



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 01/04/2020 Period start date To 31/03/2021 Period end date

Charity name: St Mary's Toddler and Playgroup Tetbury

Charity registration number: 1038904

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	THE MAIN AIM OF TH CHARITY IS TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN PRIMARILY UNDER STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	HE MAIN AIM OF TH CHARITY IS TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN PRIMARILY UNDER STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Our trustees have regard for the guidance at all relevant times to ensure that the public benefit from the services that we provide.

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	

Other		
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## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Whilst we had to face closure for 5 months at the start of the financial year, we were still able to engage with the children via video calls and online activities, and retained the same number of children at the start of the new academic year. Additionally, we continue to grow with demand for childcare in the area increasing.</p> <p>We were also able to continue fundraising during lockdowns in order to provide resources accordingly.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Whilst we had a surplus at the end of the financial year, we are mindful of spending during uncertain times with constant change in policies and procedures.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	THE CHARITY COMMITTEE CONTINUES TO MAINTAIN THE 'RINGFENCED' FUNDS WHICH ARE DESIGNED TO BE SUFFICIENT TO MAKE STATUTORY REDUNDANCY PAYMENTS SHOULD A NEED EVERY ARISE TO CLOSE THE PLAYGROUP. ALL OTHER RESERVES ARE AVAILABLE FOR THE FUTHERANCE OF THE CHARITIES AIMS.
Amount of reserves held	Para 1.22	£8746
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		



## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	CONSTITUTION (2006) IN ACCORDANCE WITH PATA GLOUCESTERSHIRE (Amended 2019)
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	ASSOCIATION OF MEMBERS
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	TRUSTEES APPOINTED BY ELECTION AT OUR ANNUAL GENERAL MEETING.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	St Mary's Toddler and Playgroup Tetbury
Other name the charity uses	
Registered charity number	1038904
Charity's principal address	Christ Church Hall The Chipping Tetbury GL8 8ET

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Christopher Milton-Clark	Chair		
2	Christina Anne Clark		19/09/19 - 12/10/21	
3	Antoinette Jones		19/09/19 - 12/10/21	
4	Alison McKay		19/09/19 – 13/11/20	
5	Claire Nelson		To 13/11/2020	
6	Leah Neale		19/09/19 - 31/09/20	
7	Kate Turner		19/09/19 - 13/11/20	
8	Claire Josselyn		19/09/19 - 31/03/20	
9	Charlene Alley		13/11/20 to date	
10	Andy Howell		13/11/20 to date	
11	Josie Harrison		13/11/20 to date	
12	Evgeniya Strange		13/11/20 – 12/10/21	
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

## **Funds held as custodian trustees on behalf of others**

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### **Additional information (optional)**

#### **Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

#### **Name of chief executive or names of senior staff members (Optional information)**

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## **Exemptions from disclosure**

Reason for non-disclosure of key personnel details

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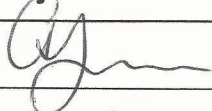
## **Other optional information**

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	CLAIRE HEATHER JOSSEY	
Position (eg Secretary, Chair, etc)	CHAIR	
Date	24 / 01 / 2022	





Section A

Independent Examiner's Report

Report to the trustees/  
members of

St Mary's Playgroup

On accounts for the year  
ended

31/03/2021

Charity no  
(if any)

1038904

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2021.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

*Tim Brown*

Date:

02/12/2021

Name:

TIMOTHY WILLIAM BROWN

Relevant professional  
qualification(s) or body

FCCA



(if any):

Address:

GROSVENOR HOUSE PRACTICE LTD, AVENING BUILDING  
PRIORITY PARK LONDON ROAD TETBURY, GLOS  
GL8 8HZ

## Section B

### Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Charity name:

St Mary's Toddler and Playgroup Tetbury

Charity number:

1038904

## Receipts and payments accounts for the period

Period start date 01/04/2020

Period end date 31/03/2021

## RECEIPTS AND PAYMENTS

RECEIPTS	Previous year		Current year	
	£	p	£	p
Nursery Education Funding (Free for 3&4)	43,761.22		52,994.28	
Nursery Education Funding (New for 2)	0.00		0.00	
Children's fees	19,711.46		10,137.30	
Milk refund	0.00		0.00	
Grants (specify) HMRC CJRS	1,000.00		13,325.92	
Grants: PATA for Outdoor sink	600.00		175.00	
Grant:	60.00			
Grant:	5,000.00			
Fundraising	2,212.23		1,672.60	
Donations	55.50		2,497.00	
Interest	7.52			
Other receipts	2,240.92		1,249.55	
Sub total	74,648.85		82,051.65	
Income from the sale of equipment			-	
<b>TOTAL RECEIPTS</b> (A)	<b>£74,648.85</b>		<b>£82,051.65</b>	

PAYMENTS	Previous year		Current year	
	£	p	£	p
Employment costs (gross pay + employer's NIC)	63,605.05		63,053.11	
Training costs	2,473.55		605.00	
Premises (rent, heat etc)	5,617.39		3,819.00	
Subscriptions	854.93		1,467.27	
Insurance	348.94		348.94	
Administration	1,575.68		960.38	
Refreshments	11.12		6.25	
Consumables (paint, paper etc)	493.59		209.58	
Fundraising costs	247.74		928.89	
Other	2,871.84		1,124.48	
Sub total	78,099.83		72,522.90	
Purchases of of equipment and other assets	8,086.31		459.90	
<b>TOTAL PAYMENTS</b> (B)	<b>£86,186.14</b>		<b>£72,982.80</b>	

<b>NET OF RECEIPTS AND PAYMENTS</b> (A-B=C)	<b>-£11,537.29</b>	<b>£9,068.85</b>
<b>Cash funds* incl. deposit a/c last year end</b> (D)	<b>35,601.80</b>	<b>24,064.51</b>
<b>Cash funds* incl. deposit a/c this year end</b> (C+D)	<b>£24,064.51</b>	<b>£33,133.36</b>

## STATEMENT OF ASSETS AND LIABILITIES

\*Note: cash funds include reserve/contingency/deposit accounts.

	Current value	
	£	p
Cash funds (agree with the balance of the receipts and payments a/c)	(E)	33,133.36
Debtors (money owed to the charity on the period end date)	(F)	0.00
Value of buildings and equipment (current or depreciated value)	(G)	37,499.56
Liabilities (loans and any other money owed on the period end date)	(H)	1,398.78
<b>Net assets</b> (E-F+G-H)		<b>£69,234.14</b>





Section A

Independent Examiner's Report

Report to the trustees/  
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ended

31/03/2021

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*Tim Brown*

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TIMOTHY WILLIAM BROWN

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