

**St Peters C of E (Aided) Primary School PTA, Henfield Report**  
**from the Treasurer, 1<sup>st</sup> August 2023 to 31<sup>st</sup> July 2024**

### Treasurers Update

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We have had another year of events which have raised a good amount of money considering the economic climate. We have decided to hold termly Discos which have made a great amount of money for the school. Our goal this year was to provide new playground equipment for the school as well as the usual funding we provide. We managed to fund stage one of the playground refurbishment and are well on our way to funding stage 2.

We are still using our card machines but we have been trying to use QR codes through Sumup more due to no fees being deducted. Some ticket sales (Disco, Break the rules) are still done through ParentPay but we might outsource this next year for community events.

We have reduced PTA expenditure this year as no big purchases were needed.

The biggest actions from a financial perspective going into the next academic year are:

1. Looking to change card machines for a better rate
2. Upgrade our banking capacity with debit cards.

Both of the above actions will be processed in the next financial year..

Finally, the PTA have ended the year with a very healthy bank balance, but this money has been raised for the benefit of pupils and so should be spent on those pupils. Keeping some money back for funding events and other PTA activity, there is at least £15,000 that could, and should, be used by the school.

The Final Accounts for the year 1<sup>st</sup> August 2023 to 31<sup>st</sup> July 2024 accompany this report and will be signed off as part of the AGM due to be held on the 11th November 2024. The accounts have also been audited by a third party bookkeeper and have been deemed in good order.

Nicola Spree, PTA Treasurer  
9th October 2024

## Financial Summary

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The year started with a balance of £24,915.70 across both bank accounts. Total income from all events, fundraisers and donations totaled £30062 against expenses of £34052 leaving us with a closing (available) balance of £21,730.16 again across both bank accounts.

The school purchased items totaling £23,247.91 which will benefit the students. we overspent by £4233.75 but this is due to having spare funds in the account from previous years.

## Financial Performance

Below is a comparison of year on year Costs, Expenses and Profit.

	<b>2022/23</b>	<b>2023/24</b>
<b>Total Fundraising before Costs</b>	<b>23,384</b>	<b>21442</b>
<b>Costs</b>		
Year 6 Disco		500
PTA Expenses	4087.88	1072.99
School Wishlist Payments	12516.98	23247.91
Previous year events	-	805
Future year events	500	550
<b>Total Costs</b>	<b>13,107</b>	<b>25,676</b>
<b>Total remaining profit</b>	<b>£2,966</b>	<b>-£4233.75</b>

Details of individual payments (in and out) and events can be found in the full 2022/23 Annual Accounts.

END

**ST PETER'S C.E. (AIDED) PRIMARY SCHOOL P.T.A. HENFIELD**

**Registered Charity No. 1039000**

**ACCOUNTS**

**FOR THE YEAR ENDED**

**31st July 2024**

**St Peter's C.E. (Aided) Primary School P.T.A. Henfield**

**Financial Performance 2023/24**

<b>Event</b>	<b>Income</b>	<b>Expenses</b>	<b>Profit</b>	<b>Finalised</b>		
Fireworks (23/24)	9,026.63	4,203.68	4,822.95	Yes		
November Disco	2,365.10	711.67	1,653.43	Yes		
Christmas Market	333.00	-	333.00	Yes		
Christmas Jumpers	-	6.98	6.98	Yes		
Christmas Art Project	355.00	-	355.00	Yes		
Krispy Kreme	969.01	592.50	376.51	Yes		
Feb Disco	2,387.46	889.42	1,498.04	Yes		
Break the Rules	303.85	-	303.85	Yes		
May Disco	1,788.21	462.84	1,325.37	Yes		
Ice Cream Fridays	524.05	151.98	372.07	Yes		
Sports Day	394.67	211.07	183.60	Yes	384.81	paid in on 27-9-24
Uniform Sale	430.22	-	430.22	Yes		
Donations	948.41	-	948.41	Yes		
Your School Lottery	1,896.82	-	1,896.82	Yes		
eBay	2,417.36	250.01	2,167.35	Yes		
Colour Run	5,694.29	1,138.86	4,555.43	Yes	60	paid in on 27-9-24
Year 6 leavers	113.00	-	113.00	Yes		
Interest on accounts	115.30	0.61	114.69	Yes		
<b>Total Profit before Costs</b>	<b>30,062.38</b>	<b>8,619.62</b>	<b>£ 21,442.76</b>			

**Costs and Payments Made**

Year 6 leavers	500.00
PTA Expenses	1,072.99
School Wishlist Payments	23,247.91
Bank Charges	0.61
Back payment for previous year events	805.00
Forward payment for next year events	550.00
<b>Total Costs</b>	<b>£ 25,676.51</b>

**Total remaining profit at year end** **-£ 4,233.75**

**Notes**

**St Peter's C.E. (Aided) Primary School P.T.A. Henfield**

**Accounts to 31st July 2024**

**Receipts**

**Opening Balance at Bank:**

Current Account	24,608.94
Deposit Account	306.76

Total opening balance at Bank	<u>£ 24,915.70</u>
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**Events & Fundraising**

Uniform Sales	430.22
Fireworks 22/23	9,026.63
November Disco	2,365.10
Christmas Market	333.00
Christmas Jumpers	-
Christmas Art Project	355.00
Krispy Kreme	969.01
Feb Disco	2,387.46
Break the Rules	303.85
May Disco	1,788.21
Ice Cream Fridays	524.05
Your School Lottery	1,896.82
eBay	2,417.36
Sports Day	394.67
Colour Run	5,694.29
Donations	948.41
Other	805.00
Interest	115.30
PTA	
School	
Year 6 leavers	113.00

Total receipts	<u>£ 30,867.38</u>
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Cheques not cleared	-
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<u>£ 55,783.08</u>
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**Payments**

Uniform sales	-
Fireworks 22/23	4,203.68
November Disco	711.67
Christmas Market	-
Christmas Jumpers	6.98
Christmas Art Project	-
Krispy Kreme	592.50
Feb Disco	889.42
Break the Rules	-
May Disco	462.84
Ice Cream Fridays	151.98
Your School Lottery	-
eBay	250.01
Sports Day	211.07
Colour Run	1,138.86
Donations	-
Other	612.40
Interest	0.61
PTA	1,072.99
School	23,247.91
Year 6 leavers	500.00

Total payments	<u>£ 34,052.92</u>
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**Closing Balance at Bank:**

Current Account	11,308.10
Deposit Account	10,422.06

Total closing balance at Bank	<u>£ 21,730.16</u>
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<u>£ 55,783.08</u>
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**Notes**





**Business Reserve Account**  
**1st August 2022 - 31st July 2023**

**Payments In**

<b>Date</b>	<b>Description</b>	<b>Amount</b>
01/08/2023	B/Forward from Reserve Account	306.76
04/09/2023	Gross Interest	0.82
04/12/2023	Gross Interest	1.07
18/01/2023	Transfer from Main Acc	20,000.00
04/03/2024	Gross Interest	38.96
03-Jun-24	Gross Interest	74.45
<b>Total Payments In</b>		<b><u>£ 20,422.06</u></b>

**Payments Out**

<b>Date</b>	<b>Description</b>	<b>Amount</b>
30-May-24	Tranfer to Main Acc	10,000.00
<b>Total Payments Out</b>		<b><u>£ 10,000.00</u></b>
<b>Closing Balance</b>		<b><u>£ 10,422.06</u></b>





CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees/ members of

Charity Name

St Peter's C.E. (Aided) Primary School P.T.A. Henfield

On accounts for the year ended

31<sup>st</sup> July 2024

Charity no (if any)

1039000

Set out on pages

1-6

(remember to include the page numbers of additional sheets)

### Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended  
31 / 07 / 2024.

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Georgina Hughes

Date:

02/10/2024

Name:

Georgina Hughes

Relevant professional qualification(s) or body (if any):

Address:

October 2018

9 Staples Barn

Henfield

BN5 9PP

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**