



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01/04/2022 Period start date To 31/03/2023 Period end date

Charity name: St Mary's Toddler and Playgroup Tetbury

Charity registration number: 1038904

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	THE MAIN AIM OF THE CHARITY IS TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN PRIMARILY UNDER STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<ul style="list-style-type: none">- Provision of Childcare Services and training facilities to the local community which offer opportunities for all children and young people and allow their parents to become involved in these.- Encouraging the study of the needs of children and their families and promoting public interest in them.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Our trustees have regard for the guidance at all relevant times to ensure that the public benefit from the services that we provide.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	

Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<ul style="list-style-type: none"> . We continue to provide quality childcare to children in our local community . Staff have received training in total communication to support children with additional needs . We are providing care for children from many countries and are supporting their English as an additional language needs . Seedlings Toddler Group provides support to many families . Staff have received training to support a child's severe medical needs . Children are given the opportunity to experience Forest school, go on trips and get involved in the local community . Implementation of policies to support staff and parents to ensure the highest quality of care for their children, e.g Food and Drink Policy

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>We saw a 25% increase in funds coming in during this Financial Year due to strong attendance numbers, with the playgroup operating at or close to capacity for the majority of sessions.</p> <p>We also faced increased property and staffing costs during the year but despite this achieved a surplus of £14,420.</p> <p>We continue to fundraise to support discretionary spend and to raise awareness of the playgroup within the local community.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	THE CHARITY COMMITTEE CONTINUES TO MAINTAIN THE 'RINGFENCED' FUNDS WHICH ARE DESIGNED TO BE SUFFICIENT TO MAKE STATUTORY REDUNDANCY PAYMENTS SHOULD A NEED EVERY ARISE TO CLOSE THE PLAYGROUP. ALL OTHER RESERVES ARE AVAILABLE FOR THE FUTHERANCE OF THE CHARITIES AIMS.
Amount of reserves held	Para 1.22	£11,263.70
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	CONSTITUTION (2006) IN ACCORDANCE WITH PATA GLOUCESTERSHIRE (Amended 2019)
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	UNINCORPORATED ASSOCIATION OF MEMBERS
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	TRUSTEES APPOINTED BY ELECTION AT OUR ANNUAL GENERAL MEETING.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	St Mary's Toddler and Playgroup Tetbury
Other name the charity uses	
Registered charity number	1038904
Charity's principal address	Christ Church Hall The Chipping Tetbury GL8 8ET

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Claire Jossellyn	Chair	10/09/19 - 12/10/23	
2	Christopher Milton-Clark		2018 - 12/10/23	
3	Molly Williams		12/10/21 - 12/10/23	
4	Claire Boosey		20/10/22 - 12/10/23	
5	Josie Harrison		13/11/20 - 12/10/23	
6	Victoria Meacham		20/10/22 - date	
7	Abigail Cooke		20/10/22 - date	
8	Eleanor Britten		20/10/22 - date	
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20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

Trustee remuneration - £57.60 paid to Molly Williams in return for hours worked in the playgroup setting
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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<u>E Britten</u>	
Full name(s)	Eleanor Britten	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	31/12/23	

Charity name:

St Mary's Toddler and Playgroup Tetbury

Charity number:

1038904

Receipts and payments accounts for the period

Period start date 01/04/2022

Period end date 31/03/2023

RECEIPTS AND PAYMENTS

RECEIPTS	Previous year		Current year	
	£	p	£	p
Nursery Education Funding (Free for 3&4)	57,217.55		77,819.63	
Nursery Education Funding (New for 2)	0.00			
Children's fees	23,930.00		23,856.60	
Milk refund	0.00		0.00	
Grants (specify) GCC - First Aid Training	120.00		0.00	
Grants: Tetbury Relief in Need - Child Equipment	300.00		0.00	
Grant: Feoffees - Training	452.00		0.00	
Fundraising	1,818.86		2,489.86	
Donations	100.00		10.00	
Interest				
Other receipts	1,691.25		3,003.69	
Sub total	85,629.66		107,179.78	
Income from the sale of equipment				
TOTAL RECEIPTS (A)	£85,629.66		£107,179.78	

PAYMENTS	Previous year		Current year	
	£	p	£	p
Employment costs (gross pay + employer's NIC)	70,906.18		75,277.61	
Training costs	225.00		333.00	
Premises (rent, heat etc)	6,532.50		6,941.50	
Subscriptions	1,204.87		3,024.36	
Insurance	395.03		520.38	
Administration	1,293.13		1,367.43	
Refreshments	0.00		0.00	
Consumables (paint, paper etc)	0.00		45.95	
Fundraising costs	255.60		800.19	
Other	2,028.57		2,558.93	
Sub total	82,840.88		90,869.35	
Purchases of of equipment and other assets	1,814.13		1,890.28	
TOTAL PAYMENTS (B)	£84,655.01		£92,759.63	

NET OF RECEIPTS AND PAYMENTS (A-B=C)	£974.65		£14,420.15	
Cash funds* incl. deposit a/c last year end (D)	34,108.01		35,082.66	
Cash funds* incl. deposit a/c this year end (C+D)	£35,082.66		£49,502.81	

STATEMENT OF ASSETS AND LIABILITIES

*Note: cash funds include reserve/contingency/deposit accounts.

	Current value	
	£	p
Cash funds (agree with the balance of the receipts and payments a/c)	(E)	49,502.81
Debtors (money owed to the charity on the period end date)	(F)	0.00
Value of buildings and equipment (current or depreciated value)	(G)	39,313.69
Liabilities (loans and any other money owed on the period end date)	(H)	1,489.88
Net assets (E-F+G-H)		£87,326.62

Signed on behalf of the trustees (committee):

Signed: *Angela Cooke*Name: *ANGELA COOKE*Role: *CHAIR*



Section A

Independent Examiner's Report

Report to the trustees

St Mary's Playgroup

On accounts for the year
ended

31/03/2023

Charity no
(if any)

1038904

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2023.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

25/10/2023

Name:

Timothy William Brown

Relevant professional
qualification(s) or body

FCCA

(if any):

Address:

Grosvenor House Practice Limited, Building 2a D Site, Kemble
Airfield, Kemble, Cirencester, GL7 6BA

Section B	Disclosure
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Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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