



# **Don District Scout Association**

## **Annual Report & Financial Statements**

**Year ended 31 March  
2024**



# Trustees' Annual Report

For the period

From (start date) 

0	1	0	4	2	3
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 to end date 

3	1	0	3	2	4
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## Section A

## Reference and administration details

Charity name

Don District Scout Association

Other names the charity is known by

Don District Scouts

Registered charity number (if any)

1 0 3 8 9 1 9

Charity's correspondence address

5 Redwood Glen

Chapelton

Sheffield

Post Code

S 3 5 1 E A

Names of the charity trustees who manage the charity

<i>Ex officio trustees</i>	<i>Nominated member trustees</i>	<i>Elected member trustees</i>
Steven Clayton Sylvia West Janette Mellor Peter Blakemore	Andrew Walker Edwin Butler Matthew Hardmam	Dave Bristow Michael Pears William Hancock

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Steve Clayton

Position (eg Secretary, Chair)

Chair

Date

11/02/2025

# Don District Scout Association

## Section B

### Structure, governance and management

#### Description of the charity's trusts

The District's governing documents are those of the Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

The District is a trust established under its rules which are common to all Scout Groups.

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

#### Management of the charity

The District is managed by the District Executive Committee, the members of which are the 'Charity Trustees' of the Scout District which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the District Scout Leaders, individual section leaders and parent's representation and meets every 2 months.

This District Executive Committee exists to support the District Commissioner and his team in meeting the responsibilities of their appointments and is responsible for:

- The raising of funds and the administration of District finance;□
- The insurance of persons, property and equipment;□
- District public occasions;□
- Assisting in the recruitment of leaders and other adult support;□
- Appointing any sub committees that may be required;□
- Appointing District Administrators and Advisors other than those who are elected. □

#### Risk and Internal Control

The District Executive Committee has identified the major risks to which they believe the District is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

- Injury to leaders, helpers, supporters, and members. The district through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.
- Reduction or loss of leaders. The District is totally reliant upon volunteers to run and administer the activities of the District. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the District as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the District.
- Reduction or loss of members. The District provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the District as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the District.
- Failure of a Group who had received a development loan may result in loss of funds to the District. The District seeks to mitigate such risk by ensuring that the funds allocated to Group development loans would not cause the collapse of the District in the event of a Group failing to meet its repayment obligations.

The district has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss. The treasurer can make payments only when they have been agreed on by the trustee committee. These will be done via bank transfer so that a record is maintained of all transactions and a comprehensive insurance policy to ensure that insurable risks are covered.

# Don District Scout Association

Section C	Objectives and activities
<b>Summary of the objects of the charity set out in its governing document</b>	<p>The objectives of the District are as a unit of the Scout Association.</p> <p>The Aim of The Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local national and international communities. The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.</p>
<b>Additional details of the objectives and activities</b>	<p><b>Policy on Grant making</b></p> <p>The District makes grants to Groups within the District to cover approved training expenses that are not funded by other means.</p> <p><b>Loans to Groups within the District</b></p> <p>The District has provided loans to assist Groups in the District with property repairs, building re-development and intends to continue with this practice in the future if suitable plans are approved by the District Executive Committee.</p>

Section D	Achievements and performance
<b>Summary of the main achievements of the charity during the year</b>	<p>The district has continued to provide support services to the District membership during the year. Janette Mellor continues to led as our Acting District Commissioner. The team have worked extremely hard to organise and promote the District and its activities.</p>
<b>Charity's policy on reserves</b>	<p>The District's policy on reserves is to hold sufficient resources to continue the charitable activities of the District should income and fundraising activities fall short and to assist with Group development projects. The District Executive Committee considers that the District should hold a balance of around £100,000.</p>
<b>Investment Policy</b>	<p>The District's Income and Expenditure is relatively small but it has substantial funds held as a result of Group closures in past years. These funds have been used to finance building and other development activity within the District.</p> <p>Whilst there are substantial funds held by the District, it is intended that the funds will be utilised to assist with Group development plans. As a consequence it would not be prudent to invest in longer-term investments such as stocks and shares.</p> <p>The District has therefore adopted a low risk strategy to the investment of its funds. All funds are held in bank accounts using only mainstream banks or building societies or Sheffield Scout Resource Charity's Consolidated Investment Scheme.</p> <p>The District Executive regularly monitors the levels of bank balances and the interest rates received to ensure the District obtains maximum value and income from its banking arrangements. This generally involves using an account that requires a period of notice before funds may be withdrawn, before doing so the District Executive considers the cash flow requirements.</p>

# Don District Scout Association

## Section F

### Other Optional Information

#### Plans for future periods

The District continues to provide funding in support its training initiatives and will continue to offer sponsorship to ensure that district events remain well supported by the Groups. Funding projects have been financed during recent years with advances by way of loans and grants to assist with group development. New groups have been recently formed and require continuing volunteer support from leaders during this development phase

#### New groups

In recent years new groups have been formed. Setting up the governance processes within these new groups has proved quite challenging for the District. The processes and funds have now been allocated as accurately as possible. The amounts concerned are not material to the overall position of the district.

#### Exceptional Issues

A loan of £20,000.00 was advanced to Grenoside Scout Group

# Don District Scout Association - Consolidated Receipts and Payments Account

For the year from	4/1/2023	To	3/31/2024
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## Receipts and payments

	2024			2023	
	District Central Funds	Explorer Fund	SASU Fund	Total funds	Total funds
	£	£	£	£	£
<b>Receipts Don District</b>					
Capitation Fees	33,653	-	-	33,653	30,755
St Georges 2023	423	470	-	893	7,400
St Georges 2022	-	-	-	-	2,845
182nd Closure	-	-	-	-	161
Refund from M Hardman	-	-	-	-	600
76th Closure	2,326	-	-	2,326	-
Refund from A Papka	200	-	-	200	-
Census Rebate	305	-	-	305	280
Refund from Garrison	-	-	-	-	105
Leaders Weekend	100	-	-	100	330
Capitation from previous year	-	-	-	-	6,956
Subs	-	-	-	-	-
<b>Sub total</b>	<b>37,006</b>	<b>470</b>	<b>-</b>	<b>37,476</b>	<b>49,432</b>
<b>Fundraising (gross)</b>					
Expences	-	219	-	219	200
Unit activities	-	7,419	-	7,419	11,623
Gift Aid Reclaim	-	2,402	-	2,402	-
Rent Refund	-	167	-	167	-
Jamboree and Camp Bank	-	6,954	-	6,954	4,445
Camping	-	5,287	-	5,287	5,387
Training	-	660	-	660	346
Run Grenoside	-	2,384	-	2,384	110
Donations (Ecclesfield Parish)	-	-	-	-	300
<b>Sub total</b>	<b>-</b>	<b>25,491</b>	<b>-</b>	<b>25,491</b>	<b>22,411</b>
<b>Investment income</b>					
Sailing District Funds	2,958	-	-	2,958	-
SSRC Investment interest	2,338	-	-	2,338	2,258
SSRC District Grant	2,069	-	-	2,069	1,362
Derek Dolton Fund	112	-	-	112	109
<b>Sub total</b>	<b>7,477</b>	<b>-</b>	<b>-</b>	<b>7,477</b>	<b>3,729</b>
<b>Total Gross Income</b>	<b>44,482</b>	<b>25,961</b>	<b>-</b>	<b>70,444</b>	<b>75,572</b>
<b>Other Income</b>					
182nd closure	-	-	-	-	-
loan / Overdue payments	-	-	-	-	-

Sub total

-	-	-	-	-
44,482	25,961	-	70,444	75,572

***Total receipts***



# Don District Scout Association - Consolidated Receipts and Payments Account

For the year from	4/1/2023	To	3/31/2024
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## Receipts and payments

	2024			2023
	District Central Funds	Explorer Fund	SASU Fund	Total funds
	£	£	£	£
<b>Payments</b>				
<b>Charitable Payments</b>				
District AGM (Hesley Wood)	40	-	-	40
Jamboree / camp bank	-	5,947	-	5,947
D of E	-	488	-	488
Camping	-	5,761	-	5,761
Run Grenoside	-	2,089	-	2,089
Hazelwood Improvements (R Sharp)	660	-	-	660
Edwin Buttimer	24	-	-	24
Awards Night	160	-	-	160
Nights away form fee	-	-	-	-
Leaders Weekend Abney Scout Centre	-	-	-	-
Full Leaders Meeting	-	-	-	-
Capitation	33,973	2,310	-	36,283
St Georges 2023 (Hesley Wood)	1,645	-	-	1,645
Animal Ark (St George Camp 2023)	-	-	-	-
St Georges 2024 (Hesley Wood)	935	-	-	935
Matt Hardman Camp	-	-	-	-
Leader weekend 2023	100	-	-	100
Equipment	-	1,335	-	1,335
Unit Activities	-	2,461	-	2,461
Alec Oates Fund, Reuben Chapman	100	-	-	100
Trippet Lane Meeting	139	-	-	139
Basecamp	-	-	-	-
Expenses (St George Camp)	-	337	-	337
DB Enteratinments (St George Camp)	2,798	-	-	2,798
Animal Ark (St George Camp)	-	-	-	-
St Georges 2022 (Hesley Wood)	-	-	-	-
District Presentation Evening	5	-	-	5
Presentation Evening Garrison Hotel Expenses	-	-	-	-
Lynn Retirement	50	-	-	50
Unity Insurance	341	-	-	341
Jamboree donation	900	-	-	900
Andy Papka Gift	15	-	-	15

P Blackmore batteries	-	-	-	-	33
Web Site Fee	33	-	-	33	217
Rent		1,339	-	1,339	
<b>Sub total</b>	<b>41,918</b>	<b>22,066</b>	<b>-</b>	<b>63,984</b>	<b>72,063</b>

#### Expenses

Hazelshaw Expenses	200	-	-	200	477
ADC Float	500	-	-	500	200
Secretary Expenses	-	-	-	-	28
General Expenses Explorers	-	290	-	290	230
<b>Sub total</b>	<b>700</b>	<b>290</b>	<b>-</b>	<b>990</b>	<b>935</b>
<b>Total Gross Expenditure</b>	<b>42,618</b>	<b>22,356</b>	<b>-</b>	<b>64,973</b>	<b>72,998</b>

<b>Loan advanced</b>	<b>20,000</b>	<b>-</b>	<b>-</b>	<b>20,000</b>	<b>-</b>
<b>Total payments</b>	<b>62,618</b>	<b>22,356</b>	<b>-</b>	<b>84,973</b>	<b>72,998</b>

<b>Net of receipts/(payments)</b>	<b>- 18,135</b>	<b>3,605</b>	<b>-</b>	<b>- 14,530</b>	<b>2,574</b>
<b>Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Cash / SSRC Funds B/fwd</b>	<b>136,222</b>	<b>15,379</b>	<b>331</b>	<b>151,932</b>	<b>149,360</b>
<b>Cash funds this year end</b>	<b>118,087</b>	<b>18,984</b>	<b>331</b>	<b>137,402</b>	<b>151,934</b>

### Statement of assets and liabilities at the end of the year

	2024			2023	
	District Central Funds	Explorer Fund	SASU Fund	Total funds	Total funds
	£	£	£	£	£
<b>Cash funds</b>					
SSRC Funds B/fwd	107,123	-	-	107,123	102,716
Derek Dalton Fund B/fwd	5,041	-	-	5,041	4,929
Bank deposit account	4,034	18,984	331	23,349	42,398
<b>Deposits held for groups</b>					
182nd	1,688	-	-	1,688	1,688
YUF		-	-	-	-
Network	202	-	-	202	202
Cash/Floats	-	-	-	-	-
<b>Total cash funds</b>	<b>118,087</b>	<b>18,984</b>	<b>331</b>	<b>137,402</b>	<b>151,933</b>
<b>Other monetary assets</b>					
St George Camp Fees Outstanding	-	-	-	-	-
Debts due from the County/Area/District/Group	-	-	-	-	-
Capitation outstanding	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total net assets</b>	<b>118,087</b>	<b>18,984</b>	<b>331</b>	<b>137,402</b>	<b>151,933</b>

Contingent liabilities and future obligations

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on Xth X 200X (the date of the Executive Committee meeting that approved the accounts) and signed on their behalf by

Signature	Print Name
	Chair
	Treasurer

Name	Amount paid to date	Stage 1	Stage 2	Stage 3	Stage 4				
Alex Hopkins	£3,555.00	2,605.00	1,655.00	705.00	-245.00	1	1	1	0
Ben Hopkins	£3,424.14	2,474.14	1,524.14	574.14	-375.86	1	1	1	0
Melissa Wilson	£3,300.00	2,350.00	1,400.00	450.00	-500.00	1	1	1	0
Connie Jones	£3,300.00	2,350.00	1,400.00	450.00	-500.00	1	1	1	0
Harriet Jones	£3,300.00	2,350.00	1,400.00	450.00	-500.00	1	1	1	0
Sophie Lightbody	£3,858.13	2,908.13	1,958.13	1,008.13	58.13	1	1	1	1
Tom Moffat	£3,558.14	2,608.14	1,658.14	708.14	-241.86	1	1	1	0
Chris Hooper	£3,843.50	2,893.50	1,943.50	993.50	43.50	1	1	1	1
Charlotte Mettam	£3,558.50	2,608.50	1,658.50	708.50	-241.50	1	1	1	0
Juno Hale	£3,300.00	2,350.00	1,400.00	450.00	-500.00	1	1	1	0
Sarah Jane Sykes	£3,300.00	2,350.00	1,400.00	450.00	-500.00	1	1	1	0

3800

Accumulated donation	Paid 20th October	Paid 5th April
150	100	50
150	100	50
150	50	100
150	50	100
150	50	100
200	100	100
150	50	100
200	50	150
150	150	0
150	100	50
150	50	100
Amount due	<b>850</b>	<b>900</b>

Financial Year Due	Paid in Financial Year	Group	Young People	Young Leaders adj	No. for Capitation	Gross fee	Breakdown invoice from County	Fee payable less 50p	Due from group	Received	Owed	Groups
		Total	623	18	641	£53.00	###	£52.50	###	###	£0.00	Explorers
2023/24		Explorers	44		44	£53.00	£2,332.00	£52.50	£2,310.00	£2,310.00	£0.00	105th
2023/24		105th	99	1	100	£53.00	£5,300.00	£52.50	£5,250.00	£5,250.00	£0.00	14th
2023/24		14th	82	1	83	£53.00	£4,399.00	£52.50	£4,357.50	£4,357.50	£0.00	10th
2023/24		10th	14		14	£53.00	£742.00	£52.50	£735.00	£735.00	£0.00	205th
2023/24		205th	10		10	£53.00	£530.00	£52.50	£525.00	£525.00	£0.00	231st
2023/24		231st	33	2	35	£53.00	£1,855.00	£52.50	£1,837.50	£1,837.50	£0.00	25th
2023/24		25th	80	1	81	£53.00	£4,293.00	£52.50	£4,252.50	£4,252.50	£0.00	32nd
2023/24		32nd	37	2	39	£53.00	£2,067.00	£52.50	£2,047.50	£2,047.50	£0.00	33rd
2023/24		33rd	31	6	37	£53.00	£1,961.00	£52.50	£1,942.50	£1,942.50	£0.00	39th
2023/24		39th	52	3	55	£53.00	£2,915.00	£52.50	£2,887.50	£2,887.50	£0.00	61st
2023/24		61st	29	1	30	£53.00	£1,590.00	£52.50	£1,575.00	£1,575.00	£0.00	82nd
2023/24		82nd	48	1	49	£53.00	£2,597.00	£52.50	£2,572.50	£2,572.50	£0.00	93rd
2023/24		93rd	64		64	£53.00	£3,392.00	£52.50	£3,360.00	£3,360.00	£0.00	



**Don District Scouts**  
**(A Registered Charity No. 1038919)**  
Andy Walker, Treasurer  
5 Rookery Dell  
Deepcar  
Sheffield  
S36 2ND  
7723306423  
[Andy.p.walker@gmail.com](mailto:Andy.p.walker@gmail.com)

## CAPITATION FEES FOR 2024

### Explorers

This is your invoice for your Group Membership Fees for 2024

Young people on Census 2024	44
Young Leaders attached to group	
Total members payable	<u>44</u>

Annual subscription due after prompt payment rebate of 50p	£52.50
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<b>Subscription due</b>	<b><u>###</u></b>
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In order for us to be able to pass over the funds from the District to South Yorkshire County Scout Council it is necessary to ask for speedy payment by no later than:- 21/03/2024

### Bank Transfer

Don District Scouts  
Sort Code 56-00-09  
Account number 95165304

### By cheque

Payable "Don District Scout Council" send for attention to  
Mr Andy Walker  
5 Rookery Dell  
Deepcar  
Sheffield, S36 2ND

07723306423

Sent to

[zoe@zsykes.co.uk](mailto:zoe@zsykes.co.uk)



(A Regis

2/11/2025

## Capitation 2022

231st Scouts

This is your invoice for your Outstanding Loan

### Amount Due

###

In order for us to be able to pass over the funds from the District to South Yorkshi  
necessary to ask for speedy payment no later than 31/03/2021

You can use either: -

### Bank Transfer

Don District Scouts  
Sort Code 56-00-09  
Account number 95165304

### By cheque

Payable "Don District Scout Council" send for attention to  
Mr Andy Walker  
5 Rookery Dell  
Deepcar  
Sheffield, S36 2ND

07723306423

Sent to

[<netty63@talktalk.net>](mailto:<netty63@talktalk.net>):



**Don District Scouts  
Registered Charity No. 1038919)**

Ian Taylor - Chairman  
Mulberry House  
Wilkin Hill  
Barlow

Home phone 0114 2890949

Mobile phone 07595002003

E-mail [ianmulberry@gmail.com](mailto:ianmulberry@gmail.com)

re County Scout Council it is

10 <sup>th</sup> Parson Cross	Via J Mellor
14 <sup>th</sup> Grenoside	Dan Hopkins
	Mark Hewerdine
25 <sup>th</sup> Ecclesfield	Helen Charles
	Ben Steel
32 <sup>nd</sup> Stocksbridge	Via J Mellor
33 <sup>rd</sup> Lane End	Matt Hardman
39 <sup>th</sup> Shirecliffe	Yasmin Hussain
	Irshad Akhbar
61 <sup>st</sup> Wincobank	Joseph Oglesby
	Jan Rayner
	Christine Blencove
76 <sup>th</sup> Ellesmere	Via J Mellor
82 <sup>nd</sup> Chapeltown	Will Hancock
	Natalie James
93 <sup>rd</sup> Stocksbridge AGSL	Via J Mellor
	Keityh Davis
105 <sup>th</sup> High Green	Mick Pears
	Tom Hague
	Lorri Hague
182 <sup>nd</sup> Limpsfield	Via J Mellor
	Anthony Larsen
205 <sup>th</sup> St Catherines	Amanda Garvey
	Garnet Gordon
231 <sup>st</sup> Shiregreen	Emma Hardman
	Craig Long
Explorers	David Cooper

<a href="mailto:netty63@talktalk.net">netty63@talktalk.net</a>	07914570068 01142578060
<a href="mailto:dhopkins@norstead.co.uk">dhopkins@norstead.co.uk</a>	
<a href="mailto:mhewerdine@hotmail.co.uk">mhewerdine@hotmail.co.uk</a>	07979100313
<a href="mailto:helencharles1977@gmail.com">helencharles1977@gmail.com</a>	07734039430
<a href="mailto:ben_yorks@hotmail.co.uk">ben_yorks@hotmail.co.uk</a>	
<a href="mailto:netty63@talktalk.net">netty63@talktalk.net</a>	01142468551
<a href="mailto:matt.hardman@junleague.com">matt.hardman@junleague.com</a>	<a href="mailto:n-bromley@sky.com">n-bromley@sky.com</a>
<a href="mailto:Sh040yb@googlemail.com">Sh040yb@googlemail.com</a>	07790430715
<a href="mailto:irshadakbar@live.co.uk">irshadakbar@live.co.uk</a>	
<a href="mailto:joe_oglesby@blueyonder.co.uk">joe_oglesby@blueyonder.co.uk</a>	
<a href="mailto:janrayner@blueyonder.co.uk">janrayner@blueyonder.co.uk</a>	
<a href="mailto:Blencowe@blueyonder.co.uk">Blencowe@blueyonder.co.uk</a>	01142492436
<a href="mailto:netty63@talktalk.net">netty63@talktalk.net</a>	
<a href="mailto:groupscoutleader@82ndchapeltownscouts.org">groupscoutleader@82ndchapeltownscouts.org</a>	
<a href="mailto:grouptreasurer@82ndchapeltownscouts.org">grouptreasurer@82ndchapeltownscouts.org</a>	07803902518
<a href="mailto:netty63@talktalk.net">netty63@talktalk.net</a>	
<a href="mailto:keithdavisgas@gmail.com">keithdavisgas@gmail.com</a>	07502277323
<a href="mailto:mick@105highgreen.co.uk">mick@105highgreen.co.uk</a>	
<a href="mailto:tchague@gmail.com">tchague@gmail.com</a>	
<a href="mailto:lorri289@gmail.com">lorri289@gmail.com</a>	07980416260
<a href="mailto:netty63@talktalk.net">netty63@talktalk.net</a>	
<a href="mailto:anthony.larsen@outlook.com">anthony.larsen@outlook.com</a>	
<a href="mailto:amandag.75@googlemail.com">amandag.75@googlemail.com</a>	01142886411
<a href="mailto:bydand_05@yahoo.co.uk">bydand_05@yahoo.co.uk</a>	
<a href="mailto:emma1973@gmail.com">emma1973@gmail.com</a>	07876146675
<a href="mailto:craiglong78@yahoo.com">craiglong78@yahoo.com</a>	
<a href="mailto:dcooper997@aol.com">dcooper997@aol.com</a>	0114 2846161

[Sh040yb@googlemail.com](mailto:Sh040yb@googlemail.com)

[sj\\_manzoor@hotmail.com](mailto:sj_manzoor@hotmail.com)

**Scrutineer's Report to the Trustees of the  
Don District Scout Council**

I report on the Accounts of the District for the year ended 31 March 2024

**Respective responsibilities of Trustees and Scrutineer**

As the District's Trustees you are responsible for the preparation of the accounts; you consider that neither the audit nor independent examination requirements of the Charities Act 2011 apply. It is my responsibility without carrying out an audit or independent examination to scrutinise the accounts and report to you.

**Basis of Scrutineer's Statement**

In accordance with the directions given in the District's constitution, I have scrutinised the records and the accounts.

**Scrutineer's Statement**

In my opinion the accounts are in accordance with the records produced to me and comply with the constitution.

Signed:



Name:

Stephen Culmer

Address:

74 Stothard Road  
Sheffield  
S10 1RE

Date: