

Rawlins Under 5's Playgroup A.G.M Report 2024/25 20/11/2024

Committee Members: Emily Bryans, Erica Backhouse, Susanna Hatton, Deborah Wright, Zoie Reeson.

<u>Staff Members:</u> Zoie Reeson Jacqui Kent Charlotte Reeson Cheryl Page Amanda Brown Debbie Wright Yogishwari Tailor Toni Burditt Natalie Allingham	October 2024 Parents were informed of their child's progress and Learning Journey Folders and current reports sent home in preparation for discussion. Staff Information was presented on the running of the group, help with SAL, Behaviour and other conditions, how to work in partnership with Parents, ideas for learning and activities at home as well as stressing the importance of the Charity and inviting Parents to join the Committee to manage the group or help with Fundraising. Parents who expressed an interest: David Slatter Collette Brougham Natasha Barratt Paul Tristram Kristian Barratt Parents were proposed and seconded by staff and all interested Parents were given the Guideline application instructions to follow to complete DBS and EY2 information to enable them to join the Committee. AGM information was recorded in the minutes and made available upon request.
Last Year's Minutes	The minutes of last year's AGM were agreed as a true and accurate reflection of last year's meeting and a copy was sent with the Charity Commission return.
Treasury Report and Finances:	Treasurers Report: Accounts for 2023/24 are complete and current accounts are being processed for submission to the Charities Commission 2024/25. A copy of the financial report complete, with balances and profit and loss for 2023/24 were made available to parents. Fees have increase from £5.75 per hour to £6 per hour in line with expected cost

Account balances: 03/09/2024 Savings: £ 12,016.99 Fundraising: £ 1,670.39 Current: £ 58,123.71 (Includes the initial FEEE payment for Autumn 2024)	of living rises – this will be reviewed at Christmas, and a further increase may be implemented as the national minimum wage is due to rise and exceed £11.42 minimum. (£12.21 April 2025) Parents were thanked for their previous support with fundraising activities. Parents have been invited to join the Charnwood Lottery, Easy Fundraising in support of the setting. There are 3 accounts set up, Fundraising, Savings and Current Account. Details of current balances were shared.
Management Committee	5 Members are needed to run the setting: Emily Bryans Susanna Hatton Erica Backhouse Deborah Wright Zoie Reeson Proposed to join the Committee subject to checks: Davis Slatter Collette Brougham Paul Tristram Kristian Barratt Natasha Barratt
Election of Officers/ Officers Stepping Down	No changes to Officers roles Emily Bryans joined Committee after completing checks.
Parents Evening	Parents Evening was postponed in light of the accident and absence of Deputy and SENDCo JK on sick leave for the foreseeable future. Parents were offered individual meetings to discuss their child's progress with their Key Person. CR took over the Key Worker and Room Leader duties of JK. JK to complete SEND referrals from home.
Meeting Closed	

Rawlins Under 5's Playgroup

Accounts

Year 2024/25

Rawlins Under 5's Playgroup

Approval Statement

I approve the accounts which comprise of the Profit and Loss Account, the Balance Sheet and the related notes. I acknowledge my responsibility for the accounts, including the appropriateness of the applicable financial reporting framework as set out in note 1, and for providing my accountant with all the information and explanations necessary for their completion.

Z. Reeson

5th January 2026

Rawlins Under 5's Playgroup

Profit and Loss Account for the year

31st August 2022/2023

	2025	2024
Sales	146,523	186,809
Cost of sales (Food, Resources, Trips)	6,141	7,730
Gross Profit		
Other Income FR/Interest	100	225
Expenses:		
Wages, salaries & staff costs	131,693	126,960
Rent, Rates, Insurance & Utilities	11,109	11,535
Maintenance repairs and renewals	2,196	1,837
Administration	246	98
Accountancy and Professional Fees	1,354	910
Advertising and business entertainment	-	19
Other business expenses		242
Bank Charges	191	243
	152,932	149,979
Profit/(Loss)	6,409.58 Loss	12,820 Profit

Notes for the Accounts

Year ending 31 August 2025

1. Accounting Basis

The accounts have been compiled on the basis that enables profits to be calculated in accordance with UK Generally accepted Accounting Practice and that provides sufficient and relevant information to enable to completion of a tax return.

Rawlins Under 5's Playgroup
2. Profit and loss account analysis

	2024/25	2023/24
Sales	146,523	186,809
Cost of sales	6,141	7,730
Uniforms	0	0
Food/Consumables	2,728	3,419
Resources/Stationary	2,880	3,639
Events	533	672
Craft	0	0
Other Business Income	0	
Interest Receivable	0	225
Wages and Staff costs:		
Wages	110,435	106,525
Pensions	7,101	5,251
Employers NI and Tax	13,547	14,324
Staff Training/DBS Checks	608	859

Rent, Rates and Power costs:		
Rent	9,000	9,000
Rates	0	0
Light and Heat	2,109	2,535
Cleaning	0	890
Repairs and Maintenance	2,196	1,837

	2024/25	2023/24
Administration Costs:	0	0

Telephone and Broadband	0	0
Postage	0	0
Stationary and printing	0	0
Information and publications	0	0
Equipment expensed	0	0
Software	0	98
Sales	146,523	186,809
Advertising and business costs:	0	19
Entertaining	0	
Accounts and Legal Fees	0	
Insurance /EYA Membership	1,304	617
OFSTED	50	50
Other expenses:		

RAWLINS U5'S PLAYGROUP FINANCIAL SUMMARY – AGM November 2024

• RAWLINS U5'S PLAYGROUP Accounts For Year Ending 31/08/2024

Accounts for 2023/24 have now been signed off and are available to view on request.

• RAWLINS U5'S PLAYGROUP Accounts For Year Ending 31/08/2023

Accounts for 2022/23 have now been signed off and are available to view on request.

• FUNDRAISING

We would like to thank the Staff for their Fundraising efforts during the past year, and parents for voting for us at TESCO, we have been able to raise:

Fundraising activities over the last 12 months have raised £1,445.82

Additional ongoing support from Charnwood Lottery and Easy Fundraising.

Fundraising Totals 2023/2024

Halloween Trail	£114
Children in Need	£31.82
Christmas Raffle	£245
Sponsored Event Boogie	£255
Easter Raffle	£200
Tesco	£500
Handford Sports Donation	£100
Total Raised PG	£1,445.82

Fundraising allows the setting to invest in more toys and, equipment for the children. The fundraising committee are working hard to come up with alternative ways to raise funds; we would always welcome your suggestions.

• SAVINGS ACCOUNT

A contingency is in place, and this continues to increase year on year. This is reserved for any emergencies that may arise in the future. £100 is transferred each month from the current account and the total is raising an average of £23 per month in interest.

• **ACCOUNT BALANCE for the start of the academic year 2024/25**

	03/09/2024
Fundraising Account	£1,670.39
Savings Account	£12,016.99
Current Account	£34,113.34
	£58,123.71 – NEEF Initial £24,010.37

- Accounts were adjusted to consider the prepayment of funding for the upcoming 2025 Autumn Term. Overall, there was a recorded loss of £6,409.58 for the academic year 24/25.