

Rawlins Under 5's Playgroup – Registered Charity Number 1038874

Chairperson – Official Annual Report to the AGM.

16th November 2023.

Our academic year 2022/2023 started well with a strong team and well organised and experienced Committee and Fundraising Committee. Steps were put into place to aid the organised running of the setting, with Amy Charlton in the role of acting Chair until the DBS and EY2 forms were cleared for Sarah Hayes, Brian MacDonald and Sophie Croft stepped down as their children have now departed for school. Erica Backhouse taking the role of Deputy Chair, Debbie Wright as Secretary, with Amy continuing to oversee finances whilst giving Zoie Reeson Manager additional support in the running and Financial Management of the group. Suzanna Hatton is also staying on.

2022/2023

The academic year started well with 1 child on the SEND register and SAL Development in particular children supported by Jacqui Kent and Staff. Red Team were led by Cheryl Page and supported by Zoie Reeson, Debbie Wright (who undertook her EYE Educators award with HIT Training), and Yogishwari Tailor. Blue Team were lead by SENCo. Jacqui Kent and supported by Amanda Brown, Toni Burditt and Tsveta Colwill. Claire Pegg provided staff cover on a part time basis. Charlotte Reeson decided to extend her maternity leave to a full year.

OFSTED: We are rated GOOD in all areas in June 2022.

Covid -19

We still are following the operational plan we introduced at the beginning of the epidemic, general handover is done at the door after a 6 week open house policy to allow new parents to option of staying with and settling their child, also this is to ensure that the setting is as clean as possible and additional thanks is given to the staff who are staying on at the end of the day to ensure toys and equipment are continually sterilised. We regularly update guidelines for Covid and other illnesses and follow procedure in the setting to ensure everyone stays safe and well.

Running of the setting:

The setting continues to run as two teams ensuring the age-appropriate focus of activities and care for the under 3 cohort and 3 + preparing for transition into school. Staff are based with one team with cover provided when necessary. Cheryl and Zoie Primarily based with Red Team and Jacqui and Toni, Tsveta and Amanda based with Blues, this will alternate next year as staff follow their children in the setting. We remain open 8.30am to 3.30pm in term time.

Thanks to:

Special thanks to Robert Reeson who was able to take care of some of the maintenance requirements of the setting, and to the Staff for continuing Fundraising efforts throughout the year totalling in £1524.00 with a Business donation from Miller Homes covering the cost and Labour to lay new paving for the ride-ons, across the outdoor classroom entry space and to erect a patio base for the planned SEND hub for 2023 – this donation is estimated in excess of £4,000. 😊

The raffles and sponsored Boogie proved a big hit raising a combined total of £1097.00 with additional revenue from Gift aid claimed on donations @ £108.50

Funds continue to support any maintenance needs for the setting and the purchase of resources and new equipment for the children. We invested in bringing fun into the setting this year by renting a bouncy castle for the end of term. We also arranged a trip to Twycross Zoo and Parents were invited along too if they could make it. 😊

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Please refer to the Treasurer's Report for the Finances of the setting – we are still in the process of recovering from the impact of Covid, and rebuilding reserves for the continued financial viability of the group as well as meeting rising costs into the academic year 2023/24.

Going forward I would like to thank the Staff, Committee members and everyone who has supported the group this year. It is clear that fundraising needs to become a priority to help with the rising cost of living and future financial implication this will have on the setting. With additional applications to access funding from grants and local sources to help maintain the building and grounds and further develop the provision for additional needs and emotional health and well-being.

Information was sent out to parents detailing the importance of joining Committee and how they can individually support the group to help raise funds.

RAWLINS U5'S PLAYGROUP FINANCIAL SUMMARY – AGM November 2023

- **RAWLINS U5'S PLAYGROUP Accounts For Year Ending 31/08/2022**

Accounts for 2021/22 have now been signed off and are available to view on request.

- **RAWLINS U5'S PLAYGROUP Accounts For Year Ending 31/08/2023**

Accounts for 2022/23 have now been signed off and are available to view on request.

- **FUNDRAISING**

We would like to thank the Staff for their Fundraising efforts during the past year, we have been able to raise:

Fundraising activities over the last 12 months have raised £1,524.00

Additional ongoing support from Charnwood Lottery and Easy Fundraising.

Fundraising Totals 2022/2023

Halloween Trail	£110.00 (22 Families)
Pudsey Competition	£16.50
MacMillan Collection (PE)	£11.70
Christmas Fair Bags/Raffle	£580.00 (37 + extra tickets)
Sponsored Event Boogie	£414
Easter Trail & Raffle	£252
Cake stall	£65
Tarmac Path and Patio	£3,500 + Value Donation
Tesco	£500 - £1500 coming for HUB
Gift Aid	£108.50 on Sponsored Boogie
Father's Day Raffle	£103
Total Raised PG	£1,524.00

Fundraising allows the setting to invest in more toys and, equipment for the children. The fundraising committee are working hard to come up with alternative ways to raise funds; we would always welcome your suggestions.

- **SAVINGS ACCOUNT**

A contingency is in place, and this continues to increase year on year. This is reserved for any emergencies that may arise in the future.

• **ACCOUNT BALANCES**

	01/09/2020	01/09/2021	01/09/2022	31/8/2023
Fundraising Account	£3,228.72	£5,926.72	£6,110.41	£1,423.45
Savings Account	£11,391.12	£12,537.25	£12,539.33	£21653.29
Current Account	31st October 2021	£70,857.57	£39,191.63	£54,305.20

- An over payment of £34,000 was made to playgroup from the LCC Funding Department as they paid the balance of funding twice, an initial payment and then final without deducting the initial payment – they are at present taking part payments back each time we receive funding @ £5,974.66 totalling the outstanding £23,898.66 x 4 the last being taken in Autumn 2023. This affected the Autumn Term initial payment from the LCC in August 2023 @ £11,339.00 was carried over into 22/23 and the Autumn initial payment for 2023 was deducted @ £46,456.70.
- Overall, there was a recorded loss of £10,433.00 for the academic year 22/23.

Rawlins Under 5's Playgroup

Accounts

Year 2022/23

Rawlins Under 5's Playgroup

Approval Statement

I approve the accounts which comprise of the Profit and Loss Account, the Balance Sheet and the related notes. I acknowledge my responsibility for the accounts, including the appropriateness of the applicable financial reporting framework as set out in note 1, and for providing my accountant with all the information and explanations necessary for their completion.

Z. Reeson

29th March 2024

Rawlins Under 5's Playgroup

Profit and Loss Account for the year

31st August 2022/2023

	2023	2022
Sales	137,166	134,062
Cost of sales	8,840	7,908
Gross Profit		126,154
Other Income FR/Interest	462	25
Expenses:		
Wages, salaries & staff costs	125,224	121,795
Rent, Rates, Insurance & Utilities	12,624	11,585
Maintenance repairs and renewals	575	2,263
Administration	296	3,384
Accountancy and Professional Fees	-	1,103
Advertising and business entertainment	297	219
Other business expenses	143	97
	148,461	140,446
	(11,295)	(14,267)
Profit/(Loss)		

Notes for the Accounts

Year ending 31 August 2023

1. Accounting Basis

The accounts have been compiled on the basis that enables profits to be calculated in accordance with UK Generally accepted Accounting Practice and that provides sufficient and relevant information to enable to completion of a tax return.

2. The Autumn initial payment 2023 of NEEF has been deducted @ £46,546.70 and the previous year's initial payment for Autumn 22 @ £11339 has been

added to ensure the account reflect the exact income/expenditure for the accountancy period 01 September – 31st August.

Rawlins Under 5's Playgroup
3. Profit and loss account analysis

	2023 £	2022 £
Sales	137,166	134,062
Cost of sales	8,840	7,908
Uniforms	-	254
Food/Consumables	3,285	3,400
Resources/Craft/Stationary	4,953	2,402
Events	602	1,107
Craft	-	745
	8,840	7,908
Other business income		
Interest receivable	188	25
Wages and Staff Costs:		
Wages	105,623	121,796
Pensions	6,676	6,447
Employers NI/Tax	12,625	14,467
Staff Training/DBS	300	653
	125,224	
143,363		
Rent, Rates, Insurance and Power costs:		
Rent	9,000	9,000
Rates	390	520
Light and Heat	2,519	2,064
Cleaning - Greenline	715	964
	12,624	
12,548		

Repairs and renewals of property and equipment:

Repairs & Maintenance	575	1,299
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Administration Costs:	2023	2022
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Telephone and Broadband	-	965
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Postage	2	10
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Stationery and Printing	-	2,234
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Information and publications	-	-
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Equipment Expensed	-	-
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Software	94	175
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	96	3,384
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Sales	137,166	134,062
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Advertising and Business entertainment costs:

Advertising and PR	-	-
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Entertaining	297	219
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	297	219
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Accountancy, Legal and Professional Fees:

Accountant	-	480
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Insurance/EY Alliance subscription (inc.)	589	573
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	589	
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1,103

OFSTED/Subscriptions	50	50
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Other expenses	97	97
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	147	147
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