and Reporting by Charities: SORP applicable to charities preparing their accounts in accordance with FRS 102.

Objectives and activities

The object of the Council for Voluntary Service West Lancashire is:

"To promote any charitable purposes for the benefit of the community in the local District of West Lancashire (the area of benefit), and in particular, the advancement of education, the protection of health and the relief of poverty, distress and sickness, and in furtherance of the said purposes, but not further or otherwise, to promote and organise co-operation in the achievement of the same and to that end bring together in council, representatives of the voluntary organisations and statutory authorities within the area of benefit."

The aim of the charitable organisation is to promote voluntary action in the West Lancashire Borough and to act as a democratic body for the local voluntary and community sector, which is accountable to the local VCFSE. There are five key themes to its work:

· The provision of services

· The development of voluntary and community organisations

· Liaison between these organisations

· Representation of these organisation with statutory and other bodies

· Working in partnership

The Trustees have some key objectives to assist the charitable organisation in the fulfilment of its objectives. These are:

· Ensuring that the voluntary and community sector voice is heard and consulted on changes and developments in public sector provision, community economic development and urban and rural regeneration initiatives in the Borough.

· Improving services to voluntary and community organisations to deliver the company object.

In considering the objectives and activities, the Trustees have considered the Charity Commissions' guidance on Public Benefit to ensure that the organisation is meeting its Public Benefit requirements.

The trustees review the aims, objectives and activities of the charity each year. This report looks at what the charity has achieved and the outcomes of its work in the reporting period. The trustees report the success of each key activity and the benefits the charity has brought to those groups of people that it is set up to help. The review also helps the trustees ensure the charity's aims, objectives and activities remained focused on its stated purposes.

The trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning its future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives that have been set.

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Achievements and performance

The charity's main activities and who it tries to help are described below. All its charitable activities focus are undertaken to further Council for Voluntary Service West Lancashire's charitable purposes for the public benefit.

The financial year 2023/24 was one of the most challenging years faced by WLCVS in recent times. Income levels dropped significantly as the availability of infrastructure funding reduced. A review of services and the structure of the organisation began, in parallel with the development of an income generation plan, to ensure the continuation of WLCVS's core services to support the West Lancashire communities and voluntary sector.

Throughout the summer months of 2023, development of funding applications took place to further the aims of the organisation, which resulted in investment from the National Lottery Community Fund and the UK Shared Prosperity Fund.

Throughout the year, delivery of WLCVS's work themes continued, notable examples of this are:

- The CVS continued to work with national, regional and local funders and commissioners to bring in essential VCFSE funds for West Lancashire and maintained work with existing funders e.g. the Eric Wright Charitable Trust. WLCVS continued to work with the Trust to deliver grants of up to £500 to small, mainly volunteer led, voluntary & community groups and small charities across West Lancashire.

- Work continued to ensure the VCFSE sector has health investment from the ICB. This year approval was given for WLCVS to administer and distribute £40,000 of Public Health Investment Fund grants to develop local projects in 2024/25.

- Being a proactive partner in the West Lancashire Health and Wellbeing Board and other emerging ICB partnership groups, as a representative for the VCFSE sector.

- Provision of a West Lancs Volunteer Centre providing support to both VCFSE organisations and individual community volunteers across West Lancashire and promoting the value of volunteering.

- Further development of our communication network for the dissemination of timely and accurate VCFSE information.

- Delivery of a funding and governance advice service for organisations across West Lancashire to aid their development and sustainability.

- Completion of the development of a new voluntary and community database and launch of a new directory of service for West Lancashire.

- Launch of the new West Lancashire Volunteering portal.

Beneficiaries of our services

The beneficiaries of WLCVS's services are the West Lancs communities, with a focus on supporting VCFSE sector community groups to enable them to grow and develop. They, in turn, can then support individual members of the community.

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Financial review

The Trustees started the financial year with the knowledge that they would have to reduce expenditure to fit the reduced income. The financial plan included reductions in staff hours and meeting the costs of severance of the CEO. Essentially at the start of the year the only income was from reserves and for the first few months the Trustees were conscious of the imminence of the potential need to cease services and undertake a closure of the charity. A grant from WLBC of £30K was agreed in July 2023 which made it possible to move towards a minimalist CVS in the New Year but as funds would be gone by the end of August 2024, Trustees anticipated making use of the redundancy reserves to implement a managed closure starting in March 2024.

An emergency grant from the John Moores Foundation of £7,000 in the summer of 2023 allowed staff time to be allocated to preparing an improved National Lottery bid. £201k was approved in December 2023 which secured core funding for the basic infrastructure of a CVS for two years and removed the need to plan closure. Nonetheless the organisation would have to cut its cloth to fit the limited funds available. The Trustees and staff embarked on a governance and management review to reshape the way of working in the light of the resources available.

Thanks to the staff team and Trustees for the time and effort they expended particularly across the turn of 2023/24 to get WLCVS where it had both a plan to secure income and a contingency plan to cease trading in a managed way. In the event the latter was not necessary.

With core funding in place the organisation was successful in securing UK Shared Prosperity Funding via WLBC. This enabled a more developmental approach to key areas of activity – namely building local partnerships and networks through community development, recruiting, training and supporting volunteers, supporting member organisations (actual and potential) and improving sector and public information about the VCFSE. It has taken the opportunity of a known income stream to strengthen basic financial control systems and introduce a revised approach to programme management and monitoring as well as staff support.

Trustees are aware that the funding whilst secure to the end of 2025, uncertainty remain thereafter. Discussions will be required with the National Lottery about our core funding and the possibilities of seeking a renewal and on what basis. It is refreshing to see that Lottery is not only prioritising projects as the need for core finding underpins the support WLCVS can make available to our 360 members. It is an unknown what the governments approach to the Shared Prosperity Fund will be and Trustees await the next national budget with some trepidation. On a positive note, discussion are advancing with the County Council regarding supporting the VCFSE with early intervention and preventative approaches to adult social care.

In summary the Trustees enter the 2024/25 financial year in a better place than they started the 2023/24 one. However, they are fully cognisant that they need to make plans to secure further investment before the start of the 2025/26 financial year to avoid a return to previous years' questionable financial viability.

Reserves policy

The aim of the reserves policy is to ensure that the charity's ongoing and future activities are reasonably protected from unexpected fluctuations in its income and expenditure. The board reviewed the reserves policy and agreed that a minimum level of unrestricted general funds, also known as free reserves, of £45,000 to cover any potential staff redundancies during 2024/25 is appropriate given the risks faced by the charity and the sustainability of its different income streams. Free reserves were £45,654.

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Structure, governance and management

The organisation is a charitable company, limited by guarantee registered in England and Wales, (company number 02940823) and was incorporated 20th June 1994 and registered as a charity (charity number 1039563) on 19th July 1994.

The company was established under a Memorandum of Association, which established the objects and powers of the company and is governed by its Articles of Association.

Governing Document

The company is governed by its Memorandum of Articles of Association dated 27th May 1994 and is constituted as a company limited by guarantee.

Directors and Trustees

The directors of the charitable company are its Trustees for the purpose of charity law and throughout this report are collectively referred to as Trustees.

Appointment of Trustees, Membership and Board Functioning

The Council for Voluntary Service West Lancashire is a membership organisation, the members being constituted of local, voluntary and community groups and individuals interested in furthering the objects of the charity.

The Board of Trustees is responsible for setting the strategic direction of the organisation.

In accordance with the Memorandum and Articles of Association for Council for Voluntary Service West Lancashire, Trustees are elected at the Annual General Meeting. There is no maximum to the numbers of Trustees, but the minimum is set at three with one-third standing down each year. This provides a balance between continuity and experience and the opportunity for committed members being able to put themselves forward for election to join the board. Those standing down may put themselves forward for re-election.

To stand as a Trustee, the applicant must be an approved member of the charity and elected by the membership at the AGM. There are presently over three-hundred-member organisations or individual members and each of these has a vote at the Annual General Meeting. They may also need their organisation's approval to stand for election depending on the rules of their nominating body.

Meetings of the Board of Trustees are held approximately every two months or as required due to the work needed at any point in time.

At the beginning of every meeting all Trustees are reminded of their obligation to declare an interest in any item and, if necessary, withdraw from further discussion and decision making on that subject.

All Trustees are asked to sign to confirm their eligibility to serve as a Trustee and as a director.

Trustee Training

Trustees are introduced to the function, work and staff of the Council for Voluntary Service West Lancashire when they take up their role.

Trustees are also invited to take up further training opportunities e.g., safeguarding and may recommend courses that they have seen advertised or which other Trustees or members of staff have identified and brought to their attention.

Course fees, travel costs and other out-of-pocket expenses may be claimed by Trustees for attendance at courses approved by the Board of Trustees.

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Staff and Trustees aim to have at least one 'Away Day' together each year to take a strategic overview of the organisation and its activities and to agree the future direction, then documented in a yearly Business Plan.

Related parties and relationships with other organisations

There were no related party transactions. Trustees and staff are required to declare their interests.

Trustee, Vic Citarella, became a Trustee and Director of the Lancashire Association of CVSs (LACVS) in December 2023. WLCVS are a member of this organisation.

Statement of responsibilities of the trustees

The trustees (who are also directors of Council for Voluntary Service West Lancashire for the purposes of company law) are responsible for preparing the trustees' annual report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Society law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable group and of the incoming resources and application of resources, including the income and expenditure, of the charitable group for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Observe the methods and principles in the Charities SORP
- Make judgements and estimates that are reasonable and prudent
- State whether applicable UK Accounting Standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable group and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

The trustees' annual report has been approved by the trustees on 31 / 10 / 2024 and signed on their behalf by

J. S. Davis
……

John Davis (Chair of trustees, Council for Voluntary Service West Lancashire)

Date 31 / 10 / 2024

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Council for Voluntary Service West Lancashire
Independent examiner's report to the trustees
For the year ended 31 March 2024

I report on the accounts of the charity for the year ended 31 March 2024 set out on pages 8 to 19.

Respective responsibilities of trustees and examiner
The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement
My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement
In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the requirements:
    - to keep accounting records in accordance with section 130 of the Charities Act; and
    - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

    have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

P Morrello

Patrick Morrello ACA
Third Sector Accountancy Limited
Holyoake House
Hanover Street
Manchester
M60 0AS

Date: 06 / 11 / 2024

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Council for Voluntary Service West Lancashire

Statement of Financial Activities
(including Income and Expenditure account)
for the year ended 31 March 2024

	Note	Unrestricted funds £	Restricted funds £	*Total funds 2024* £	Unrestricted funds *£*	Restricted funds *£*	*Total funds 2023* £
Income from:							
Donations and legacies	3	28	-	28	*125*	-	*125*
Charitable activities	4	42,256	106,516	148,772	*250,617*	*30,000*	*280,617*
Investments	5	3,338	-	3,338	*1,570*	-	*1,570*
Total income		**45,622**	**106,516**	**152,138**	***252,312***	***30,000***	***282,312***
Expenditure on:							
Charitable activities	6	137,162	44,491	181,653	*363,694*	*58,390*	*422,084*
Return of funds	8	-	186,893	186,893	-	-	-
Total expenditure		**137,162**	**231,384**	**368,546**	***363,694***	***58,390***	***422,084***
Net income/(expenditure) for the year	9	**(91,540)**	**(124,868)**	**(216,408)**	***(111,382)***	***(28,390)***	***(139,772)***
Transfer between funds		274	(274)	-	-	-	-
Net movement in funds for the year		**(91,266)**	**(125,142)**	**(216,408)**	***(111,382)***	***(28,390)***	***(139,772)***
Reconciliation of funds							
Total funds brought forward		129,978	212,471	342,449	*241,360*	*240,861*	*482,221*
Total funds carried forward		**38,712**	**87,329**	**126,041**	***129,978***	***212,471***	***342,449***

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

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Council for Voluntary Service West Lancashire
Company number 02940823

Balance sheet as at 31 March 2024

	Note	2024		*2023*	
		£	£	*£*	*£*
Current assets					
Debtors	14	2,129		*10,283*	
Cash at bank and in hand		134,353		*334,797*	
Total current assets		**136,482**		***345,080***	
Liabilities					
Creditors: amounts falling due in less than one year	15	(10,441)		*(2,631)*	
Net current assets			**126,041**		***342,449***
Total assets less current liabilities			126,041		*342,449*
Net assets			**126,041**		***342,449***
The funds of the charity:					
Restricted income funds	16		87,329		*212,471*
Unrestricted income funds	17		38,712		*129,978*
Total charity funds			**126,041**		***342,449***

For the year in question, the company was entitled to exemption from an audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006,
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts are prepared in accordance with the special provisions of part 15 of the Companies Act 2006 relating to small companies and constitute the annual accounts required by the Companies Act 2006 and are for circulation to members of the company.

The notes on pages 10 to 19 form part of these accounts.

Approved by the trustees on 31 / 10 / 2024 and signed on their behalf by:

J. S. Davis

John Davis (Chair/ Trustee)

V. Citarella

Victor Citarella (Trustee)

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1 Accounting policies

The principal accounting policies adopted, judgments and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

a Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019 - (Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Council for Voluntary Service West Lancashire meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £ sterling.

b Preparation of the accounts on a going concern basis

The trustees consider that there are no material uncertainties about the charitable company's ability to continue as a going concern.

c Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from government and other grants, whether ‘capital’ grants or ‘revenue’ grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income received in advance of a provision of a specified service is deferred until the criteria for income recognition are met.

d Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

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e Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of charity.

Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose.

Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

f Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

g Operating leases

Operating leases are leases in which the title to the assets, and the risks and rewards of ownership, remain with the lessor. Rental charges are charged on a straight line basis over the term of the lease.

h Tangible fixed assets

The charity has no fixed assets.

i Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

j Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

k Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

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l Pensions

Employees of the charity are entitled to join a defined contribution 'money purchase' scheme. The charity's contribution is restricted to the contributions disclosed in note 8. There were no outstanding contributions at the year end.

2 Legal status of the charity

The charity is a company limited by guarantee registered in England and Wales and has no share capital. The registered office address is disclosed on page 1.

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3 Income from donations and legacies

	Unrestricted £	Restricted £	Total 2024 £	*Unrestricted £*	*Restricted £*	*Total 2023 £*
Donations	28	-	28	*125*	-	*125*

4 Income from charitable activities

	Unrestricted £	Restricted £	Total 2024 £	*Unrestricted £*	*Restricted £*	*Total 2023 £*
Grants	30,000	106,516	136,516	*250,617*	*30,000*	*280,617*
Other income	12,256	-	12,256	-	-	-
Total	42,256	106,516	148,772	*250,617*	*30,000*	*280,617*

5 Investment income

	Unrestricted £	Restricted £	Total 2024 £	*Unrestricted £*	*Restricted £*	*Total 2023 £*
Bank interest	3,338	-	3,338	*1,570*	-	*1,570*

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6 Analysis of expenditure on charitable activities

	2024	*2023*
	£	*£*
Staff costs	138,718	*307,457*
Payroll fees	68	*898*
Training costs	120	*401*
Travel expenses	293	*1,264*
Beneficiary Activities	2,262	*2,742*
Accountancy Fees	3,056	*2,655*
Consultancy & Professional Fees	15,421	*51,631*
Legal fee	-	*13*
Business Insurance	2,298	*4,005*
Building running costs	10,526	*10,370*
Room Hire	992	*50*
Office costs	956	*4,007*
Subscriptions	1,302	*1,055*
General Expenses	521	*1,058*
Bank Charges and Interest	216	*233*
Grants Paid (see note 7)	4,903	*34,245*
	181,653	*422,084*
Restricted expenditure	44,491	*58,390*
Unrestricted expenditure	137,162	*363,694*
	181,653	*422,084*

7 Grants paid

	2024	*2023*
	£	*£*
Small grants to institutions	4,903	*34,245*

8 Return of funds

	2024	*2023*
	£	*£*
West Lancashire Borough Council - Community Champions	186,893	-

Repayment of this grant was agreed with West Lancashire Borough Council after delays to receipt. Because there was also a requirement to allocate the funding within the financial year, it was no longer possible to disburse the grants. Negotiations ensured that this funding was utilised within West Lancashire as part of the subsequent UK Shared Prosperity Fund for the voluntary sector.

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9 Net income/(expenditure) for the year

This is stated after charging/(crediting):	2024	*2023*
	£	*£*
Independent examiner's fee	1,680	*1,300*

10 Staff costs

Staff costs during the year were as follows:

	2024	*2023*
	£	*£*
Wages and salaries	120,808	*284,838*
Social security costs	4,228	*19,702*
Pension costs	158	*2,917*
Redundancy and termination costs	13,524	-
	138,718	*307,457*

No employees has employee benefits in excess of £60,000 (2023: Nil).

The average number of staff employed during the period was 5 (2023:10.1).

11 Trustee remuneration and expenses, and related party transactions

Neither the management committee nor any persons connected with them received any remuneration or reimbursed expenses during the year (2023: Nil).

There are no donations from related parties which are outside the normal course of business and no restricted donations from related parties.

No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity, including guarantees, during the year (2023: nil).

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12 Government grants

The government grants recognised in the accounts were as follows:

	2024	*2023*
	£	*£*
National Lottery	49,516	-
NHS Lancashire and South Cumbria ICB	50,000	-
West Lancashire Borough Council	-	*30,000*
West Lancashire Borough Council - Ageing Well Partnership	-	*582*
West Lancashire Borough Council - community Champions	(186,893)	*198,752*
West Lancashire Dementia	-	*7,984*
	(87,377)	*237,318*

There were no unfulfilled conditions and contingencies attaching to the grants. West Lancashire Borough - Community Champions: £186,893 unspent grant was returned in the year ended 31 March 2024.

13 Corporation tax

The charity is exempt from tax on income and gains falling within Chapter 3 of Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity.

14 Debtors

	2024	*2023*
	£	*£*
Trade debtors	529	*7,738*
Other debtors	-	*121*
Prepayments and accrued income	1,600	*2,424*
	2,129	*10,283*

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15 Creditors: amounts falling due within one year

	2024	*2023*
	£	*£*
Trade creditors	1,752	*713*
Other creditors and accruals	8,626	*1,322*
Taxation and social security costs	63	*596*
	10,441	2,631

16 Analysis of movements in restricted funds

	Balance at 1 April 2023	Income	Expenditure	Transfers	Balance at 31 March 2024
	£	£	£	£	£
Eric Wright Charitable Trust Fund	13,445	-	(4,520)	-	8,925
John Moores Foundation	-	7,000	(7,000)	-	-
National Lottery	-	49,516	(32,971)	-	16,545
NHS Lancashire and South Cumbria ICB	-	50,000	-	-	50,000
Sir Douglas Golver Grants	274	-	-	(274)	-
West Lancashire Borough Council - community Champions	198,752	-	(186,893)	-	11,859
Total	212,471	106,516	(231,384)	(274)	87,329

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Comparative period

	Balance at 1 April 2022 £	*Income* £	*Expenditure* £	*Transfers* £	*Balance at 31 March 2023* £
Eric Wright Charitable Trust Fund	*17,365*	-	*(3,920)*	-	*13,445*
Sir Douglas Golver Grants	*274*	-	-	-	*274*
Skelmersdale Arts Work	*7,812*	-	*(7,812)*	-	-
Tanhouse Health Assets Projects	*844*	-	*(844)*	-	-
West Lancashire Borough Council	-	*30,000*	*(30,000)*	-	-
West Lancashire Borough Council - Ageing	*582*	-	*(582)*	-	-
West Lancashire Borough Council - community Champions	*206,000*	-	*(7,248)*	-	*198,752*
West Lancashire Dementia	*7,984*	-	*(7,984)*	-	-
Total	*240,861*	*30,000*	*(58,390)*	-	*212,471*

Name of restricted fund	Description, nature and purposes of the fund
Eric Wright Charitable Trust Fund	On behalf of the Eric Wright trust, to distribute the fund to West Lancashire organisations.
John Moores Foundation	To support CVS core costs whilst a development plan and funding bids were developed.
National Lottery	A 2-year award to support the review, refresh and development of CVS services.
NHS Lancashire and South Cumbria ICB	On behalf of the ICB, distribute the fund to West Lancs organisations.
Sir Douglas Golver Grants	Grant to individuals for accessing training, employment or other development opportunities.
Skelmersdale Arts Work	Grant for Skelmersdale to develop a visual arts network and run courses.
Tanhouse Health Assets Projects	Grant to support the art project development in Tanhouse.
West Lancashire Borough Council - Ageing Well Partnership	Grant to support the thematic group of the One West Lancashire strategic partnership.
West Lancashire Borough Council - community Champions	Funds for samll grant programme.
West Lancashire Dementia	Grant to support local residents and families living with dementia.

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17 Analysis of movement in unrestricted funds

	Balance at 1 April 2023 £	Income £	Expenditure £	Transfers £	As at 31 March 2024 £
General fund	129,978	45,622	(137,162)	274	38,712
	129,978	45,622	(137,162)	274	38,712

Comparative period

	Balance at 1 April 2022 £	*Income £*	*Expenditure £*	*Transfers £*	*As at 31 March 2023 £*
General fund	*241,360*	*252,312*	*(363,694)*	-	*129,978*
	241,360	*252,312*	*(363,694)*	-	*129,978*

General fund is used to finance the Charity's general activities outlined in the Trustees' Report.

18 Analysis of net assets between funds

	General fund £	Designated funds £	Restricted funds £	Total 2024 £
Net current assets/(liabilities)	38,712	-	87,329	126,041
Total	38,712	-	87,329	126,041

Comparative period

	General fund £	*Designated funds £*	*Restricted funds £*	*Total 2023 £*
Net current assets/(liabilities)	*129,978*	-	*212,471*	*342,449*
Total	*129,978*	-	*212,471*	*342,449*

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COUNCIL FOR VOLUNTARY SERVICE WEST LANCASHIRE

England & Wales - Charity number 1039563

Accounts

COUNCIL FOR VOLUNTARY SERVICE WEST LANCASHIRE

UNAUDITED ANNUAL REPORT & FINANCIAL STATEMENTS FOR THE YEAR ENDED 30TH MARCH 2023

Company Number: 02940823
Charity Number: 1039563

COUNCIL FOR VOLUNTARY SERVICE WEST LANCASHIRE

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COUNCIL FOR VOLUNTARY SERVICE WEST LANCASHIRE
CHAIR REPORT

Joint Chair of Trustee Board Comments

Our residents remain under real pressure, in their day to day lives, due to the increasing cost of living and the challenges facing our public service infrastructure. The West Lancashire voluntary, community and faith sector has consistently stepped up to relieve this pressure, providing essential services to local people, whilst they themselves fight to survive. We recognise now more than ever before, the need for a secure voluntary sector infrastructure body to support their work and to strive to strengthen their role across community services.

Our staff and volunteers continue to give their all under difficult circumstances and work hard to make a positive difference to the lives of residents across West Lancashire. The Trustees are grateful for their commitment, and we value and respect the energy and expertise they apply daily to the challenging work they do. We plan to actively recruit more trustees in the coming year to support the CVS team and to bring additional experience and knowledge to our organisation.

We have also taken time to celebrate our achievements in the past twelve months which include our move to the Ecumenical Centre in December 2022 and the beginning of our database/directory development work, pulling together the considerable knowledge and data we hold about the sector. We're expecting to launch this, and a new volunteering portal, later in 2023.

Along with the sector we represent, we have fought to strengthen and secure our financial position during a very difficult period. We are grateful to our local funders within the public sector for their continued support and hope to see this grow in the coming year.

So, we thank our partners, stakeholders and funders who continue to provide the resources we need to make all this happen. Without them, nothing we do would be possible.

John Davis and Siân Jay, Joint Chairs

The trustees are pleased to present their annual report for the year ended 30th March 2023.

The financial statements have been prepared in accordance with the charity's trust deed, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published (FRS 102) (as amended for accounting periods commencing from 1st January 2019).

OBJECTIVES AND ACTIVITIES

The object of the Council for Voluntary Service West Lancashire is:

"To promote any charitable purposes for the benefit of the community in the local District of West Lancashire (the area of benefit), and in particular, the advancement of education, the protection of health and the relief of poverty, distress and sickness, and in furtherance of the said purposes, but not further or otherwise, to promote and organise co-operation in the achievement of the same and to that end bring together in council, representatives of the voluntary organisations and statutory authorities within the area of benefit."

The aim of the charitable organisation is to promote voluntary action in the West Lancashire Borough and to act as a democratic body for the local voluntary and community sector, which is accountable to the local VCFSE. There are five key themes to its work.

- The provision of services
- The development of voluntary and community organisations
- Liaison between these organisations
- Representation of these organisation with statutory and other bodies
- Working in partnership

The Trustees have some key objectives to assist the charitable organisation in the fulfilment of its objectives. These are: -

- Sustaining and managing a fully accessible virtual voluntary sector Resource Centre in the Borough.
- Ensuring that the voluntary and community sector voice is heard and consulted on changes and developments in public sector provision, community economic development and urban and rural regeneration initiatives in the Borough.
- Improved services to voluntary and community organisations to deliver the company object.

VOLUNTEERS

The Council for Voluntary Service West Lancashire (WLCVS)is supported by volunteers, who help the charity to meet its objectives and to carry out its activities. Volunteers are supported by staff, with training, meetings and discussions held locally. Our thanks as always are given to all our volunteers who so freely give their time to enhance the work of the Council for Voluntary Service West Lancashire.

PUBLIC BENEFIT

In considering the objectives and activities, the Trustees have considered the Charity Commissions' guidance on Public Benefit to ensure that the organisation is meeting its Public Benefit requirements.

ACHIEVEMENTS AND PERFORMANCE

2022/23 again saw WLCVS, and the voluntary sector as a whole facing continued financial challenges in maintaining core services. This continued to create a major increase in the WLCVS core work. Despite the finance and staff resource challenges WLCVS continued to provide VCFSE capacity building services. The past year has also seen the start of the integration of new health and public sector structures and WLCVS has ensured a presence on behalf of the West Lancs VCFSE community for representation and feedback to ensure inclusion of the charitable sector in these new structures.

Notable examples of this are:

- Being a proactive partner in the multi-sector West Lancs Health and Wellbeing Partnership as a representative for the VCFSE sector, helping to develop priorities and partnership solutions to improve the health and wellbeing of the West Lancs community.
- West Lancs Social Prescribing Service continued to work in partnership with the West Lancs GP federation to provide the opportunity for any West Lancs resident to be referred into it by their GP.
- The CVS worked with national, regional and local funders and commissioners to bring in essential VCFSE funds in West Lancashire and maintained work with existing funders e.g., the Eric Wright Charitable Trust. WLCVS continued to work with the Trust to deliver grants of up to £500 to small, mainly volunteer led, voluntary & community groups and small charities (with an income of less than £30,000 per year) across West Lancashire.
- Work continued to ensure the VCFSE sector has health investment (grants and contracts) from the ICB with the facilitation of £200,000 of grants this year to the local sector to develop its capacity and essential role in improving the health & wellbeing of the community.
- Continuing the provision of a nationally accredited West Lancs Volunteer Centre providing support to both VCFSE organisations and individual community volunteers across West Lancashire.
- Further development of our communication network for the dissemination of timely and accurate VCFSE information, and funding advice service for organisations across West Lancashire.
- Mapping work started for the development of a new voluntary and community database and directory of service for West Lancashire.
- Initial preparatory work started for the development of a West Lancashire Volunteering portal.

FINANCIAL REVIEW

Total income in the year was £282,312 (2022: £754,812) of which £30,000 (2022: £166,266) related to funding for projects upon which restrictions are placed.

Total expenditure in the year was £422,084 (2022: £565,728), leaving a deficit for the year of £139,772 (2022: surplus £189,084).

At 30th March 2023 the charitable company's reserves stood at £342,449 (2022: £482,221) of which £212,471 (2022: £240,861) represented restricted funds.

Risk Management

The Trustees have examined the major strategic, business, and operational risks which the charitable company may face and believe that all major risks have been identified. The Trustees have adopted a formal 'Risk Assessment' procedure and have established systems to ensure that the necessary steps can be taken to lessen these risks.

Reserves Policy

It is the policy of the charitable company to maintain unrestricted funds, which are free reserves at a level to cover redundancy provision, and three months' running costs should no further funding be received.

As at the end of the financial year the unrestricted funds totalled £129,978. The charitable company requires £45,089 for redundancy provision, £90,923 for three months' running costs (total £136,012).

Investment Policies

Under the Memorandum of Articles of Association, the charitable company has the power to make any investment, using the unrestricted general funds, which the Trustees see fit.

PLANS FOR FUTURE

The coming year for WLCVS and the local VCFSE sector will continue to be challenging due to financial pressures as a result of restrictions on health and public sector funding and a significant rise in the cost of living. We foresee an increased demand for services against a backdrop of reduced long-term core funding. However, WLCVS are planning to work to strengthen local relationships and form new partnerships to widen our influence and further demonstrate the demand for our services and local infrastructure. We will look for other funders, such as the National Lottery to support our approach and to sustain our core functions whilst we review our offer to the sector and West Lancs communities, with the aim to increase our longer-term sustainability. During this period, we will have to use WLCVS reserves to provide essential core services.

WLCVS will continue their links with key sub-regional and regional VCFSE bodies and will ensure West Lancs groups and organisations are fully represented in the wider developments of the VCFSE sector.

WLCVS will continue to work on the development of digital tools which support, enhance and increase the efficiency of running VCFSE services. This includes a database to capture information on VCFSE groups and organisations, which will enable the production and launch of a West Lancs Directory of Service later in the year. Alongside this, we aim to further develop and launch an online Volunteering portal to help both members of the community take up volunteering opportunities as well as VCFSE organisations recruit and support their own volunteers.

WLCVS will continue its work around the health and wellbeing of the community through its health and wellbeing network. We will continue to encourage a focus on the wider determinants of health and with the multi-sector West Lancashire Health and Wellbeing Partnership.

WLCVS will continue to work on behalf of its VCFSE membership to represent their views to key partners. We will aim to bring together commissioners, including the local authority, health commissioners and providers to encourage VCFSE investment through grants and contracts.

WLCVS will actively seek to recruit additional trustees during 2023/24 to increase the knowledge and experience base of the organisation and to enhance its governance structure.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The organisation is a charitable company, limited by guarantee registered in England and Wales, (company number 02940823) and was incorporated on 20th June 1994 and registered as a charity (charity number 1039563) on 19th July 1994.

The company was established under a Memorandum of Association, which established the objects and powers of the company and is governed by its Articles of Association.

The trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Charity's aims and objectives and in planning future activities.

Governing Document

The company is governed by its Memorandum of Articles of Association dated 27th May 1994 and is constituted as a company limited by guarantee.

Directors and Trustees

The directors of the charitable company are its Trustees for the purpose of charity law and throughout this report are collectively referred to as Trustees.

Trustees who served during the year and up to the date of this report are detailed on page 8 under Reference and Administrative Details

Appointment of Trustees, Membership and Board Functioning

The Council for Voluntary Service West Lancashire is a membership organisation, the members being constituted of local, voluntary and community groups and individuals interested in furthering the objects of the charity.

The Board of Trustees is responsible for setting the strategic direction of the organisation.
In accordance with the Memorandum and Articles of Association for Council for Voluntary Service West Lancashire, Trustees are elected at the Annual General Meeting. There is no maximum to the numbers of Trustees, but the minimum is set at three with one-third standing down each year. This provides a balance between continuity and experience and the opportunity for committed members being able to put themselves forward for election to join the board. Those standing down may put themselves forward for re-election.

To stand as a Trustee, the applicant must be approved member of the charity and elected by the membership at the AGM. There are presently over three-hundred-member organisations or individual members and each of these has a vote at the Annual General Meeting. They may also need their organisation's approval to stand for election depending on the rules of their nominating body.

Meetings of the Board of Trustees are held approximately every two months or as required due to the work needed at any point in time.
At the beginning of every meeting all Trustees are reminded of their obligation to declare an interest in any item and, if necessary, withdraw from further discussion and decision making on that subject.

All Trustees are asked to sign to confirm their eligibility to serve as a Trustee and as a Director.

Trustee Training

Trustees are introduced to the function, work, and staff of the Council for Voluntary Service West Lancashire when they take up their role.

Trustees are also invited to take up further training opportunities e.g. safeguarding and may recommend courses that they have seen advertised or which other Trustees or members of staff have identified and brought to their attention.

Course fees, travel costs and other out-of-pocket expense may be claimed by Trustees for attendance at courses approved by the Board of Trustees.

Staff and Trustees aim to have at least one 'Away Day' together each year to take a strategic overview of the organisation and its activities and to agree the future direction, then documented in a yearly Business Plan.

Organisational Structure

The Board has the power to create sub-committees, although no specific sub-committees are specified in the governing documents. There is no standing committee, but the Board has the authority to delegate decision-making to a group compromising a minimum of the Chair and Chief Officer, but often a second Trustee will be included in the group.

The Chief Officer and Team and Operations Manager (or Finance Officer) are in attendance at all Trustee Board meetings but may be asked to leave any time during a meeting and do not have a vote.

Day-to-day management of the service is delegated to the Chief Officer. The Senior Management team compromises the Chief Officer and Operations Manager.

There is a comprehensive staff manual compromising a wide range of policies and procedures, for example, Equality and Diversity and Health and Safety and all of these are reviewed on an ongoing basis.

REFERENCE AND ADMINISTRATIVE DETAILS

Name	Council for Voluntary Service West Lancashire	
Company number	02940823	
Charity Number	1039563	
Registered Office	Ecumenical Centre Northway Skelmersdale England WN8 6LU	
	During the year the Members of the Board of Trustees (who are also directors) were as follows:	
Trustees	V T Citarella	(Appointed 31st May 2023)
	J Davis	
	R Godson	(Resigned 31st May 2023)
	S Jay	
	R Scarrott	(Appointed 31st May 2023)
	P White	(Appointed 31st May 2023)
Chief Officer	G Mitten	

Independent Examiner	Paula Sanchez ACCA C/O LCVS 151 Dale Street Liverpool L2 2AH
Bankers	The Royal Bank of Scotland plc Drummond House 1 Hardman Boulevard Manchester M3 3AQ

Signed on behalf of the Board of Trustees

.....

J Davis - Chair of Trustees

Date: ...08./.12./2023.....

COUNCIL FOR VOLUNTARY SERVICE WEST LANCASHIRE
STATEMENT OF TRUSTEES' RESPONSIBILITIES

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year. In preparing those financial statements, the trustees should follow best practice and:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principle in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue as a going concern;
- state whether applicable accounting standards have been followed, subject to any material departure disclosed and explained in the financial statements.

The Trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The financial statements have been prepared in accordance with the charity's trust deed, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published (FRS 102) effective 1st January 2019.

By Order of the Board

J. S. Davis

.....

J Davis - Chair of Trustees

Ecumenical Centre
Northway
Skelmersdale
England
WN8 6LU

Date: 08/12/2023

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF COUNCIL FOR VOLUNTARY SERVICE WEST LANCASHIRE

I report on the accounts of the charitable company for the year ended 30th March 2023, which are set out on pages 11 to 25.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in, any material respect, the requirements:
   - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
   - to prepare accounts which accord with the accounting records and comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting Charities

   have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: **Paula Sanchez**

Relevant professional qualification or body: **ACCA**

Address: **c/o LCVS 151, Dale Street, Liverpool, L2 2AH**

Dated: *12 December 2023*

COUNCIL FOR VOLUNTARY SERVICE WEST LANCASHIRE
STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 30TH MARCH 2023

	Note	Unrestricted Funds 2023	Restricted Funds 2023	Total 2023	Total 2022
Income and endowments from:		£	£	£	£
Donations and legacies	3a	125	-	125	1,036
Charitable activities	3b	250,617	30,000	280,617	753,720
Investments	3c	1,570	-	1,570	56
Total income		**252,312**	**30,000**	**282,312**	**754,812**
Expenditure on:					
Charitable activities	4	363,694	58,390	422,084	565,728
Total expenditure		**363,694**	**58,390**	**422,084**	**565,728**
Net (expenditure)/income, net movement in funds before taxation		**(111,382)**	**(28,390)**	**(139,772)**	**189,084**
Total funds brought forward	11,12	241,360	240,861	482,221	293,137
Total funds carried forward	10-12	**129,978**	**212,471**	**342,449**	**482,221**

The notes on pages 14 to 25 form part of these accounts.

All the above amounts relate to continuing activities of the charitable company.

COUNCIL FOR VOLUNTARY SERVICE WEST LANCASHIRE

BALANCE SHEET AS AT 30TH MARCH 2023 **Company number 02940823**

	Notes	30th March 2023		30th March 2022	
Fixed assets		£	£	£	£
Tangible fixed assets	5		-		-
Current assets					
Debtors	6	10,283		6,713	
Cash at bank and in hand		334,797		480,695	
		345,080		487,408	
Current liabilities					
Creditors: amounts falling due within one year	7	(2,631)		(5,187)	
Net current assets			342,449		482,221
Total assets less current liabilities			**342,449**		**482,221**
Funds					
Unrestricted funds	10,11		129,978		241,360
Restricted funds	10,12		212,471		240,861
			342,449		**482,221**

These financial statements have been prepared in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102).

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies' regime and in accordance with FRS102 SORP.

The members have not required the company to obtain an audit of in accordance with section 476 of the Companies Act 2006.

For the period covered by these accounts the charitable company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The Trustees, who are the Directors of the charitable company, acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

Approved by the Board on ....07/12/2023....., and signed on their behalf by:

....08/12/2023..... J.S.D.....

J Davis - Chair of Trustees

Date ..08/12/2023.....

COUNCIL FOR VOLUNTARY SERVICE WEST LANCASHIRE
STATEMENT OF CASH FLOWS FOR THEET AS AT 30TH MARCH 2023

	Note	30th March 2023		30th March 2022	
Cash flows from operating activities		£	£	£	£
Cash (used)/generated from operations	15		(147,468)		(24,858)
Investing activities					
Interest received		1,570		56	
Net cash generated from in investing activities			1,570		56
Net cash generated from financing activities			-		-
Net increase decrease in cash and cash equivalents			**(145,898)**		**(24,802)**
Cash and cash equivalents at beginning of year			480,695		505,497
Cash and cash equivalents at end of year			**334,797**		**480,695**

Represented by:

	30th March 2023	30th March 2022
	£	£
Cash at bank and in hand	**334,797**	**480,695**

1. Limited Liability

The charity is a company limited by guarantee. Each member's liability is limited to £1.

2. Accounting Policies

Basis of accounting

The financial statements have been prepared in accordance with the charity's trust deed, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published (FRS 102) (as amended for accounting periods commencing from 1st January 2019) and Charities Act 2011 and the Companies Act 2006.

The accounts are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Charity's aims and objectives and in planning future activities.

Going concern

At the time of approving the accounts, the Trustees have a reasonable expectation that the charitable company has adequate reserves to continue in operational existence for the foreseeable future. The Trustees are confident that the levels of liquidity and free reserves will not affect the charity's operations. Thus, the Trustees continue to adopt the going concern basis of accounting in preparing the accounts.

Fund accounting

Unrestricted funds are the charity's free reserves available for the trustees to apply in accordance with the charitable company's charitable objectives.

Restricted funds are subject to specific restrictive conditions imposed by the donor. All restricted funds are accounted for as restricted income and expenditure for the purposes is charged to the fund.

Income recognition

All income is recognised once the charity has entitlement to the income, there is sufficient certainty of receipt and so it is probable that the income will be received, and the amount of income receivable can be measured reliably.

Donations and legacies comprise of donations and general grants which are recognised in the accounts when received, with the exception of known legacies which are accounted for when their receipt is certain.

Income from charitable activities is recognised on an accrual's basis except for grants receivable, which are recognised on the date on which their unconditional payment is confirmed by the donor.

Income from investment relates to bank interest received and is recognised when the amount is certain.

Expenditure recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charitable company to that expenditure, it is probable that settlement will be required, and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accrual's basis. All expenses, including support costs and governance costs, are allocated or apportioned to the applicable expenditure headings in the Statement of Financial Activities. Support and governance costs are applied to unrestricted funds unless specifically included in the restrictions, as specified by the donor.

Expenditure on charitable activities relates to the operation of the charity comprising of direct charitable expenditure to meet the objectives of the charitable company. Support and governance costs relate to the management and operation of the organisation and also compliance with constitutional and statutory requirements in producing the annual report. These are dealt with in the Statement of Financial Activities when payment has been approved by the charitable company.

Fixed Assets

Capital expenditure of £2,500 and above is stated in the balance sheet at cost less accumulated depreciation. Depreciation is provided to write off the cost of each asset over its expected useful life as below:

Computer Equipment	3 years on a straight-line basis
Fixtures & Fittings	4 years on a straight-line basis

Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts.

Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments. Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.
Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future receipts discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

Taxation

Income and gains are exempt from taxation as they are received and applied for charitable purposes only. The charitable company benefits from various exemptions from taxation afforded by tax legislation and is not liable to corporation tax on income or gains falling within those exemptions.

Pension

The charity operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the charity in independently administered funds.

Contribution payments are charged to the SOFA. Any amounts not paid are shown in accruals as a liability in the balance sheet.

Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employees' services are received.

Termination benefits are recognised immediately as an expense when there is a clear decision or commitment to terminate the employment or provide such termination benefits.

Leases

Payments made under operating leases, including any lease incentives received, are charges to profit or loss on a straight-line basis over the term of the relevant lease except where another more systematic basis is more representative of the time pattern in which economic benefits from the lease's asset are consumed.

Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an on-going basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3. Income and endowments from

	Unrestricted Funds 2023	Restricted Funds 2023	Total 2023	Total 2022
a. Donations and legacies	£	£	£	£
Donations	125	-	125	1,036

Income from donations and legacies in 2022 related wholly to unrestricted funds.

b. Charitable activities	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total 2023 £	Total 2022 £
Contract & other income	216,004	-	216,004	300,898
DEFRA Emergency Assistance	-	-	-	9,110
Sales income	34,613	-	34,613	-
Skelmersdale Arts Network	-	-	-	10,562
VCS Emergencies Partnership	-	-	-	1,500
West Lancashire Borough Council	-	30,000	30,000	30,000
West Lancashire Borough Council (Community Champions)	-	-	-	401,650
	250,617	**30,000**	**280,617**	**753,720**

Income from charitable activities in 2022 comprised £300,898 for unrestricted funds and £452,822 related to restricted funds.

c. Investments	£	£	£	£
Bank Interest	**1,570**	**-**	**1,570**	**56**

Income from investments for 2022 related wholly to unrestricted funds.

4. Expenditure on Charitable Activities

	Direct Charitable Expenditure £	Support & Governance Costs £	Total 2023 £	Total 2022 £
To provide advancement of education, the protection of health and the relief of poverty, distress and sickness to the community of West Lancashire	299,712	122,372	**422,084**	**565,728**

a. Analysed as follows:

	2023	2022
Direct charitable expenditure:	£	£
Staff salary costs	208,127	218,158
Pension	2,917	2,170
Consultancy and professional costs	51,631	51,875
Room hire	50	796
Grant support	34,245	164,450
Donations	-	50
Beneficiary expenses	2,742	3,063
	299,712	**440,562**

	2023	2022
Support & Governance costs:	£	£
Staff salary costs	96,413	90,567
Other payroll costs	-	53
Building running costs	10,370	16,613
Office costs	3,823	4,373
Travel expenses	1,264	1,423
Insurance	4,005	2,110
Subscriptions and publications	1,055	992
Consultancy and professional costs	-	3,580
Sundry expenses	1,058	895
Staff training	401	1,614
Computer costs	184	-
Marketing	-	13
Bank and credit card charges	233	351
Recruitment	-	788
Legal fees	13	48
Bookkeeping	1,355	-
Payroll fees	898	176
Accountancy	1,300	1,570
	122,372	**125,166**
Total expenditure on charitable activities	**422,084**	**565,728**

£58,390 (2022: £303,931) of the above expenditure relates to restricted funding.

b. Staff Costs:

	2023	2022
	£	£
Staff Salaries	284,838	289,344
Social Security Costs	19,702	19,381
Pension Costs	2,917	2,170
	307,457	**310,895**

c. Particulars of employees:

The average number of full-time equivalent employees (including casual and part-time staff) during the year was made up as follows: -

	2023	2022
Management and administration	2.1	2.1
Project Managers	2.3	2.3
Project Workers/Assistants	5.7	5.9
	10.1	**10.30**

No employee received emoluments of more than £60,000 during the year.

The Trustees are not remunerated for their services and are not included in the above number of employees.

No out-of-pocket expenses were reimbursed to trustees in the year (2022: £nil).

5. Tangible Fixed Assets

There are no tangible fixed assets during or as at year end 30th March 2023 (2022: nil)

6. Debtors

	2023	2022
	£	£
Debtors	7,738	4,200
Prepayments	2,424	2,273
Other Debtors	121	240
	10,283	**6,713**

7. Creditors: amounts falling due within one year

	2023	2022
	£	£
Trade creditors	713	3,073
Accruals	1,300	1,570
Other Creditors	618	544
	2,631	**5,187**

8. Deferred income

	2023	2022
	£	£
Balance at 31st March 2022	-	212,212
Amount deferred in the year	-	-
Amount released in the year	(-)	(212,212)
Balance at 30th March 2023	**-**	**-**

9. Financial Instruments

	2023	2022
	£	£
Carrying amount of financial assets:		
Measured at cost	**345,080**	**487,408**
Carrying amount of financial liabilities:		
Measured at cost	**2,631**	**5,187**

10.Analysis of Net Assets between Funds

2023	Net Current Assets	Total
Unrestricted Funds	**£**	**£**
General Fund	**129,978**	**129,978**
Restricted Funds		
Eric Wright Charitable Trust Fund	13,445	13,445
Sir Douglas Glover Grants	274	274
West Lancashire Borough Council (Community Champions)	198,752	198,752
	212,471	**212,471**
Total	**342,449**	**342,449**

2022	Net Current Assets	Total
Unrestricted Funds	**£**	**£**
General Fund	**241,360**	**241,360**
Restricted Funds		
Eric Wright Charitable Trust Fund	17,365	17,365
Sir Douglas Glover Grants	274	274
Skelmersdale Arts Network	7,812	7,812
Tanhouse Health Assets Project	844	844
West Lancashire Borough Council Ageing Well Partnership	582	582
West Lancashire Borough Council (Community Champions)	206,000	206,000
West Lancashire Dementia	7,984	7,984
	240,861	**240,861**
Total	**482,221**	**482,221**

11. Unrestricted Funds

2023	Reserves at Beginning of Year	Movements in the year: Income	Movements in the year: Expenditure	Reserves at end of Year
	£	£	£	£
General Fund	241,360	252,312	(363,694)	129,978

2022	Reserves at Beginning of Year	Movements in the year: Income	Movements in the year: Expenditure	Reserves at end of Year
	£	£	£	£
General Fund	201,167	301,990	(261,797)	241,360

General Fund is used to finance the Charity's and group general activities as outlined in the Trustees' Report.

12.Restricted Funds

2023	Reserves at Beginning of Year	Movements in the year: Income	Movements in the year: Expenditure	Reserves at end of Year
	£	£	£	£
Eric Wright Charitable Trust Fund	17,365	-	(3,920)	13,445
Sir Douglas Glover Grants	274	-	(-)	274
Skelmersdale Arts Network	7,812	-	(7,812)	-
Tanhouse Health Assets Project	844	-	(844)	-
West Lancashire Borough Council	-	30,000	(30,000)	-
West Lancashire Borough Council Ageing Well Partnership	582	-	(582)	-
West Lancashire Borough Council (Community Champions)	206,000	-	(7,248)	198,752
West Lancashire Dementia	7,984	-	(7,984)	-
Totals	**240,861**	**30,000**	**(58,390)**	**212,471**

2022	Reserves at Beginning of Year	Movements in the year: Income	Movements in the year: Expenditure	Reserves at end of Year
	£	£	£	£
Beacon Practice Community Fund	50	-	(50)	-
Big Lottery Fund – Awards for All	498	-	(498)	-
DEFRA Emergency Assistance	31,410	9,110	(40,520)	-
Eric Wright Charitable Trust Fund	19,808	-	(2,443)	17,365
European Social Fund-Strengthening Communities through Volunteering	5,532	-	(5,532)	-
Lancashire Association of Councils for Voluntary Service	12,454	-	(12,454)	-
Sir Douglas Glover Grants	524	-	(250)	274
Skelmersdale Arts Network	3,790	10,562	(6,540)	7,812
Tanhouse Health Assets Project	844	-	(-)	844
VCS Emergencies Partnership	3,000	1,500	(4,500)	-
West Lancashire Borough Council	-	30,000	(30,000)	-
West Lancashire Borough Council Ageing Well Partnership	844	-	(262)	582
West Lancashire Borough Council (Community Champions)	-	401,650	(195,650)	206,000
West Lancashire CCG Communications Support	5,232	-	(5,232)	-
West Lancashire Dementia	7,984	-	(-)	7,984
Totals	**91,970**	**452,822**	**(303,931)**	**240,861**

Description of Funds

These are monies given to the Charity to be spent at the discretion of the Trustees for specific charitable purposes, as follows:

Beacon Practice Community Fund - A discreet fund credited to the CVS, which started in April 2016 for distribution to West Lancs Charities, Social Enterprises and existing or developing community groups who are focussed on supporting the health of the local community.

Big Lottery Fund Grant – Awards for All - Contribution towards 'Skelmersdale International' project.

DEFRA Emergency Assistance Grant - A joint project with WLBC to work in partnership with WLCVS member organisations to support local communities in crisis due to the impact of the COVID-19 pandemic.

Eric Wright Charitable Trust Fund - Aimed at helping small, mainly volunteer led, voluntary & community groups, small charities (with an income of less than £30,000 per year) and other not for profit organisations by providing grants of up to £500 for projects that support the following priorities: the elderly, health, education and training, carers and youth.

European Social Fund- Strengthening Communities through Volunteering - Contribution towards salary costs and core costs.

Lancashire Association of Councils for Voluntary Service - Funds to support and coordinate the delivery of ESOL (English for Speakers of Other Languages) lessons for families from the Lancashire Refugee Resettlement Programme.

Sir Douglas Glover Grants - Funding to provide grants to individuals to enable them to access training, employment or other development opportunities.

Skelmersdale Arts Network - To develop a visual arts network for Skelmersdale, have a second art exhibition and possible visits to Northwest galleries and to run a 10 week art course.

Tanhouse Health Assets Project - Funding from Lancashire County Council to support the development of an arts project to record the detail of the mapping work in Tanhouse.

VCS Emergencies Partnership - Contribution towards core costs

West Lancashire Borough Council - Contribution towards salary & Core costs

West Lancashire Borough Council - Ageing Well Partnership - Funding to support this thematic group of the One West Lancashire strategic partnership (formerly West Lancs LSP).

West Lancashire Borough Council (Community Champions) - Contributions towards small grant programme

West Lancashire CCG Communications Support - Funded by NHS West Lancashire CCG, West Lancs CVS provides online communication support for "Well Skelmersdale" through social media management and provision of blog content.

West Lancashire Dementia - A local fund to support local residents living with dementia, their carers and family including, awareness campaigns, education and practical support enabling them to live longer and safely in the comfort of their own homes.

13. Related Parties

There were no material related party transactions during the year which require disclosure (2022: none)

14.Operating Lease Commitments

Financial commitments under non-cancellable operating leases relating to property lease of Certacts House, 10-12 Westgate, Skelmersdale, Lancashire, WN8 8AZ dated 1st August 2014 for two years; the notice period is three months as below: a new agreement in negotiations.

15. Cash generated from operations.

	2023	2022
	£	£
(Deficit)/surplus for the year	(139,772)	189,084
Adjustments for:		
Investment income	(1,570)	(56)
Movements in working capital:		
Decrease in debtors	(3,570)	4,902
Increase/(Decrease) in creditors	(2,556)	(218,788)
Cash generated (used in)/from operations	**(147,468)**	**(24,858)**

16. Guarantees

As at 30th March 2023, 6 members had given a guarantee of £1 each in the event of the charitable company winding up. Total £6 (2022: 3 members £3).

17. Post year event

The West Lancashire Borough Council (Community Champions) has demanded to return any underspent grant funding.

COUNCIL FOR VOLUNTARY SERVICE WEST LANCASHIRE

England & Wales - Charity number 1039563

Accounts

COUNCIL FOR VOLUNTARY SERVICE WEST LANCASHIRE

ANNUAL REPORT &
FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 MARCH 2022

Charity Number: 1039563
Company Number: 02940823

COUNCIL FOR VOLUNTARY SERVICE WEST LANCASHIRE

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COUNCIL FOR VOLUNTARY SERVICE WEST LANCASHIRE
CHAIR AND CHIEF OFFICER'S REPORT

Chair's Report

We continue to offer our support to voluntary, community and faith-based organisations across West Lancashire, alongside the growing number of social enterprises in our Borough, whilst they in turn provide essential support to our residents in increasingly challenging times. These organisations have never been needed more but they also are under tremendous pressure, dealing with increased demand and decreasing resources whilst still recovering from the impact of Covid.

These pressures have also had their toll on our own organisation. Our staff and volunteers continue to give their all under difficult circumstances and work hard to make a positive difference to the lives of residents across West Lancashire. The Trustees are grateful for their commitment, and we value and respect the energy and expertise they apply daily to the challenging work they do. We lost a lot of our Board during this year, as long-standing members reached the end of their time with us, and we pay tribute to their hard work and the care they have shown for the people of our Borough over many years.

Whilst these challenges are difficult, we have much to be positive about too. We had the honour of working alongside a number of key agencies working towards the sustainability of the Ecumenical Centre in Skelmersdale as one of the many key VCFS and community assets. This partnership work has developed exciting plans which will see this much needed resource blossom in the future. In fact, we have recently discussed the potential for West Lancashire Council Voluntary Service (WLCVS) base of operations to move into the 'Eccy' to cement the partnership and are excited to get stuck into developing a new programme of delivery out of the centre. We're also looking forward to welcoming some new trustees in the coming months which will refresh our strategy and secure our position as the key support to organisations with social purpose in our Borough.

Finally, we thank our partners and funders who continue to provide the resources we need to make all this happen. Without them, nothing we do would be possible.

John Davis and Siân Jay, Joint Chairs

Chief Officer's Report

My first thoughts when reflecting on the last 12 months are of gratitude and privilege. Gratitude to every one of our volunteers, staff, trustees, member organisations, public sector partners and to our funders, all of whom support the work of West Lancs CVS. I also feel privileged to see at first hand the vital work of the VCFSE community in West Lancs and its year-on-year response to the challenges faced by our community.

This past year West Lancs CVS, alongside all our VCFSE organisation's have faced growing community needs around health, poverty, and the longer-term impact of the COVID-19 pandemic. Despite the sector's growing challenges and also national, local and evidenced acknowledgement of the sectors vital role, a long-term funding settlement for the VCFSE sector has still not been forthcoming. In the coming year West Lancs CVS with our peer VCFSE partners will continue to lobby towards a long-term funding solution for the sector, for both infrastructure support and frontline delivery of local VCFSE services.

In the coming year, despite funding and resource pressures, we look forward with the West Lancs VCFSE sectors determination to providing our services supporting volunteering, assisting fund raising, representation and fostering inter-sector partnerships to help to grow the capacity of the sector to support the most vulnerable members of our community.

Greg Mitten, Chief Officer, West Lancashire CVS

The trustees are pleased to present their annual report for the year ended 30th March 2022.

The financial statements have been prepared in accordance with the charity's trust deed, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published (FRS 102) (as amended for accounting periods commencing from 1st January 2019).

OBJECTIVES AND ACTIVITIES

The object of the Council for Voluntary Service West Lancashire is:

"To promote any charitable purposes for the benefit of the community in the local District of West Lancashire (the area of benefit), and in particular, the advancement of education, the protection of health and the relief of poverty, distress and sickness, and in furtherance of the said purposes, but not further or otherwise, to promote and organise co-operation in the achievement of the same and to that end bring together in council, representatives of the voluntary organisations and statutory authorities within the area of benefit."

The aim of the charitable organisation is to promote voluntary action in the West Lancashire Borough and to act as a democratic body for the local voluntary and community sector, which is accountable to the local VCFSE. There are five key themes to its work.

- The provision of services
- The development of voluntary and community organisations
- Liaison between these organisations
- Representation of these organisation with statutory and other bodies
- Working in partnership

The Trustees have some key objectives to assist the charitable organisation in the fulfilment of its objectives. These are: -

- Sustaining and managing a fully accessible virtual voluntary sector Resource Centre in the Borough.
- Ensuring that the voluntary and community sector voice is heard and consulted on changes and developments in public sector provision, community economic development and urban and rural regeneration initiatives in the Borough.
- Improved services to voluntary and community organisations to deliver the company object.

VOLUNTEERS

The Council for Voluntary Service West Lancashire is supported by volunteers, who help the charity to meet its objectives and to carry out its activities. Volunteers are supported by staff, with training, meetings and discussions held locally. Our thanks as always are given to all our volunteers who so freely give their time to enhance the work of the Council for Voluntary Service West Lancashire.

PUBLIC BENEFIT

In considering the objectives and activities, the Trustees have considered the Charity Commissions' guidance on Public Benefit to ensure that the organisation is meeting its Public Benefit requirements.

ACHIEVEMENTS AND PERFORMANCE

2021/22 saw WLCVS, and the voluntary sector as a whole facing continued financial challenges in maintaining core services at the same time as responding to the long term and continuing impact of COVID-19. This continues to create a major increase in the workload of WLCVS in all its core services. Despite the finance and staff resource challenges WLCVS continued to provide its VCFSE capacity building services. The past year has also seen the beginning of major structural and governance changes within the health and care public sector bodies and WLCVS has ensured a presence on behalf of the West Lancs VCFSE community for representation and feedback to champion the vital role of the charitable sector in the emergent new structures.

Notable examples of this are:

- Partnership development and founding membership of the Lancs & South Cumbria VCFSE Alliance to ensure the voice, influence and participation of the West Lancs VCFSE in the emergent new structures.
- Being a proactive partner in the multi-sector West Lancs Partnership as a representative for the VCFSE sector, helping to identify the priorities and partnership solutions to improve the health and wellbeing of the West Lancs community.
- West Lancashire Social Prescribing Service continued to work in partnership with the West Lancs GP federation to provide the opportunity for any West Lancs resident to be referred into it by their GP. The social prescribing service is offered across the whole borough providing person-centered assessment and planned support as per the individual level of patient support needed.
- The CVS worked with national, regional and local funders and commissioners to bring in essential VCFSE funds in West Lancashire and maintained work with existing funders e.g., the Eric Wright Charitable Trust. WLCVS continued to work with the Trust to deliver grants of up to £500 to small, mainly volunteer led, voluntary & community groups and small charities (with an income of less than £30,000 per year) across West Lancashire.
- Work continued to ensure the VCFSE sector has investment (grants and contracts) from West Lancs health commissioners (CCG) and benefit from a continuing investment of £100,000 a year to the local sector to develop its capacity and essential role in improving the health & wellbeing of the community.
- Bringing together the West Lancs VCFSE and public sector bodies to ensure that the sector has voice and influence around the emergent changes to the public sector structures.
- Continuing the provision of a nationally accredited West Lancs Volunteer Centre providing support to both VCFSE organisations and individual community volunteers across West Lancashire.
- Providing a generic VCFSE communication network for VCFSE Information, and funding advice service for organisations across West Lancashire.

FINANCIAL REVIEW

Total income in the year was £754,812 (2021: £640,847) of which £166,266 (2021: £166,266) related to funding for projects upon which restrictions are placed.

Total expenditure in the year was £565,728 (2021: £543,817), leaving a surplus for the year of £189,084 (2021: surplus £97,030).

At 30th March 2022 the charitable company's reserves stood at £482,221 (2021: £293,137) of which £240,861 (2021: £91,970) represented restricted funds.

Risk Management

The Trustees have examined the major strategic, business, and operational risks which the charitable company may face and believe that all major risks have been identified. The Trustees have adopted a formal 'Risk Assessment' procedure and have established systems to ensure that the necessary steps can be taken to lessen these risks.

Reserves Policy

It is the policy of the charitable company to maintain unrestricted funds, which are free reserves at a level to cover redundancy provision, and three months' running costs should no further funding be received.

As at the end of the financial year the unrestricted funds totalled £241,360. The charitable company requires £50,263 for redundancy provision, £65,449 for three months' running costs (total £115,712).

The trustees plan to use some of the unrestricted reserves balance to develop and support the Charity's core activity funding themselves staff salaries in 2022/23, including the move to and development of a new office base for the team.

Investment Policies

Under the Memorandum of Articles of Association, the charitable company has the power to make any investment, using the unrestricted general funds, which the Trustees see fit.

PLANS FOR FUTURE

The coming year for WLCVS and the local VCFSE sector will be a very challenging time. From the increasing support needs of our community due to the long-term impact of Covid-19 and the economic drivers which are leading to increases in poverty. These issues will continue to increase the requests for support from both the hard-pressed community and public sector bodies looking to the VCFSE sector as part of the solution. Despite this increase in the sector's workload, the lack of longer-term funding solutions which also take account of the core running costs of charitable organisations will lead to further sustainability issues for the sector. Many organisations, like WLCVS have had to use reserves to continue essential service delivery. Sustainability therefore will be a major concern going forward in the coming year.

WLCVS are committed to continuing our local infrastructure support for the West Lancs VCFSE sector in the coming year. This will focus on volunteering, fund raising, capacity building, and central to this will be our partnership working with our member organisations as well as working in partnership with local, regional, and national bodies to support the VCFSE community. WLCVS will continue to run and develop the West Lancs Social Prescribing service with its stakeholders ensuring that this support service is available to vulnerable patients across the borough.

WLCVS will continue their links with key Lancashire wide VCFSE bodies e.g., Lancashire Association of CVSs (LACVS), The Lancs & South Cumbria VCFSE Alliance (L&SC Alliance), regionally with Voluntary Sector North West (VSNW) as well as national VCFSE co-ordinating bodies. This will ensure West Lancs groups and organisations are fully represented in the wider developments of the VCFSE sector.

WLCVS will continue to work to understand the benefits of developing digital tools which support, enhance, and increase the efficiency of running VCFSE services.

In the coming year we will be researching and producing a digital solution for a VCFSE Directory of Service covering West Lancs. We will also aim to explore the options for an online Volunteering portal to help both members of the community take up volunteering opportunities as well as VCFSE organisations recruit and support their own volunteers.

WLCVS will continue its work around the health and wellbeing of the community through its health and wellbeing network. We will continue to encourage a focus on the wider determinants of health and with the multi-sector West Lancashire Partnership, solutions around reducing the level of health inequality across the borough.

WLCVS will continue work on behalf of its VCFSE membership to represent their views to key partners. We will aim to bring together commissioners, including the local authority, health commissioners and providers to encourage VCFSE investment through grants and contracts.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The organisation is a charitable company, limited by guarantee registered in England and Wales, (company number 02940823) and was incorporated on 20th June 1994 and registered as a charity (charity number 1039563) on 19th July 1994.

The company was established under a Memorandum of Association, which established the objects and powers of the company and is governed by its Articles of Association.

The trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Charity's aims and objectives and in planning future activities.

Governing Document

The company is governed by its Memorandum of Articles of Association dated 27th May 1994 and is constituted as a company limited by guarantee.

Directors and Trustees

The directors of the charitable company are its Trustees for the purpose of charity law and throughout this report are collectively referred to as Trustees.

Trustees who served during the year and up to the date of this report are detailed on page 8 under Reference and Administrative Details

Appointment of Trustees, Membership and Board Functioning

The Council for Voluntary Service West Lancashire is a membership organisation, the members being constituted of local, voluntary and community groups and individuals interested in furthering the objects of the charity.

The Board of Trustees is responsible for setting the strategic direction of the organisation.
In accordance with the Memorandum and Articles of Association for Council for Voluntary Service West Lancashire, Trustees are elected at the Annual General Meeting. There is no maximum to the numbers of Trustees, but the minimum is set at three with one-third standing down each year. This provides a balance between continuity and experience and the opportunity for committed members being able to put themselves forward for election to join the board. Those standing down may put themselves forward for re-election.

To stand as a Trustee, the applicant must be approved member of the charity and elected by the membership at the AGM. There are presently over three-hundred-member organisations or individual members and each of these has a vote at the Annual General Meeting. They may also need their organisation's approval to stand for election depending on the rules of their nominating body.

Meetings of the Board of Trustees are held approximately every two months or as required due to the work needed at any point in time.
At the beginning of every meeting all Trustees are reminded of their obligation to declare an interest in any item and, if necessary, withdraw from further discussion and decision making on that subject.

All Trustees are asked to sign to confirm their eligibility to serve as a Trustee and as a Director.

Trustee Training

Trustees are introduced to the function, work and staff of the Council for Voluntary Service West Lancashire when they take up their role.

Trustees are also invited to take up further training opportunities e.g. safeguarding and may recommend courses that they have seen advertised or which other Trustees or members of staff have identified and brought to their attention.

Course fees, travel costs and other out-of-pocket expense may be claimed by Trustees for attendance at courses approved by the Board of Trustees.

Staff and Trustees aim to have at least one 'Away Day' together each year to take a strategic overview of the organisation and its activities and to agree the future direction, then documented in a yearly Business Plan.

Organisational Structure

The Board has the power to create sub-committees, although no specific sub-committees are specified in the governing documents. There is no standing committee, but the Board has the authority to delegate decision-making to a group compromising a minimum of the Chair and Chief Officer, but often a second Trustee will be included in the group.

The Chief Officer and Team and Operations Manager (or Finance Officer) are in attendance at all Trustee Board meetings but may be asked to leave any time during a meeting and do not have a vote.

Day-to-day management of the service is delegated to the Chief Officer. The Senior Management team compromises the Chief Officer and Operations Manager.

There is a comprehensive staff manual compromising a wide range of policies and procedures, for example, Equality and Diversity and Health and Safety and all of these are reviewed on an ongoing basis.

COUNCIL FOR VOLUNTARY SERVICE WEST LANCASHIRE
TRUSTEES' ANNUAL REPORT AT YEAR ENDED 30TH MARCH 2022

REFERENCE AND ADMINISTRATIVE DETAILS

Name	Council for Voluntary Service West Lancashire
Company number	02940823
Charity Number	1039563
Registered Office	Ecumenical Centre Northway Skelmersdale England WN8 6LU

During the year the Members of the Board of Trustees (who are also directors) were as follows:

Trustees	J Broadbent	(Resigned 28th May 2021)
	J Davis	(Appointed 25th November 2021)
	M Ford	(Resigned 25th March 2022)
	R Godson	
	S Jay	(Appointed 25th November 2021)
	G Jowett	(Resigned 25th March 2022)
	C Ware	(Resigned 25th March 2022)
Chief Officer	G Mitten	
Independent Examiner	Paula Sanchez ACCA LCVS 151 Dale Street Liverpool L2 2AH	
Bankers	The Royal Bank of Scotland plc Drummond House 1 Redheughs Avenue Edinburgh EH12 9JN	

Signed on behalf of the Board of Trustees

J S D

.....

J Davis, Chair of Trustees

Date: 30/01/2023

COUNCIL FOR VOLUNTARY SERVICE WEST LANCASHIRE
STATEMENT OF TRUSTEES' RESPONSIBILITIES

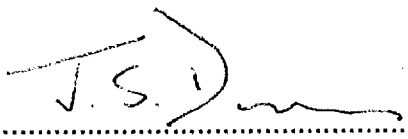
Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year. In preparing those financial statements, the trustees should follow best practice and:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principle in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue as a going concern;
- state whether applicable accounting standards have been followed, subject to any material departure disclosed and explained in the financial statements.

The Trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The financial statements have been prepared in accordance with the charity's trust deed, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published (FRS 102) effective 1st January 2019.

By Order of the Board



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J Davis - Chair of Trustees

Ecumenical Centre
Northway
Skelmersdale
England
WN8 6LU

Date: 30/01/2023

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF COUNCIL FOR VOLUNTARY SERVICE WEST LANCASHIRE

I report on the accounts of the charitable company for the year ended 30th March 2022, which are set out on pages 11 to 26.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in, any material respect, the requirements:
- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting Charities

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: **Paula Sanchez**

Relevant professional qualification or body: **ACCA**

Address: **c/o LCVS 151, Dale Street, Liverpool, L2 2AH**

Dated: 31st January 2023

COUNCIL FOR VOLUNTARY SERVICE WEST LANCASHIRE
STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 30TH MARCH 2022

	Note	Unrestricted Funds 2022	Restricted Funds 2022	Total 2022	Total 2021
Income and endowments from:		£	£	£	£
Donations and legacies	**4a**	1,036	-	1,036	24,889
Charitable activities	**4b**	300,898	452,822	753,720	615,837
Investments	**4c**	56	-	56	121
Total income		**301,990**	**452,822**	**754,812**	**640,847**
Expenditure on:					
Charitable activities	**5**	261,797	303,931	565,728	543,817
Total expenditure		**261,797**	**303,931**	**565,728**	**543,817**
Net income/(expenditure), net movement in funds before taxation		**40,193**	**148,891**	**189,084**	**97,030**
Total funds brought forward	**12,13**	201,167	91,970	293,137	196,107
Total funds carried forward	**11-13**	**241,360**	**240,861**	**482,221**	**293,137**

The notes on pages 14 to 26 form part of these accounts.

All the above amounts relate to continuing activities of the charitable company.

COUNCIL FOR VOLUNTARY SERVICE WEST LANCASHIRE

BALANCE SHEET AS AT 30TH MARCH 2022 **Company number 02940823**

	Notes	30th March 2022		30th March 2021	
Fixed assets		£	£	£	£
Tangible fixed assets	6		-		-
Current assets					
Debtors	7	6,713		11,615	
Cash at bank and in hand		480,695		505,497	
		487,408		517,112	
Current liabilities					
Creditors: amounts falling due within one year	8	(5,187)		(223,975)	
Net current assets			482,221		293,137
Total assets less current liabilities			**482,221**		**293,137**
Funds			241,360		201,167
Unrestricted funds	11,12		240,861		91,970
Restricted funds	11,13		**482,221**		**293,137**

These financial statements have been prepared in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102).

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies' regime and in accordance with FRS102 SORP.

The members have not required the company to obtain an audit of in accordance with section 476 of the Companies Act 2006.

For the period covered by these accounts the charitable company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The Trustees, who are the Directors of the charitable company, acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

Approved by the Board on 30th January 2023 and signed on their behalf by:

J S Davis

J Davis - Chair of Trustees

Date 30/01/2023

COUNCIL FOR VOLUNTARY SERVICE WEST LANCASHIRE
STATEMENT OF CASH FLOWS FOR THEET AS AT 30TH MARCH 2022

	Note	30th March 2022		30th March 2021	
Cash flows from operating activities		£	£	£	£
Cash (used)/generated from operations	16		(24,858)		215,988
Investing activities					
Interest received		56		121	
		-			
Net cash generated from in investing activities			56		121
Net cash generated from financing activities			-		-
Net increase/(Decrease) in cash and cash equivalents			**(24,802)**		**216,109**
Cash and cash equivalents at beginning of year			505,497		289,388
Cash and cash equivalents at end of year			**480,695**		**505,497**

Represented by:

	30th March 2022	30th March 2021
	£	£
Cash at bank and in hand	**480,695**	**505,497**

1. Limited Liability

The charity is a company limited by guarantee. Each member's liability is limited to £1.

2. Accounting Policies

Basis of accounting

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The financial statements have been prepared in accordance with the charity's trust deed, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published (FRS 102) (as amended for accounting periods commencing from 1st January 2019) and Charities Act 2011 and the Companies Act 2006.

The accounts are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Charity's aims and objectives and in planning future activities.

Going concern

At the time of approving the accounts, the Trustees have a reasonable expectation that the charitable company has adequate reserves to continue in operational existence for the foreseeable future. The Trustees are confident that the levels of liquidity and free reserves will not affect the charity's operations. Thus, the Trustees continue to adopt the going concern basis of accounting in preparing the accounts.

Fund accounting

Unrestricted funds are the charity's free reserves available for the trustees to apply in accordance with the charitable company's charitable objectives.

Restricted funds are subject to specific restrictive conditions imposed by the donor. All restricted funds are accounted for as restricted income and expenditure for the purposes is charged to the fund.

Income recognition

All income is recognised once the charity has entitlement to the income, there is sufficient certainty of receipt and so it is probable that the income will be received, and the amount of income receivable can be measured reliably.

Donations and legacies comprise of donations and general grants which are recognised in the accounts when received, with the exception of known legacies which are accounted for when their receipt is certain.

Income from charitable activities is recognised on an accruals basis except for grants receivable, which are recognised on the date on which their unconditional payment is confirmed by the donor.

Income from investment relates to bank interest received and is recognised when the amount is certain.

Expenditure recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charitable company to that expenditure, it is probable that settlement will be required, and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accrual's basis. All expenses, including support costs and governance costs, are allocated or apportioned to the applicable expenditure headings in the Statement of Financial Activities. Support and governance costs are applied to unrestricted funds unless specifically included in the restrictions, as specified by the donor.

Expenditure on charitable activities relates to the operation of the charity comprising of direct charitable expenditure to meet the objectives of the charitable company. Support and governance costs relate to the management and operation of the organisation and also compliance with constitutional and statutory requirements in producing the annual report. These are dealt with in the Statement of Financial Activities when payment has been approved by the charitable company.

Fixed Assets

Capital expenditure of £2,500 and above is stated in the balance sheet at cost less accumulated depreciation. Depreciation is provided to write off the cost of each asset over its expected useful life as below:

Computer Equipment	3 years on a straight-line basis
Fixtures & Fittings	4 years on a straight-line basis

Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts.

Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments. Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.
Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future receipts discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

Taxation

Income and gains are exempt from taxation as they are received and applied for charitable purposes only. The charitable company benefits from various exemptions from taxation afforded by tax legislation and is not liable to corporation tax on income or gains falling within those exemptions.

Pension

The charity operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the charity in independently administered funds.

Contribution payments are charged to the SOFA. Any amounts not paid are shown in accruals as a liability in the balance sheet

Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when there is a clear decision or commitment to terminate the employment or provide such termination benefits.

Leases

Payments made under operating leases, including any lease incentives received, are charges to profit or loss on a straight line basis over the term of the relevant lease except where another more systematic basis is more representative of the time pattern in which economic benefits from the leases asset are consumed

Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an on-going basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3. Trading Subsidiary

The wholly owned subsidiary, WLCVS Limited, which is incorporated in the United Kingdom and is a company limited by guarantee, donates its profits to the charitable company. WLCVS Limited was established to engage in the promotion and support of activities in the voluntary sector and serves the whole of the United Kingdom. The appointment of Officers of WLCVS Limited rests solely with the charitable company, which has absolute authority in this regard. The trading subsidiary was dormant throughout the current and prior years and it was dissolved on 6th July 2021.

4. Income and endowments from

	Unrestricted Funds 2022	Restricted Funds 2022	Total 2022	Total 2021
a. Donations and legacies	£	£	£	£
Donations	**1,036**	**-**	**1,036**	**24,889**

Income from donations and legacies in 2021 related wholly to unrestricted funds.

	Unrestricted Funds 2022	Restricted Funds 2022	Total 2022	Total 2021
b. Charitable activities	£	£	£	£
Contract & other income	300,898	-	300,898	447,166
DEFRA Emergency Assistance	-	9,110	9,110	110,435
Eric Wright Charitable Trust Fund	-	-	-	12,018
European Social Fund- Strengthening Communities through Volunteering	-	-	-	5,532
Skelmersdale Arts Network	-	10,562	10,562	5,281
Training Income	-	-	-	2,405
VCS Emergencies Partnership	-	1,500	1,500	3,000
West Lancashire Borough Council	-	30,000	30,000	30,000
West Lancashire Borough Council (Community Champions)	-	401,650	401,650	-
	300,898	**452,822**	**753,720**	**615,837**

Income from charitable activities in 2021 comprised £449,571 for unrestricted funds and £166,266 related to restricted funds.

c. Investments

	£	£	£	£
Bank Interest	**56**	**-**	**56**	**121**

Income from investments for 2021 related wholly to unrestricted funds

5. Expenditure on Charitable Activities

	Direct Charitable Expenditure £	Support & Governance Costs £	Total 2022 £	Total 2021 £
To provide advancement of education, the protection of health and the relief of poverty, distress and sickness to the community of West Lancashire	440,562	125,166	**565,728**	**543,817**

a. Analysed as follows:

	2022	2021
Direct charitable expenditure:	£	£
Staff salary costs (Note 6a)	218,158	201,430
Pension	2,170	-
Consultancy and professional costs	51,875	46,774
Volunteer expenses	-	377
Room hire	796	594
Grant support	164,450	149,787
Donations	50	50
Beneficiary expenses	3,063	2,150
	440,562	**401,162**

	2022	2021
Support & Governance costs:	£	£
Staff salary costs (Note 6a)	90,567	89,116
Redundancy	-	3,072
Pension Costs	-	12,512
Other payroll costs	53	-
Building running costs	16,613	16,697
Office costs	4,373	4,204
Travel expenses	1,423	780
Insurance	2,110	2,220
Subscriptions and publications	992	901
Consultancy and professional costs	3,580	5,460
Sundry expenses	895	-
Staff training	1,614	1,220
Computer costs	-	223
Marketing	13	-
Bank and credit card charges	351	292
Recruitment	788	233
Legal fees	48	59
Payroll fees	176	-
Accountancy	1,570	1.000
Bad debts	-	4,648
	125,166	**142,637**
Total expenditure on charitable activities	**565,728**	**543,817**

£303,931 (2021: £120,062) of the above expenditure relates to restricted funding.

b. Staff Costs:	2022	2021
	£	£
Staff Salaries	289,344	273,249
Social Security Costs	19,381	17,297
Redundancy	-	3,072
Pension Costs	2,170	12,512
	310,895	**306,130**

c. Particulars of employees:

The average number of full-time equivalent employees (including casual and part-time staff) during the year was made up as follows: -

	2022	2021
Management and administration	2.1	2.5
Project Managers	2.3	3.1
Project Workers/Assistants	5.9	5.2
	10.30	**10.8**

No employee received emoluments of more than £60,000 during the year.

The Trustees are not remunerated for their services and are not included in the above number of employees.

No out-of-pocket expenses were reimbursed to trustees in the year (2021: £nil).

6. Tangible Fixed Assets

	Fixtures & Fittings	Total
Cost	£	£
As at 31st March 2021	19,000	19,000
Disposals during the year	(19,000)	(19,000)
Balance at 30th March 2022	-	-
Accumulated Depreciation		
As at 31st March 2021	19,000	19,000
Disposals for the year	(19,000)	(19,000)
Net Book Value at 30th March 2022	-	-
Net Book Value at 30th March 2021	-	-

The charity had no capital commitments at 30th March 2022 (2021: £Nil).

7. Debtors

	2022	2021
	£	£
Debtors	4,200	9,637
Prepayments	2,273	1,978
Other Debtors	240	-
	6,713	**11,615**

8. Creditors: amounts falling due within one year

	2022	2021
	£	£
Trade creditors	3,073	4,608
Accruals	1,570	1,000
Social Security and Other Taxes	-	5,503
Other Creditors	544	652
Deferred income (See note 9)	-	212,212
	5,187	**223,975**

9. Deferred income

	2022	2021
	£	£
Balance at 30th March 2021	212,212	-
Amount deferred in the year	-	212,212
Amount released in the year	(212,212)	(-)
Balance at 30th March 2022	**-**	**212,212**

10. Financial Instruments

	2022	2021
	£	£
Carrying amount of financial assets:		
Debt instruments measured at cost	**487,408**	**517,112**
Carrying amount of financial liabilities:		
Measured at cost	**5,187**	**6,259**

11. Analysis of Net Assets between Funds

2022	Tangible Fixed Assets	Net Current Assets	Total
Unrestricted Funds	£	£	£
General Fund	-	241,360	241,360
Restricted Funds			
Eric Wright Charitable Trust Fund	-	17,365	17,365
Sir Douglas Glover Grants	-	274	274
Skelmersdale Arts Network	-	7,812	7,812
Tanhouse Health Assets Project	-	844	844
West Lancashire Borough Council Ageing Well Partnership	-	582	582
West Lancashire Borough Council (Community Champions)	-	206,000	206,000
West Lancashire Dementia	-	7,984	7,984
Total	-	240,861	240,861

2021	Tangible Fixed Assets	Net Current Assets	Total
Unrestricted Funds	£	£	£
General Fund	-	201,167	201,167
Restricted Funds			
Beacon Practice Community Fund	-	50	50
Big Lottery Fund Grant – Awards for All	-	498	498
DEFRA Emergency Assistance Grant	-	31,410	31,410
Eric Wright Charitable Trust Fund	-	19,808	19,808
European Social Fund- Strengthening Communities through Volunteering	-	5,532	5,532
Lancashire Association of Councils for Voluntary Service	-	12,454	12,454
Sir Douglas Glover Grants	-	524	524
Skelmersdale Arts Network	-	3,790	3,790
Tanhouse Health Assets Project	-	844	844
VCS Emergencies Partnership	-	3,000	3,000
West Lancashire Borough Council Ageing Well Partnership	-	844	844
WLCCG Communications Support	-	5,232	5,232
West Lancashire Dementia	-	7,984	7,984
Total	-	91,970	91,970

12. Unrestricted Funds

2022	Funds at Beginning of Year	Movements in the year: Income	Movements in the year: Expenditure	Funds at end of Year
	£	£	£	£
General Fund	201,167	301,990	(261,797)	241,360

2021	Funds at Beginning of Year	Movements in the year: Income	Movements in the year: Expenditure	Funds at end of Year
	£	£	£	£
General Fund	150,341	474,581	(423,755)	201,167

General Fund is used to finance the Charity's and group general activities as outlined in the Trustees' Report.

13. Restricted Funds

2022	Funds at Beginning of Year	Movements in the year: Income	Movements in the year: Expenditure	Funds at end of Year
	£	£	£	£
Beacon Practice Community Fund	50	-	(50)	-
Big Lottery Fund – Awards for All	498	-	(498)	-
DEFRA Emergency Assistance	31,410	9,110	(40,520)	-
Eric Wright Charitable Trust Fund	19,808	-	(2,443)	17,365
European Social Fund-Strengthening Communities through Volunteering	5,532	-	(5,532)	-
Lancashire Association of Councils for Voluntary Service	12,454	-	(12,454)	-
Sir Douglas Glover Grants	524	-	(250)	274
Skelmersdale Arts Network	3,790	10,562	(6,540)	7,812
Tanhouse Health Assets Project	844	-	(-)	844
VCS Emergencies Partnership	3,000	1,500	(4,500)	-
West Lancashire Borough Council	-	30,000	(30,000)	-
West Lancashire Borough Council Ageing Well Partnership	844	-	(262)	582
West Lancashire Borough Council (Community Champions)	-	401,650	(195,650)	206,000
West Lancashire CCG Communications Support	5,232	-	(5,232)	-
West Lancashire Dementia	7,984	-	(-)	7,984
Totals	**91,970**	**452,822**	**(303,931)**	**240,861**

2021	Funds at Beginning of Year	Movements in the year: Income	Movements in the year: Expenditure	Funds at end of Year
	£	£	£	£
Beacon Practice Community Fund	50	-	-	50
Big Lottery Fund – Awards for All	498	-	-	498
DEFRA Emergency Assistance	-	110,435	(79,025)	31,410
Eric Wright Charitable Trust Fund	13,113	12,018	(5,323)	19,808
European Social Fund-Strengthening Communities through Volunteering	-	5,532	-	5,532
Groundwork	3,224	-	(3,224)	-
Lancashire Association of Councils for Voluntary Service	12,454	-	-	12,454
Shop mobility Small Local Groups	999	-	(999)	-
Sir Douglas Glover Grants	524	-	-	524
Skelmersdale Arts Network	-	5,281	(1,491)	3,790
Tanhouse Health Assets Project	844	-	-	844
VCS Emergencies Partnership	-	3,000	-	3,000
West Lancashire Borough Council Ageing Well Partnership	844	-	-	844
West Lancashire Borough Council	-	30,000	(30,000)	-
WLCCG Communications Support	5,232	-	-	5,232
West Lancashire Dementia	7,984	-	-	7,984
Totals	**45,766**	**166,266**	**(120,062)**	**91,970**

Description of Funds

These are monies given to the Charity to be spent at the discretion of the Trustees for specific charitable purposes, as follows:

Beacon Practice Community Fund - A discreet fund credited to the CVS, which started in April 2016 for distribution to West Lancs Charities, Social Enterprises and existing or developing community groups who are focussed on supporting the health of the local community.

Big Lottery Fund Grant – Awards for All - Contribution towards 'Skelmersdale International' project.

DEFRA Emergency Assistance Grant - A joint project with WLBC to work in partnership with WLCVS member organisations to support local communities in crisis due to the impact of the COVID-19 pandemic.

European Social Fund- Strengthening Communities through Volunteering - Contribution towards salary costs and core costs.

Eric Wright Charitable Trust Fund - Aimed at helping small, mainly volunteer led, voluntary & community groups, small charities (with an income of less than £30,000 per year) and other not for profit organisations by providing grants of up to £500 for projects that support the following priorities: the elderly, health, education and training, carers and youth.

Groundwork - Tawd Valley Masterplan Project - West Lancs CVS working in partnership with Groundwork CLM to consult with the Skelmersdale community and gather the views of residents and other stakeholders in order to create a masterplan and proposal for the development of the Tawd Valley as a recreational space.

Lancashire Association of Councils for Voluntary Service - Funds to support and coordinate the delivery of ESOL (English for Speakers of Other Languages) lessons for families from the Lancashire Refugee Resettlement Programme.

Shopmobility Small Local Groups - Administration of a discrete pot of funding for disbursement to small groups in West Lancashire.

Skelmersdale Arts Network - To develop a visual arts network for Skelmersdale, have a second art exhibition and possible visits to Northwest galleries and to run a 10 week art course.

Sir Douglas Glover Grants - Funding to provide grants to individuals to enable them to access training, employment or other development opportunities.

Tanhouse Health Assets Project - Funding from Lancashire County Council to support the development of an arts project to record the detail of the mapping work in Tanhouse.

VCS Emergencies Partnership - Contribution towards core costs

West Lancashire Borough Council - Contribution towards salary & Core costs

West Lancashire Borough Council - Ageing Well Partnership - Funding to support this thematic group of the One West Lancashire strategic partnership (formerly West Lancs LSP).

West Lancashire Borough Council (Community Champions) - Contributions towards small grant programme

West Lancashire CCG Communications Support - Funded by NHS West Lancashire CCG, West Lancs CVS provides online communication support for "Well Skelmersdale" through social media management and provision of blog content.

West Lancashire Dementia - A local fund to support local residents living with dementia, their carers and family including, awareness campaigns, education and practical support enabling them to live longer and safely in the comfort of their own homes.

14. Related Parties

There were no material related party transactions during the year which require disclosure (2021: none)

15. Operating Lease Commitments

Financial commitments under non-cancellable operating leases relating to property lease of Certacts House, 10-12 Westgate, Skelmersdale, Lancashire, WN8 8AZ dated 1st August 2014 for two years; the notice period is three months as below: new agreement in negotiations

	2022	2021
	£	£
Within one year	-	3,613

16. Cash generated from operations

	2022	2021
	£	£
(Deficit)/surplus for the year	189,084	97,030
Adjustments for:		
Investment income	(56)	(121)
Movements in working capital:		
Decrease in stocks		-
Decrease in debtors	4,902	3,109
Increase/(Decrease) in creditors	(218,788)	115,970
Cash generated (used in)/from operations	**(24,858)**	**215,988**

17. Guarantees

As at 30th March 2022, 3 members had given a guarantee of £1 each in the event of the charitable company winding up. Total £3 (2021: 5 members £5).

COUNCIL FOR VOLUNTARY SERVICE WEST LANCASHIRE

England & Wales - Charity number 1039563

Accounts

COUNCIL FOR VOLUNTARY SERVICE WEST LANCASHIRE

ANNUAL REPORT & CONSOLIDATED FINANCIAL STATEMENTS FOR THE YEAR ENDED 30TH MARCH 2021

Charity Number: 1039563
Company Number: 02940823

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COUNCIL FOR VOLUNTARY SERVICE WEST LANCASHIRE
CHAIR AND CHIEF OFFICER'S REPORT

Chair's Report

Over the last year the West Lancs CVS (WLCVS) staff and volunteers have continued their hard work to provide our core infrastructure (umbrella) support services to the local VCFSE (Voluntary, Community, Faith & Social Enterprise) sector. They have also continued to deliver on the further development of community facing projects such as the West Lancs Social Prescribing service and the West Lancs Volunteer Centre.

This achievement around existing services is even more noteworthy considering the phenomenal impact on people of the Covid 19 pandemic. As the local VCFSE umbrella organisation and in line with our partners and member organisations, we had to immediately put all our knowledge, experience, skills, and resources into a collective multi sector West Lancashire COVID-19 response to support the community.

I want to highlight challenges WLCVS, and member organisations face around funding which fails to take into account the core costs of running an organisation as well as the short-term nature of many funds. We look for recognition by funding bodies that infrastructure organisations are a key part of the VCFSE sector's ability to respond to the many needs of communities.

Finally, thanks to the staff and volunteers that continue to deliver such impactful work and providing phenomenal response and the trustees welcome the opportunity to continue to support WLCVS and its member organisations who work so tirelessly for the benefit of the West Lancashire community.

Robert Godson, Trustee, West Lancashire CVS

Chief Officer's Report

This past year for WLCVS has been, alongside all our VCFSE member organisations, one of unrelenting challenge in responding to the terrible impact of the COVID-19 pandemic. The challenges overcome in responding to the needs of our community caused, by the pandemic, has highlighted the essential role of the sector as well as WLCVS as the local infrastructure (umbrella) support organisation.

WLCVS serves as a sector connector, fostering partnerships between VCFSE groups with public and private sector bodies. We support volunteering through our nationally accredited Volunteer Centre, provide training and governance advice to build our sector's capacity, help with essential fundraising and provide the local sector with communication, voice, and representation.

Our work and partnership with a vast range of local VCFSE sector organisations, has never been more needed or evidenced. It gives some hope that this seems to have been acknowledged by national, regional, and local funders and commissioners. We now need this recognition to produce a 'VCFSE funding investment plan' for both infrastructure support and frontline delivery of local VCFSE services. This will contribute to the financial sustainability and the capacity building of our sector to continue and grow the impact of our joint work in supporting the most vulnerable in our community.

Most importantly I would like to acknowledge and give thanks to all the community members, volunteers, staff, trustees, member organisations, public, private sector, and funders who in different ways contribute to and support the work of WLCVS.

Greg Mitten, Chief Officer, West Lancashire CVS

COUNCIL FOR VOLUNTARY SERVICE WEST LANCASHIRE
TRUSTEES' ANNUAL REPORT AT YEAR ENDED 30TH MARCH 2021

The Trustees are pleased to present their report together with the consolidated financial statements of the charity and its subsidiary for the year ended 30th March 2021.

The financial statements comply with the Charities Act 2011, Companies Act 2006, Accounting and Reporting by Charities; Statement of Recommended Practice (SORP 2015) applicable to charities preparing their accounts in accordance to the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1st January 2015),

OBJECTIVES AND ACTIVITIES

The object of the Council for Voluntary Service West Lancashire is:

"To promote any charitable purposes for the benefit of the community in the local District of West Lancashire (the area of benefit), and in particular, the advancement of education, the protection of health and the relief of poverty, distress and sickness, and in furtherance of the said purposes, but not further or otherwise, to promote and organise co-operation in the achievement of the same and to that end bring together in council, representatives of the voluntary organisations and statutory authorities within the area of benefit."

The aim of the charitable organisation is to promote voluntary action in the West Lancashire Borough and to act as a democratic body for the local voluntary and community sector, which is accountable to the local VCFSE. There are five key themes to its work.

- The provision of services
- The development of voluntary and community organisations
- Liaison between these organisations
- Representation of these organisation with statutory and other bodies
- Working in partnership

The Trustees have some key objectives to assist the charitable organisation in the fulfilment of its objectives. These are: -

- Sustaining and managing a fully accessible virtual voluntary sector Resource Centre in the Borough.
- Ensuring that the voluntary and community sector voice is heard and consulted on changes and developments in public sector provision, community economic development and urban and rural regeneration initiatives in the Borough.
- Improved services to voluntary and community organisations to deliver the company object.

VOLUNTEERS

The Council for Voluntary Service West Lancashire is supported by volunteers, who help the charity to meet its objectives and to carry out its activities. Volunteers are supported by staff, with training, meetings and discussions held locally. Our thanks as always are given to all our volunteers who so freely give their time to enhance the work of the Council for Voluntary Service West Lancashire.

PUBLIC BENEFIT

In considering the objectives and activities, the Trustees have considered the Charity Commissions' guidance on Public Benefit to ensure that the organisation is meeting its Public Benefit requirements.

ACHIEVEMENTS AND PERFORMANCE AND COVID-19

2020/21 saw WLCVS, and the voluntary sector as a whole facing continued financial challenges in maintaining core services at the same time as responding to the phenomenal impact of COVID-19 and the national lockdowns. This resulted in a major increase in the workload of WLCVS in all its core services as well as the need to focus on and be part of the multi-sector response to support the community of West Lancs through this continuing crisis. Almost overnight along with our member organisations and partners we had to alter our delivery mechanism to cope with the requirement to work from home and invest reserves in supporting additional staff time as well as equipment, software and resources to enable the service to respond to the changing situation. However, through the pandemic performance levels around core activity remained high and project work continued and expanded.

Notable examples of this are:

- Developing and altering CVS service delivery to home based digital/telephone support service due to COVID-19 lockdown requirements
- Participation and VCFSE representation in local West Lancs and Lancashire COVID-19 Community Resilience Hubs. Joint work with local public sector partners and member organisations around, access to additional COVID-19 support funding for VCFSE organisations, volunteering support, food and emergency financial support for residents during the pandemic.
- Being a proactive partner in the multi-sector partnership of 'West Lancs Together' as a support and information service for residents around COVID-19 issues.
- Lancs Social Prescribing Service continued to expand to ensure a service which gives the opportunity for any West Lancs resident to be referred into it by their GP. During the year the social prescribing team contacted over 5000 shielded West Lancs residents and continued with support where needed.
- The CVS worked with national, regional and local funders and commissioners to bring in essential VCFSE funds to support the COVID-19 response in West Lancashire and maintained work with existing funders e.g., the Eric Wright Charitable Trust. West Lancs CVS continued to work with the Trust to deliver grants of up to £500 to small, mainly volunteer led, voluntary & community groups and small charities (with an income of less than £30,000 per year) across West Lancashire.
- Work continued to ensure the VCFSE sector has investment (grants and contracts) from West Lancs health commissioners (CCG) and benefit from a continuing investment of £100,000 a year to the local sector to develop its capacity and essential role in improving the health & wellbeing of the community.
- Bringing together the West Lancs VCFSE and public sector bodies to ensure that the sector has voice and influence around the emergent changes to the public sector structures.
- Continuing the provision of a nationally accredited West Lancs Volunteer Centre providing support to both VCFSE organisations and individual community volunteers across West Lancashire.
- Providing a generic VCFSE communication network for VCFSE Information, and funding advice service for organisations across West Lancashire.
- Partnership development with WLBC and 10 CVS member organisations of the WL Emergency grant scheme for West Lancs residents.
- Development work with WLBC for the West Lancs Community Champion Scheme.

FINANCIAL REVIEW

Total income in the year for the group was £640,847 (2020: £251,282) of which £166,266 (2020: £126,758) related to funding for projects upon which restrictions are placed.

Total expenditure in the year for the group was £543,817 (2020: £370,039), leaving a surplus for the year of £97,030 (2020: deficit £118,757) before taxation.

At 30th March 2021 the charitable group's and company's reserves stood at £293,137 (2020: £196,107) of which £91,970 (2020: £45,766) represented restricted funds of the group and charity.

Risk Management

The Trustees have examined the major strategic, business and operational risks which the charitable group may face and believe that all major risks have been identified. The Trustees have adopted a formal 'Risk Assessment' procedure and have established systems to ensure that the necessary steps can be taken to lessen these risks.

Reserves Policy

It is the policy of the Council for Voluntary Service West Lancashire to create and maintain unrestricted funds which are not committed to or invested in tangible fixed assets, at a level equivalent to approximately three months' operational expenditure (£105,938) plus a reserve for redundancy of staff (£40,183), including those directly employed in delivering projects, totalling to £146,121.

This level of reserves is considered necessary to ensure short-term continuance of activity levels in the event of significant reductions in or cessation of funding.

At the end of the financial year, unrestricted funds for the group and charity totalled £201,167 (2020: £150,341).

Investment Policies

Under the Memorandum of Articles of Association, the charitable company has the power to make any investment, using the unrestricted general funds, which the Trustees see fit.

PLANS FOR FUTURE

The future looks to be a very challenging phase, from a health, economic and VCFSE sustainability perspective. WLCVS are committed to continuing our support for the emergency response and subsequent recovery phase of the pandemic. Central to this will be our partnership working with our member organisations and working in partnership with local, regional, and national bodies to support our community and VCFSE initiatives during this continuing public health crisis.

WLCVS will be developing and managing the roll out of the West Lancs Community Champion Project, a joint project from national funding with West Lancs Borough Council. This will bring a local VCFSE grant fund of £200,000 as well as a West Lancs VCFSE directory and the creation of Community Champion volunteering opportunities across the borough to help the community response and resilience around the pandemic. The coming year is also a time of change around the public sector structures and services relating to the integration of health and social care. WLCVS as part of its representation and partnership role for the sector will ensure the VCFSE is able to fully participate in these developments and that the role of the sector is fully acknowledged and valued by commissioners.

We will also continue to support the VCFSE in West Lancs with a strong local infrastructure service during these uncertain times by adapting our support offer as necessary to meet new demands on the sector.

WLCVS will continue to ensure that links are maintained with key Lancashire wide stakeholders e.g. Lancashire Association of CVSs (LACVS), to enable West Lancs groups and organisations to gain investment through the delivery of Lancashire wide and sub-regional programmes and projects.

WLCVS will continue to identify and encourage support for health, social and economic challenges facing our community e.g., equality of access to the welfare and benefits system, which are even more crucial as the Covid-19 pandemic impacts on society.

2020/21 looks like being a more challenging year than most for many local organisations and WLCVS will work closely with partners, providing more intensive support around governance, funding, and sustainability. Partnership building will continue to be a key area of work, to build on the strengths of different organisations and develop innovative and effective ways of cost and resource sharing.

WLCVS will work on behalf of its VCFSE membership to represent their views to key partners. WLCVS will aim to bring together commissioners, including the local authority and other large providers, to develop a partnership approach for VCFSE investment to increase the capacity of the sector and to enable them to secure delivery contracts, thus aiding sustainability.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The organisation is a charitable company, limited by guarantee registered in England and Wales, (company number 02940823) and was incorporated on 20th June 1994 and registered as a charity (charity number 1039563) on 19th July 1994.

The company was established under a Memorandum of Association, which established the objects and powers of the company and is governed by its Articles of Association.

The trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Charity's aims and objectives and in planning future activities.

Governing Document

The company is governed by its Memorandum of Articles of Association dated 27th May 1994 and is constituted as a company limited by guarantee.

Directors and Trustees

The directors of the charitable company are its Trustees for the purpose of charity law and throughout this report are collectively referred to as Trustees.

Trustees who served during the year and up to the date of this report are detailed on page 7 under Reference and Administrative Details

Appointment of Trustees, Membership and Board Functioning

The Council for Voluntary Service West Lancashire is a membership organisation, the members being constituted of local, voluntary and community groups and individuals interested in furthering the objects of the charity.

The Board of Trustees is responsible for setting the strategic direction of the organisation. In accordance with the Memorandum and Articles of Association for Council for Voluntary Service West Lancashire, Trustees are elected at the Annual General Meeting. There is no maximum to the numbers of Trustees, but the minimum is set at three with one-third standing down each year. This provides a balance between continuity and experience and the opportunity for committed members being able to put themselves forward for election to join the board. Those standing down may put themselves forward for re-election.

To stand as a Trustee, the applicant must be approved member of the charity and elected by the membership at the AGM. There are presently over three-hundred-member organisations or individual members and each of these has a vote at the Annual General Meeting. They may also need their organisation's approval to stand for election depending on the rules of their nominating body.

Meetings of the Board of Trustees are held approximately every two months or as required due to the work needed at any point in time.
At the beginning of every meeting all Trustees are reminded of their obligation to declare an interest in any item and, if necessary, withdraw from further discussion and decision making on that subject.

All Trustees are asked to sign to confirm their eligibility to serve as a Trustee and as a Director.

Trustee Training

Trustees are introduced to the function, work and staff of the Council for Voluntary Service West Lancashire when they take up their role.

Trustees are also invited to take up further training opportunities e.g. safeguarding and may recommend courses that they have seen advertised or which other Trustees or members of staff have identified and brought to their attention.

Course fees, travel costs and other out-of-pocket expense may be claimed by Trustees for attendance at courses approved by the Board of Trustees.

Staff and Trustees aim to have at least one 'Away Day' together each year to take a strategic overview of the organisation and its activities and to agree the future direction, then documented in a yearly Business Plan.

Organisational Structure

The Board has the power to create sub-committees, although no specific sub-committees are specified in the governing documents. There is no standing committee, but the Board has the authority to delegate decision-making to a group compromising a minimum of the Chair and Chief Officer, but often a second Trustee will be included in the group.

The Chief Officer and Team and Operations Manager (or Finance Officer) are in attendance at all Trustee Board meetings but may be asked to leave any time during a meeting and do not have a vote.

Day-to-day management of the service is delegated to the Chief Officer. The Senior Management team compromises the Chief Officer and Operations Manager.

There is a comprehensive staff manual compromising a wide range of policies and procedures, for example, Equality and Diversity and Health and Safety and all of these are reviewed on an ongoing basis.

REFERENCE AND ADMINISTRATIVE DETAILS

Name	Council for Voluntary Service West Lancashire
Company number	02940823
Charity Number	1039563
Registered Office	Certacs House 10-12 Westgate Skelmersdale West Lancashire WN8 AZ
Trustees	During the year the Members of the Board of Trustees (who are also directors) were as follows: J Broadbent (Resigned 28th May 2021) M Ford R Godson G Jowett C Ware
Chief Officer	G Mitten
Independent Examiner	Graham Wright BA (Hons) FCA DChA LCVS 151 Dale Street Liverpool L2 2AH
Bankers	The Royal Bank of Scotland plc Drummond House 1 Redheughs Avenue Edinburgh EH12 9JN

Signed on behalf of the Board of Trustees

.....

Robert Godson, Chair of Trustees

Date: 17 December 2021.....

COUNCIL FOR VOLUNTARY SERVICE WEST LANCASHIRE
STATEMENT OF TRUSTEES' RESPONSIBILITIES

The Trustees (who are also directors of Council for Voluntary Service West Lancashire for the purpose of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

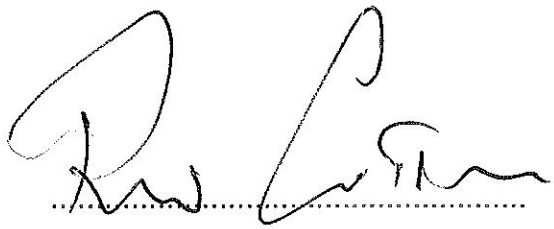
Company law requires the trustees to prepare financial statements for each financial period that give a true and fair view of the state of affairs of the charitable company and of its income and expenditure for that period. In preparing those financial statements, the trustees are required to: -

- select suitable accounting policies and then apply them consistently;
- observe the methods and principle in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue as a going concern;
- state whether applicable accounting standards have been followed, subject to any material departure disclosed and explained in the financial statements.

The Trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Charities Act 2011, Companies Act 2006, Accounting and Reporting by Charities; Statement of Recommended Practice (Sorp 2015) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1st January 2015).

By Order of the Board



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Robert Godson. Chair of Trustees

Date: 17 December 2021

INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS AND TRUSTEES OF COUNCIL FOR VOLUNTARY SERVICE WEST LANCASHIRE

I report on the accounts for the year ended 30th March 2021 which are set out on pages 11 to 26.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The charity's trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

to keep accounting records in accordance with section 386 of the Companies Act 2006; and

to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities.

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

.....

Name: **GRAHAM WRIGHT BA (Hons) FCA DChA**
Chartered Accountant
c/o LCVS, 151 Dale Street, Liverpool L2 2AH

Date: 17 December 2021

COUNCIL FOR VOLUNTARY SERVICE WEST LANCASHIRE
CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING CONSOLIDATED INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 30TH MARCH 2021

	Note	Unrestricted Funds 2021	Restricted Funds 2021	Total 2021	Total 2020
Income and endowments from:		£	£	£	£
Donations and legacies	4a	24,889	-	24,889	37,984
Charitable activities	4b	449,571	166,266	615,837	212,590
Investments	4c	121	-	121	708
Total income		**474,581**	**166,266**	**640,847**	**251,282**
Expenditure on:					
Charitable activities	5	423,755	120,062	543,817	370,039
Total expenditure		**423,755**	**120,062**	**543,817**	**370,039**
Net income/(expenditure), net movement in funds before taxation		**50,826**	**46,204**	**97,030**	**(118,757)**
Taxation	7	-	--	(-)	(-)
Net income/(expenditure), net movement in funds after taxation		**50,826**	**46,204**	**97,030**	**(118,757)**
Total funds brought forward	13,14	150,341	45,766	196,107	314,864
Total funds carried forward	12-14	**201,167**	**91,970**	**293,137**	**196,107**

The above results include net income/ movement for the charity of 97,030 (2020: Net expenditure £118,757)

The notes on pages 14 to 26 form part of these accounts.

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities of the charitable company.

COUNCIL FOR VOLUNTARY SERVICE WEST LANCASHIRE Company Number: 02940823
CONSOLIDATED BALANCE SHEET AS AT 30TH MARCH 2021

	Notes	Group		Charity	
		2021	2020	2021	2020
Fixed assets		£	£	£	£
Tangible fixed assets	8	-	-	-	-
Current assets					
Debtors	9	11,615	14,724	11,615	14,724
Cash at bank and in hand		505,497	289,388	505,497	289,388
		517,112	304,112	517,112	304,112
Current liabilities					
Creditors: amounts falling due within one year	10	(223,975)	(108,005)	(223,975)	(108,005)
Net current assets		(223,975)	(108,005)	(223,975)	(108,005)
Total assets less current liabilities		**293,137**	**196,107**	**293,137**	**196,107**
Funds					
Unrestricted funds	12,13	201,167	150,341	201,167	150,341
Restricted funds	12,14	91,970	45,766	91,970	45,766
		293,137	**196,107**	**293,137**	**196,107**

These financial statements have been prepared in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102).

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies' regime and in accordance with FRS102 SORP.

For the period covered by these accounts the group was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

No members have required the group to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006.

The trustees, who are the directors of the group, acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

Approved by the Board on 17th December 2021, and signed on their behalf by:

.....

Robert Godson, Chair of Trustees

17 December 2021

COUNCIL FOR VOLUNTARY SERVICE WEST LANCASHIRE
CONSOLIDATED STATEMENT OF CASH FLOWS FOR THEET AS AT 30TH MARCH 2021

	Note	30th March 2021		30th March 2020	
Cash flows from operating activities		£	£	£	£
Cash (used)/generated from operations	17		215,988		(36,619)
Investing activities					
Interest received		121		708	
Net cash generated from in investing activities			121		708
Net cash generated from financing activities			-		-
Net increase/(Decrease) in cash and cash equivalents			**216,109**		**(35,911)**
Cash and cash equivalents at beginning of year			289,388		325,299
Cash and cash equivalents at end of year			**505,497**		**289,388**

Represented by:

	30th March 2021	30th March 2020
	£	£
Cash at bank and in hand	**505,497**	**289,388**

1. Limited Liability

The charity is a company limited by guarantee. Each member's liability is limited to £1.

2. Accounting Policies

Basis of accounting

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The accounts have been prepared in accordance with Accounting and Reporting by Charities Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard in the UK and Republic of Ireland Charities SORP (FRS 102) second edition October 2019 and the Companies Act 2006.

The accounts are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Charity's aims and objectives and in planning future activities.

Reduced Disclosures

In accordance with FRS 102 the company has taken advantage of the exemption from the following disclosure requirements in relation to the individual financial statements:

- Section 7 "Statement of Cash Flows"- Preparation of a statement of cashflow and related notes and disclosure
- Section 33 "Related Party Disclosures"- Compensation for key management personnel

Consolidated Financial Statements

These financial statements consolidate the results of the charitable company and its wholly owned subsidiary WLCVS Limited on a line-by-line basis. The surplus for the financial year is made up as follows:

	2021 £	2020 £
Holding charitable company's surplus / (deficit) for the financial year:	**97,030**	**(118,757)**
	=======	=======

Going concern

In common with many charities operations have been affected by Covid-19 although, due to the availability of sources of emergency funding, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus, the trustees continue to adopt the going concern basis of accounting in preparing the accounts.

Fund accounting

Unrestricted funds are the charity's free reserves available for the trustees to apply in accordance with the charitable company's charitable objectives.

Restricted funds are subject to specific restrictive conditions imposed by the donor. All restricted funds are accounted for as restricted income and expenditure for the purposes is charged to the fund.

Income recognition

All income is recognised once the charity has entitlement to the income, there is sufficient certainty of receipt and so it is probable that the income will be received, and the amount of income receivable can be measured reliably.

Donations and legacies comprise of donations and general grants which are recognised in the accounts when received, with the exception of known legacies which are accounted for when their receipt is certain.

Income from charitable activities is recognised on an accruals basis except for grants receivable, which are recognised on the date on which their unconditional payment is confirmed by the donor.

Income from investment relates to bank interest received and is recognised when the amount is certain.

Expenditure recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charitable company to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. All expenses, including support costs and governance costs, are allocated or apportioned to the applicable expenditure headings in the Statement of Financial Activities. Support and governance costs are applied to unrestricted funds unless specifically included in the restrictions, as specified by the donor.

Expenditure on charitable activities relate to the operation of the charity comprising of direct charitable expenditure to meet the objectives of the charitable company. Support and governance costs relate to the management and operation of the organisation and also compliance with constitutional and statutory requirements in producing the annual report. These are dealt with in the Statement of Financial Activities when payment has been approved by the charitable company.

Fixed Assets

Capital expenditure of £2,500 and above is stated in the balance sheet at cost less accumulated depreciation. Depreciation is provided to write off the cost of each asset over its expected useful life as below:

Computer Equipment	3 years on a straight-line basis
Fixtures & Fittings	4 years on a straight-line basis

Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts.

Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments. Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future receipts discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

Taxation

Income and gains are exempt from taxation as they are received and applied for charitable purposes only. The charitable company benefits from various exemptions from taxation afforded by tax legislation and is not liable to corporation tax on income or gains falling within those exemptions.

Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an on-going basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3. Trading Subsidiary

The wholly owned subsidiary, WLCVS Limited, which is incorporated in the United Kingdom and is a company limited by guarantee, donates its profits to the charitable company. WLCVS Limited was established to engage in the promotion and support of activities in the voluntary sector and serves the whole of the United Kingdom. The appointment of Officers of WLCVS Limited rests solely with the charitable company, which has absolute authority in this

regard. The trading subsidiary was dormant throughout the current and prior years, and was dissolved on 6th July 2021.

4. Income and endowments from

	Unrestricted Funds 2021	Restricted Funds 2021	Total 2021	Total 2020
a. Donations and legacies	£	£	£	£
Donations	**24,889**	**-**	**24,889**	**37,984**

The income above includes unrestricted income for the charity of £24,889 (2020: £30,000) and restricted income £NIL (2020:£7,984).

b. Charitable activities	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total 2021 £	Total 2020 £
Active West Lancs				15,140
Contract & other income	447,166		447,166	93,816
DEFRA Emergency Assistance Grant		110,435	110,435	-
Douglas Valley				2,512
Eric Wright Charitable Trust Fund	-	12,018	12,018	20,000
European Social Fund-Strengthening Communities through Volunteering		5,532	5,532	5,009
Groundwork				4,742
Skelmersdale Arts Network	-	5,281	5,281	-
Social Prescribing				56,900
Training Income	2,405		2,405	-
VCS Emergencies Partnership	-	3,000	3,000	-
WLBC	-	30,000	30,000	-
WLCCG Communications Support				14,471
	449,571	**166,266**	**615,837**	**212,590**

The income above includes unrestricted income for the charity of £449,571 (2020: £93,816) and restricted income £166,266 (2020: £118,774).

c. Investments

	Unrestricted Funds 2020	Restricted Funds 2020	Total 2021	Total 2020
	£	£	£	£
Bank Interest	121	-	121	708

5. Expenditure on Charitable Activities

	Direct Charitable Expenditure £	Support & Governance Costs £	Total 2021 £	Total 2020 £
To provide advancement of education, the protection of health and the relief of poverty, distress and sickness to the community of West Lancashire	354,388	189,429	**543,817**	**370,039**

a. Analysed as follows:

	2021 £	2020 £
Direct charitable expenditure:		
Staff salary costs (Note 6a)	201,430	102,721
Sessional intervention	-	3,491
Consultancy and professional costs	46,774	-
Volunteer expenses	377	209
Refreshments	-	743
Room hire	594	3,181
Group support	149,787	63,276
Health training	-	125
Project expenses	-	8,750
Donations	50	-
Beneficiary Activities & Travel	2,150	2,755
	401,162	**185,251**

	2021	2020
Support & Governance costs:	£	£
Staff salary costs (Note 6a)	90,890	128,446
Redundancy	3,072	-
Pension Costs	10,738	-
Rent	15,175	14,943
Office costs	6,744	5,584
Travel expenses	780	1,800
Insurance	2,220	2,144
Subscriptions and publications	901	207
Consultancy and professional costs	5,460	28,862
Staff training	1,220	-
Computer costs	223	848
Bank charges	292	343
Recruitment	233	72
Legal fees	59	61
Accountancy	-	1,478
Bad debts	4,648	-
	142,655	**184,788**
Total expenditure on charitable activities	**543,817**	**370,039**

£120,062 (2020: £105,077) of the above expenditure relates to restricted funding.

6. Staff Costs and Numbers

a. Staff Costs:

	2021	2020
	£	£
Staff Salaries	273,249	218,621
Social Security Costs	19,071	12,546
Redundancy	3,072	-
Pension Costs	10,738	-
	306,130	**231,167**

b. Particulars of employees:

The average number of full-time equivalent employees (including casual and part-time staff) during the year was made up as follows: -

	2021	2020
Management and administration	2.5	2.5
Project Managers	3.1	1.0
Project Workers/Assistants	5.2	3.2
	10.8	**6.7**

No employee received remuneration, including benefits, amounting to more than £60,000 in either year.

The Trustees did not receive any emoluments in the year (2020: £nil).

No out of pocket expenses were reimbursed to trustees in the year (2020: £nil).

7. Taxation

	2021	2020
	£	£
Corporation Tax on profits for the year	-	-

8. Tangible Fixed Assets – Group and Charity

	Computer Equipment	Fixtures & Fittings	Total
Cost	**£**	**£**	**£**
As at 31st March 2020	10,831	19,000	29,831
Additions during the year	-	-	-
Disposals during the year	(10,831)	-	(10,831)
Balance at 30th March 2021	**-**	**19,000**	**19,000**
Accumulated Depreciation			
As at 31st March 2020	10,831	19,000	29,831
Charge for the year	-	-	-
Disposals for the year	(10,831)	-	(10,831)
Balance at 30th March 2021	**-**	**19,000**	**19,000**
Net Book Value at 30th March 2021 and 30th March 2020	**-**	**-**	**-**

The group and charity had no capital commitments at 30th March 2021 (2020: £Nil).

9. Debtors – Group and Charity

	Group		Charity	
	2021	2020	2021	2020
	£	£	£	£
Debtors and prepayments	11,615	14,724	11,615	14,724

10. Creditors: amounts falling due within one year – Group and Charity

	Group		Charity	
	2021	2020	2021	2020
	£	£	£	£
Other creditors (See note 10a)	212,496	97,467	212,496	97,467
Trade creditors and accruals	5,608	7,157	5,608	7,157
Social Security and Other Taxes	5,871	3,381	5,871	3,381
	223,975	**108,005**	**223,975**	**108,005**

10a. Other creditors

Other creditors include:				
Deferred Income	**212,212**	**97,394**	**212,212**	**97,394**

11. Financial Instruments

	2021	2020
	£	£
Carrying amount of financial assets:		
Debt instruments measured at cost	**£517,112**	**£304,112**
Carrying amount of financial liabilities:		
Measured at cost	**£6,259**	**£6,592**

12. Analysis of Net Assets between Funds – Group and Charity

Charity	Tangible Fixed Assets	Net Current Assets	Total
Unrestricted Funds	**£**	**£**	**£**
General Fund	-	**201,167**	**201,167**
Restricted Funds			
Beacon Practice Community Fund	-	50	50
Big Lottery Fund Grant – Awards for All	-	498	498
DEFRA Emergency Assistance Grant	-	31,410	31,410
Eric Wright Charitable Trust Fund	-	19,808	19,808
European Social Fund- Strengthening Communities through Volunteering	-	5,532	5,532
Lancashire Association of Councils for Voluntary Service	-	12,454	12,454
Sir Douglas Glover Grants	-	524	524
Skelmersdale Arts Network	-	3,790	3,790
Tanhouse Health Assets Project	-	844	844
VCS Emergencies Partnership	-	3,000	3,000
West Lancashire County Council Ageing Well Partnership	-	844	844
WLCCG Communications Support	-	5,232	5,232
West Lancashire Dementia	-	7,984	7,984
Charity Total	**-**	**91,970**	**91,970**
WLCVS Ltd	-	-	-
Group Total	**-**	**293,137**	**293,137**

13. Unrestricted Funds – Group and Charity

		Movements in the year		
	Resources at Beginning of Year	Income	Expenditure	Resources at end of Year
Charity	**£**	**£**	**£**	**£**
General Fund	150,341	474,581	(423,755)	201,167
Charity Totals	**150,341**	**474,581**	**(423,755)**	**201,167**
WLCVS Ltd	-	-	(-)	-
Group Totals	**150,341**	**474,581**	**(423,755)**	**201,167**

General Fund is used to finance the Charity's and group general activities as outlined in the Trustees' Report.

14. Restricted Funds – Group and Charity

		Movements in the year		
	Resources at Beginning of Year	Income	Expenditure	Resources at end of Year
Charity	**£**	**£**	**£**	**£**
Beacon Practice Community Fund	50	-	-	50
Big Lottery Fund Grant – Awards for All	498	-	-	498
DEFRA Emergency Assistance Grant	-	110,435	(79,025)	31,410
Eric Wright Charitable Trust Fund	13,113	12,018	(5,323)	19,808
European Social Fund-Strengthening Communities through Volunteering	-	5,532	-	5,532
Groundwork	3,224	-	(3,224)	-
Lancashire Association of Councils for Voluntary Service	12,454	-	-	12,454
Shop mobility Small Local Groups	999	-	(999)	-
Sir Douglas Glover Grants	524	-	-	524
Skelmersdale Arts Network	-	5,281	(1,491)	3,790
Tanhouse Health Assets Project	844	-	-	844
VCS Emergencies Partnership	-	3,000	-	3,000
West Lancashire County Council Ageing Well Partnership	844	-	-	844
WLBC	-	30,000	(30,000)	-
WLCCG Communications Support	5,232	-	-	5,232
West Lancashire Dementia	7,984	-	-	7,984
Charity and Group Totals	**45,766**	**166,266**	**(120,062)**	**91,970**

Description of Funds

These are monies given to the Charity and Group to be spent at the discretion of the Trustees for specific charitable purposes, as follows:

Beacon Practice Community Fund - A discreet fund credited to the CVS, which started in April 2016 for distribution to West Lancs Charities, Social Enterprises and existing or developing community groups who are focussed on supporting the health of the local community.

Big Lottery Fund Grant – Awards for All - Contribution towards 'Skelmersdale International' project.

DEFRA Emergency Assistance Grant - A joint project with WLBC to work in partnership with WLCVS member organisations to support local communities in crisis due to the impact of the COVID-19 pandemic.

European Social Fund- Strengthening Communities through Volunteering - Contribution towards salary costs and core costs.

Eric Wright Charitable Trust Fund -.aimed at helping small, mainly volunteer led, voluntary & community groups, small charities (with an income of less than £30,000 per year) and other not for profit organisations by providing grants of up to £500 for projects that support the following priorities: the elderly, health, education and training, carers and youth.

Groundwork - Tawd Valley Masterplan Project - West Lancs CVS working in partnership with Groundwork CLM to consult with the Skelmersdale community and gather the views of residents and other stakeholders in order to create a masterplan and proposal for the development of the Tawd Valley as a recreational space.

Lancashire Association of Councils for Voluntary Service - Funds to support and coordinate the delivery of ESOL (English for Speakers of Other Languages) lessons for families from the Lancashire Refugee Resettlement Programme.

Shopmobility Small Local Groups - Administration of a discrete pot of funding for disbursement to small groups in West Lancashire.

Skelmersdale Arts Network - To develop a visual arts network for Skelmersdale, have a second art exhibition and possible visits to Northwest galleries and to run a 10 week art course.

Sir Douglas Glover Grants - Funding to provide grants to individuals to enable them to access training, employment or other development opportunities

Tanhouse Health Assets Project - Funding from Lancashire County Council to support the development of an arts project to record the detail of the mapping work in Tanhouse

VCS Emergencies Partnership - Contribution towards core costs

West Lancashire County Council - Ageing Well Partnership - Funding to support this thematic group of the One West Lancashire strategic partnership (formerly West Lancs LSP).

WLBC- Contribution towards salary & Core costs

WLCCG Communications Support - Funded by NHS West Lancashire CCG, West Lancs CVS provides online communication support for "Well Skelmersdale" through social media management and provision of blog content.

West Lancashire Dementia - A local fund to support local residents living with dementia, their carers and family including, awareness campaigns, education and practical support enabling them to live longer and safely in the comfort of their own homes.

15. Related Parties

There were no transactions with its subsidiary company WLCVS Ltd during the year (2020: none).

There were no material related party transactions during the year which require disclosure (2020: none)

16. Operating Lease Commitments

Financial commitments under non-cancellable operating leases relating to property lease of Certacts House, 10-12 Westgate, Skelmersdale, Lancashire, WN8 8AZ dated 1st August 2014; the notice period is three months as below:

	2021	2020
	£	£
Within one year	3,613	3,613

17. Cash generated from operations

	2021	2020
	£	£
Surplus/(Deficit) for the year	97,030	(118,757)
Adjustments for:		
Investment income	(121)	(708)
Movements in working capital:		
Decrease in stocks	-	-
Decrease in debtors	3,109	81,751
Increase/(Decrease) in creditors	115,970	1,095
Cash generated from / (used in) operations	**215,988**	**(36,619)**

18. Contingent Liabilities

The charity and group did not have any contingent liabilities at 30th March 2021 or 30th March 2020

19. Guarantees

As at 30th March 2021, 5 members had given a guarantee of £1 each in the event of the charitable company winding up. Total £5 (2020: 8 members £8).