

1st Bishopston Bristol Scouts - Annual General Meeting

The Lodge, 68A King's Drive, Bishopston, Bristol BS7 8JH

Thursday 6th June 2024 6.30 pm

Minutes

1) Chair's welcome – Nina Schembri welcomed everyone to the meeting and thanked them for attending.

2) The previous minutes were approved by a show of hands

3) Kate (Group Scout Leader) talked through the annual report and what had happened over the past year. 1st Bishopston Scouts has a great amount of people; 148 people across the 7 sections and 240 people on the waiting lists. We have 42 leaders. Kate thanked all of them on behalf of everyone for their hard work and efforts and especially for a successful camp at Brockmead. She referenced that there had been lots of activities throughout the year across the different sections, including a few changes. The transition from Friday to Thursday Beavers has gone well. Wednesday cubs has a new leadership team. Mary's dad received an award for 60 years in scouting. Kate thanked the district for their support and also everyone at the AGM too and Peter. She also thanked Elinor who stepped down as Secretary.

Lauren talked through a summary of the accounts: There was increased revenue (driven by the increase in subs) but our costs have also been higher this year too. The main areas of increased costs were gas and electricity, insurance and camp costs. The cash reserves of £64k are lower than last year (£71k) and are committed to minibus replacement and building maintenance.

We would like to increase our revenue and we asked parents and attendees to sign up if they were able to help with fundraising.

Both of the summary and the accounts were approved by all attendees at the AGM . The report from the independent auditor was noted.

4) It was proposed that we adopt the Constitution suggested by the Scout Association which had been agreed at the previous Exec Committee meeting. By a show of hands, this was agreed with the group attending the AGM.

4) Approval of Group Scout Leader's nomination for Chair – Kate nominated Nina Schembri and this was approved by the AGM.

5) Election of Group Secretary -Nina nominated Heather Ashley and this was approved by the AGM.

6) Election of Group Treasurer -Nina nominated Lauren Hodgkinson and this was approved by the AGM.

7) Election of Members to the Group Trustee Committee – this was Jonathan Gunz and Heather Ashley

8) Election of Scrutineers – this was Fiona Echaliier who approved the accounts.

9) Addresses

The award ceremony took place following the AGM and this was conducted by Chris Gavriel and Maddie Jenkins District commissioner. Chris thanked the Group Scout Leader and the trustee board for the running of 1st Bishopston Bristol Scouts. A BBQ followed this ceremony. Kate and Nina thanked everyone for attending the AGM.

1st Bishopston Scout Group

Financial Information for the year-end 31 March 2024



1st Bishopston Bristol Scout Group
Receipts and Payments Account
For the Year Ended 31 March 2024

		Year Ended 31 March 2024			2022/23
		Unrestricted Funds £	Restricted Funds £	Total Funds £	Total Funds £
Note					
Receipts					
Donations, Legacies & Similar Income					
Membership Subscriptions	1	17,561	-	17,561	14,566
Less					
Membership Subscriptions Paid On (National / County / Area / District)		(8,250)	-	(8,250)	(7,738)
Net Membership Subscriptions Retained		9,311	-	9,311	6,828
Donations Received		1,392	-	1,392	
Grants Received		-	-	-	
Legacies		-	-	-	-
Gift Aid		5,083	-	5,083	4,078
Camps	2	13,349	-	13,349	12,822
Contribution to Activities	3	572	-	572	1,093
Business Rate Refund		-	-	-	-
Uniforms	4	-	-	-	-
Total Donations, Legacies & Similar Income		20,396	-	20,396	17,993
Grants					
Grants		-	-	-	-
Total Grants		-	-	-	-
Fundraising					
Annual General Meeting	5	687	-	687	473
Beer Festival	5	-	-	-	-
Christmas Trees	5	4,450	-	4,450	4,813
Gang Show	5	-	-	-	-
Total Fundraising		5,137	-	5,137	5,286
Investment Income					
Bank Interest		594	-	594	206
Property Rent Income		600	-	600	600
Total Investment Income		1,194	-	1,194	806
Total Gross Income		36,038	-	36,038	30,913
Payments					
Charitable Payments					
Youth Programme & Activities	3	4,908	-	4,908	5,426
Adult Support & Training		35	-	35	335
Water & Sewerage		705	-	705	217
Electricity & Gas		3,871	-	3,871	2,753
Business Rates		522	-	522	522
Insurance		3,648	-	3,648	2,918
Property Repairs & Renewals		5,297	-	5,297	858
Materials & Equipment		1,323	-	1,323	926
Printing & Photocopying		-	-	-	-
Camp Costs	2	14,260	-	14,260	8,141
Vehicle Expenses		1,990	-	1,990	1,751
Uniforms	4	1,183	-	1,183	816
Admin & Trustee Expenses		562	-	562	547
Charitable Payments	5	-	-	-	-
Other Costs		1,625	-	1,625	1,544
Total Charitable Payments		39,930	-	39,930	26,755
Fundraising Expenses					
Annual General Meeting	5	363	-	363	315
Beer Festival	5	-	-	-	-
Christmas Trees	5	3,196	-	3,196	3,303
Gang Show	5	-	-	-	-
Total Fundraising Expenses		3,559	-	3,559	3,618
Total Gross Expenditure		43,489	-	43,489	30,373
Purchase of Stock for Events		-	-	-	-
Total Payments		43,489	-	43,489	30,373
Net of Receipts / Payments		(7,451)	-	(7,451)	540
Cash Funds Last Year End		71,463	-	71,463	70,923
Cash Funds This Year End		64,012	-	64,012	71,463

1st Bishopston Bristol Scout Group
Notes to the Accounts
For the Year Ended 31 March 2024

	2023/24						2022/23					
Subscriptions and Activities	Receipts				Payments		Net Surplus / Deficit £	Receipts				Net Surplus / Deficit £
	Subscriptions	Activities Income	Uniform / Badges	Brought Forward	Activities Cost	Uniform / Badges		Subscriptions	Activities Income	Uniform / Badges	Brought Forward	
	£	£	£	£	£	£		£	£	£	£	
	Note 1	Note 3	Note 4		Note 3	Note 4		Note 1	Note 3	Note 4		
Balance Brought Forward from previous year				-			-				-	-
Tuesday Beavers	2,065	36	-	-	(125)	(191)	1,785	1,865	488	-	-	2,048
Thursday Beavers	1,805	-	-	-	(145)	(31)	1,629	1,515	-	-	-	1,093
Monday Cubs	2,765	115	-	-	(404)	(297)	2,179	2,335	57	-	-	1,803
Wednesday Cubs	3,145	105	-	-	(532)	(70)	2,648	2,585	208	-	-	2,288
Monday Scouts	2,175	-	-	-	(249)	-	1,926	1,870	238	-	-	1,764
Tuesday Scouts	3,056	236	-	-	(1,836)	-	1,456	2,300	78	-	-	1,588
Friday Scouts	2,550	80	-	-	(638)	(105)	1,887	2,050	24	-	-	1,288
Group Activities	-	-	-	-	(136)	(355)	(491)	-	-	-	-	(535)
Carried Forward to following year	-	-	-	-	-	-	-	-	-	-	-	-
Total Subscriptions and Activities	17,561	572	-	-	(4,066)	(1,048)	13,019	14,520	1,093	-	-	11,336
Camps	Receipts			Brought Forward £	Payments		Net Surplus / Deficit £	Receipts			Brought Forward £	Net Surplus / Deficit £
	Income				Costs			Income				
	£				£			£				
	Note 2				Note 2			Note 2				
Balance Brought Forward from previous year				-			-				-	-
Avon Jamboree	-			-	-		-	-			-	-
Beaver Sleepover	486			-	(566)		(80)	-			-	-
District Cub Camp	-			-	-		-	1,302			-	(640)
Summer Scout Camp (Current Year)	5,600			650	(6,331)		(81)	6,390			1,200	2,617
St Georges Day Camp (Current Year)	2,454			1,910	(5,765)		(1,401)	-			-	-
Spring Cub Camp (Current Year)	-			-	-		-	950			375	-
Other Camps	1,995			600	(1,599)		996	1,970			-	1,487
Carried Forward to following year												
Scout Practice Camp (Next Year)	1,294			-	-		1,294	600			-	600
Scout Summer Camp (Next Year)	750			-	-		750	650			-	650
St Georges Day Camp (Next Year)	770			-	-		770	1,910			-	1,910
Spring Cub Camp (Next Year)	-			-	-		-	-			-	-
Total Camps	13,349			3,160	(14,260)		2,249	13,772			1,575	7,950
Fundraising	Receipts			Brought Forward £	Payments		Net Surplus / Deficit £	Receipts			Brought Forward £	Net Surplus / Deficit £
	Income				Costs			Income				
	£				£			£				
	Note 5				Note 5			Note 5				
Balance Brought Forward from previous year				-			-				-	-
Annual General Meeting	687			-	(363)		323	473			-	158
Beer Festival	-			-	-		-	-			-	-
Christmas Trees	4,450			-	(3,196)		1,254	4,813			-	1,511
Gang Show	-			-	-		-	-			-	-
Carried Forward to following year												
Gang Show	-			-	-		-	-			-	-
Total Fundraising	5,137			-	(3,559)		1,577	5,286			-	1,668

1st Bishopston Bristol Scout Group
Statement of Assets and Liabilities
For the Year Ended 31 March 2024

	Year Ended 31 March 2024			Year Ended 31 March 2023		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	Funds	Funds	Funds	Funds	Funds	Funds
	£	£	£	£	£	£
Cash Funds						
Bank Current Accounts	46,895	-	46,895	46,681	-	46,681
Bank Deposit Accounts	17,117	-	17,117	24,783	-	24,783
Building Society Accounts	-	-	-	-	-	-
Cash	-	-	-	-	-	-
Total Cash Floats	64,012	-	64,012	71,463	-	71,463
Other Monetary Assets						
Tax Claim	-	-	-	-	-	-
Debts due from County / Area / District / Group	-	-	-	-	-	-
Insurance Claim	-	-	-	-	-	-
Total Other Monetary Assets	-	-	-	-	-	-
Investment Assets						
Investment Property	-	-	-	-	-	-
Quoted Investments	-	-	-	-	-	-
Other Investments	-	-	-	-	-	-
Total Investment Assets	-	-	-	-	-	-
Non Monetary Assets for Charity's Own Use						
Land and Buildings at Insured Value 31.03.14	251,251	-	251,251	251,251	-	251,251
Motor Vehicles (Nominal Value)	1,000	-	1,000	1,000	-	1,000
Scouting Equipment at Insured Value	58,925	-	58,925	58,925	-	58,925
Other Equipment, Trailers & Kayaks	9,949	-	9,949	9,949	-	9,949
Badge Stock	-	-	-	-	-	-
Shop Stock	-	-	-	-	-	-
Other Stock	-	-	-	-	-	-
Total Non Monetary Assets for Charity's Own Use	321,125	-	321,125	321,125	-	321,125
Liabilities						
Accounts Not Yet Paid	-	-	-	-	-	-
Expenses Incurred But Not Yet Invoiced	-	-	-	-	-	-
Subscriptions Not Yet Paid	-	-	-	-	-	-
Loans	-	-	-	-	-	-
Other Liabilities	-	-	-	-	-	-
Total Liabilities	-	-	-	-	-	-
Contingent Liabilities and Future Obligations	-	-	-	-	-	-

The above Receipts and Payments Accounts and Statement of Assets and Liabilities were approved by the Trustees on (the date of the Executive Meeting that approved the accounts) and signed on their behalf by

Signature

Name

Janina Schembri - Chairman

Lauren Hodgkinson - Treasurer



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report
on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

1st Bishopston Bristol Scout Group.

On accounts for the year
ended

31/03/24

Charity no
(if any)

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and
basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~ N/A.

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Fiona Echallier

Date:

15/05/24

Name:

Fiona Echallier

Relevant professional
qualification(s) or body
(if any):

ICAEW 1187776.

Address: 20 Harcombe Road
Cambridge
CB1 9PD

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here details of any items that the examiner wishes to disclose.