

# THE ENVIRONMENT CENTRE LTD

England & Wales · Charity number 1039378

## Details

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**Other names** THE ENVIRONMENT CENTRE

**Status** Registered

**Legal form** Charitable company

**Company number** [02929729](#)

**Registered** 1994-07-11

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** The Environment Centre  
Old Exchange Building  
Pier Street  
Swansea  
SA1 1RY

**Phone** 01792480200

**Email** [office@environmentcentre.org.uk](mailto:office@environmentcentre.org.uk)

**Website** [www.environmentcentre.org.uk](http://www.environmentcentre.org.uk)

## Activities

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**Objects:** THE ADVANCEMENT OF EDUCATION THROUGH ENVIRONMENTAL CONSERVATION, PROTECTION AND RESTORATION FOR THE BENEFIT OF THE PUBLIC

**Activities:** The Environment Centre provides a focus for environmental information, education and activities as well as having a visitor facility to promote environmental & sustainable principles.

## Classification

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- **How:** Makes Grants To Organisations, Provides Human Resources, Provides Buildings/facilities/open Space, Provides Advocacy/advice/information, Sponsors Or Undertakes Research, Acts As An Umbrella Or Resource Body
- **What:** Education/training, Environment/conservation/heritage
- **Who:** Children/young People, Other Charities Or Voluntary Bodies, Other Defined Groups, The General Public/mankind

## Geography

- **Area of benefit:** NOT DEFINED-IN PRACTICE SOUTH WEST WALES
- Throughout Wales

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£440,083	£446,900	-	-
2024-03-31	£369,920	£383,744	-	-
2023-03-31	£330,213	£315,607	-	-
2022-03-31	£223,287	£240,646	-	-
2021-03-31	£126,491	£131,696	-	-

## Trustees

Name	Role	Appointed
<b>Steve Bolchover</b>	Chair	
Alan Kreppel		1997-01-01
Brian Pawson		
Carrie Townsend Jones		2022-11-28
DEB HILL		
Frances Ellsworth		2025-12-01
Hannah Manby		2025-12-01
Noel Isherwood		2021-11-29
Peter Jones		2017-04-01
Peter Lytton Anderson		2024-11-11
Reena Owen		2014-10-06

**THE ENVIRONMENT CENTRE LTD**

England & Wales - Charity number 1039378

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# Accounts

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**The Environment Centre Ltd**  
(a company limited by guarantee)

Trustees' report and financial statements  
for the year ended 31 March 2025

Charity number: 1039378  
Company number: 2929729

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# The Environment Centre Ltd

## Trustees' Report for the year ended 31 March 2025

The Trustees, who are also Directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2025. The Trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019). Since the company is small under s383 Ca 2006, a strategic report is not required.

### Objectives and activities

The company is established as a company limited by guarantee under its Memorandum and Articles of Association dated May 1994.

The company's charitable aim as set out in its Memorandum of Association is the advancement of education through environmental conservation, protection and restoration for the benefit of the public by the provision of training and information services and the encouragement of participation and volunteering in practical environmental projects. The Trustees have agreed to three working aims:

- a) Raising awareness of environmental issues in all sectors of the community;
- b) Increasing participation in environmental projects by individuals and groups;
- c) Promoting change in society towards a more sustainable future.

The Environment Centre Ltd seeks to achieve its aims through three main areas of activity:

- i) Supporting other environmental groups and projects through a range of facilities and services;
- ii) Providing information services including a public information centre, a resource library, a monthly newsletter, regular features in the media, exhibitions and stands at local events;
- iii) Organising educational projects and activities for schools, community groups and the general public.

### Organisational structure

The Environment Centre Ltd is managed by a Board of Trustees. Board meetings are arranged on a bi-monthly basis. Subgroups are organised to meet between Board meetings to discuss and progress finance, property and staffing issues, as well as the education and information delivery and outreach issues. These subgroups are made up of trustees and staff and report back to the board.

The Centre Manager is responsible for the day to day running of the Centre and provides a detailed activity report to the Board at the Board meetings. The Finance and Resources Manager prepares a comprehensive financial report for these meetings.

The Environment Centre Ltd is fully independent but works closely with many other organisations and is a member of several forums, partnerships and networks.

### Achievements and developments

Environment Centre Ltd staff over the year consisted of Rhian Corcoran as Centre Manager; Siân Jenkins as Finance and Resources Manager; Chris Day as Beyond Recycling Project Officer; Georgia McDonald as Communications Officer; Natasha Edmonds as Administration Officer; Nia Melding as Energy Awareness Project Officer; Ally Fraser and Sue Cole (since September 2024) as Big Climate Leap Project Officers; Paul Jennings and Ollie Lister as Swansea Community Greenspaces Project Officers and Jennifer Williams as Project Officer. Deby McCloy was employed as the Repair Space Assistant in June 2024, and Lis Parsons joined us as a Big Climate Leap Project Officer for 6-months commencing December 2024.

The Centre also had seven self-employees working on their own as well as hosted projects during the year – Anna Williams as Cyfoeth y Coed Project Manager; Alison Broady as the Environment Centre's Urban Gardener; Mary Duckett, Rhiannon Davies and Saara Rasanen working for Bwyd Abertawe, and Sonny Khan (until September 2024) and Dan Staniaszek (from November 2024) working on the BIG Climate Leap Project. Andrew Devonald stepped down from his role as volunteer Treasurer in August 2024.

The Board would like to acknowledge the tremendous contribution made by trustees, staff and volunteers over what has been another busy year.

The Centre continued to serve as a hub for the community and environmental movements through increasing our social media activity, sharing general awareness and positive environmental news articles. Communications activity

# The Environment Centre Ltd

## Trustees' Report for the year ended 31 March 2025

remained ambitious and impactful despite limited capacity. The team successfully balanced promotion of core Centre activities alongside major projects, events and partnerships, ensuring consistent visibility across digital and physical platforms. Highlights included refreshed webpages, and revitalised YouTube content, media engagement around the Centre's upcoming 30th anniversary, collaboration on a new local podcast, and focused campaigns such as Repair Week. Our social media following continues to grow.

The Centre continued to provide a range of support services for other organisations and acting as the first point of contact for organisations and members of the public seeking answers to questions relating to issues such as recycling and waste, biodiversity, energy, pollution and environmental volunteering. The recorded footfall total for 2024/25 for people visiting the Centre's Green Shop was over 5300. These figures relate primarily to those visiting the Centre shop or making enquiries in person at the reception desk – the numbers would be significantly higher if all those attending meetings and events, those visiting other organisations based in the Centre were included. Phone, email and in particular social media enquiries are also substantial.

The Environment Centre Green Shop remains a key part of the charity's public presence, volunteer engagement and income generation. Throughout the year, the shop was reliably staffed by a committed volunteer team, supported by improved ordering and stock management processes. Recruitment efforts later in the year successfully brought in new volunteers, strengthening cover for busy periods including Saturdays. While sales softened compared to the previous year, this prompted proactive reflection rather than retreat. In response, a **dedicated shop group** was established in early 2025 to lead on increasing awareness, strengthening integration with wider Centre activities and reinvigorating customer engagement.

The annual **Green Fair** was held at the National Waterfront Museum in November 2024 and once again proved to be the Environment Centre's flagship community engagement event. The Fair attracted a record **3,448 visitors over the weekend**, an increase of **143 people on the previous year**, demonstrating its continued growth and popularity. Across the two days, **61 organisations** took part, including **18 environmental campaign groups and charities** and **43 local producers, makers and sellers**, alongside a community campaign wall that showcased additional organisations unable to attend in person. The Green Fair remains a vital fundraiser for the Centre. **Income from stall fees increased by 10% to £3,490**, supported by a modest increase in stall charges, while combined income from stalls and shop reached **£5,447**, slightly higher than the previous year. Although shop sales were lower than in 2023, visitor engagement remained strong, with the **highest average spend per transaction to date (£10.75)** and additional donations raised through activities such as facepainting and the Oxfam book sale. The Green Fair remains a cornerstone of the Environment Centre's calendar — strengthening community connections, amplifying environmental messages, supporting local organisations and providing a vital platform for sustainable action across Swansea.

Organisations were able to utilise desk and office space at the Centre - our building users during the year were: NIA Architects; Renew Mind Centre; Women4Resources; Swansea Environmental Forum; Family Foundation, Cyfoethy Coed and Future Clarity. Organisations are also able to use the Centre as their correspondence address – those taking up this service this year were Bikeability; Climate and Community, Congolese Development Project; SCEES, Women in Sustainability and SEF.

The facilities at the Centre continued to be a great resource for other environmental groups and the community of Swansea. Our low-cost meeting space for the community with a range of equipment free to use is invaluable especially for small volunteer-led groups and other community groups needing space to meet or to host their project and public meetings. Organisations large and small, including local groups, businesses and government departments use the Centre and the meeting room spaces as a base for their activities. This year, over 50 different groups or organisations used these facilities.

Despite a challenging funding environment, the Environment Centre demonstrated strong fundraising capability and growing momentum throughout the year. Early successes included participation in the Big Give Green Match Fund, which transformed £2,596 of public donations into a total of £5,485 through match funding and Gift Aid. Community-led fundraising also continued to thrive, with partnerships such as Hoogah's Charity of the Month in July and a well-attended charity gig in February 2025 raising both funds and profile. In June, the Centre held its first Pier Street Party to celebrate Bike Week and Great Big Green Week, featuring live music, food, workshops and information stalls – due to the success of the event it's anticipated to become an annual event. June also saw two free wildflower plant giveaways at the Centre as a result of funding received from WWF Cymru Community Grants. We also held monthly film nights showing various environmentally themed films followed by lively discussion and debate. The Centre continues to raise funds from donation boxes, private and organisational donations, as well as through our website and fundraising platforms including LocalGiving and Easyfundraising. Strategically, the Centre made significant progress in securing larger-scale funding. During 2024/25, 21 funding applications were submitted,

# The Environment Centre Ltd

## Trustees' Report for the year ended 31 March 2025

totalling nearly £1 million, resulting in £391,370 secured across eight funds, with major successes achieved towards the end of the financial year. Looking ahead, we have confirmed participation in future Big Give campaigns and new initiatives such as Lotto Abertawe.

Volunteers continue to be the backbone of the Environment Centre and we currently support 35+ regular volunteers and hundreds of drop-in volunteers for litter picking and gardening roles. During the year volunteers contributed over 3,265 hours, including 1,683 hours supporting the shop and hundreds more through drop-in sessions such as gardening, litter picks and events. Volunteer satisfaction remains exceptionally high, with respondents rating their likelihood to recommend the Centre at 9 out of 10. Volunteer management systems were updated and feedback gathered to inform the future development of our volunteer provision. Encouragingly, volunteer recruitment gained renewed momentum towards the end of the year, including new shop volunteers and specialist roles supporting climate and repair projects. The award of a Volunteer Wales grant, commencing in April 2025, represents a major milestone, enabling dedicated coordination time and reinforcing the Centre's commitment to high-quality volunteer experience and best practice. We thank every volunteer for their much-valued contribution.

We continued to offer a Membership scheme and plan to increase the membership and develop the benefits of becoming a member next year.

The Centre continues to receive funding from Swansea Council – this year the funding comes in the final year of the Framework Agreement of environmental providers to help support the delivery of net zero Swansea by 2050. The aim of the framework is to provide additional delivery support, working on specific projects for the Climate Change department. We delivered 3 key initiatives this year.

1. The Environment Centre successfully delivered the pilot year of *Help Out When You Move Out (HOWYMO)*, an ambitious and highly effective response to the long-standing issue of student waste at the end of the academic year. Commissioned by Swansea Council and delivered in partnership with local universities, community organisations and residents, the project focused on making donation simple, accessible and genuinely useful to the wider community. The pilot ran from April to June 2024 and prioritised research, stakeholder engagement and careful co-design with students and community partners. Learning from previous schemes across Swansea and the UK, HOWYMO adopted a doorstep collection model, removing key barriers such as lack of transport, time pressures and inconvenient drop-off points. This approach proved highly effective. The project resulted in the collection and redistribution of 540kg of reusable items, preventing them from entering landfill. Donations included 93kg of food redistributed to local food banks, 265kg of household goods provided to community cupboards, 167kg of clothes and books donated to local charities, and 14kg of stationery reused through environmental education and repair initiatives. Every donation was carefully matched to organisations with the greatest need, ensuring maximum social value alongside environmental benefit. Beyond the material impact, HOWYMO strengthened relationships between students and local residents, increased student awareness of waste and reuse, and demonstrated a scalable model for future years. The project has already been approved for expansion in 2025, doubling the number of streets involved and embedding HOWYMO as a cornerstone of sustainable student living in Swansea.
2. The Plastic Free July (PFJ) project marked a significant milestone for the Environment Centre, representing the first dedicated, funded programme focused solely on reducing single-use plastic beyond its Green Shop and Café. Delivered in partnership with Swansea Market and supported by Swansea Council, the project brought global environmental action into one of Swansea's most vibrant public spaces. Throughout July, the Environment Centre hosted twice-weekly engagement stalls, interactive demonstrations and creative workshops designed to raise awareness, challenge habits and provide practical alternatives to plastic use. Key initiatives included a Bring Your Own Container (BYOC) rewards scheme, microplastic testing demonstrations, a Mug Library, a Carrier Bag Station, and hands-on workshops producing beeswax wraps and reusable tote bags. Fourteen market stalls actively participated in the BYOC scheme, helping normalise reusable containers and reinforcing the market's commitment to sustainability. Across the month, the project achieved over 250 direct engagements aligned with its objectives, alongside exceptional social media reach and overwhelmingly positive feedback from traders, shoppers and partners. Importantly, the project succeeded in laying the groundwork for long-term change. Market traders reported increased customer confidence in bringing reusable containers, while Swansea Market expressed strong interest in expanding the initiative beyond July.
3. Between February and April 2025, the Environment Centre delivered a highly impactful outreach programme bringing environmental action directly into underserved communities across Swansea. Aligned with the Climate Emergency Centres movement, the project addressed key barriers that prevent many residents from accessing environmental support, including cost, transport and accessibility. Working in partnership with Birchgrove, Cockett and Plasmarl Community Centres, the project delivered a programme of Repair Cafés, litter picks, Warm Hubs, energy advice sessions and practical sustainability activities, all tailored to local needs. By hosting these activities within trusted community spaces, the project fostered stronger local connections,

# The Environment Centre Ltd

## Trustees' Report for the year ended 31 March 2025

improved wellbeing and empowered residents to take manageable, confidence-building steps towards more sustainable living. The project delivered clear environmental benefits, including measurable carbon savings through repair, reduced travel emissions and waste reduction, alongside wider social outcomes such as increased community engagement and skills sharing. Feedback showed that repeated presence built trust and significantly increased participation, highlighting the importance of sustained local engagement rather than one-off events. Crucially, this project generated valuable learning for future delivery. It demonstrated the effectiveness of bringing services to communities rather than expecting communities to travel, and it laid the foundations for longer-term partnerships.

The Switched On Energy Awareness Hub has successfully delivered a highly impactful programme of support for households across Swansea, helping residents navigate rising energy costs, improve energy efficiency and access vital advice and services. Over the lifetime of the project, the Hub engaged with 967 households, providing trusted, accessible advice through in-person support, outreach events, phone and email. Of these, 495 households received in-depth, personalised assessments, enabling tailored guidance and referrals to appropriate services. Collectively, this support has helped households achieve estimated financial savings of £131,854 and annual carbon savings of 214 tonnes of CO<sub>2</sub>, representing a significant social, financial and environmental impact. The project's strength lay in its community-focused delivery model. Regular outreach at established events such as the Waterfront Museum One Stop Shop proved particularly effective, enabling the Hub to reach people who may otherwise struggle to access support. Strong partnerships with organisations including Citizens Advice, Care and Repair and Warm Wales ensured residents received holistic, joined-up assistance when their needs extended beyond the Hub's remit. Case studies demonstrate the Hub's real-world impact, supporting households facing energy debt, complex billing issues, health-related vulnerability and language barriers. Staff and volunteers provided practical help with tariff comparisons, complaints, grant applications, debt management and energy-saving measures, often at moments of acute financial stress. The project has also been reflective and forward-looking, identifying clear learning around accessibility, digital engagement, promotion and staffing capacity. These insights provide a strong foundation for shaping future delivery and extending the reach and effectiveness of energy advice services in Swansea. The project was awarded Energy Redress funding in March 2025, to continue for 2 years.

The Beyond Recycling Swansea (BRS) project continued for its fifth year providing fortnightly litter picks, a monthly Repair Café, sewing and darning workshops and pop-up repair cafes. Importantly, following an initial set-up phase, the Swansea Repair Space (funded by Welsh Government's Landfill Disposal Tax Community Scheme) opened to the public in June 2024 and has since gone from strength to strength. Operated two days per week on the High Street, it has welcomed 437 items for repair by March 2025, achieving an impressive 81% successful repair rate. Items that could not be repaired were responsibly recycled or used for parts, ensuring minimal waste. This strong performance demonstrates both the quality of volunteer skills and the clear local demand for repair services. Volunteer engagement has been a major success. A total of 29 volunteers contributed over 780 hours during the year, far exceeding expectations. Volunteers come from diverse backgrounds, including retirees, people seeking work experience, individuals managing ill health, and members of the asylum seeker community. The project has provided meaningful opportunities for skills development, wellbeing and social connection, while also enabling knowledge-sharing across generations and communities. Community engagement has been strong, with repair-themed events, workshops and outreach activities reaching over 200 people in person, and a successful social media campaign reaching more than 31,000 people online. Partnerships with organisations such as Sustrans, Swansea University and local cultural groups have further broadened the project's reach and impact.

The Beyond Recycling Warm Hub, supported with Community Foundation Wales funding, has delivered a highly successful and impactful year, providing a welcoming, safe and inclusive space for local people during the winter months, while responding directly to the cost of living and fuel poverty challenges facing Swansea communities. Across winter 2024/25, the Warm Hub ran 24 weekly sessions, welcoming 206 individuals, with 148 people actively participating in creative, practical and social activities. The Hub offered free hot drinks, refreshments, internet access and charging facilities, alongside a rich programme of workshops focused on creativity, repair, nature and wellbeing, all delivered in a supportive and friendly environment. The project achieved particularly strong outcomes in reducing isolation and improving wellbeing. Many participants formed new friendships, gained confidence and developed new skills, with some progressing into volunteering and even leading sessions themselves. The Hub also provided trusted energy advice and small energy efficiency kits, helping participants reduce bills, access support and improve energy awareness during a period of acute financial pressure.

Year 2 of The BIG Climate Leap, a National Lottery Sustainable Steps funded 5-year project, has been a strong and successful year, building confidently on the project's developmental first year and demonstrating growing momentum for community-led climate action across Swansea. The project team engaged 37 community groups in total, with 17 actively involved, and supported five new groups to deliver their first climate actions, exceeding annual targets. In total, nine meaningful climate actions were delivered, including energy audits, sustainable

# The Environment Centre Ltd

## Trustees' Report for the year ended 31 March 2025

procurement policies and low-carbon food initiatives. Capacity building has been a major achievement. The project delivered 35 training sessions to 236 participants, far exceeding expectations. On average, 75% of participants reported increased confidence in talking about or supporting climate action. A key milestone was the launch of the BIG Climate Leap Climate Leaders Network, with 30 people registered on the new 12-month programme, creating a strong pipeline of future community climate leaders. The team also completed three carbon footprints, one energy assessment and four environmental assessments, giving organisations clear, practical insight into their environmental impact and priority areas for action. Several groups are now committed to ongoing carbon monitoring and reduction planning. The year has been characterised by strong learning and adaptation, with participant feedback directly shaping improvements to accessibility, training design and delivery. Financial management remains robust, with an underspend being strategically reinvested into staffing capacity to support increased delivery in future years.

**The Swansea Community Green Spaces Project** has had an exceptionally positive and productive year, supporting communities across the city to create, strengthen and sustain green spaces that deliver environmental, social and wellbeing benefits. Using a Shared Prosperity Fund (SPF) Development Grant the project directly supported **17 community green space projects**, with engagement conversations taking place with over **30 groups** in total. Support ranged from capital improvements and practical growing advice to governance guidance, design planning and volunteer engagement, enabling groups at all stages of development to move forward with confidence. A major highlight was the delivery of a comprehensive programme of **training and skills development**. This included an eight-session Community Green Spaces course, specialist technical horticulture training aimed at routes into employment, an Introduction to Permaculture weekend, and a popular series of fruit tree courses. Feedback consistently showed increased knowledge, confidence and enthusiasm, with participants valuing both the practical skills and the opportunity to connect with others. The project also placed strong emphasis on **inclusive, community-led delivery**. Schools, carers' organisations, health charities and neighbourhood groups were supported to develop food-growing spaces that enhance learning, wellbeing and access to nature. Many projects focused on low-cost, sustainable solutions such as rainwater harvesting, recycled materials and biodiversity-friendly planting, ensuring long-term resilience and accessibility. A celebratory **Seed Swap event** in March brought groups together to share learning, exchange seeds and reflect on the year, reinforcing the sense of a growing network of community green spaces across Swansea. The project has successfully nurtured skills, confidence and collaboration, while laying solid foundations for the continued growth of community-led green spaces across Swansea.

October 2024 saw the start of a 2-year Friends of the Earth funded **St Thomas Postcode Gardener Project**. The first six months laid strong and promising foundations for long-term community and environmental impact. This initial developmental phase focused on relationship-building and careful groundwork in a tight-knit neighbourhood – an essential investment that is already paying dividends. Initial community engagement commenced, with **16 local residents** and **7 community groups** actively involved to date. The project has established meaningful connections with schools, churches, allotments, housing providers, youth organisations and universities. Outreach has included community hubs, school partnerships, a public launch event, and door-to-door leafleting, ensuring broad awareness and early momentum. The launch event in December 2024 marked an inspiring start, even in challenging weather! Behind the scenes, the project has also benefited from strong organisational support. The Postcode Gardener has undertaken extensive training, mentorship and enterprise development through Friends of the Earth, ensuring the project is well-equipped to deliver high-quality outcomes in future phases.

In September 2024 we received Awards for All funding to strengthen Swansea's Food and Green Spaces Networks. Over the year, Bwyd Abertawe continued to play a vital coordinating role in strengthening Swansea's food system. Seven Steering Group meetings and six food subgroup meetings brought partners together to share learning, align strategic action and support a growing network of local food projects. Two newsletters were distributed, and network membership grew significantly from 566 to 620 members, reflecting increasing engagement and momentum. Celebrating community food growing was a highlight of the year. The Growing Food Celebration held in September with Cae Tan Community Supported Agriculture welcomed 81 attendees and featured inspiring talks and workshops from The Rowan Tree, Cyfoeth Y Coed, and Bramble & Nettle. In March, the Swansea Food Education Network event brought together 23 participants from 13 schools, sparking collaboration and launching the Swansea Food Education Audit, an important step toward embedding food growing and education in schools. Grant funding also enabled participation in eight community events, extending the network's reach across the city. Cyfoeth Y Coed delivered tangible benefits to both food security and education. A weekly supply of apples to North Gower Food Hub introduced fresh fruit previously unavailable, with enthusiastic feedback leading to increased orders for the following year. The Apples to Schools project provided free, healthy snacks for pupils, while new fruit trees and soft fruit planted in schools and communities created lasting local food sources and hands-on learning opportunities for future generations. Alongside this, the Green Spaces Project supported eight community groups, delivering practical gardening sessions, design advice and funding support. Volunteers installed water butts, planted fruit trees and improved green spaces, while over 60 pupils were engaged in learning about herbs and edible plants. The project also helped groups fundraise, attract new volunteers and build stronger connections with local organisations, leaving

# The Environment Centre Ltd

## Trustees' Report for the year ended 31 March 2025

a lasting legacy of greener, more resilient community spaces. Together, these achievements demonstrate the power of partnership working, community-led action and sustained coordination in creating healthier, more resilient food systems and green spaces across Swansea.

During the year, the Environment Centre successfully secured Local Places for Nature funding to invest in community-led environmental action across the city. This funding enabled the creation and enhancement of natural capital assets in local green spaces, empowering communities to take an active role in the development, care and long-term use of the places they value most. The project is supported community sites including community gardens, schools, churches, allotments and volunteer-led green spaces, with the majority of funding directly allocated to grassroots groups. These resources are already strengthening biodiversity, supporting local food growing, and enabling year-round volunteer engagement. Funded improvements include native plants and seeds, compost and topsoil, rainwater harvesting systems, raised beds, signage, storage and essential infrastructure.

In March, the Centre received funding from the WCVA's Volunteering Wales Main Grants for a project that will include a volunteer coordinator role to support asylum seeker volunteers at the repair space and green space sessions in St Thomas. The work will commence in April 2025 and the funding will cover two years.

The Centre also hosted the Bwyd Abertawe project for its third year which received funds from Shared Prosperity Fund (SPF) Development Grants, Sustainable Food Partnership's Grant, Swansea University and the Moondance Foundation. Bwyd Abertawe is a network of food system stakeholders within the City and County of Swansea which includes everyone who is interested in sustainable food for Swansea. Bwyd Abertawe's projects include a Growing Volunteers and Access to Local Produce and Mawr Agriculture and Farmer Engagement and Need Analysis.

### **Risk Management and Public Benefit**

The trustees continue to undertake an assessment of risks to which the Centre is exposed and are establishing systems to mitigate those risks. This process involves identifying the types of risks to which the Centre is exposed, prioritising risks in terms of their potential impact on the Centre's activities and identifying ways in which the risks might be managed. The trustees recognise that risk assessment is an ongoing process, and the process will be reviewed and the quality of the assessment enhanced on a regular basis.

The trustees have paid due regard to the Charity Commission guidance on public benefit and believe that our activities continue to meet the public benefit requirement.

### **Reserves and review of financial position**

The trustees' policy is to maintain reserves above that represented by fixed assets to meet its ongoing obligations and contingencies. The Centre's total unrestricted fund reserves at 31 March 2025 amounted to £31,105, of which £29,605 is held as net current assets. There was a decrease in reserves of £6,817 compared with a decrease of £13,824 the previous financial year. In terms of net current assets there was a decrease of £6002 compared with a decrease of £13,008 the previous year.

### **Trustees**

Trustees are elected on the basis of their ability to contribute in an individual capacity. Prior to each AGM, the Board will scrutinise all nominations made on an individual basis so as to ensure that the individuals concerned have the capacity to make an adequate contribution to the work of the Centre.

The Board may then co-opt up to three additional trustees. The following trustees held office during the year:

SP Bolchover (Chair Person)	P Jones (Vice Chair Person)
BR Pawson	RM Owen
DJ Hill	N Isherwood
AD Kreppel	Carrie Townsend Jones
H Richmond	Peter Anderson (joined November 2024)
A Devonald (retired August 2024)	Ghalia Almazrouei (joined November 2024)

### **Trustees Responsibility Statement**

The Trustees (who are also the Directors of the company for the purposes of Company law) are responsible for preparing the Trustees annual report in accordance with applicable laws and regulations. The financial statements for each financial year should give a true and fair view of the state of the affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure,

# The Environment Centre Ltd

## Trustees' Report for the year ended 31 March 2025

for the financial year. In preparing those financial statements, the Trustees should follow best practice and

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is not appropriate to assume that the company will continue on that basis.

The Trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 1985. The Trustees are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities

### Other reference and administrative information

<b>Registered office</b>	Pier Street Swansea SA1 1RY
<b>Independent examiner</b>	Martin Waterworth Martin Waterworth Limited Bronwylfa Llangunnor Road Carmarthen SA31 2PB
<b>Charity number</b>	1039378
<b>Company number</b>	2929729

Approved by order of the Board of Trustees and signed on its behalf by:

The company has taken advantage of the small companies' exemption in preparing the above report. The Trustees declare that they have approved the Trustees report (including the Directors report)



**SE Jenkins**  
*Company Secretary*  
1 December 2025

Pier Street  
Swansea  
SA 1 1R5

# **Independent examiner's report to the Trustees of The Environment Centre Ltd**

## **Independent examiner's report to the trustees of The Environment Centre Ltd ("the Company")**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2025.

### **Responsibilities and basis of report**

As the charity's trustees of the Company (who are also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
- the accounts do not accord with those records; or
- the accounts do not comply with relevant accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Martin Waterworth FCA  
Martin Waterworth Limited  
*Chartered Accountant*  
1 December 2025

Bronwylfa  
Llangunnor Road  
Carmarthen  
SA31 2PB

The Environment Centre Ltd  
Statement of financial activities  
for the year ended 31 March 2025

	Note	Unrestricted funds £	Restricted funds £	2025 Total £	2024 Total £
<b>Income and endowments from:</b>					
Donations and member subscriptions	2	4,400	-	4,400	4,517
Trading and other activities	3	46,439	-	46,439	46,916
Other income		-	-	-	-
Charitable activities	4	82,195	307,049	389,244	318,487
<hr/>					
Total income		133,034	307,049	440,083	369,920
<b>Expenditure on:</b>					
Raising funds/ trading activities	5	40,745	-	40,745	45,887
Charitable activities – direct	6	-	307,049	307,049	237,256
Charitable activities – support costs	7	96,806	-	96,806	98,301
Charitable activities - governance costs	8	2,300	-	2,300	2,300
<hr/>					
Total expenditure		139,851	307,049	446,900	383,744
<hr/>					
<b>Net (expenditure)/ income for the year</b>		<b>(6,817)</b>	-	<b>(6,817)</b>	(13,824)
Total funds brought forward		37,922	-	37,922	51,746
Transfer between funds		-	-	-	-
<b>Total funds carried forward</b>		<b>31,105</b>	-	<b>31,105</b>	37,922

# The Environment Centre Ltd

Company number: 2929729 in England and Wales (a company limited by guarantee)

## Statement of Financial Position at 31 March 2025

	<i>Note</i>	2025	2024
		£	£
<b>Fixed assets</b>			
Tangible assets	10	17,862	22,723
<b>Current assets</b>			
Stock		7,140	7,072
Debtors	11	11,627	36,585
Cash at bank		174,085	159,177
		<b>192,852</b>	202,834
<b>Creditors: amounts falling due within one year</b>	12	<b>(163,247)</b>	(167,227)
<b>Net current assets</b>		<b>29,605</b>	35,607
<b>Total assets less current liabilities</b>		<b>47,467</b>	58,330
<b>Accruals and deferred income</b>	13	<b>(16,362)</b>	(20,408)
<b>Net assets</b>		<b>31,105</b>	37,922
<b>Funds</b>			
Unrestricted funds		31,105	37,922
Restricted funds	14	-	-
<b>Total funds</b>	15	<b>31,105</b>	37,922

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2025.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2025 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395, and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies' regime.

The financial statements were approved by the Board of Trustees on 1 December 2025 and were signed on its behalf by:



**SP Bolchover - Trustee**  
(Chairman)

# The Environment Centre Ltd

## Notes to the financial statements for the year ended 31 March 2025

### 1 Accounting policies

#### *Basis of preparing the financial statements*

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102 “Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)”, Financial Reporting Standard 102 “The Financial Reporting Standard applicable in the UK and Republic of Ireland” and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

#### *Company status*

The Environment Centre Ltd is a company limited by guarantee in England and Wales. In the event of the winding up of the company every member is liable to contribute to the debts and liabilities of the company such amounts as may be required, but not exceeding £10 each.

#### *Going Concern*

The Trustees regularly monitor the financial position of the Charity. Cashflow is reviewed on an ongoing basis. Based on their ongoing review the Trustees consider it appropriate to continue to prepare the accounts on a going concern basis.

#### *Fund accounting*

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees. Restricted funds can only be used for purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for restricted purposes.

#### *Grants, Project, and other income*

All grants, project and other income are recognised in the Statement of Financial Activities once the charity has entitlement to the funds, and it is probable that the income will be received, and the amounts can be measured reliably.

Where grants have been used to purchase capital assets, this is treated as a deferred grant and is shown under accruals and deferred income. This is released annually to income at a rate equivalent to the depreciation charge for the asset.

Project income receivable on a contract basis (and restricted in nature) is treated as deferred income where the expenditure on that project has not been fully expended by the end of the accounting period.

#### *Expenditure*

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to headings, they have been allocated to activities on a basis consistent with the use of resources.

#### *Stock*

Stock has been included at cost, less any adjustment where the realisable value is lower than cost. This relates to stock held in the shop & cafe, based on sales value less average mark-up on cost.

#### *Fixed assets and depreciation*

Items of furniture and equipment for the Centre’s own use with individual values of less than £100 are written off as incurred. Other such items are capitalised and depreciated on a straight-line basis over their useful economic lives as follows:

Furniture & fittings	5-10 years
Equipment	10 years
Computer equipment	3 years

# The Environment Centre Ltd

## Notes to the financial statements for the year ended 31 March 2025

### 2 Income – donations/ membership

	Unrestricted funds	Restricted funds	2025 Total	2024 Total
	£	£	£	£
General donations	3,928	-	3,928	4,003
Membership subscriptions	472	-	472	514
	<u>4,400</u>		<u>4,400</u>	<u>4,517</u>

### 3 Income - other trading activities

	Unrestricted funds	Restricted funds	2025 Total	2024 Total
	£	£	£	£
Green Fayre	3,491	-	3,491	3,250
Fundraising events	5,485	-	5,485	4,677
Shop and café sales	37,463	-	37,463	38,989
	<u>46,439</u>		<u>46,439</u>	<u>46,916</u>

### 4 Income from charitable activities

	Unrestricted funds	Restricted funds	2025 Total	2024 Total
	£	£	£	£
<u>Grants, project &amp; other income</u>				
CC Swansea: Swansea Council Contract	14,813	16,438	31,251	7,435
Swansea Warm Spaces	(66)	4,839	4,773	4,459
Swansea Green Spaces	1,919	31,537	33,456	13,437
Beyond Recycling 2	2,566	7,978	10,544	12,292
Sweet Pickings	1,041	8,144	9,185	16,762
Urban Garden Project	(24)	121	97	4,351
Action for Sustainability	382	623	1,005	7,620
Energy Awareness Hub/Centre Project	21,554	34,979	56,533	44,736
Local Places For Nature/Green Pier Street	428	21,248	21,676	19,060
Postcode Gardener	847	2,756	3,603	-
Awards For All	1,641	9,821	11,462	-
Bwyd Abertawe 2 and later	8,753	84,418	93,171	96,549
Big Climate Leap	4,456	55,512	59,968	53,703
Earth Hour Project	-	-	-	191
Release of capital grants	-	4,046	4,046	4,044
Swansea Repair Space	1,138	21,038	22,176	2,470
Our Climate Action	-	-	-	2,390
Moondance	-	-	-	6,000
Project income – other	291	3,551	3,842	1,308
Administration services	737	-	737	603
Hire of office/ rooms	21,719	-	21,719	21,167
Totals	<u>82,195</u>	<u>307,049</u>	<u>389,244</u>	<u>318,487</u>

# The Environment Centre Ltd

## Notes to the financial statements for the year ended 31 March 2025

### 5 Expenditure on raising funds/ trading activities

	Unrestricted funds	Restricted funds	2025 Total	2024 Total
	£	£	£	£
Green Fayre costs	1,544	-	1,544	659
BIG Give activities	4,196	-	4,196	679
Fundraising co-ordinator	-	-	-	4,621
Promotional costs	840	-	840	812
Shop assistant	6,953	-	6,953	10,265
Costs of shop and café sales	27,212	-	27,212	28,851
	<u>40,745</u>		<u>40,745</u>	<u>45,887</u>

### 6 Expenditure - charitable activities direct

	Unrestricted funds	Restricted funds	2025 Total	2024 Total
	£	£	£	£
CC Swansea: Swansea Council Contract		16,438	16,438	4,304
Swansea Warm Spaces		4,839	4,839	2,988
Swansea Green Spaces		31,537	31,537	4,926
Beyond Recycling 2		7,978	7,978	10,129
Sweet Pickings		8,144	8,144	15,007
Urban Garden Project		121	121	3,355
Action For Sustainability		623	623	2,310
Energy Awareness Hub/Centre Project		34,979	34,979	27,596
Local Places For Nature/ Green Pier Street		21,248	21,248	17,206
Postcode Gardener		2,756	2,756	-
Awards For All		9,821	9,821	-
Bwyd Abertawe 2 and later		84,418	84,418	93,503
Big Climate Leap		55,512	55,512	48,222
Our Climate Action		-	-	2,390
Depreciation on capital grant assets		4,046	4,046	4,044
Swansea Repair Space	-	21,038	21,038	-
Project income - other	-	3,551	3,551	1,276
Totals	-	<u>307,049</u>	<u>307,049</u>	<u>237,256</u>

### 7 Charitable activities - support costs

	Unrestricted funds	Restricted funds	2025 Total	2024 Total
	£	£	£	£
Salaries & other work costs	70,577	-	70,577	67,510
Administration costs	6,178	-	6,178	6,566
Building running costs	20,051	-	20,051	24,225
	<u>96,806</u>		<u>96,806</u>	<u>98,301</u>

### 8 Charitable activities - governance costs

	Unrestricted funds	Restricted funds	2025 Total	2024 Total
	£	£	£	£
Independent examiner's remuneration	2,300	-	2,300	2,300
	<u>2,300</u>		<u>2,300</u>	<u>2,300</u>

# The Environment Centre Ltd

## Notes to the financial statements for the year ended 31 March 2025

### 9 Employees/ trustees

The average monthly number of employees during the year was as follows:

	2025	2024
Managers	2	2
Project Officers	8	6
Caretaker/ Admin	3	3
	<hr/>	<hr/>
	13	11
	<hr/>	<hr/>

No employee received emoluments more than £60,000. None of the trustees received any remuneration or expenses from the company.

### 10 Tangible fixed assets

	Furniture &Fitting £	Equipment £	Total £
Cost or valuation			
At 31 March 2024	59,384	17,989	77,373
Additions	-	-	-
	<hr/>	<hr/>	<hr/>
At 31 March 2025	59,384	17,989	77,373
	<hr/>	<hr/>	<hr/>
Depreciation			
At 31 March 2024	42,495	12,155	54,650
Charge for the year	2,627	2,234	4,861
	<hr/>	<hr/>	<hr/>
At 31 March 2024	45,122	14,389	59,511
	<hr/>	<hr/>	<hr/>
Net book values			
<b>At 31 March 2024</b>	<b>14,262</b>	<b>3,600</b>	<b>17,862</b>
	<hr/>	<hr/>	<hr/>
At 31 March 2024	16,889	5,834	22,723
	<hr/>	<hr/>	<hr/>

### 11 Debtors

	2025 £	2024 £
Trade debtors	9,460	35,570
Prepayments	2,167	1,015
	<hr/>	<hr/>
	<b><u>11,627</u></b>	<b><u>36,585</u></b>

### 12 Creditors: amounts falling due within one-year

	2025 £	2024 £
Loans	5,983	6,793
Accruals & deferred income	157,264	160,434
	<hr/>	<hr/>
	<b><u>163,247</u></b>	<b><u>167,227</u></b>

The Environment Centre Ltd

Notes to the financial statements for the year ended 31 March 2025

<b>13</b>	<b>Accruals &amp; deferred income</b>	<b>2025</b>	<b>2024</b>
		<b>£</b>	<b>£</b>
	Deferred capital grants	<b>16,362</b>	20,408
		<u><b>16,362</b></u>	<u>20,408</u>

<b>14</b>	<b>Restricted funds</b>	<b>2024</b>	<b>Incoming resources</b>	<b>Outgoing resources</b>	<b>2025</b>
		<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
	Various projects		307,049	(307,049)	
		<u>-</u>	<u>307,049</u>	<u>(307,049)</u>	<u>-</u>

**15 Analysis of net assets between funds**

	<b>Tangible fixed assets</b>	<b>Net current assets</b>	<b>Accruals &amp; Deferred income</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Unrestricted funds	1,500	29,605	-	31,105
Restricted funds	16,362	-	(16,362)	-
	<u>17,862</u>	<u>29,605</u>	<u>(16,362)</u>	<u>31,105</u>

**16 Lease arrangement**

On 23 January 2020, The Environment Centre Ltd entered a 35-year lease with Swansea Council. No premium was paid, but the terms are a stepped-up rent. As tenant, The Environment Centre has a break option, and can at any time terminate the lease by giving at least six months' notice. No rent was payable for the first four years from entering the lease, after which the annual rent is £1,391 per annum for the next five years (starting with this year), with increments every five years up to £13,506 in the last year.

**THE ENVIRONMENT CENTRE LTD**

England & Wales - Charity number 1039378

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# Accounts

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**The Environment Centre Ltd**  
(a company limited by guarantee)

Trustees' report and financial statements  
for the year ended 31 March 2024

Charity number: 1039378  
Company number: 2929729

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# The Environment Centre Ltd

## Trustees' Report for the year ended 31 March 2024

The Trustees, who are also Directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2024. The Trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019). Since the company is small under s383 Ca 2006, a strategic report is not required.

### **Objectives and activities**

The company is established as a company limited by guarantee under its Memorandum and Articles of Association dated May 1994.

The company's charitable aim as set out in its Memorandum of Association is the advancement of education through environmental conservation, protection and restoration for the benefit of the public by the provision of training and information services and the encouragement of participation and volunteering in practical environmental projects. The Trustees have agreed to three working aims:

- a) Raising awareness of environmental issues in all sectors of the community;
- b) Increasing participation in environmental projects by individuals and groups;
- c) Promoting change in society towards a more sustainable future.

The Environment Centre Ltd seeks to achieve its aims through three main areas of activity:

- i) Supporting other environmental groups and projects through a range of facilities and services;
- ii) Providing information services including a public information centre, a resource library, a monthly newsletter, regular features in the media, exhibitions and stands at local events;
- iii) Organising educational projects and activities for schools, community groups and the general public.

### **Organisational structure**

The Environment Centre Ltd is managed by a Board of Trustees. Board meetings are arranged on a bi-monthly basis. Subgroups are organised to meet between Board meetings to discuss and progress finance, property and staffing issues, as well as the education and information delivery and outreach issues. These subgroups are made up of trustees and staff and report back to the board.

The Centre Manager is responsible for the day to day running of the Centre and provides a detailed activity report to the Board at the Board meetings. The Finance and Resources Manager prepares a comprehensive financial report for these meetings.

The Environment Centre Ltd is fully independent but works closely with many other organisations and is a member of several forums, partnerships and networks.

### **Achievements and developments**

Environment Centre Ltd staff over the year consisted of Rhian Corcoran as Centre Manager; Siân Jenkins as Finance and Resources Manager; Mo Green as Cleaner/Caretaker (left September 2023); Clare Bennett as Shop Coordinator (left January 2024); Chris Day as Beyond Recycling Project Officer; Sofie O'Shea as Volunteer Co-ordinator (left June 2023); Matt White as Fundraising Co-ordinator/Projects Officer (left June 2023); Bradley Ewers as Energy Awareness Officer (left June 2023); Natasha Rose Dodds as Big Climate Leap Project Officer (since June 2023; left January 2024); Georgia McDonald as Communications Officer (since September 2023); Natasha Edmonds as Administration Assistant (since October 2023); Nia Melding as Energy Awareness Project Officer (since November 2023); Ally Fraser as Big Climate Leap Project Assistant (since December 2023); Paul Jennings as Swansea Community Greenspaces Project Officer (since January 2024); Ollie Lister as Swansea Community Greenspaces Project Officer (since March 2024); Jennifer Williams as Student Internship (since March 2024).

The Centre also had seven self-employees working on their own as well as hosted projects during the year – Anna Williams as Cyfoeth y Coed Project Manager; Alison Broady as the Environment Centre's Urban Gardener; Mary Duckett, Rhiannon Davies and Saara Rasanen working for Bwyd Abertawe and Sonny Khan and Sue Cole working on the BIG Climate Leap Project. Andrew Devonald continued to volunteer his services as Treasurer. The Board would like to acknowledge the tremendous contribution made by trustees, staff and volunteers over what has been another challenging year.

# The Environment Centre Ltd

## Trustees' Report for the year ended 31 March 2024

The Centre continued to serve as a hub for the community and environmental movements through increasing our social media activity, sharing general awareness and positive environmental news articles. The website was re-launched in July 2023 and continued to be updated to ensure it was fit for purpose in actively engaging with the public, sharing information and opportunities, and receiving feedback. Our social media following continued to grow as a result of the increased social media activity.

The Centre continued to provide a range of support services for other organisations and acting as the first point of contact for organisations and members of the public seeking answers to questions relating to issues such as recycling and waste, biodiversity, energy, pollution and environmental volunteering. The recorded footfall total for 2023/24 for people visiting the Centre was over 7,000 (considerably more than previous year figures with positive engagement and support through our Green Shop). These figures relate primarily to those visiting the Centre shop or making enquiries in person at the reception desk – the numbers would be significantly higher if all those attending meetings and events, those visiting other organisations based in the Centre were included. Phone, email and in particular social media enquiries are also substantial.

Our Green Shop sales were slightly lower than last year which has been put down to a change in the way people are now shopping as well as the continuing cost-of-living crisis. New lines are continually being added, and customer requests are met, where possible. Feedback from customers is primarily positive which is greatly appreciated and received. It is estimated that during the year, the Green Shop helped customers prevent over 3,400 litres of plastic bottles from going to landfill by using the refill stations, showing another increase from the previous year.

The annual Green Fair was held at the National Waterfront Museum in November. The event attracted over 3,300 visitors which was an increase from the previous year. 62 different organisations had stalls over the two days which included local environmental groups, local producers, upcycled crafts, local woodcraft and more – it still remains our biggest community awareness raising event and an important fundraiser for the Centre.

Organisations were able to utilise desk and office space at the Centre - our building users during the year were: NIA Architects; VocalEyes; Renew Mind Centre; Women4Resources; Swansea Environmental Forum; Family Foundation and Future Clarity. Organisations are also able to use the Centre as their correspondence address – those taking up this service this year were Bikeability; Congolese Development Project; More Green; SCEES, Women in Sustainability and Stepping in 4 You.

The facilities at the Centre continued to be a great resource for other environmental groups and the community of Swansea. Our low-cost meeting space for the community with a range of equipment free to use is invaluable especially for small volunteer-led groups and other community groups needing space to meet or to host their project and public meetings. Organisations large and small, including local groups, businesses and government departments use the Centre and the meeting room spaces as a base for their activities. This year, over 55 different groups or organisations used these facilities which an increase on last year.

The Centre continued to raise funds from donation boxes, private and organisational donations, as well as through our website and fundraising platforms including LocalGiving and Easyfundraising. Throughout the year donations were received from Terracycle, The Ink Bin, Sero, Admiral Group, Gigi Gao Chinese Restaurant and some personal donations. The Centre took part in the Big Give April Campaign where £4,700 was raised through online donations. The Centre also raises donations through activities and events held at the Centre such as Film Nights, Sewing Workshops and Tool Sharpening sessions.

We continued to offer a Membership scheme and plan to increase the membership and develop the benefits of becoming a member next year.

The Centre continues to receive funding from Swansea Council – this year the funding comes as the second year of the Framework Agreement of environmental providers to help support the delivery of net zero Swansea by 2050. The aim of the framework is to provide additional delivery support, working on specific projects for the Climate Change department. During the last three months of the year, the Centre received funding to commence 2 different projects – Help Out When You Move Out project which was a trial project to collect reusable items from students at the end of term so they could be redistributed to those in need, local charities and food banks. The other project was to fund specific events, including Plastic Free July where the Centre had a stall at the Swansea Market during July to promote plastic free and the now annual Pier Street Party in June to celebrate Bike Week and Great Big Green Week which featured live music, food, workshops and information stalls. Some of the work was delivered in partnership with Swansea Environmental Forum (SEF).

# The Environment Centre Ltd

## Trustees' Report for the year ended 31 March 2024

In partnership with Swansea Council's Local Places for Nature project, the Centre received funding to build additional planters on Cambrian Place, outside Volcano on High Street and along Pier Street.

The Switched On Energy Awareness Hub at High Street, Swansea was open until the end of June 2023. In October 2023, the Centre secured funding from the Shared Prosperity Fund (SPF) in partnership with Swansea Council and the Energy Hub reopened in November 2023. The hub continued to offer independent, unbiased, free support and information to all on how to improve their energy efficiency, switch energy providers and provide access to fuel payment support for those on welfare rights.

The Beyond Recycling Swansea (BRS) project continued for its fourth year with the funding from the Postcode Community Trust to help develop the circular economy and encourage reuse and repair in Wales and beyond. Activity delivered included providing over 40 hours of litter picking volunteer opportunities through fortnightly litter picks around the Marina area of Swansea. Litter picks also took place partnered with other community groups. The Centre held 12 Repair Cafes as well as pop-up Repair Cafés at Swansea University, welcoming over 300 visitors supported by approximately 400 volunteer hours. The recycling point continued to be popular, both in terms of items recycled and bringing people into the Centre. BRS also provided 13 Sewing and Darning workshops and 3 Tool Sharpening sessions.

The Centre received funding from Community Foundation Wales to continue the provision of a Warm Hub at the Centre from October 2023 for six months (until the end of March 2024) – the Hub will be funded for a further two years. The Warm Hub took place on Wednesdays and the Centre welcomed 213 visitors who received free hot drinks, toast, fruit and snacks in a welcoming and friendly atmosphere during the colder autumn and winter months. Visitors to the Warm hub were also able to access workshops including willow weaving, cork board making and spring bulb planting workshops.

The Centre received funding in April 2023 from the Principality via Community Foundation Wales for an 'Action for Sustainability Project' – this project was a green volunteering initiative for people aged 18-40 and included environmental talks with career focus, supporting volunteers in green volunteer roles and outreach volunteering with students and community groups. The project supported 170 drop-in volunteers and 10 regular volunteers, delivering 2 outreach events, 3 talks, developed 3 new volunteer roles, 8 green volunteering sessions in Swansea.

In April 2023, the Centre received funding from The National Lottery for the BIG Climate Leap 5-year project. This flagship project launched in July and the project aims to engage community groups and individuals across Swansea to increase awareness of climate change and to develop action plans to reduce their carbon footprint. Project Officers started to work with community groups to help them develop carbon action plans to reduce the carbon footprint of the group and the group members.

In January 2024, the Centre received funding from the Shared Prosperity Fund (SPF) Development Grants for the Swansea Community Green Spaces Project. The Centre began working on a training programme to support community groups to set up and manage community green spaces. From April 2024, this project will provide broader support, advice and training to groups who run community gardens in Swansea.

In March 2024, the Centre received funding from the Welsh Government's Landfill Disposal Tax Community Scheme for the Swansea Repair Space project. This project will be a permanent repair space where small items can be left to be repaired by volunteers and will be at the same location as the Energy Awareness Hub, opening in June 2024.

The Centre continued to fund an Urban Gardener position through funding from the D'Oyly Carte Charitable Trust until the end of December 2023. The fund helped towards hosting a garden volunteer group and the continuous improvements to the garden.

The Centre also received funding from the Moondance Foundation towards core costs; from the Co-op Local Community Fund to deliver green outreach sessions and events on waste reduction and reuse; from the Welsh Government Wales Climate Week fund to facilitate 'Climate Conversations' in January 2024; and from Swansea University to fund a Student Internship Assistant for three months from March 2023.

The Centre hosted Cyfoeth y Coed for its third year which was funded by the Direct Food Support Fund, Swansea Council Rural Anchor funding and The National Lottery Community Fund. The project harvests surplus apples, and other tree fruit, and donates them to FareShare Cymru who distribute them to local food sharing groups like food banks, Matt's Cafe and the Community Fridge. Working with volunteers, CYC diverts fruit that has previously been discarded as garden waste to create a new, low carbon food source for Swansea.

# The Environment Centre Ltd

## Trustees' Report for the year ended 31 March 2024

The Centre also hosted the Bwyd Abertawe project for its second year which was funded by the Shared Prosperity Fund (SPF) Development Grants and Swansea Council Rural Anchor funding. Bwyd Abertawe is a network of food system stakeholders within the City and County of Swansea which includes everyone who is interested in sustainable food for Swansea. Bwyd Abertawe's projects include a Growing Volunteers and Access to Local Produce and Mawr Agriculture and Farmer Engagement and Need Analysis.

The Centre continued to support volunteers. The volunteer team now consists of circa 44 volunteers, several of whom are also staff and trustees. There were also 100+ drop-in volunteers during the year for litter picking and gardening volunteer roles. As always, we value the commitment, enthusiasm and support our volunteers have given the Centre. Over the year, volunteers continued to donate nearly 3,400 hours of their time to help the Centre achieve its aims. This year in particular, our group of volunteers helped us to manage our Green Shop, help with administrative tasks and undertake a wide range of clearance, maintenance and improvement tasks on our building and the garden. We thank every one of them.

### Risk Management and Public Benefit

The trustees continue to undertake an assessment of risks to which the Centre is exposed and are establishing systems to mitigate those risks. This process involves identifying the types of risks to which the Centre is exposed, prioritising risks in terms of their potential impact on the Centre's activities and identifying ways in which the risks might be managed. The trustees recognise that risk assessment is an ongoing process, and the process will be reviewed and the quality of the assessment enhanced on a regular basis.

The trustees have paid due regard to the Charity Commission guidance on public benefit and believe that our activities continue to meet the public benefit requirement.

### Reserves and review of financial position

The trustees' policy is to maintain reserves above that represented by fixed assets to meet its ongoing obligations and contingencies. The Centre's total unrestricted fund reserves at 31 March 2024 amounted to £37,922, of which £35,607 is held as net current assets. There was a decrease in reserves of £13,824 compared with an increase of £14,606 the previous financial year. In terms of net current assets there was a decrease of £13,008 compared with an increase of £15,424 the previous year.

### Trustees

Trustees are elected on the basis of their ability to contribute in an individual capacity. Prior to each AGM, the Board will scrutinise all nominations made on an individual basis so as to ensure that the individuals concerned have the capacity to make an adequate contribution to the work of the Centre.

The Board may then co-opt up to three additional trustees. The following trustees held office during the year:

SP Bolchover (Chair Person)	P Jones (Vice Chair Person)
BR Pawson	RM Owen
DJ Hill	N Isherwood
AD Kreppel	L Lucas (retired May 2023)
H Richmond	Carrie Townsend Jones
A Devonald	Mike Davies (December 2023 to February 2024)

### Trustees Responsibility Statement

The Trustees (who are also the Directors of the company for the purposes of Company law) are responsible for preparing the Trustees annual report in accordance with applicable laws and regulations. The financial statements for each financial year should give a true and fair view of the state of the affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year. In preparing those financial statements, the Trustees should follow best practice and

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is not appropriate to assume that the company will continue on that basis.

The Trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 1985. The Trustees are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities

The Environment Centre Ltd  
Trustees' Report for the year ended 31 March 2024

**Other reference and administrative information**

<b>Registered office</b>	Pier Street Swansea SA1 1RY
<b>Independent examiner</b>	Martin Waterworth Martin Waterworth Limited Bronwylfa Llangunnor Road Carmarthen SA31 2PB
<b>Charity number</b>	1039378
<b>Company number</b>	2929729

Approved by order of the Board of Trustees and signed on its behalf by:

The company has taken advantage of the small companies' exemption in preparing the above report. The Trustees declare that they have approved the Trustees report (including the Directors report)



**SE Jenkins**  
*Company Secretary*  
11 November 2024

Pier Street  
Swansea  
SA 1 1RY

# **Independent examiner's report to the Trustees of The Environment Centre Ltd**

## **Independent examiner's report to the trustees of The Environment Centre Ltd ("the Company")**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2024.

### **Responsibilities and basis of report**

As the charity's trustees of the Company (who are also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
- the accounts do not accord with those records; or
- the accounts do not comply with relevant accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Martin Waterworth FCA  
Martin Waterworth Limited  
*Chartered Accountant*  
11 November 2024

Bronwylfa  
Llangunnor Road  
Carmarthen  
SA31 2PB

The Environment Centre Ltd  
Statement of financial activities  
for the year ended 31 March 2024

	Note	Unrestricted funds £	Restricted funds £	2024 Total £	2023 Total £
<b>Income and endowments from:</b>					
Donations and member subscriptions	2	4,517	-	4,517	5,559
Trading and other activities	3	46,916	-	46,916	48,659
Other income		-	-	-	-
Charitable activities	4	81,231	237,256	318,487	275,995
<hr/>					
Total income		132,664	237,256	369,920	330,213
<b>Expenditure on:</b>					
Raising funds/ trading activities	5	45,887	-	45,887	54,838
Charitable activities – direct	6	-	237,256	237,256	173,908
Charitable activities – support costs	7	98,301	-	98,301	84,561
Charitable activities - governance costs	8	2,300	-	2,300	2,300
<hr/>					
Total expenditure		146,488	237,256	383,744	315,607
<hr/>					
<b>Net (expenditure)/ income for the year</b>		<b>(13,824)</b>	-	<b>(13,824)</b>	14,606
Total funds brought forward		51,746	-	51,746	37,140
Transfer between funds		-	-	-	-
<b>Total funds carried forward</b>		<b>37,922</b>	-	<b>37,922</b>	51,746

# The Environment Centre Ltd

Company number: 2929729 in England and Wales (a company limited by guarantee)

## Statement of Financial Position at 31 March 2024

	<i>Note</i>	2024	2023
		£	£
<b>Fixed assets</b>			
Tangible assets	10	22,723	27,583
<b>Current assets</b>			
Stock		7,072	7,840
Debtors	11	36,585	5,475
Cash at bank		159,177	171,114
		<b>202,834</b>	184,429
<b>Creditors: amounts falling due within one year</b>	12	<b>(167,227)</b>	(135,814)
<b>Net current assets</b>		<b>35,607</b>	48,615
<b>Total assets less current liabilities</b>		<b>58,330</b>	76,198
<b>Accruals and deferred income</b>	13	<b>(20,408)</b>	(24,452)
<b>Net assets</b>		<b>37,922</b>	51,746
<b>Funds</b>			
Unrestricted funds		37,922	51,746
Restricted funds	14	-	-
<b>Total funds</b>	15	<b>37,922</b>	51,746

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2024.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2024 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395, and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies' regime.

The financial statements were approved by the Board of Trustees on 11 November 2024 and were signed on its behalf by:



**SP Bolchover - Trustee**  
(Chairman)

# The Environment Centre Ltd

## Notes to the financial statements for the year ended 31 March 2024

### 1 Accounting policies

#### *Basis of preparing the financial statements*

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102 “Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)”, Financial Reporting Standard 102 “The Financial Reporting Standard applicable in the UK and Republic of Ireland” and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

#### *Company status*

The Environment Centre Ltd is a company limited by guarantee in England and Wales. In the event of the winding up of the company every member is liable to contribute to the debts and liabilities of the company such amounts as may be required, but not exceeding £10 each.

#### *Going Concern*

The Trustees regularly monitor the financial position of the Charity. Cashflow is reviewed on an ongoing basis. Based on their ongoing review the Trustees consider it appropriate to continue to prepare the accounts on a going concern basis.

#### *Fund accounting*

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees. Restricted funds can only be used for purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for restricted purposes.

#### *Grants, Project, and other income*

All grants, project and other income are recognised in the Statement of Financial Activities once the charity has entitlement to the funds, and it is probable that the income will be received, and the amounts can be measured reliably.

Where grants have been used to purchase capital assets, this is treated as a deferred grant and is shown under accruals and deferred income. This is released annually to income at a rate equivalent to the depreciation charge for the asset.

Project income receivable on a contract basis (and restricted in nature) is treated as deferred income where the expenditure on that project has not been fully expended by the end of the accounting period.

#### *Expenditure*

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to headings, they have been allocated to activities on a basis consistent with the use of resources.

#### *Stock*

Stock has been included at cost, less any adjustment where the realisable value is lower than cost. This relates to stock held in the shop & cafe, based on sales value less average mark-up on cost.

#### *Fixed assets and depreciation*

Items of furniture and equipment for the Centre’s own use with individual values of less than £100 are written off as incurred. Other such items are capitalised and depreciated on a straight-line basis over their useful economic lives as follows:

Furniture & fittings	5-10 years
Equipment	10 years
Computer equipment	3 years

# The Environment Centre Ltd

Notes to the financial statements for the year ended 31 March 2024

## 2 Income – donations/ membership

	Unrestricted funds	Restricted funds	2024 Total	2023 Total
	£	£	£	£
General donations	4,003	-	4,003	5,114
Membership subscriptions	514	-	514	445
	<u>4,517</u>		<u>4,517</u>	<u>5,559</u>

## 3 Income - other trading activities

	Unrestricted funds	Restricted funds	2024 Total	2023 Total
	£	£	£	£
Green Fayre	3,250	-	3,250	3,055
Fundraising events	4,677	-	4,677	4,973
Shop and café sales	38,989	-	38,989	40,631
	<u>46,916</u>		<u>46,916</u>	<u>48,659</u>

## 4 Income from charitable activities

	Unrestricted funds	Restricted funds	2024 Total	2023 Total
	£	£	£	£
<u>Grants, project &amp; other income</u>				
CC Swansea: Swansea Council Contract	3,131	4,304	7,435	29,787
Renew Wales	-	-	-	2,900
Beyond Recycling	-	-	-	264
Bike Repair Project	-	-	-	430
Swansea Warm Spaces	1,471	2,988	4,459	2,076
Green Wall Project	-	-	-	314
Swansea Green Spaces	8,511	4,926	13,437	-
WCVA Resilience Funds	-	-	-	2,458
Beyond Recycling 2	2,163	10,129	12,292	10,991
Sweet Pickings	1,755	15,007	16,762	16,219
Urban Garden Project	996	3,355	4,351	3,258
Action for Sustainability	5,310	2,310	7,620	-
Energy Awareness Hub/Centre Project	17,140	27,596	44,736	58,837
Penderi Project	-	-	-	58,865
Local Places For Nature/Green Pier Street	1,854	17,206	19,060	6,159
Moondance	6,000	-	6,000	3,243
Our Climate Action	-	2,390	2,390	7,145
Bwyd Abertawe 1	-	-	-	8,828
Bwyd Abertawe 2 and later	2,956	93,503	96,459	7,337
Earth Hour Project	191	-	191	1,149
Kickstart	-	-	-	6,068
Release of capital grants	-	4,044	4,044	4,044
Big Climate Leap	5,481	48,222	53,703	-
Swansea Repair Space	2,470	-	2,470	-
Garfield Weston – Core Funding Bid	-	-	-	15,000
Project income – other	32	1,276	1,308	3,375
Project income – hotdesking	-	-	-	5,000
Administration services	603	-	603	1,754
Hire of office/ rooms	21,167	-	21,167	20,494
Totals	<u>81,231</u>	<u>237,256</u>	<u>318,487</u>	<u>275,995</u>

# The Environment Centre Ltd

## Notes to the financial statements for the year ended 31 March 2024

### 5 Expenditure on raising funds/ trading activities

	Unrestricted funds	Restricted funds	2024 Total	2023 Total
	£	£	£	£
Green Fayre costs	659	-	659	637
BIG Give activities	679	-	679	5,809
Fundraising co-ordinator	4,621	-	4,621	7,257
Promotional costs	812	-	812	708
Shop assistant	10,265	-	10,265	10,398
Costs of shop and café sales	28,851	-	28,851	30,029
	<u>45,887</u>		<u>45,887</u>	<u>54,838</u>

### 6 Expenditure - charitable activities direct

	Unrestricted funds	Restricted funds	2024 Total	2023 Total
	£	£	£	£
CC Swansea: Swansea Council Contract		4,304	4,304	11,817
Renew Wales		-	-	2,082
Beyond Recycling		-	-	-
Bike Repair Project		-	-	430
Swansea Warm Spaces		2,988	2,988	1,368
Green Wall Project		-	-	314
Swansea Green Spaces		4,926	4,926	-
WCVA Resilience Funds		-	-	2,458
Beyond Recycling 2		10,129	10,129	10,991
Sweet Pickings		15,007	15,007	15,460
Urban Garden Project		3,355	3,355	2,253
Action For Sustainability		2,310	2,310	-
Energy Awareness Hub/Centre Project		27,596	27,596	37,057
Penderi Project		-	-	50,162
Local Places For Nature/ Green Pier Street		17,206	17,206	5,460
Moondance		-	-	3,139
Our Climate Action		2,390	2,390	4,958
Bwyd Abertawe 1		-	-	7,879
Bwyd Abertawe 2 and later		93,503	93,503	2,137
Earth Hour Project		-	-	706
Depreciation on capital grant assets		4,044	4,044	4,044
Hotdesking & other projects	-	-	-	11,193
Big Climate Leap	-	48,222	48,222	-
Project income - other	-	1,276	1,276	-
Totals	-	<u>237,256</u>	<u>237,256</u>	<u>173,908</u>

### 7 Charitable activities - support costs

	Unrestricted funds	Restricted funds	2024 Total	2023 Total
	£	£	£	£
Salaries & other work costs	67,510	-	67,510	58,081
Administration costs	6,566	-	6,566	5,633
Building running costs	24,225	-	24,225	20,847
	<u>98,301</u>		<u>98,301</u>	<u>84,561</u>

### 8 Charitable activities - governance costs

	Unrestricted funds	Restricted funds	2024 Total	2023 Total
	£	£	£	£
Independent examiner's remuneration	2,300	-	2,300	2,300
	<u>2,300</u>		<u>2,300</u>	<u>2,300</u>

# The Environment Centre Ltd

## Notes to the financial statements for the year ended 31 March 2024

### 9 Employees/ trustees

The average monthly number of employees during the year was as follows:

	2024	2023
Managers	2	2
Project Officers	6	8
Caretaker/ Admin	3	3
	<hr/>	<hr/>
	11	13
	<hr/>	<hr/>

No employee received emoluments more than £60,000. None of the trustees received any remuneration or expenses from the company.

### 10 Tangible fixed assets

	Furniture &Fitting £	Equipment £	Total £
Cost or valuation			
At 31 March 2023	59,384	17,989	77,373
Additions	-	-	-
	<hr/>	<hr/>	<hr/>
At 31 March 2024	59,384	17,989	77,373
	<hr/>	<hr/>	<hr/>
Depreciation			
At 31 March 2023	39,868	9,922	49,790
Charge for the year	2,627	2,233	4,860
	<hr/>	<hr/>	<hr/>
At 31 March 2024	42,495	12,155	54,650
	<hr/>	<hr/>	<hr/>
Net book values			
<b>At 31 March 2024</b>	<b>16,889</b>	<b>5,834</b>	<b>22,723</b>
	<hr/>	<hr/>	<hr/>
At 31 March 2023	19,516	8,067	27,583
	<hr/>	<hr/>	<hr/>

### 11 Debtors

	2024 £	2023 £
Trade debtors	35,570	4,595
Prepayments	1,015	880
	<hr/>	<hr/>
	<b><u>36,585</u></b>	<b><u>5,475</u></b>

### 12 Creditors: amounts falling due within one-year

	2024 £	2023 £
Loans	6,793	7,568
Accruals & deferred income	160,434	128,246
	<hr/>	<hr/>
	<b><u>167,227</u></b>	<b><u>135,814</u></b>

The Environment Centre Ltd

Notes to the financial statements for the year ended 31 March 2024

<b>13</b>	<b>Accruals &amp; deferred income</b>	<b>2024</b>	2023
		<b>£</b>	£
	Deferred capital grants	<b>20,408</b>	24,452
		<u><b>20,408</b></u>	<u>24,452</u>

<b>14</b>	<b>Restricted funds</b>	<b>2023</b>	<b>Incoming resources</b>	<b>Outgoing resources</b>	<b>2024</b>
		£	£	£	£
	Various projects		237,256	(237,256)	
		-	237,256	(237,256)	-

**15** Analysis of net assets between funds

	<b>Tangible fixed assets</b>	<b>Net current assets</b>	<b>Accruals &amp; Deferred income</b>	<b>Total</b>
	£	£	£	£
Unrestricted funds	2,315	35,607	-	37,922
Restricted funds	20,408	-	(20,408)	-
	<u>22,723</u>	<u>35,607</u>	<u>(20,408)</u>	<u>37,922</u>

**16** Lease arrangement

On 23 January 2020 The Environment Centre Ltd entered a 35-year lease with Swansea Council. No premium was paid, but the terms are a stepped-up rent. As tenant, The Environment Centre has a break option, and can at any time terminate the lease by giving at least six months' notice. No rent is payable for the first four years from entering the lease, after which the annual rent is £1,391 per annum for the next five years, with increments every five years up to £13,506 in the last year.

**THE ENVIRONMENT CENTRE LTD**

England & Wales - Charity number 1039378

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# Accounts

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**The Environment Centre Ltd**  
(a company limited by guarantee)

Trustees' report and financial statements  
for the year ended 31 March 2023

Charity number: 1039378  
Company number: 2929729

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# The Environment Centre Ltd

## Trustees' Report for the year ended 31 March 2023

The Trustees, who are also Directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2023. The Trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019). Since the company is small under s383 Ca 2006, a strategic report is not required.

### Objectives and activities

The company is established as a company limited by guarantee under its Memorandum and Articles of Association dated May 1994.

The company's charitable aim as set out in its Memorandum of Association is the advancement of education through environmental conservation, protection and restoration for the benefit of the public by the provision of training and information services and the encouragement of participation and volunteering in practical environmental projects. The Trustees have agreed to three working aims:

- a) Raising awareness of environmental issues in all sectors of the community;
- b) Increasing participation in environmental projects by individuals and groups;
- c) Promoting change in society towards a more sustainable future.

The Environment Centre Ltd seeks to achieve its aims through three main areas of activity:

- i) Supporting other environmental groups and projects through a range of facilities and services;
- ii) Providing information services including a public information centre, a resource library, a monthly newsletter, regular features in the media, exhibitions and stands at local events;
- iii) Organising educational projects and activities for schools, community groups and the general public.

### Organisational structure

The Environment Centre Ltd is managed by a Board of Trustees. Board meetings are arranged on a bi-monthly basis. Subgroups are organised to meet between Board meetings to discuss and progress finance, property and staffing issues, as well as the education and information delivery and outreach issues. These subgroups are made up of trustees and staff and report back to the board.

The Centre Manager is responsible for the day to day running of the Centre and provides a detailed activity report to the Board at the Board meetings. The Finance and Resources Manager prepares a comprehensive financial report for these meetings.

The Environment Centre Ltd is fully independent but works closely with many other organisations and is a member of several forums, partnerships and networks. The most notable of these are Swansea Environmental Forum (SEF) and Swansea Council for Voluntary Service (SCVS).

### Achievements and developments

Following the end of the Coronavirus pandemic, the Centre was able to carry on with their work and activities back up to the levels before the pandemic. The shop sales continued on a steady basis but sales were lower than the previous year due to changing shopping habits and the cost of living crisis. The hire of the meeting spaces increased considerably as we welcomed back organisations to the Centre after the pandemic. We had a successful year, with the start of several new projects which resulted in employing more staff and a return to being able to continue all activities, events and networking to the level they were pre-Covid.

Environment Centre Ltd staff over the year consisted of Rhian Corcoran as Centre Manager; Siân Jenkins as Finance and Resources Manager; Clare Bennett as Shop Coordinator; Mo Green as Cleaner/Caretaker; Bryony Hipkin as Promotions Officer (on maternity until June 2022; left February 2023); Chris Day as Beyond Recycling Project Officer; Sofie O'Shea as Volunteer Co-ordinator; Matt White as Fundraising Co-ordinator/Projects Assistant; Bradley Ewers as Energy Awareness Officer; Anna Williams as Penderi Project Officer (left July 2022); Lydia Grant as Penderi Project Assistant (left April 2022); Sophie Jones as Penderi Project Assistant (left November 2022); Samantha Hedges as Penderi Project Assistant (left November 2022) and Asha Miles-Webster as Data Administrator (left August 2022). The Centre also had three self-employees working on projects during the year – Anna Williams as Cyfoeth y Coed Project Manager; Alison Broady as Urban Gardener and Mary Duckett as Bwyd Abertawe Project Coordinator (since September 2022). Stuart Cairns continued to volunteer his services as Treasurer but left in September 2022; a new Treasurer, Andrew Devonald was appointed in January 2023. The Board would like to acknowledge the tremendous contribution made by trustees, staff and volunteers over what has been another challenging year.

# The Environment Centre Ltd

## Trustees' Report for the year ended 31 March 2023

The Centre continued to serve as a hub for the community and environmental movements through increasing our social media activity, sharing general awareness and positive environmental news articles. The website was continuously updated to ensure it was fit for purpose in actively engaging with the public, sharing information and opportunities, and receiving feedback. Our social media following continued to grow as a result of the increased social media activity.

The Centre continued to provide a range of support services for other organisations and acting as the first point of contact for organisations and members of the public seeking answers to questions relating to issues such as recycling and waste, biodiversity, energy, pollution and environmental volunteering. The recorded footfall total for 2022/23 for people visiting the Centre was over 7,000 (considerably more than previous year figures with positive engagement and support through our Green Shop). These figures relate primarily to those visiting the Centre shop or making enquiries in person at the reception desk – the numbers would be significantly higher if all those attending meetings and events, those visiting other organisations based in the Centre were included. Phone, email and in particular social media enquiries are also substantial.

Our Green Shop sales were slightly lower than last year which has been put down to a change in the way people are now shopping as well as the cost of living crisis. New lines are continually being added, and customer requests are met, where possible. Feedback from customers is primarily positive which is greatly appreciated and received. It is estimated that during the year, the Green Shop helped customers prevent over 3,400 litres of plastic bottles from going to landfill by using the refill stations, showing another increase from the previous year.

The annual Green Fair was held at the National Waterfront Museum in November and we were able to increase the capacity following the end of social distancing requirements. The event attracted over 3,100 visitors which was around 80% more than the previous year. 57 different organisations had stalls over the two days which included local environmental groups, local producers, upcycled crafts, local woodcraft and more – it still remains our biggest community awareness raising event and an important fundraiser for the Centre.

Organisations were able to utilise desk and office space at the Centre - our building users during the year were: Change Grow Live; NIA Architects; VocalEyes; Renew Mind Centre; Women4Resources; Swansea Environmental Forum; Family Foundation and War Memorials Trust. Organisations are also able to use the Centre as their correspondence address – those taking up this service this year were Bikeability; Congolese Development Project; More Green; SCEES, Gambling Guardian, Women in Sustainability and Stepping in 4 You. The Centre was also able to offer a hotdesking facility in partnership with Cowork Local.

The facilities at the Centre continued to be a great resource for other environmental groups and the community of Swansea. Our low-cost meeting space for the community with a range of equipment free to use is invaluable especially for small volunteer-led groups and other community groups needing space to meet or to host their project and public meetings. Organisations large and small, including local groups, businesses and government departments use the Centre and the meeting room spaces as a base for their activities. This year, over 50 different groups or organisations used these facilities which was a 100% increase on last year. In February and March 2023, the Centre was chosen as a location for filming some scenes for upcoming ITV drama 'Delia Balmer' – we look forward to seeing the Centre on screen in Autumn 2023.

In October 2022, the Centre was honoured to receive the gift of a tree which had been part of the late Queen's 'Tree of Trees' celebrating her platinum Jubilee celebrations. The awarding of the Tree is testimony of the Environment Centre's contribution to the environment and communities in Swansea for the past 25 years. The Centre took part in the Woodland Trust's 'Free Trees for all' scheme in November/December 2022 and again in February and March 2023. The scheme involved the Centre being a hub to give away free trees to every household and a donation for taking part was received.

The Centre continued to raise funds from donation boxes, private and organisational donations, as well as through our website and fundraising platforms including LocalGiving and Easyfundraising. Throughout the year donations were received from Terracycle, The Ink Bin, Home Sense, Sero and some personal donations. The Centre took part in the Big Give Easter Campaign where over £4,600 was raised through online donations and in December 2022, the Big Give Christmas Challenge raised £4,200 from a combination of pledges, donations and a 'silent' auction – with Big Give matching a proportion of the funds. The family of the late Bob Cotterill, a former Trustee, held a Book Sale at the Centre at the end of October 2022 and the family kindly donated all the takings to the Centre – we thank them for their generous support.

# The Environment Centre Ltd

## Trustees' Report for the year ended 31 March 2023

We continued to offer a Membership scheme and plan to increase the membership and develop the benefits of becoming a member next year.

The Centre continues to receive funding from Swansea Council – this year the funding comes as part of a Framework Agreement of environmental providers to help support the delivery of net zero Swansea by 2050. The aim of the framework is to provide additional delivery support, working on specific projects for the Climate Change and Nature team. During the last six months of the year, the Centre received funding for 6 different projects which included Community Mapping, Community Projects, Sustainable Foods and Agriculture, Environmental Events listings, Food production and supply and a Design, Differently project. Some of the work was delivered in partnership with Swansea Environmental Forum (SEF).

In partnership with Swansea Council, the Centre received funding to build additional planters on Pier Street, with planters around the front door and the shop entrance this time.

The Energy Awareness Hub at Nelson Street, Swansea was open until the end of April 2022. Following further funding from Swansea Council, Austin Bailey and Oakdale Trust the hub continued as a mobile service from May until September. The hub continued to offer independent, unbiased, free support and information to all on how to improve their energy efficiency, switch energy providers and provide access to fuel payment support for those on welfare rights. In October, the Centre secured further funding from Swansea Council and National Grid for the provision of the Switched On - Energy Awareness Hub in High Street, Swansea.

The Beyond Recycling Swansea (BRS) project continued for its third year with the funding from the Postcode Community Trust to help develop the circular economy and encourage reuse and repair in Wales and beyond. Activity delivered included providing 40 hours of litter picking volunteer opportunities through fortnightly litter picks around the Marina area of Swansea, in Townhill and Mayhill and in the Penderi area. Litter picks also took place partnered with diverse community groups such as, Chinese in Wales Association, GROW, Active Woods, Coed Lleol Swansea and groups associated with Swansea Council green recovery. The Centre held 11 Repair Cafés as well as pop-up Repair Cafés at Swansea Community Farm and at the Switched On Energy Awareness Hub welcoming over 300 visitors supported by approximately 400 volunteer hours. The recycling point continued to be popular, both in terms of items recycled and bringing people into the centre - in June we delivered 260kg of CDs and DVDs for recycling to Smile Plastics. BRS also supported Swansea Underground Network Baby Bank in setting up a free baby bank; provided 22 hours of Bike Repair Sessions upskilling 37 attendees; partnered with Volcano Theatre for Great Big Green Week; ran workshops focusing on reusing and making items from waste material from the Switched On Hub; birdhouse-making workshop at Volcano Theatre; teamed up with Keep Wales Tidy to provide litter pick leader training to 3 volunteers who can now lead litter picks.

The Centre hosted a Warm Hub on Wednesdays from January to March 2023, funded by Swansea Council as part of the Swansea Spaces (Warm Hubs) Fund. The Centre welcomed 76 visitors who received free hot drinks, toast, fruit and snacks in a welcoming and friendly atmosphere during the cold winter months. Visitors to the Warm hub were also able to access workshops including bird box making, bat box making, cork board making and belt tyre making.

The Centre received further funding from D'Oyly Carte Charitable Trust for an Urban Gardener position for a further year from January 2023 onwards. This fund helps towards hosting a garden volunteer group and the continuous improvements to the garden.

The Centre also delivered community engagement and skill development sessions for the Penderi Green Regeneration project in partnership with Pobl Group which was funded from the Community Regional Fund. The project ran from February until November 2022 and employed four new staff members as well as utilising existing staff. We engaged 128 residents via conversations around their local environment and the development of green spaces, and over 300 adults and 200 children via nature based sessions and green infrastructure training,

The Centre also delivered 'Our Climate Action' project in partnership with Race Council Cymru, funded from the National Community Fund. This project commenced in July 2022, and facilitated 17 environmentally themed activities including woodland walks and tree planting, forest schools sessions and participation on a Swansea Combatting Climate Change panel discussion. 204 adults and 65 children benefited from the project.

The Centre also received funding from Garfield Weston towards core costs; from the Moondance Foundation for staff to carry out development work on the Centre's governance; from Hywel Dda Health Board to carry out waste audits and from Welsh Water and WWF for activities during 'Earth Hour' in March 2023.

# The Environment Centre Ltd

## Trustees' Report for the year ended 31 March 2023

The Centre hosted Cyfoeth y Coed for its second year which was funded by the Direct Food Support Fund and the National Lottery. The project harvests surplus apples, and other tree fruit, and donates them to FareShare Cymru who distribute them to local food sharing groups like food banks, Matt's Cafe and the Community Fridge. Working with volunteers, CYC diverts fruit that has previously been discarded as garden waste to create a new, low carbon food source for Swansea. The project also received funding from Swansea Council and Ty Croeso to extend to pruning and juicing activities.

The Centre also hosted the Bwyd Abertawe project from September 2022 which was funded by the SPF (Shared Prosperity Fund) Development Grants. Bwyd Abertawe is a network of food system stakeholders within the City and County of Swansea which includes everyone who is interested in sustainable food for Swansea. In January 2023, Bwyd Abertawe received funding for a further year from Swansea Council for the delivery of the sustainable food partnerships grant.

The Centre continued to act as a host for a Renew Wales co-ordinator post and received administrative fees for the service – this project ended in September 2022. The Centre also partnered with Inspire Training to fund the Data Assistant post until end of August through a Kickstart placement for 16-24 year olds on Universal Credit.

The Centre continued to support volunteers, and during the year took on 12 new volunteers. The volunteer team now consists of 48 volunteers, several of whom are also staff and trustees. There were also more than 33 drop-in volunteers join during the year for litter picking and gardening volunteer roles. The Environment Centre was awarded the Investor in Volunteers award in December 2022. We received lots of positive feedback from volunteers and the assessors – “the Environment Centre makes everyone welcome, we are all individuals but you quickly feel part of a team, we are like a big family who can make friends from different backgrounds”.

As always, we value the commitment, enthusiasm and support our volunteers have given the Centre. Over the year, volunteers continued to donate in excess of 3,200 hours of their time to help the Centre achieve its aims. This year in particular, our group of volunteers helped us to manage our Green Shop, help with administrative tasks and undertake a wide range of clearance, maintenance and improvement tasks on our building and the garden. We thank every one of them.

### **Risk Management and Public Benefit**

The trustees continue to undertake an assessment of risks to which the Centre is exposed and are establishing systems to mitigate those risks. This process involves identifying the types of risks to which the Centre is exposed, prioritising risks in terms of their potential impact on the Centre’s activities and identifying ways in which the risks might be managed. The trustees recognise that risk assessment is an ongoing process, and the process will be reviewed and the quality of the assessment enhanced on a regular basis.

The trustees have paid due regard to the Charity Commission guidance on public benefit and believe that our activities continue to meet the public benefit requirement.

### **Reserves and review of financial position**

The trustees’ policy is to maintain reserves above that represented by fixed assets to meet its ongoing obligations and contingencies. The Centre’s total unrestricted fund reserves at 31 March 2023 amounted to £51,746, of which £48,615 is held as net current assets. There was an increase in reserves of £14,606 compared with a decrease of £17,359 the previous financial year. In terms of net current assets there was a increase of £15,424 compared with a decrease of £17,806 the previous year.

### **Trustees**

Trustees are elected on the basis of their ability to contribute in an individual capacity. Prior to each AGM, the Board will scrutinise all nominations made on an individual basis so as to ensure that the individuals concerned have the capacity to make an adequate contribution to the work of the Centre.

The Board may then co-opt up to three additional trustees. The following trustees held office during the year:

SP Bolchover (Chair Person)	P Jones (Vice Chair Person)
BR Pawson	RM Owen
DJ Hill	N Isherwood
AD Kreppel	R Milgate (retired November 2022)
Harry Richmond	L Lucas
A Devonald (elected January 2023)	Carrie Townsend Jones (elected November 2022)
G Williams (retired November 2022)	

The Environment Centre Ltd  
Trustees' Report for the year ended 31 March 2023

### Trustees Responsibility Statement

The Trustees (who are also the Directors of the company for the purposes of Company law) are responsible for preparing the Trustees annual report in accordance with applicable laws and regulations. The financial statements for each financial year should give a true and fair view of the state of the affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year. In preparing those financial statements, the Trustees should follow best practice and

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is not appropriate to assume that the company will continue on that basis.

The Trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 1985. The Trustees are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities

### Other reference and administrative information

<b>Registered office</b>	Pier Street Swansea SA1 1RY
<b>Independent examiner</b>	Martin Waterworth Martin Waterworth Limited Bronwylfa Llangunnor Road Carmarthen SA31 2PB
<b>Charity number</b>	1039378
<b>Company number</b>	2929729

Approved by order of the Board of Trustees and signed on its behalf by:

The company has taken advantage of the small companies exemption in preparing the above report. The Trustees declare that they have approved the Trustees report (including the Directors report)



**SE Jenkins**  
*Company Secretary*  
27 November 2023

Pier Street  
Swansea  
SA 1 1RY

# **Independent examiner's report to the Trustees of The Environment Centre Ltd**

## **Independent examiner's report to the trustees of The Environment Centre Ltd ("the Company")**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2023.

### **Responsibilities and basis of report**

As the charity's trustees of the Company (who are also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
- the accounts do not accord with those records; or
- the accounts do not comply with relevant accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Martin Waterworth FCA  
Martin Waterworth Limited  
*Chartered Accountant*  
27 November 2023

Bronwylfa  
Llangunnor Road  
Carmarthen  
SA31 2PB

The Environment Centre Ltd  
Statement of financial activities  
for the year ended 31 March 2023

	Note	Unrestricted funds £	Restricted funds £	2023 Total £	2022 Total £
<b>Income and endowments from:</b>					
Donations and member subscriptions	2	5,559	-	5,559	7,997
Trading and other activities	3	48,659	-	48,659	55,196
Other income - Furlough		-	-	-	1,230
Charitable activities	4	113,280	162,715	275,995	158,864
<hr/>					
Total income		167,498	162,715	330,213	223,287
<b>Expenditure on:</b>					
Raising funds/ trading activities	5	54,838	-	54,838	46,002
Charitable activities – direct	6	11,193	162,715	173,908	127,023
Charitable activities – support costs	7	84,561	-	84,561	65,521
Charitable activities - governance costs	8	2,300	-	2,300	2,100
<hr/>					
Total expenditure		152,892	162,715	315,607	240,646
<hr/>					
<b>Net income/ (expenditure) for the year</b>		<b>14,606</b>	-	<b>14,606</b>	(17,359)
Total funds brought forward		37,140	-	37,140	54,499
Transfer between funds		-	-	-	-
<b>Total funds carried forward</b>		<b>51,746</b>	-	<b>51,746</b>	37,140

# The Environment Centre Ltd

Company number: 2929729 in England and Wales (a company limited by guarantee)

## Statement of Financial Position at 31 March 2023

	<i>Note</i>	2023	2022
		£	£
<b>Fixed assets</b>			
Tangible assets	10	27,583	32,443
<b>Current assets</b>			
Stock		7,840	8,665
Debtors	11	5,475	40,507
Cash at bank		171,114	42,574
		<b>184,429</b>	91,746
<b>Creditors: amounts falling due within one year</b>	12	<b>(135,814)</b>	(58,553)
<b>Net current assets</b>		<b>48,615</b>	33,193
<b>Total assets less current liabilities</b>		<b>76,198</b>	65,636
<b>Accruals and deferred income</b>	13	<b>(24,452)</b>	(28,496)
<b>Net assets</b>		<b>51,746</b>	37,140
<b>Funds</b>			
Unrestricted funds		51,746	37,140
Restricted funds	14	-	-
<b>Total funds</b>	15	<b>51,746</b>	37,140

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2023.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2023 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395, and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies' regime.

The financial statements were approved by the Board of Trustees on 27 November 2023 and were signed on its behalf by:



**SP Bolchover - Trustee**  
(Chairman)

# The Environment Centre Ltd

## Notes to the financial statements for the year ended 31 March 2023

### 1 Accounting policies

#### *Basis of preparing the financial statements*

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102 “Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)”, Financial Reporting Standard 102 “The Financial Reporting Standard applicable in the UK and Republic of Ireland” and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

#### *Company status*

The Environment Centre Ltd is a company limited by guarantee in England and Wales. In the event of the winding up of the company every member is liable to contribute to the debts and liabilities of the company such amounts as may be required, but not exceeding £10 each.

#### *Going Concern*

The Trustees regularly monitor the financial position of the Charity. Cashflow is reviewed on an ongoing basis. Based on their ongoing review the Trustees consider it appropriate to continue to prepare the accounts on a going concern basis.

#### *Fund accounting*

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees. Restricted funds can only be used for purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for restricted purposes.

#### *Grants, Project, and other income*

All grants, project and other income are recognised in the Statement of Financial Activities once the charity has entitlement to the funds, and it is probable that the income will be received, and the amounts can be measured reliably.

Where grants have been used to purchase capital assets, this is treated as a deferred grant and is shown under accruals and deferred income. This is released annually to income at a rate equivalent to the depreciation charge for the asset.

Project income receivable on a contract basis (and restricted in nature) is treated as deferred income where the expenditure on that project has not been fully expended by the end of the accounting period.

#### *Expenditure*

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to headings, they have been allocated to activities on a basis consistent with the use of resources.

#### *Stock*

Stock has been included at cost, less any adjustment where the realisable value is lower than cost. This relates to stock held in the shop & cafe, based on sales value less average mark-up on cost.

#### *Fixed assets and depreciation*

Items of furniture and equipment for the Centre’s own use with individual values of less than £100 are written off as incurred. Other such items are capitalised and depreciated on a straight-line basis over their useful economic lives as follows:

Furniture & fittings	5-10 years
Equipment	10 years
Computer equipment	3 years

# The Environment Centre Ltd

Notes to the financial statements for the year ended 31 March 2023

## 2 Income – donations/ membership

	Unrestricted funds	Restricted funds	2023 Total	2022 Total
	£	£	£	£
General donations	5,114	-	5,114	7,458
Membership subscriptions	445	-	445	539
	<u>5,559</u>		<u>5,559</u>	<u>7,997</u>

## 3 Income - other trading activities

	Unrestricted funds	Restricted funds	2023 Total	2022 Total
	£	£	£	£
Green Fayre	3,055	-	3,055	2,310
Fundraising events	4,973	-	4,973	8,389
Shop and café sales	40,631	-	40,631	44,497
	<u>48,659</u>		<u>48,659</u>	<u>55,196</u>

## 4 Income from charitable activities

	Unrestricted funds	Restricted funds	2023 Total	2022 Total
	£	£	£	£
<u>Grants, project &amp; other income</u>				
CC Swansea: Swansea Council Contract	17,970	11,817	29,787	25,000
Renew Wales	818	2,082	2,900	6,380
Beyond Recycling	264	-	264	19,300
Bike Repair Project - CC Swansea	-	430	430	2,966
Swansea Warm Spaces	708	1,368	2,076	-
Green Wall Project	-	314	314	-
SCVS Youth Project	-	-	-	555
WCVA Resilience Funds	-	2,458	2,458	23,763
Beyond Recycling 2	-	10,991	10,991	6,813
Sweet Pickings	759	15,460	16,219	7,445
Urban Garden Project	1,005	2,253	3,258	1,510
Pears Foundation	-	-	-	2,000
Energy Centre Project	21,780	37,057	58,837	17,154
Penderi Project	8,703	50,162	58,865	17,151
Green Pier Street	699	5,460	6,159	9,457
Moondance	104	3,139	3,243	-
Our Climate Action	2,187	4,958	7,145	-
Bwyd Abertawe 1	949	7,879	8,828	-
Bwyd Abertawe 2	5,200	2,137	7,337	-
Earth Hour Project	443	706	1,149	-
Kickstart	6,068	-	6,068	7,385
Release of capital grants	-	4,044	4,044	2,727
Zoom Project income	-	-	-	1,200
Unrestricted funds to be used to repay loan	-	-	-	-8,318
Garfield Weston – Core Funding Bid	15,000	-	15,000	-
Project income – hotdesking	5,000	-	5,000	-
Project income – Hywel Dda	3,375	-	3,375	-
Administration services	1,754	-	1,754	1,001
Hire of office/ rooms	20,494	-	20,494	15,375
Totals	<u>113,280</u>	<u>162,715</u>	<u>275,995</u>	<u>158,864</u>

# The Environment Centre Ltd

## Notes to the financial statements for the year ended 31 March 2023

### 5 Expenditure on raising funds/ trading activities

	Unrestricted funds	Restricted funds	2023 Total	2022 Total
	£	£	£	£
Green Fayre costs	637	-	637	471
BIG Give activities	5,809	-	5,809	-
Fundraising co-ordinator	7,257	-	7,257	-
Promotional costs	708	-	708	737
Shop assistant	10,398	-	10,398	9,711
Costs of shop and café sales	30,029	-	30,029	35,083
	<b>54,838</b>		<b>54,838</b>	<b>46,002</b>

### 6 Expenditure - charitable activities direct

	Unrestricted funds	Restricted funds	2023 Total	2022 Total
	£	£	£	£
CC Swansea: Swansea Council Contract		11,817	11,817	25,000
Renew Wales		2,082	2,082	4,400
Beyond Recycling		-	-	13,991
Bike Repair Project - CC Swansea		430	430	2,966
Swansea Warm Spaces		1,368	1,368	-
Green Wall Project		314	314	-
SCVS Youth Project		-	-	555
WCVA Resilience Funds		2,458	2,458	21,888
Beyond Recycling 2		10,991	10,991	6,813
Sweet Pickings		15,460	15,460	6,935
Urban Garden Project		2,253	2,253	1,194
Pears Foundation		-	-	1,296
Energy Centre Project		37,057	37,057	15,154
Penderi Project		50,162	50,162	14,452
Green Pier Street		5,460	5,460	8,942
Moondance		3,139	3,139	-
Our Climate Action		4,958	4,958	-
Bwyd Abertawe 1		7,879	7,879	-
Bwyd Abertawe 2		2,137	2,137	-
Earth Hour Project		706	706	-
Depreciation on capital grant assets		4,044	4,044	2,727
Hotdesking & other projects	5,761	-	5,761	-
Data admin assistant	5,432	-	5,432	-
Zoom Project	-	-	-	710
<b>Totals</b>	<b>11,193</b>	<b>162,715</b>	<b>173,908</b>	<b>127,023</b>

### 7 Charitable activities - support costs

	Unrestricted funds	Restricted funds	2023 Total	2022 Total
	£	£	£	£
Salaries & other work costs	58,081	-	58,081	38,026
Administration costs	5,633	-	5,633	6,054
Establishment costs	20,847	-	20,847	21,441
	<b>84,561</b>		<b>84,561</b>	<b>65,521</b>

### 8 Charitable activities - governance costs

	Unrestricted funds	Restricted funds	2023 Total	2022 Total
	£	£	£	£
Independent examiner's remuneration	2,300	-	2,300	2,100
	<b>2,300</b>		<b>2,300</b>	<b>2,100</b>

# The Environment Centre Ltd

## Notes to the financial statements for the year ended 31 March 2023

### 9 Employees/ trustees

The average monthly number of employees during the year was as follows:

	2023	2022
Managers	2	2
Project Officers	8	5
Caretaker/ Admin	3	3
	13	10

No employee received emoluments more than £60,000. None of the trustees received any remuneration or expenses from the company.

### 10 Tangible fixed assets

	Furniture &Fitting £	Equipment £	Total £
Cost or valuation			
At 31 March 2022	59,384	17,989	77,373
Additions	-	-	-
	59,384	17,989	77,373
At 31 March 2023	59,384	17,989	77,373
Depreciation			
At 31 March 2022	37,241	7,689	44,930
Charge for the year	2,627	2,233	4,860
	39,868	9,922	49,790
At 31 March 2023	39,868	9,922	49,790
Net book values			
<b>At 31 March 2023</b>	<b>19,516</b>	<b>8,067</b>	<b>27,583</b>
At 31 March 2022	22,143	10,300	32,443

### 11 Debtors

	2023 £	2022 £
Trade debtors	4,595	39,642
Prepayments	880	865
	<b>5,475</b>	<b>40,507</b>

### 12 Creditors: amounts falling due within one-year

	2023 £	2022 £
Loans	7,568	8,318
Accruals & deferred income	128,246	50,235
	<b>135,814</b>	<b>58,553</b>

The Environment Centre Ltd

Notes to the financial statements for the year ended 31 March 2023

<b>13</b>	<b>Accruals &amp; deferred income</b>	<b>2023</b>	<b>2022</b>
		<b>£</b>	<b>£</b>
	Deferred capital grants	<b>24,452</b>	28,496
		<u><b>24,452</b></u>	<u>28,496</u>

<b>14</b>	<b>Restricted funds</b>	<b>2022</b>	<b>Incoming resources</b>	<b>Outgoing resources</b>	<b>2023</b>
		<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
	Various projects		162,715	(162,715)	
		-	162,715	(162,715)	-

**15 Analysis of net assets between funds**

	<b>Tangible fixed assets</b>	<b>Net current assets</b>	<b>Accruals &amp; Deferred income</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Unrestricted funds	3,131	48,615	-	51,746
Restricted funds	24,452	-	(24,452)	-
	<u>27,583</u>	<u>48,615</u>	<u>(24,452)</u>	<u>51,746</u>

**16 Lease arrangement**

On 23 January 2020 The Environment Centre Ltd entered a 35-year lease with Swansea Council. No premium was paid, but the terms are a stepped-up rent. As tenant, The Environment Centre has a break option, and can at any time terminate the lease by giving at least six months' notice. No rent is payable for the first four years from entering the lease, after which the annual rent is £1,391 per annum for the next five years, with increments every five years up to £13,506 in the last year.

**THE ENVIRONMENT CENTRE LTD**

England & Wales - Charity number 1039378

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# Accounts

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**The Environment Centre Ltd**  
(a company limited by guarantee)

Trustees' report and financial statements  
for the year ended 31 March 2022

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# The Environment Centre Ltd

## Trustees' Report for the year ended 31 March 2022

The Trustees, who are also Directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2022. The Trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

### Objectives and activities

The company is established as a company limited by guarantee under its Memorandum and Articles of Association dated May 1994.

The company's charitable aim as set out in its Memorandum of Association is the advancement of education through environmental conservation, protection and restoration for the benefit of the public by the provision of training and information services and the encouragement of participation and volunteering in practical environmental projects. The Trustees have agreed to three working aims:

- a) Raising awareness of environmental issues in all sectors of the community;
- b) Increasing participation in environmental projects by individuals and groups;
- c) Promoting change in society towards a more sustainable future.

The Environment Centre Ltd seeks to achieve its aims through three main areas of activity:

- i) Supporting other environmental groups and projects through a range of facilities and services;
- ii) Providing information services including a public information centre, a resource library, a monthly newsletter, regular features in the media, exhibitions and stands at local events;
- iii) Organising educational projects and activities for schools, community groups and the general public.

### Organisational structure

The Environment Centre Ltd is managed by a Board of Trustees. Board meetings are arranged on a bi-monthly basis. Subgroups are organised to meet between Board meetings to discuss and progress finance, property and staffing issues, as well as the education and information delivery and outreach issues. These subgroups are made up of trustees and staff and report back to the board.

The Centre Manager is responsible for the day to day running of the Centre and provides a detailed activity report to the Board at the Board meetings. The Finance and Resources Manager prepares a comprehensive financial report for these meetings.

The Environment Centre Ltd is fully independent but works closely with many other organisations and is a member of several forums, partnerships and networks. The most notable of these are Swansea Environmental Forum (SEF) and Swansea Council for Voluntary Service (SCVS).

### Achievements and developments

The Coronavirus pandemic continued to have an impact on the work of the Centre, especially during the first six months of the year. The staff were able to continue working from home but increased their time working at the Centre. The shop sales continued on a steady basis but the hire of the meeting spaces in the Centre made a recovery, but nothing compared to previous years. Despite the continued difficulties we had a successful year and look forward to being able to continue all activities, events and networking to the level they were before restrictions.

Environment Centre Ltd staff over the year consisted of Rhian Corcoran as Centre Manager; Siân Jenkins as Finance and Resources Manager; Clare Bennett as Shop Coordinator; Mo Green as Cleaner/Caretaker; Bryony Hipkin as Promotions Officer (on maternity leave January 2021 onwards); Chris Day as Beyond Recycling Project Officer; Rhiannon Rees-Williamson as Shop Assistant (until end of September 2021); Sofie O'Shea as Volunteer Co-ordinator (since May 2021); Matt White as Fundraising Co-ordinator/Projects Assistant (since May 2021); Bradley Ewers as Energy Awareness Officer (since January 2022); Anna Williams as Penderi Project Officer (since February 2022); Sophie Jones, Samantha Hedges and Lydia Grant as Penderi Project Assistants (since February 2022) and Asha Miles-Webster as Data Administrator (since March 2022). The Centre also had two self-employees working on projects during the year – Anna Williams as Cyfoeth y Coed Project Manager (since July 2021) and Alison Broady as Urban Gardener (since August 2021). Stuart Cairns continues to volunteer his services as Treasurer. The Centre was able to continue to utilise the Government's Coronavirus Job Retention Scheme through furloughing one member of staff (reduced hours) until end of September 2021.

# The Environment Centre Ltd

## Trustees' Report for the year ended 31 March 2022

The Board would like to acknowledge the tremendous contribution made by trustees, staff and volunteers over what has been another challenging year.

The Centre continued to serve as a hub for the community and environmental movements through increasing our social media activity, sharing general awareness and positive environmental news articles. The website was continuously updated to ensure it was fit for purpose in actively engaging with the public, sharing information and opportunities, and receiving feedback. Our social media following continued to grow as a result of the increase social media activity.

The Centre continued to provide a range of support services for other organisations and acting as the first point of contact for organisations and members of the public seeking answers to questions relating to issues such as recycling and waste, biodiversity, energy, pollution and environmental volunteering. The recorded footfall total for 2020/22 for people visiting the Centre was over 6,000 (considerably more than previous year figures with positive engagement and support through our Green Shop. These figures relate primarily to those visiting the Centre shop or making enquiries in person at the reception desk – the numbers would be significantly higher if all those attending meetings and events, those visiting other organisations based in the Centre were included. Phone, email and in particular social media enquiries are also substantial and not included in the data we collect.

Our Green Shop sales increased significantly from last year, with an increase of more than 65% on sales from the pandemic year – sales were just under 10% more than 2019/20. New lines are continually being added, and customer requests are met, where possible. Feedback from customers is primarily positive which is greatly appreciated and received. It is estimated that during the year, the Green Shop helped customers prevent over 3,200 litres of plastic bottles from going to landfill by using the refill stations, showing another increase from the previous year. We expect to see a continued growth trend for shop sales in 2021/22.

In partnership with Urban Foundry, the Centre opened a pop-up 'Little Green Shop' in one of the units in the Quadrant Shopping Centre, Swansea for three weeks during October 2021. This proved to be a great networking opportunity, gained us new shop customers and also brought in additional shop sales.

We were able to hold our annual Green Fair again at the National Waterfront Museum in November but had reduced capacity due to social distancing requirements. The event attracted around 1,700 visitors and involved over 40 stalls featuring local environmental groups, local producers, upcycled crafts, local woodcraft and more – it still remains our biggest community awareness raising event and an important fundraiser for the Centre.

Organisations were able to utilise desk and office space at the Centre - our building users during the year were: Change Grow Live; Gambling Guardian; NIA Architects; VocalEyes; Renew Mind Centre; Women4Resources; Swansea Environmental Forum; Family Foundation and War Memorials Trust. Organisations are also able to use the Centre as their correspondence address – those taking up this service this year were Bikeability; Congolese Development Project; More Green; SCEES and Gambling Guardian.

During the year, we took the opportunity to do further repairs around the building. Building maintenance included roof repairs and painting of external walls. IT improvements included an upgraded phone system and broadband service and utilising Office 365 software.

At the latter part of the year, the facilities at the Centre continued to be a great resource for other environmental groups and the community of Swansea – although much less than pre-Covid years, due to the social distancing requirements and the changing pattern of conducting meetings via video conferencing. Our low-cost meeting space for the community with a range of equipment free to use is invaluable especially for small volunteer-led groups and other community groups needing space to meet or to host their project and public meetings. Organisations large and small, including local groups, businesses and government departments use the Centre and the meeting room spaces as a base for their activities. This year, over 25 different groups or organisations used these facilities including Bikeability, Calon ADHD, Collective Cymru, Clyne Biodiversity Group, Crafting Club, Empower Support, Iberian and Latin American Association in Wales, Kilvey Community Woodland Volunteers, Newcross Healthcare Solutions, NILC Training, Oxfam, Perago, Ramblers Cymru, Renew Mind Centre, Rewise Learning, Rising Dragon Tai Chi, Swansea Carers, Swansea Council Local Area Co-ordinators, Swansea Cycling, Western Bay Adoption, Wheelrights and Women4Resources.

The Centre continued to raise funds from donation boxes, private and organisational donations, as well as through our website and fundraising platforms including LocalGiving and Easyfundraising. Throughout the year donations were received from Terracycle, The Ink Bin and and some personal donations. The Centre also received a few large donations which included one legacy donation. The Centre also raised funds when two members of staff ran the

# The Environment Centre Ltd

## Trustees' Report for the year ended 31 March 2022

Admiral Swansea 10k race in October which raised near to £700 and through sales of surplus stationery and sundries in our foyer after a sort-out in the offices. The Centre also took part in the Big Give Christmas Challenge where £4,310 was raised from a combination of pledges, donations and a 'silent' auction – with Big Give matching a proportion of the funds. The Beyond Recycling project also raised funds through Tool Sharpening, Bike Repair, Knife Sharpening sessions and the Repair Café.

We continued to offer a Membership scheme and had planned to increase the membership and develop the benefits of becoming a member during the year – this was put on hold until next year.

The Centre received funding from Swansea Council for a further year, which was rolled-on from the end of the two year contract to provide a strategic environmental partnership and forum in Swansea with our key partner Swansea Environmental Forum (SEF).

The Beyond Recycling Swansea project continued with the funding from the Landfill Disposals Tax Communities Scheme to help develop the circular economy and encourage reuse and repair in Wales and beyond. From October, the second year of the project was funded by the Postcode Community Trust. Activity delivered included continuing with collection points for harder to recycle items, including CDs and DVDs, bike inner tubes, small electrical items, corks, batteries. The BRS project officer continued to guide fortnightly litter picking groups around various parts of Swansea and the Centre is now a Keep Wales Tidy Hub. The monthly Repair Cafés also returned to the Centre in June 2021. Bike Repair sessions continued throughout the year using the funding from Swansea Council through the Green Recovery Circular Economy Fund.

In partnership with Swansea Council, the Centre received funding to build planters on Pier Street (on the approach to the Centre) – the planters will be completed early next year.

The Centre hosted Cyfoeth y Coed (previously Sweet Pickings) since July 2021. The project harvests surplus apples, and other tree fruit, and donates them to FareShare Cymru who distribute them to local food sharing groups like food banks, Matt's Cafe and the Community Fridge. Working with volunteers, CYC diverts fruit that has previously been discarded as garden waste to create a new, low carbon food source for Swansea.

The Centre received funding from D'Oyly Carte Charitable Trust for an Urban Gardener position for a year from August onwards. This fund also assisted in the relaunch of the garden volunteer group and the continuous improvements to the garden including the addition of a bug hotel and greenhouse (donated by South Wales Police and built from old riot shields).

The Centre continued to act as a host for a Renew Wales co-ordinator post and received administrative fees for the service. The Centre also continued to partner with Inspire Training to fund the Shop Assistant post until end of September through the Kickstart placement for 16-24 year olds on Universal Credit. The Centre was also able to create another six-month post for a Data Assistant who started in March 2022.

As a result of the WCVA 3rd Sector Resilience Fund funding received in March 2021, the Centre recruited a Volunteer Co-ordinator and Fundraising Co-ordinator in May 2021 for one year. Both posts have been a great addition to the Centre's team and the work of both posts has assisted in bringing in more funds to the Centre and increasing the number of volunteers helping at the Centre.

The Centre also received funding from Community Foundation Wales as part of the Pears Foundation Action Learning Fund – this helped with staff training and development from September onwards.

In January, the Centre secured funding from Swansea Council and Western Power Distribution for the provision of a City Centre Energy Awareness Hub. The hub opened mid-January on Nelson Street, Swansea and is funded until end of April 2022. The Hub offers independent, unbiased, free support and information to all on how to improve their energy efficiency, switch energy providers and provide access to fuel payment support for those on welfare rights.

The Centre also secured substantial funding from the Community Regional Fund to deliver community engagement and skill development sessions for the Penderi Green Regeneration project in partnership with Pobl Group. The project started in February and employed four new staff members as well as utilising existing staff. The project is scheduled to run until end of June 2022.

The Centre also received funding from the National Community Fund for 'Our Climate Action' project fund in partnership with Race Council Cymru (RCC). This project will be delivered from July 2022 onwards.

# The Environment Centre Ltd

## Trustees' Report for the year ended 31 March 2022

The Centre continued to support volunteers, and due to the recruitment of Volunteering Co-ordinator we received an increasing request for environmental volunteering opportunities.

As always, we value the commitment, enthusiasm and support our volunteers have given the Centre. Over the year, volunteers continued to donate in excess of 3,000 hours of their time to help the Centre achieve its aims. This year in particular, our group of volunteers helped us to manage our Green Shop, help with administrative tasks and undertake a wide range of clearance, maintenance and improvement tasks on our building and the garden. We thank every one of them.

### **Risk Management and Public Benefit**

The trustees continue to undertake an assessment of risks to which the Centre is exposed and are establishing systems to mitigate those risks. This process involves identifying the types of risks to which the Centre is exposed, prioritising risks in terms of their potential impact on the Centre's activities and identifying ways in which the risks might be managed. The trustees recognise that risk assessment is an ongoing process, and the process will be reviewed and the quality of the assessment enhanced on a regular basis.

The trustees have paid due regard to the Charity Commission guidance on public benefit and believe that our activities continue to meet the public benefit requirement.

### **Reserves and review of financial position**

The trustees' policy is to maintain reserves above that represented by fixed assets to meet its ongoing obligations and contingencies. The Centre's total unrestricted fund reserves at 31 March 2022 amounted to £37,140, of which £33,193 is held as net current assets. There was a decrease in reserves of £17,359 compared with a decrease of £5,205 the previous financial year. In terms of net current assets there was a decrease of £17,806 compared with a decrease of £4,705 the previous year.

### **Trustees**

Trustees are elected on the basis of their ability to contribute in an individual capacity. Prior to each AGM, the Board will scrutinise all nominations made on an individual basis so as to ensure that the individuals concerned have the capacity to make an adequate contribution to the work of the Centre.

The Board may then co-opt up to three additional trustees. The following trustees held office during the year:

SP Bolchover (Chairman)	Cllr P Jones
BR Pawson (Vice Chairman)	Harry Richmond
RA Cotterill (deceased January 2021)	D Alexander (retired November 2021)
DJ Hill	N Isherwood (elected November 2021)
AD Kreppel	R Milgate (elected November 2021)
RM Owen	L Lucas (elected November 2021)
G Williams	

The Environment Centre Ltd  
Trustees' Report for the year ended 31 March 2022

**Other reference and administrative information**

<b>Registered office</b>	Pier Street Swansea SA1 1RY
<b>Independent examiner</b>	Martin Waterworth Martin Waterworth Limited Bronwylfa Llangunnor Road Carmarthen SA31 2PB
<b>Charity number</b>	1039378
<b>Company number</b>	2929729

Approved by order of the Board of Trustees and signed on its behalf by:

**SE Jenkins**  
*Company Secretary*  
28 November 2022

Pier Street  
Swansea  
SA 1 1RY

# **Independent examiner's report to the Trustees of The Environment Centre Ltd**

## **Independent examiner's report to the trustees of The Environment Centre Ltd ("the Company")**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2022.

### **Responsibilities and basis of report**

As the charity's trustees of the Company (who are also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
- the accounts do not accord with those records; or
- the accounts do not comply with relevant accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Martin Waterworth FCA  
Martin Waterworth Limited  
*Chartered Accountant*  
28 November 2022

Bronwylfa  
Llangunor Road  
Carmarthen  
SA31 2PB

The Environment Centre Ltd  
Statement of financial activities  
for the year ended 31 March 2022

	Note	Unrestricted funds £	Restricted funds £	2022 Total £	2021 Total £
<b>Income and endowments from:</b>					
Donations and member subscriptions	2	7,997	-	7,997	7,258
Trading and other activities	3	55,196	-	55,196	26,687
Other income - Furlough		1,230	-	1,230	7,295
Charitable activities	4	31,841	127,023	158,864	85,251
<hr/>					
Total income		96,264	127,023	223,287	126,491
<b>Expenditure on:</b>					
Raising funds/ trading activities	5	36,291	-	36,291	19,845
Charitable activities – direct	6	-	127,023	127,023	49,696
Charitable activities – support costs	7	75,232	-	75,232	60,055
Charitable activities - governance costs	8	2,100	-	2,100	2,100
<hr/>					
Total expenditure		113,623	127,023	240,646	131,696
<hr/>					
<b>Net (expenditure)/ income for the year</b>		<b>(17,359)</b>	-	<b>(17,359)</b>	<b>(5,205)</b>
Total funds brought forward		54,499	-	54,499	59,704
Transfer between funds		-	-	-	-
<b>Total funds carried forward</b>		<b>37,140</b>	-	<b>37,140</b>	<b>54,499</b>

# The Environment Centre Ltd

Company number: 2929729 in England and Wales (a company limited by guarantee)

## Statement of Financial Position at 31 March 2022

	<i>Note</i>	2022	2021
		£	£
<b>Fixed assets</b>			
Tangible assets	10	32,443	30,770
<b>Current assets</b>			
Stock		8,665	7,941
Debtors	11	40,507	13,188
Cash at bank		42,574	80,964
		91,746	102,093
<b>Creditors: amounts falling due within one year</b>	12	(58,553)	(51,094)
<b>Net current assets</b>		33,193	50,999
<b>Total assets less current liabilities</b>		65,636	81,769
<b>Accruals and deferred income</b>	13	(28,496)	(27,270)
<b>Net assets</b>		37,140	54,499
<b>Funds</b>			
Unrestricted funds		37,140	54,499
Restricted funds	14	-	-
<b>Total funds</b>	15	37,140	54,499

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2022.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2022 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395, and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies' regime.

The financial statements were approved by the Board of Trustees on 28 November 2022 and were signed on its behalf by:



**SP Bolchover - Trustee**  
(Chairman)

The Environment Centre Ltd  
Notes to the financial statements for the year ended 31 March 2022

**1 Accounting policies**

*Basis of preparing the financial statements*

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102 “Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)”, Financial Reporting Standard 102 “The Financial Reporting Standard applicable in the UK and Republic of Ireland” and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

*Company status*

The Environment Centre Ltd is a company limited by guarantee in England and Wales. In the event of the winding up of the company every member is liable to contribute to the debts and liabilities of the company such amounts as may be required, but not exceeding £10 each.

*Fund accounting*

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees. Restricted funds can only be used for purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for restricted purposes. Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

*Grants and other income*

All grants and other income are recognised in the Statement of Financial Activities once the charity has entitlement to the funds, and it is probable that the income will be received, and the amounts can be measured reliably.

Where grants have been used to purchase capital assets, this is treated as a deferred grant and is shown under accruals and deferred income. This is released annually to income at a rate equivalent to the depreciation charge for the asset.

*Expenditure*

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to headings, they have been allocated to activities on a basis consistent with the use of resources.

*Stock*

Stock has been included at cost, less any adjustment where the realisable value is lower than cost. This relates to stock held in the shop & cafe, based on sales value less average mark-up on cost.

*Fixed assets and depreciation*

Items of furniture and equipment for the Centre’s own use with individual values of less than £100 are written off as incurred. Other such items are capitalised and depreciated on a straight-line basis over their useful economic lives as follows:

Furniture & fittings	5-10 years
Equipment	10 years
Computer equipment	3 years

# The Environment Centre Ltd

## Notes to the financial statements for the year ended 31 March 2022

### 2 Income – donations/ membership

	Unrestricted funds	Restricted funds	2022 Total	2021 Total
	£	£	£	£
General donations	7,458	-	7,458	6,787
Membership subscriptions	539	-	539	471
	<u>7,997</u>		<u>7,997</u>	<u>7,258</u>

### 3 Income - other trading activities

	Unrestricted funds	Restricted funds	2022 Total	2021 Total
	£	£	£	£
Green Fayre	2,310	-	2,310	-
Fundraising events	8,389	-	8,389	-
Shop and café sales	44,497	-	44,497	26,687
	<u>55,196</u>		<u>55,196</u>	<u>26,687</u>

### 4 Income from charitable activities

	Unrestricted funds	Restricted funds	2022 Total	2021 Total
	£	£	£	
<u>Grants &amp; other income receivable</u>				
CC Swansea: Swansea Council Contract	-	25,000	25,000	25,000
Renew Wales	1,980	4,400	6,380	3,770
Beyond Recycling	5,309	13,991	19,300	15,286
Bike Repair Project - CC Swansea	-	2,966	2,966	1,326
Bike Repair Project - Upland Council	-	-	-	1,650
Green Wall Project	-	-	-	6,422
SCVS Youth Project	-	555	555	185
WCVA Resilience Funds	1,875	21,888	23,763	5,625
Beyond Recycling 2	-	6,813	6,813	-
Sweet Pickings	510	6,935	7,445	-
Urban Garden Project	316	1,194	1,510	-
Pears Foundation	704	1,296	2,000	-
Energy Centre Project	2,000	15,154	17,154	-
Penderi Project	2,699	14,452	17,151	-
Green Pier Street	515	8,942	9,457	-
Moondance	-	-	-	9,440
Kickstart	7,385	-	7,385	548
Release of capital grants	-	2,727	2,727	-
Zoom Project income	490	710	1,200	3,500
Unrestricted funds to be used to repay loan	-8,318	-	-8,318	-
Administration services	1,001	-	1,001	951
Hire of office/ rooms	15,375	-	15,375	11,548
Totals	<u>31,841</u>	<u>127,023</u>	<u>158,864</u>	<u>85,251</u>

# The Environment Centre Ltd

## Notes to the financial statements for the year ended 31 March 2022

### 5 Expenditure on raising funds/ trading activities

	Unrestricted funds	Restricted funds	2022 Total	2021 Total
	£	£	£	£
Green Fayre costs	471	-	471	-
Promotional costs	737	-	737	575
Costs of shop and café sales	35,083	-	35,083	19,270
	<u>36,291</u>		<u>36,291</u>	<u>19,845</u>

### 6 Expenditure - charitable activities direct

	Unrestricted funds	Restricted funds	2022 Total	2021 Total
	£	£	£	£
CC Swansea: Swansea Council Contract	-	25,000	25,000	25,000
Renew Wales		4,400	4,400	2,648
Beyond Recycling		13,991	13,991	12,286
Bike Repair Project - CC Swansea		2,966	2,966	922
Bike Repair Project - Uplands Council		-	-	1,650
Green Wall Project		-	-	4,872
SCVS Youth Project		555	555	185
WCVA Resilience Funds		21,888	21,888	-
Beyond Recycling 2		6,813	6,813	-
Sweet Pickings		6,935	6,935	-
Urban Garden Project		1,194	1,194	-
Pears Foundation		1,296	1,296	-
Energy Centre Project		15,154	15,154	-
Penderi Project		14,452	14,452	-
Green Pier Street		8,942	8,942	-
Depreciation on capital grant assets		2,727	2,727	-
Eastside Energy Scheme & other	-	-	-	2,133
Zoom Project	-	710	710	-
Totals	-	<u>127,023</u>	<u>127,023</u>	<u>49,696</u>

### 7 Charitable activities - support costs

	Unrestricted funds	Restricted funds	2022 Total	2021 Total
	£	£	£	£
Salaries & other work costs	38,026	-	38,026	36,169
Shop assistant	9,711	-	9,711	548
Administration costs	6,054	-	6,054	4,008
Establishment costs	21,441	-	21,441	19,330
	<u>75,232</u>		<u>75,232</u>	<u>60,055</u>

### 8 Charitable activities - governance costs

	Unrestricted funds	Restricted funds	2022 Total	2021 Total
	£	£	£	£
Independent examiner's remuneration	2,100	-	2,100	2,100
	<u>2,100</u>		<u>2,100</u>	<u>2,100</u>

# The Environment Centre Ltd

## Notes to the financial statements for the year ended 31 March 2022

### 9 Employees/ trustees

The average monthly number of employees during the year was as follows:

	2022	2021
Managers	2	2
Project Officers	5	1
Caretaker/ Admin	3	3
	<hr/>	<hr/>
	10	6
	<hr/>	<hr/>

No employee received emoluments more than £60,000. None of the trustees received any remuneration or expenses from the company.

### 10 Tangible fixed assets

	Furniture &Fitting £	Equipment £	Total £
Cost or valuation			
At 31 March 2021	59,384	13,089	72,473
Additions	-	4,900	4,900
	<hr/>	<hr/>	<hr/>
At 31 March 2022	59,384	17,989	77,373
	<hr/>	<hr/>	<hr/>
Depreciation			
At 31 March 2021	34,614	7,089	41,703
Charge for the year	2,627	600	3,227
	<hr/>	<hr/>	<hr/>
At 31 March 2022	37,241	7,689	44,930
	<hr/>	<hr/>	<hr/>
Net book values			
<b>At 31 March 2022</b>	<b>22,143</b>	<b>10,300</b>	<b>32,443</b>
	<hr/>	<hr/>	<hr/>
At 31 March 2021	24,770	6,000	30,770
	<hr/>	<hr/>	<hr/>

### 11 Debtors

	2022 £	2021 £
Trade debtors	39,642	12,158
Prepayments	865	1,030
	<hr/>	<hr/>
	<b>40,507</b>	<b>13,188</b>
	<hr/>	<hr/>

### 12 Creditors: amounts falling due within one-year

	2022 £	2021 £
Loans	8,318	8,318
Accruals & deferred income	50,235	42,776
	<hr/>	<hr/>
	<b>58,553</b>	<b>51,094</b>
	<hr/>	<hr/>

## The Environment Centre Ltd

### Notes to the financial statements for the year ended 31 March 2022

<b>13</b>	<b>Accruals &amp; deferred income</b>	<b>2022</b>	<b>2021</b>
		<b>£</b>	<b>£</b>
	Deferred capital grants	<b>28,496</b>	27,270
		<u><b>28,496</b></u>	<u>27,270</u>

<b>14</b>	<b>Restricted funds</b>	<b>2021</b>	<b>Incoming resources</b>	<b>Outgoing resources</b>	<b>2022</b>
		<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
	Swansea Council Contract	-	25,000	(25,000)	-
	Various projects		102,023	(102,023)	-
		<u>-</u>	<u>127,023</u>	<u>(127,023)</u>	<u>-</u>

The Swansea Council Contract supports the strategic and project work of the Swansea Environmental Forum, the Environment Centre Ltd and the Swansea Environmental Education Forum in the context of joint working and collaboration, delivering environmental and sustainable activities, projects, and events.

#### **15 Analysis of net assets between funds**

	<b>Tangible fixed assets</b>	<b>Net current assets</b>	<b>Accruals &amp; Deferred income</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Unrestricted funds	3,947	33,193	-	37,140
Restricted funds	28,496	-	(28,496)	-
	<u>32,443</u>	<u>33,193</u>	<u>(28,496)</u>	<u>37,140</u>

#### **16 Lease commitment**

On 23 January 2020 The Environment Centre Ltd entered a new 35-year lease with Swansea Council. No premium was paid, but the terms are a stepped-up rent. Either side can terminate the lease by giving six months' notice. No rent is payable for the first four years from entering the lease, after which the annual rent is £1,391 per annum for the next five years, with increments every five years up to £13,506 in the last year.

**THE ENVIRONMENT CENTRE LTD**

England & Wales - Charity number 1039378

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# Accounts

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# The Environment Centre Ltd

## Trustees' Report for the year ended 31 March 2021

The Trustees, who are also Directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2021. The Trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

### **Objectives and activities**

The company is established as a company limited by guarantee under its Memorandum and Articles of Association dated May 1994.

The company's charitable aim as set out in its Memorandum of Association is the advancement of education through environmental conservation, protection and restoration for the benefit of the public by the provision of training and information services and the encouragement of participation and volunteering in practical environmental projects. The Trustees have agreed to three working aims:

- a) Raising awareness of environmental issues in all sectors of the community;
- b) Increasing participation in environmental projects by individuals and groups;
- c) Promoting change in society towards a more sustainable future.

The Environment Centre Ltd seeks to achieve its aims through three main areas of activity:

- i) Supporting other environmental groups and projects through a range of facilities and services;
- ii) Providing information services including a public information centre, a resource library, a monthly newsletter, regular features in the media, exhibitions and stands at local events;
- iii) Organising educational projects and activities for schools, community groups and the general public.

### **Organisational structure**

The Environment Centre Ltd is managed by a Board of Trustees. Board meetings are arranged on a bi-monthly basis. Subgroups are organised to meet between Board meetings to discuss and progress finance, property and staffing issues, as well as the education and information delivery and outreach issues. These subgroups are made up of trustees and staff and report back to the board.

The Centre Manager is responsible for the day to day running of the Centre and provides a detailed activity report to the Board at the Board meetings. The Finance and Resources Manager prepares a comprehensive financial report for these meetings.

The Environment Centre Ltd is fully independent but works closely with many other organisations and is a member of several forums, partnerships and networks. The most notable of these are Swansea Environmental Forum (SEF) and Swansea Council for Voluntary Service (SCVS).

### **Achievements and developments**

The Coronavirus pandemic had a significant impact on the work of the Centre. The staff were able to continue working from home, doing development work whilst in lockdown. When restrictions were lifted the shop re-opened, initially for limited hours, and we were able to welcome people back until the Centre had to close again with the lockdown in the New Year. The hire of the meeting spaces in the Centre fell to almost nothing during the year, and has not fully recovered since. Despite the difficulties we had a successful year, and look forward to being able to restart many of the activities, events and networking which were interrupted by the restrictions.

Environment Centre Ltd staff over the year consisted of Rhian Corcoran as Centre Manager; Siân Jenkins as Finance and Resources Manager; Clare Bennett as Shop and Volunteer Coordinator; Mo Green as Cleaner/Caretaker; Bryony Hipkin as Office Administrator; Chris Day as Beyond Recycling Project Officer (since August 2020); Rhiannon Rees-Williamson as Shop Assistant (since end of March 2021). Stuart Cairns continues to volunteer his services as Treasurer. During the year, the Centre was able to utilise the Government's Coronavirus Job Retention Scheme through furloughing eligible staff at certain points during the year.

The Board would like to acknowledge the tremendous contribution made by trustees, staff and volunteers over what has been another challenging year.

Through the full Covid lockdown at the start of the year, the Centre was able to serve as a hub for the community

# The Environment Centre Ltd

## Trustees' Report for the year ended 31 March 2021

Centre also raised funds by arranging a Litter Picking Challenge when Bryony litter picked every day during February and the sale of surplus stationery and sundries in our foyer after a sort-out in the offices.

We continued to offer a Membership scheme and had planned to increase the membership and develop the benefits of becoming a member during the year – this was put on hold until next year.

The Centre received funding from Swansea Council for the second year of the contract to provide a strategic environmental partnership and forum in Swansea with our key partner Swansea Environmental Forum (SEF).

Following a three month Covid delay, the Centre received funding from the Landfill Disposals Tax Communities Scheme to commence the Beyond Recycling Swansea (BRS) project. We recruited a Project Officer in August, for a 15 month period initially. This was central to activity delivered in the last six months of the year, which included setting up dedicated social media and new collection points for harder to recycle items, including CDs and DVDs that will be used by local business Smile Plastics. We worked with Swansea Community Farm to deliver a remote community seed swap, with seeds being posted to recipients. The BR project officer was able to guide a number of litter picking groups.

Funding was also received from Swansea Council through the Green Recovery Circular Economy Fund to begin developing a network of Bike Repair Stations. Five stations were installed in a mix of locations around Swansea, each one attached to a local group or business that would be able to provide ongoing care and hosting of the stands.

A flagship partnership (with Swansea Council) project developed and delivered during this year was the installation of a significant biodiverse green wall and green roof at The Environment Centre Ltd, funded by the Welsh Government Local Places for Nature /Greening the public estate capital grant. This project will improve the biodiversity value of the building and surrounding area, provide other ecosystem service benefits such as cooling, rainwater retention and insulation from extreme weathers. Importantly it is a demonstration of how to retrofit green infrastructure enhancements onto existing buildings, and has developed provision to provide information and advice to others seeking to install green roofs and walls. Local business Celtic Wildflowers provided locally grown plants and delivered awareness sessions for volunteers maintaining the wall.

The Centre assisted a local volunteer group, Cyfoeth y Coed (Sweet Pickings), with applications for funding and the development of a crowdfunder, which will be developed next year.

The Centre was supported by the SEF Swansea Greenspaces project, with monthly advice on the future development of the Urban Garden and relaunch of the garden volunteer group as Covid restrictions eased. Discussion and planning resulted in a proposal for a more substantive volunteer provision, to seek funding in 2021.

During the latter part of the year, funding was also secured from SEF for a project where the Centre delivered a range of information and awareness sessions via zoom, including on The Welsh Government Warm Homes Nest Scheme and around the benefits and opportunities for laying hedges in Swansea. The Beyond Recycling Swansea (BRS) project also delivered awareness and engagement sessions via their 'Waste Wednesday Webinar' series, focusing on waste and the circular economy, where speakers were from Repair Café Wales, Plastic Free Mumbles, Benthylg and about the new Welsh Government Circular Economy strategy with Any Rees. This series was attended by 423 people.

In March, the Centre and SEF secured funding from Neath Port Talbot CVS to write an environmental toolkit for the 3rd sector, focusing on The Green Recovery. This 50 page document is packed full of case studies and contains sections covering our role in a green recovery, environmental action small organisations can take and volunteering for the benefit of people and planet.

The Centre also acted as a host for a Renew Wales co-ordinator post from October 2020 and received administrative fees for the service. The Centre also partnered with Inspire Training and were able to create a six-month Shop Assistant post through a Kickstart placement for 16-24 year olds on Universal Credit.

Unsurprisingly, Covid 19 greatly impacted the Centre but we were able to access some funding opportunities. This included a Covid grant from the Moondance Foundation to ensure all staff kept working, delivering all possible services and making future development plans. This led to a successful WCVA 3rd Sector Resilience Fund funding bid which allowed the recruitment of a Volunteer Co-ordinator and Fundraising Co-ordinator for 2021/22 as well as 'Survival' funding to help with staffing during the last six months of the year.

The Environment Centre Ltd  
Statement of financial activities  
for the year ended 31 March 2021

	Note	Unrestricted funds £	Restricted funds £	2021 Total £	2020 Total £
<b>Income and endowments from:</b>					
Donations and member subscriptions	2	7,258	-	7,258	2,080
Trading and other activities	3	26,687	-	26,687	41,280
Other income - Furlough		7,295	-	7,295	-
Charitable activities	4	37,688	47,563	85,251	82,095
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Total income		78,928	47,563	126,491	125,455
<b>Expenditure on:</b>					
Raising funds/ trading activities	5	19,845	-	19,845	31,446
Charitable activities – direct	6	2,133	47,563	49,696	51,685
Charitable activities – support costs	7	60,055	-	60,055	61,656
Charitable activities - governance costs	8	2,100	-	2,100	1,800
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Total expenditure		84,133	47,563	131,696	146,587
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<b>Net (expenditure)/ income for the year</b>		<b>(5,205)</b>	-	<b>(5,205)</b>	(21,132)
Total funds brought forward		59,704	-	59,704	80,836
Transfer between funds		-	-	-	-
<b>Total funds carried forward</b>		<b>54,499</b>	-	<b>54,499</b>	59,704

# The Environment Centre Ltd

## Notes to the financial statements for the year ended 31 March 2021

### 5 Expenditure on raising funds/ trading activities

	Unrestricted funds	Restricted funds	2021 Total	2020 Total
	£	£	£	£
Promotional costs	575	-	575	528
Costs of shop and café sales	19,270	-	19,270	30,918
	<u>19,845</u>	<u>-</u>	<u>19,845</u>	<u>31,446</u>

### 6 Expenditure - charitable activities direct

	Unrestricted funds	Restricted funds	2021 Total	2020 Total
	£	£	£	£
Swansea Council Contract	-	25,000	25,000	25,000
NRW: Valuing our Natural Assets	-	-	-	6,180
In the Loop: Hubbub	-	-	-	15,264
Lift project	-	-	-	1,807
Renew Wales		2,648	2,648	-
Beyond Recycling		12,286	12,286	-
Bike Repair Project - CC Swansea		922	922	-
Bike Repair Project - Uplands Council		1,650	1,650	-
Green Wall Project		4,872	4,872	-
SCVS Youth Project		185	185	-
Eastside Energy Scheme	2,118	-	2,118	1,500
Other projects	15	-	15	1,934
	<u>2,133</u>	<u>47,563</u>	<u>49,696</u>	<u>51,685</u>

### 7 Charitable activities - support costs

	Unrestricted funds	Restricted funds	2021 Total	2020 Total
	£	£	£	£
Salaries & other work costs	36,717	-	36,717	30,381
Administration costs	4,008	-	4,008	5,556
Establishment costs	19,330	-	19,330	25,719
	<u>60,055</u>	<u>-</u>	<u>60,055</u>	<u>61,656</u>

### 8 Charitable activities - governance costs

	Unrestricted funds	Restricted funds	2021 Total	2020 Total
	£	£	£	£
Independent examiner's remuneration	2,100	-	2,100	1,800
	<u>2,100</u>	<u>-</u>	<u>2,100</u>	<u>1,800</u>