

1st Bishopston Bristol Scouts

Annual General Meeting - Minutes

The Lodge, 68A King's Drive, Bishopston, Bristol BS7 8JH

Thursday 19th June 2025 6.30 pm

1) Chair's welcome – Nina Schembri (chair) welcomed everyone to the meeting and thanked them for attending

2) Approval of previous AGM minutes - Heather Ashley (secretary) shared the previous minutes as print outs and these were approved by a show of hands

3) Summary of the year -Kate Rigg (Lead volunteer) provided a summary of the year for 1st Bishopston Scouts on behalf of herself and Mary Gable (Lead volunteer). Kate thanked all of the leaders for their efforts and dedication to all of the sections. It has been a great year for camps and activities. Kate also thanked the trustees for their time to help 1st Bishopston scouts to run and the committees that are made up by trustees and parent volunteers.

4) Summary of and approval of Annual Report and accounts – Lauren Hodgkinson talked through a summary of the accounts. Overall, our Gross income (£38k) is higher than our total payments (£36k). There were slight increases and decreases in revenue and fundraising – there was a small increase in revenue from gift aid and contribution to activities.

Fundraising has increased from a one off benefit from kit sales that was no longer needed and an increase in Christmas tree sales to £6.8k this year (versus £5.1k). The cash reserves remain at £66k (versus £64k) which are committed to minibus replacement and building maintenance.

Both of the summary and the accounts were approved by all attendees at the AGM . The report from the independent auditor was noted.

5) Approval of Group Lead Volunteers nomination for Chair – Kate Rigg nominated Nina Schembri which was approved by the AGM.

6) Election of Group Secretary – Nina Schembri nominated Heather Ashley which was approved by the AGM

7) Election of Group Treasurer- Kate Rigg nominated Lauren Hodgkinson which was approved by the AGM.

8) Election of Members to the Group Trustee Committee – there were three new members elected: Helen Greer, Sabina Ford and Jo Wong who were all welcomed to the committee.

9) Election of Scrutineers - this was Fiona Echaliier who approved the accounts.

10) Addresses

The award ceremony took place following the AGM and this was conducted by Chris Gavriel -Acting Cabot District Lead Volunteer. Chris thanked the Lead Volunteers and the trustee board for the running of 1st Bishopston Bristol Scouts. A BBQ followed this ceremony. Kate Rigg and Nina Schembri thanked everyone for attending the AGM.

1st Bishopston Scout Group

Financial Information for the year-end 31 March 2025



1st Bishopston Bristol Scout Group
Receipts and Payments Account
For the Year Ended 31 March 2025

		Year Ended 31 March 2025			2023/24
	Note	Unrestricted Funds £	Restricted Funds £	Total Funds £	Total Funds £
Receipts					
Donations, Legacies & Similar Income					
Membership Subscriptions	1	17,725	-	17,725	17,561
Less					
Membership Subscriptions Paid On (National / County / Area / District)		(8,366)	-	(8,366)	(8,250)
Net Membership Subscriptions Retained		9,360	-	9,360	9,311
Donations Received		170	-	170	1,392
Grants Received		-	-	-	-
Legacies		-	-	-	-
Gift Aid		5,627	-	5,627	5,083
Camps	2	12,803	-	12,803	13,349
Contribution to Activities	3	2,637	-	2,637	572
Business Rate Refund		-	-	-	-
Uniforms	4	-	-	-	-
Total Donations, Legacies & Similar Income		21,237	-	21,237	20,396
Grants					
Grants		-	-	-	-
Total Grants		-	-	-	-
Fundraising					
Annual General Meeting	5	804	-	804	687
Beer Festival	5	-	-	-	-
Christmas Trees	5	5,139	-	5,139	4,450
Kit Sales	5	902	-	902	-
Total Fundraising		6,845	-	6,845	5,137
Investment Income					
Bank Interest		413	-	413	594
Property Rent Income		600	-	600	600
Total Investment Income		1,013	-	1,013	1,194
Total Gross Income		38,454	-	38,454	36,038
Payments					
Charitable Payments					
Youth Programme & Activities	3	4,317	-	4,317	4,908
Adult Support & Training		790	-	790	35
Water & Sewerage		767	-	767	705
Electricity & Gas		3,600	-	3,600	3,871
Business Rates		509	-	509	522
Insurance		3,653	-	3,653	3,648
Property Repairs & Renewals		613	-	613	5,297
Materials & Equipment		2,898	-	2,898	1,323
Printing & Photocopying		-	-	-	-
Camp Costs	2	9,111	-	9,111	14,260
Vehicle Expenses		2,306	-	2,306	1,990
Uniforms	4	799	-	799	1,183
Admin & Trustee Expenses		1,115	-	1,115	562
Charitable Payments	5	-	-	-	-
Other Costs		1,732	-	1,732	1,625
Total Charitable Payments		32,207	-	32,207	39,930
Fundraising Expenses					
Annual General Meeting	5	398	-	398	363
Beer Festival	5	-	-	-	-
Christmas Trees	5	3,555	-	3,555	3,196
Gang Show	5	-	-	-	-
Total Fundraising Expenses		3,954	-	3,954	3,559
Total Gross Expenditure		36,161	-	36,161	43,489
Purchase of Stock for Events		-	-	-	-
Total Payments		36,161	-	36,161	43,489
Net of Receipts / Payments		2,293	-	2,293	(7,451)
Cash Funds Last Year End		64,012	-	64,012	71,463
Cash Funds This Year End		66,305	-	66,305	64,012

1st Bishopston Bristol Scout Group
Receipts and Payments Account
For the Year Ended 31 March 2025

As per Receipts Sheet

Total Receipts	65,756.68	
(As per Receipts Sheet)		
Less		
Bank Transfer	(20,000.00)	
Petty Cash Transfer	-	
Total Net Receipts		45,756.68

As per Accounts Sheet

Total Gross Income	38,454.29	
(As per Accounts)		
Less		
Go Cardless Fees	(1,063.11)	
iZettle Fees	-	
Add Back		
Subscriptions Paid On	8,365.50	
Total Adjusted Receipts		45,756.68
(As per Bank Reconciliation)		

Difference -

As per Payments Sheet

Total Payments	63,463.54	
(As per Payments Sheet)		
Less		
Bank Transfer	(20,000.00)	
Petty Cash Transfer	-	
Total Net Payments		43,463.54

As per Accounts Sheet

Total Gross Expenditure	36,161.15	
(As per Accounts)		
Less		
Go Cardless Fees	(1,063.11)	
iZettle Fees	-	
Add Back		
Subscriptions Paid On	8,365.50	
Total Adjusted Payments		43,463.54
(As per Bank Reconciliation)		

Difference -

1st Bishopston Bristol Scout Group
Statement of Assets and Liabilities
For the Year Ended 31 March 2025

	Year Ended 31 March 2025			Year Ended 31 March 2024		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	Funds	Funds	Funds	Funds	Funds	Funds
	£	£	£	£	£	£
Cash Funds						
Bank Current Accounts	48,785	-	48,785	46,895	-	46,895
Bank Deposit Accounts	17,520	-	17,520	17,117	-	17,117
Building Society Accounts	-	-	-	-	-	-
Cash	-	-	-	-	-	-
Total Cash Floats	66,305	-	66,305	64,012	-	64,012
Other Monetary Assets						
Tax Claim	-	-	-	-	-	-
Debts due from County / Area / District / Group	-	-	-	-	-	-
Insurance Claim	-	-	-	-	-	-
Total Other Monetary Assets	-	-	-	-	-	-
Investment Assets						
Investment Property	-	-	-	-	-	-
Quoted Investments	-	-	-	-	-	-
Other Investments	-	-	-	-	-	-
Total Investment Assets	-	-	-	-	-	-
Non Monetary Assets for Charity's Own Use						
Land and Buildings at Insured Value 31.03.14	251,251	-	251,251	251,251	-	251,251
Motor Vehicles (Nominal Value)	1,000	-	1,000	1,000	-	1,000
Scouting Equipment at Insured Value	58,925	-	58,925	58,925	-	58,925
Other Equipment, Trailers & Kayaks	9,949	-	9,949	9,949	-	9,949
Badge Stock	-	-	-	-	-	-
Shop Stock	-	-	-	-	-	-
Other Stock	-	-	-	-	-	-
Total Non Monetary Assets for Charity's Own Use	321,125	-	321,125	321,125	-	321,125
Liabilities						
Accounts Not Yet Paid	-	-	-	-	-	-
Expenses Incurred But Not Yet Invoiced	-	-	-	-	-	-
Subscriptions Not Yet Paid	-	-	-	-	-	-
Loans	-	-	-	-	-	-
Other Liabilities	-	-	-	-	-	-
Total Liabilities	-	-	-	-	-	-
Contingent Liabilities and Future Obligations	-	-	-	-	-	-

The above Receipts and Payments Accounts and Statement of Assets and Liabilities were approved by the Trustees on **** (the date of the Executive Meeting that approved the accounts) and signed on their behalf by

Signature

Name

Janina Schembri - Chairman

Lauren Hodgkinson - Treasurer

1st Bishopston Bristol Scout Group
Notes to the Accounts
For the Year Ended 31 March 2025

	2024/25							2023/24						
Subscriptions and Activities	Receipts				Payments		Net Surplus / Deficit £	Receipts				Payments		Net Surplus / Deficit £
	Subscriptions	Activities	Uniform	Brought	Activities	Uniform		Subscriptions	Activities	Uniform	Brought	Activities	Uniform	
	£	Income	/ Badges	Forward	Cost	/ Badges		£	Income	/ Badges	Forward	Cost	/ Badges	
	Note 1	Note 3	Note 4	£	Note 3	Note 4		Note 1	Note 3	Note 4	£	Note 3	Note 4	
Balance Brought Forward from previous year				-			-				-			-
Tuesday Beavers	2,170	145	-	-	(88)	(259)	1,968	2,065	36	-	-	(125)	(191)	1,785
Friday Beavers	-	-	-	-	-	-	-	1,805	-	-	-	(145)	(31)	1,629
Monday Cubs	3,060	221	-	-	(219)	-	3,061	2,765	115	-	-	(404)	(297)	2,179
Wednesday Cubs	2,790	285	-	-	(978)	(119)	1,977	3,145	105	-	-	(532)	(70)	2,648
Monday Scouts	1,755	45	-	-	(707)	(35)	1,058	2,175	-	-	-	(249)	-	1,926
Tuesday Scouts	3,015	123	-	-	(605)	-	2,533	3,056	236	-	-	(1,836)	-	1,456
Friday Scouts	2,800	835	-	-	(617)	-	3,018	2,550	80	-	-	(638)	(105)	1,887
Group Activities	-	983	-	-	(63)	(188)	732	-	-	-	-	(136)	(355)	(491)
Carried Forward to following year	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Subscriptions and Activities	15,590	2,637	-	-	(3,278)	(601)	14,347	17,561	572	-	-	(4,066)	(1,048)	13,019
Camps	Receipts		Brought Forward £		Payments		Net Surplus / Deficit £	Receipts		Brought Forward £		Payments		Net Surplus / Deficit £
	Income				Costs			Income				Costs		
	£				£			£				£		
	Note 2				Note 2			Note 2				Note 2		
Balance Brought Forward from previous year			-				-			-				-
Avon Jamboree	200		-		-		200	-		-		-		-
Beaver Sleepover	2,255		-		(969)		1,286	1,080		-		(566)		(80)
District Cub Camp	2,118		-		(904)		1,214	-		-		-		-
Summer Scout Camp (Current Year)	4,800		750		(2,310)		3,240	5,600		650		(6,331)		(81)
St Georges Day Camp (Current Year)	895		1,470		(1,880)		485	2,454		1,910		(5,765)		(1,401)
Spring Cub Camp (Current Year)	525		-		(214)		311	-		-		-		-
Other Camps	520		-		(1,354)		(834)	1,995		600		(1,599)		996
Carried Forward to following year														
Scout Practice Camp (Next Year)	750				(668)		82	-		-		-		-
Scout Summer Camp (Next Year)	500				(619)		(119)	750		-		-		750
St Georges Day Camp (Next Year)	240				(157)		83	1,470		-		-		1,470
Spring Cub Camp (Next Year)	-		-		(36)		(36)	-		-		-		-
Total Camps	12,803		2,220		(9,111)		5,912	13,349		3,160		(14,260)		2,249
Fundraising	Receipts		Brought Forward £		Payments		Net Surplus / Deficit £	Receipts		Brought Forward £		Payments		Net Surplus / Deficit £
	Income				Costs			Income				Costs		
	£				£			£				£		
	Note 5				Note 5			Note 5				Note 5		
Annual General Meeting	804		-		(398)		406	687		-		(363)		323
Beer Festival	-		-		-		-	-		-		-		-
Christmas Trees	5,139		-		(3,555)		1,584	4,450		-		(3,196)		1,254
Total Fundraising	5,943		-		(3,954)		1,989	5,137		-		(3,559)		1,577



Section A

Independent Examiner's Report

Report to the trustees/
members of

1st Bishopston Bristol Scout Group

On accounts for the year
ended

31/03/2024

Charity no
(if any)

1038881

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/03/2025**.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Fiona Echaliér

Date:

18/05/2025

Name:

Fiona Echaliér

Relevant professional
qualification(s) or body
(if any):

ICAEW
1187776

Address:

20 Harcombe Road

Cambridge

CB1 9PD

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.