



Don District Scout Association

Annual Report & Financial Statements

Year ended 31 March 2022

Trustees' Annual Report

For the period

From (start date)

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 to end date

3	1	0	3	2	2
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Section A

Reference and administration details

Charity name

Don District Scout Association

Other names the charity is known by

Don District Scouts

Registered charity number (if any)

1	0	3	8	9	1	9
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Charity's correspondence address

C/O Mulberry House

Wilkin Hill

Barlow Dronfield

Postcode

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Names of the charity trustees who manage the charity

<i>Ex officio trustees</i>		<i>Nominated member trustees</i>	<i>Elected member trustees</i>
Chairman	Ian Taylor	Sylvia West	Jan Raynor
Acting DC	Janette Mellor	Matt Hardman	Mick Pears
Treasurer	Andrew Walker	Andrew Papka	Peter Blakemore
Secretary	Rob Kirk		Dan Hopkins
Explorer DC	Edwin Buttimer		Phil Neale
Network	Vacant		Hendrick Jannasch

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Ian Taylor

Position (eg Secretary, Chair)

Chair

Date

21 September 2022

Don District Scout Association

Section B

Structure, governance and management

Description of the charity's trusts

The District's governing documents are those of the Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

The District is a trust established under its rules which are common to all Scout Groups.

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Management of the charity

The District is managed by the District Executive Committee, the members of which are the 'Charity Trustees' of the Scout District which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the District Scout Leaders, individual section leaders and parent's representation and meets every 2 months.

This District Executive Committee exists to support the District Commissioner and his team in meeting the responsibilities of their appointments and is responsible for:

- The raising of funds and the administration of District finance;
- The insurance of persons, property and equipment;
- District public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required;
- Appointing District Administrators and Advisors other than those who are elected.

Risk and Internal Control

The District Executive Committee has identified the major risks to which they believe the District is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

- Injury to leaders, helpers, supporters and members. The District through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.
- Reduction or loss of leaders. The District is totally reliant upon volunteers to run and administer the activities of the District. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the District as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the District.
- Reduction or loss of members. The District provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the District as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the District.
- Failure of a Group who had received a development loan may result in loss of funds to the District. The District seeks to mitigate such risk by ensuring that the funds allocated to Group development loans would not cause the collapse of the District in the event of a Group failing to meet its repayment obligations.

The District has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policy to ensure that insurable risks are covered.

Don District Scout Association

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p>The objectives of the District are as a unit of the Scout Association.</p> <p>The Aim of The Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local national and international communities. The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.</p>
Additional details of the objectives and activities	<p>Policy on Grant making The District makes grants to Groups within the District to cover approved training expenses that are not funded by other means.</p> <p>Loans to Groups within the District The District has provided loans to assist Groups in the District with property repairs, building re-development and intends to continue with this practice in the future if suitable plans are approved by the District Executive Committee.</p>
Section D	Achievements and performance
Summary of the main achievements of the charity during the year	<p>The District has continued to provide support services to the District membership during the year. It has been able to encourage Scouting to exist in the virtual world and ensured that lower levels of activity have continued,</p> <p>The District continues to be lead by Janette Mellor, our Acting District Commissioner. The team have worked extremely hard to organise and promote the District and its activities.</p> <p>The District has is now planning to run a comprehensive programme of activities across all sections now that Covid restrictions have been eased.</p>
Charity's policy on reserves	<p>The District's policy on reserves is to hold sufficient resources to continue the charitable activities of the District should income and fundraising activities fall short and to assist with Group development projects. The District Executive Committee considers that the District should hold a balance of around £100,000.</p>
Investment Policy	<p>The District's Income and Expenditure is relatively small but it has substantial funds held as a result of Group closures in past years. These funds have been used to finance building and other development activity within the District.</p> <p>Whilst there are substantial funds held by the District, it is intended that the funds will be utilised to assist with Group development plans. As a consequence it would not be prudent to invest in longer-term investments such as stocks and shares.</p> <p>The District has therefore adopted a low risk strategy to the investment of its funds. All funds are held in bank accounts using only mainstream banks or building societies or Sheffield Scout Resource Charity's Consolidated Investment Scheme.</p> <p>The District Executive regularly monitors the levels of bank balances and the interest rates received to ensure the District obtains maximum value and income from its banking arrangements. This generally involves using an account that requires a period of notice before funds may be withdrawn, before doing so the District Executive considers the cash flow requirements.</p>

Plans for future periods

The District continues to provide funding in support its training initiatives and will continue to offer sponsorship to ensure that district events remain well supported by the Groups. Funding projects have been financed during recent years with advances by way of loans and grants to assist with group development. New groups have been recently formed and require continuing volunteer support from leaders during this development phase

New groups

In recent years new groups have been formed. Setting up the governance processes within these new groups has proved quite challenging for the District. The processes and funds have now been allocated as accurately as possible. The amounts concerned are not material to the overall position of the District

Covid19

The emergence of Covid19 in the UK curtailed all scouting activity from 2020. The effects on the scouting activity has been very dramatic and it has not been possible to organize face to face activities until the current year. The Scout Association have established guidelines and policies for the re-start of activities. The impact on the finances in the year under review has not been significant and many activities have now been reinstated.

Don District Scout Association - Consolidated Receipts and Payments Account

For the year from	01/04/2021	To	31/03/2022
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Receipts and payments

	2022			2021	
	District Central Funds	Explorer Fund	SASU Fund	Total funds	Total funds
	£	£	£	£	£
Receipts					
Capitation Fees	21,830	-	-	21,830	18,064
St Georges Camp	2,030	320	-	2,350	1,714
Donations	-	4,981	-	4,981	-
Legacies	-	-	-	-	-
Census Rebate	228	-	-	228	313
Capitation from previous year	4,052	-	-	4,052	9,276
Sub total	28,140	5,301	-	33,441	29,366
Fundraising (gross)					
Overseas Trip	-	30	-	30	14,380
Unit activities	-	1,727	-	1,727	75
Jamboree and Camp Bank	-	812	-	812	127
Camping	-	10,175	-	10,175	
Training	-	60	-	60	
Spain Cancellations support	-	200	-	200	5,750
Donations	-	1,940	-	1,940	100
Sub total	-	14,944	-	14,944	20,432
Investment income					
Bank interest	-	-	-	-	-
Building Society interest	-	-	-	-	-
SSRC Investment interest	1,701	-	-	1,701	2,937
SSRC District Grant	1,260	-	-	1,260	-
Derek Dolton Fund	75	-	-	75	-
Sub total	3,035	-	-	3,035	2,937
Total Gross Income	31,175	20,245	-	51,420	52,735
Other Income					
Loan Repayments	12,678	-	-	12,678	1,500
Overdue payments	-	-	-	-	315
Sub total	12,678	-	-	12,678	1,815
Total receipts	43,853	20,245	-	64,098	54,550

Don District Scout Association - Consolidated Receipts and Payments Account

For the year from	01/04/2021	To	31/03/2022
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Receipts and payments

	2022			2021	
	District Central Funds	Explorer Fund	SASU Fund	Total funds	Total funds
	£	£	£	£	£
Payments					
Charitable Payments					
Spain 2021 refund	-	500	-	500	25,330
Youth programme and activities	68	2,764	-	2,832	402
District Camp	50	-	-	50	-
Capitation	50,296	2,129	-	52,425	1,601
Captains form Fee	31	-	-	31	-
Training	-	-	-	-	-
Equipment / Insurance / Licence	410	-	-	410	410
Young Leaders Scheme	36	-	-	36	-
Ecclesfield Council Grant	-	1,777	-	1,777	-
District Meeting (Jan 2022)	82	-	-	82	114
Contribution to camp costs	-	5,151	-	5,151	-
St Georges 2020 (cancelled)	-	-	-	-	-
Motion picture licence	361	-	-	361	304
Domain licence	130	-	-	130	18
		-	-	-	-
Sub total	51,463	12,321	-	63,784	28,179
Expenses					
Hazelshaw Expences	237	-	-	237	189
ADC Float	856	-	-	856	80
Secretary Expences	5	-	-	5	-
Treasurer Expences	56	-	-	56	-
DC	136	-	-	136	-
Explorers Genral Expences	-	2,159	-	2,159	-
Sub total	1,291	2,159	-	3,450	269
Total Gross Expenditure	52,753	14,480	-	67,233	28,448
Loan advanced	-	-	-	-	-
Total payments	52,753	14,480	-	67,233	28,448
Net of receipts/(payments)	- 8,900	5,765	-	3,135	26,102
Transfers between funds	-	-	-	-	-
Cash / SSRC Funds B/fwd	137,920	14,242	334	152,496	126,392
Cash funds this year end	129,020	20,007	334	149,360	152,494

Statement of assets and liabilities at the end of the year

	2022			2021	
	District Central Funds	Explorer Fund	SASU Fund	Total funds	Total funds
	£	£	£	£	£
Cash funds					
SSRC Funds B/fwd	99,096	-	-	99,096	96,136
Derek Dalton Fund B/fwd	4,820	-	-	4,820	4,747
Bank deposit account	23,537	19,379	331	43,247	50,043
Deposits held for groups					
182nd	1,365	-	-	1,365	1,365
YUF	-	-	-	-	-
Network	202	-	-	202	202
Cash/Floats	-	630	-	630	-
Total cash funds	129,020	20,009	331	149,360	152,493
Other monetary assets					
St George Camp Fees Outstanding	4,375	-	-	4,375	-
Debts due from the County/Area/District/Group	-	-	-	-	8,550
Capitation outstanding	5,841	-	-	5,841	-
Sub total	10,216	-	-	10,216	8,550
Total net assets	139,236	20,009	331	159,576	161,043

Contingent liabilities and future obligations

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 21st September 2022 (the date of the Executive Committee meeting that approved the accounts) and signed on their behalf by

Signature	Print Name
<i>Ian Taylor</i>	Ian Taylor - Chair
<i>Andrew Walker</i>	Andrew Walker - Treasurer

Scrutineer's Report to the Trustees of the Don District Scout Council

I report on the Accounts of the District for the year ended 31 March 2022

Respective responsibilities of Trustees and Scrutineer

As the District's Trustees you are responsible for the preparation of the accounts; you consider that neither the audit nor independent examination requirements of the Charities Act 2011 apply. It is my responsibility without carrying out an audit or independent examination to scrutinise the accounts and report to you.

Basis of Scrutineer's Statement

In accordance with the directions given in the District's constitution, I have scrutinised the records and the accounts set out in pages 6 - 8.

Scrutineer's Statement

In my opinion the accounts are in accordance with the records produced to me and comply with the constitution.

Signed:



Name: Stephen Culmer

Address: 74 Stothard Road
Sheffield
S10 1RE

Date:

06/09/22.