



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

**From 01/04/2023 Period start date**

**To 31/03/2024 Period end date**

**Charity name: St Mary's Toddler and Playgroup Tetbury**

**Charity registration number: 1038904**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The main aim of the charity is to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Provision of childcare services to the local community which offers opportunities for all children and young people and allow their parents to become involved in these. Encouraging the study of the needs of children and their families and promoting public interest in them.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Our trustees have regard for the guidance at all relevant times to ensure that the public benefit from the services that we provide.

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

### Achievements and Performance

	SORP reference	
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Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>We were rated Outstanding by Ofsted this year which is an amazing achievement. We continue to provide quality childcare to children in our local community, children are also given the opportunity to experience our amazing forest school sessions and go on trips.</p> <p>Staff have received training to support children with additional needs and a child with severe medical needs. Including the implementation of policies to support staff and parents to ensure the highest quality of care for our children.</p>
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**Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>We faced a year of increased property costs, staffing costs and rising bills. Unfortunately we ran this year at a loss, we did this to continue to provide a high quality of care for our children and the weekly stay and play group for our community.</p> <p>Our Outstanding Ofsted rating towards the end of the year has been a fantastic achievement and reward and will help us advertise our setting to the greater public for the future intake. We are going into the next year proud and positive.</p> <p>We have changed providers where necessary to lower our outgoings and we continue to fundraise to support discretionary spend and to raise awareness of the playgroup within the local community.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The charity committee continues to maintain the 'ringfenced' funds which are designed to be sufficient to make statutory redundancy payments should a need every arise to close the playgroup. All other reserves are available for the furtherance of the charities aims.
Amount of reserves held	Para 1.22	£11,383.64
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution (2006) in accordance with PATA Gloucestershire (amended 2019).
How is the charity constituted?	Para 1.25	Unincorporated association of members

(e.g unincorporated association, CIO)		
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees appointed by election at our annual general meeting.

#### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

#### Reference and Administrative details

Charity name	St Mary's Toddler and Playgroup Tetbury
Other name the charity uses	
Registered charity number	1038904
Charity's principal address	Christ Church Hall The Chipping Tetbury GL8 8ET

#### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Claire Jossellyn	Chair	10/09/19 - 12/10/23	
2	Christopher Milton-Clark		2018 - 12/10/23	
3	Molly Williams		12/10/21 - 12/10/23	
4	Claire Boosey		20/10/22 - 12/10/23	
5	Josie Harrison		13/11/20 - 12/10/23	
6	Victoria Meacham		20/10/22 - to date	
7	Abigail Cooke		20/10/22 - 12/10/23	
8	Eleanor Britten		20/10/22 - 01/10/24	
9	Abigail Cooke	Chair	12/10/23 - 01/10/24	
10	Alison Gaffney		12/10/23 - 01/10/24	
11	Emma Burry		12/10/23 - to date	
12	Amelia Freeman		12/10/23 - 01/10/24	
13	Natalie Ball		12/10/23 - 01/10/24	
14				

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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

**Funds held as custodian trustees on behalf of others**

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

**Additional information (optional)**

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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**Exemptions from disclosure**

Reason for non-disclosure of key personnel details


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Other optional information

Declarations

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

Signature(s)	<div><div> Recoverable Signature</div><div>X KOakley</div><div>KOakley</div><div>Signed by: 268b4e59-576b-475c-881e-1454aac65879</div></div>		
	Full name(s)	Katie Oakley	
	Position (eg Secretary, Chair, etc)	Trustee	

Date

17/01/25

Charity name:

St Mary's Toddler and Playgroup Tetbury

Charity number:

1038904

## Receipts and payments accounts for the period

Period start date 01/04/2023

Period end date 31/03/2024

## RECEIPTS AND PAYMENTS

RECEIPTS	Previous year		Current year	
	£	p	£	p
Nursery Education Funding	77,819.63		£64,321.56	
Children's fees	23,856.60		£23,362.98	
Milk refund	-		-	
Grants (specify) .....	-		-	
Grant .....	-		-	
Grant .....	-		-	
Fundraising	2,489.86		£3,310.03	
Donations	10.00		£2,250.00	
Interest	3,003.69		-	
Other receipts	-		£2,432.79	
Sub total	107,179.78		95,677.36	
Income from the sale of equipment	-		-	
<b>TOTAL RECEIPTS (A)</b>	<b>£107,179.78</b>		<b>£95,677.36</b>	

PAYMENTS	Previous year		Current year	
	£	p	£	p
Employment costs (gross pay + employer's NIC)	75,277.61		£92,922.96	
Training costs	333.00		£2,613.00	
Premises (rent, heat etc)	6,941.50		£7,757.70	
Subscriptions	3,024.36		£3,149.32	
Insurance	520.38		£827.47	
Administration	1,367.43		£1,181.56	
Refreshments	-		£21.00	
Consumables (paint, paper etc)	45.95		£740.24	
Fundraising costs	800.19		£1,401.12	
Other	2,558.93		£3,872.56	
Sub total	90,869.35		114,486.93	
Purchases of of equipment and other assets	1,890.28		£5,137.03	
<b>TOTAL PAYMENTS (B)</b>	<b>£92,759.63</b>		<b>£119,623.96</b>	

<b>NET OF RECEIPTS AND PAYMENTS (A-B=C)</b>	<b>£14,420.15</b>	<b>-£23,946.60</b>
<b>Cash funds* incl. deposit a/c last year end (D)</b>	<b>35,082.66</b>	<b>49,502.81</b>
<b>Cash funds* incl. deposit a/c this year end (C+D)</b>	<b>£49,502.81</b>	<b>£25,556.21</b>

## STATEMENT OF ASSETS AND LIABILITIES

\*Note: cash funds include reserve/contingency/deposit accounts.

	Current value	
	£	p
Cash funds (agree with the balance of the receipts and payments a/c)	(E)	25,556.21
Debtors (money owed to the charity on the period end date)	(F)	0.00
Value of buildings and equipment (current or depreciated value)	(G)	5,561.12
Liabilities (loans and any other money owed on the period end date)	(H)	0.00
Net assets (E-F+G-H)		<b>£31,117.33</b>

Signed on behalf of the trustees (committee):

Signed  Name Heidi Bailey Role Committee Chair

Date 22/10/2024



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

#### Report to the trustees

Charity Name

ST MARY'S PLAYGROUP

#### On accounts for the year ended

31/03/2024

Charity no  
(if any)

103 8904

#### Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2024

#### Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

*Tim Brown*

Date:

19/11/2024

Name:

TIM BROWN

Relevant professional  
qualification(s) or body

FCCA



(if any):

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Address:

GROSVENOR HOUSE PRACTICE LTD
BUILDING 2A - D SITE, KEMBLE AIRFIELD
KEMBLE, CIRENCESTER, GL7 6BA

## Section B

### Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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